

UNION FREE
SCHOOL DIST. #2
BD. MINUTES
JULY 1952-JAN. 1956

1944-1945-1946-1947

1948-1949-1950-1951

1952-1953-1954-1955

1956-1957-1958-1959

The Board of Education of Union Free School District #2 assembled in regular meeting at the school, Setauket, N. Y., on Tuesday, July 1, 1952, at 8 p.m.

The meeting was called to order by the president of the Board, Ward Melville.

Those present were: Ward Melville
Frederick Hilliard
Paul Denzin
Alphonso Jesaitis
Roscoe Denton
Paul J. Gelinas, Principal

- Minutes The minutes of the June meeting were accepted as corrected.
- Treasurer's Reports It was regularly moved, seconded and carried that the treasurer's monthly reports be accepted as presented.
- Bills & Salaries The motion was made and carried that the bills and salaries as listed be approved for payment:
 - Bills - \$4,497.52 (#10393 - 10431) plus two additional checks for \$31.50 and \$48.00 (#10440 - 10441) making a grand total of \$4,577.02 dated July 1
 - Supplementary Salaries - \$149.25 (#10432 - 10433) dated July 1
 - Salaries - \$212.42 (#10434 - 10435) dated July 15
 - Salaries - \$483.04 (#10436 - 10439) dated August 1
 - Internal Fund - \$276.90 (#289) dated July 2
- Short Term Loan The motion was made, seconded and carried that the president and clerk be authorized to negotiate a short term loan for \$1,000 dated July 15th from the Finker National Bank.
- Transfer Ridgway Fund The Ridgway House account was ordered closed by transferring \$500 from that account to the Internal Fund.
- Communication from Rev. Mitton A letter from Rev. Mitton was read, together with the reply. The principal's course of action was approved.
- Improvement of Grounds The principal was requested to contact the Suffolk Improvement Co. requesting the planting of necessary shrubs to obscure the view where garbage cans are usually kept adjoining the kitchen.
- Recreational Equipment Installation Approval was given for the installation of outdoor recreational equipment during the month of August.
- Painting Authorization was granted to paint a strip along the sinks in the various classrooms, and also to finish the library furniture.
- Miscellaneous Odd Jobs Mr. Jesaitis was requested to check on various odd jobs requiring attention during the summer months. The principal was asked to contact the Long Island Lighting Co. in order to determine whether or not special test meters could be temporarily installed to measure the rate of electric consumption by the motors and by the lights respectively.

There being no further business to come before the meeting, a motion was made and seconded to adjourn at 10:30 p.m.

Respectfully submitted
F. C. Hilliard
Frederick C. Hilliard
Clerk

Organizational meeting of the Board of Education of Union Free School District #2, held in the school house, Setauket, New York, on Tuesday, July 1, 1952.

Meeting was called to order at 8:00 p.m. by Frederick Hilliard, Clerk of the Board.

Those present were: Ward Melville
Frederick Hilliard
Paul Denzin
Alphonso Jesaitis
Roscoe Denton
Paul J. Gelinus, Principal

Election of Officers

Mr. Denzin nominated Mr. Ward Melville as Chairman, seconded by Mr. Denton. It was regularly moved, seconded and carried that nominations be closed, followed by vote on the original motion with election of Mr. Melville who then assumed the chairmanship of the meeting.

It was regularly moved, seconded and carried that Mr. Frederick Hilliard continue to serve as clerk.

Depository of School Funds

By motion duly moved, seconded and carried the Tinker National Bank was designated as the depository for school funds for the ensuing year 1952-53.

School Physician

Motion was made and carried that Dr. Walter C. Michacker be appointed school physician for the school-year 1952-53 at a compensation of \$350.

Attendance Supervisor

Miss Lila Seifert, school nurse, was appointed attendance supervisor at \$150 for the school-year 1952-53.

Census

Mrs. Jeannette Stevens was named as census taker for the current school-year at a compensation of \$200.

Committees

The following committees were appointed:
(a) Building - Mr. Denzin and Mr. Jesaitis
(b) Teachers - Mr. Denton and Mr. Denzin
(c) Inspection - 1st half term - Mr. Melville and Mr. Hilliard
2nd half term - Mr. Denton and Mr. Jesaitis
(d) Transportation - Mr. Hilliard and Mr. Denton
(e) Insurance - Mr. Denzin

Collector of Taxes

By motion, seconded and carried, Quintin A. Lerch was approved as local collector of school taxes.

Cars for School Purposes

Use of cars of school nurse, principal, physical education director, and those others when needed for school purposes was duly authorized, with compensation at 10 cents per mile for gas, oil, etc.

Treasurer

It was moved, seconded and carried that Mrs. Jeannette Stevens be appointed as treasurer of Union Free School District #2 for the school-year 1952-53 at a salary of \$240.

Secretary

It was moved, seconded and carried that Eleanor B. Davis continue as school secretary for the year 1952-53 at a salary of \$2300.

Custodians

Motion was made and carried that the two custodians continue for the school-year 1952-53 at salaries indicated:
Frank Freleigh - \$3400 Henry Kohnr - \$3050

There being no further business to come before the meeting, it was moved and seconded to adjourn at 9:00 p.m.

Respectfully submitted

F. C. Hilliard

Frederick C. Hilliard
Clerk

TREASURER'S MONTHLY REPORT

For the period

From July 1, 1952 to July 31, 1952

Total available balance as reported at the end of preceding period . . . \$ 7,500.81

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
7/16/52	Sale of Melville Shoe Stock	\$ 5,429.91

Total Deposits \$ 5,429.91

Total Receipts, including balance \$ 12,930.72

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 289 To Check No. \$ 276.90

By Debit Charge Note #29268 \$ 10,000.00

(Total amount of checks issued and debit charges)

\$ 10,276.90

Cash Balance as shown by records \$ 2,653.82

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 3,505.52

Less total of outstanding checks \$ 851.70

(See list on reverse side of report)

Net balance in bank \$ 2,653.82

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 2,653.82

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

Aug 5 1952

Frederick C. Hilliard
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

TREASURER'S MONTHLY REPORT

For the period

From July 1, 1952 to July 31, 1952

Total available balance as reported at the end of preceding period . . . \$ 4,982.57

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
7/15/52	Note #29628	\$ 1000.00
7/18/52	Insurance refund - paid in error	106.40

Total Deposits \$ 1,106.40

Total Receipts, including balance \$ 6,088.97

DISBURSEMENTS MADE DURING MONTH

By Check	10387	10390	
	From Check No. 10395	To Check No. 10435	\$ <u>5,296.84</u>
	10440	10441	\$ _____
By Debit Charge			

(Total amount of checks issued and debit charges) \$ 5,296.84

Cash Balance as shown by records \$ 792.13

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 5,652.98

Less total of outstanding checks \$ 2,860.85

(See list on reverse side of report)

Net balance in bank \$ 792.13

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 792.13

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

Aug 5 1952

Frederick C. Hilliard
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

The Board of Education of U. F. S.
District #2 assembled in regular
meeting at the school, Setauket,
N. Y. on Tuesday, August 5, 1952,
at 8:15 p.m.

The meeting was called to order by the clerk of the Board,
Mr. Hilliard.

Those present were: Frederick Hilliard
Alphonso Jesaitis
Paul Denzin
Paul J. Gelinas, Principal

Absent: Ward Melville
Roscoe Denton

Minutes It was regularly moved and seconded that the minutes be
accepted as read.

Treasurer's Report Motion was made and carried that the treasurer's reports
be accepted as presented.

Bills & Salaries The motion was made and seconded that the following bills and
salaries be paid on the dates indicated:

Bills - \$1,684.00 (#10442 - 10487) dated Aug. 5
Salaries - \$212.42 (#10488 - 10489) dated Aug. 15
Salaries - \$483.04 (#10490 - 10493) dated Sept. 1
Internal Fund - \$643.45 (#290 - 294) dated Aug. 5

Bills Payable
Aug. 5, 1952

<u>Name</u>	<u>Amount</u>		
Allyn and Bacon	13.17	Wood's Garage	5.90
The Flower Books	50.00	World Book Co.	<u>41.88</u>
Mel Bryant	76.00		
Bureau of Publications	10.95	TOTAL BILLS	\$1,684.00
Craftsman Supply House	1.50		
Creative Playthings, Inc.	2.38		
Denton's Photo Studio	15.00		
Dr. Walter C. Eichacker	10.00		
T. L. Hammett Co.	16.47		
John J. Herbert	50.50		
Holiday	8.00		
Houghton Mifflin Co.	9.29		
Raymond Hulse	139.50		
Iroquois Publishing Co.	7.62		
Joe King Music Service	61.25		
L. I. Lighting Co.	267.10		
Lyon Brothers & Sons	18.62		
McCabe's Central Store	155.00		
J. S. McHugh, Inc.	41.50		
Chas. E. Merrill Co.	17.06		
Miriam Murphy	150.00		
Nat'l. Foremen's Inst.	3.20		
N. Y. Telephone Co.	2.30		
N. Y. Telephone Co.	31.38		
K. A. Nissen	20.85		
Oettinger's	4.05		
John T. Payne	82.50		
Psychological Corp.	6.25		
Row, Peterson & Co.	8.07		
Ruhland's Garage	2.71		
John A. Sanders	100.00		
G. Schirmer, Inc.	31.49		
The School Executive	5.00		
School Service Co.	16.90		
L. A. Schwagerl & Co.	6.50		
Science Research Assoc.	22.66		
Scott, Foresman & Co.	12.82		
South-Western Publ. Co.	28.07		
Harold Smith Coal Co.	18.00		
Suffolk Co. Water Auth.	58.75		
Thom & Boylan	25.00		
Edward Thompson Co.	4.00		
Webster Publ. Co.	12.50		
Williamson Law Book Co.	12.31		

INTERNAL FUND

Century Photo Serv.	2.01
Denton's Photo	36.25
R. T. Frye, Inc.	500.00
Tinker Nat'l. Bank	94.44
Shaw-Walker	<u>10.75</u>
TOTAL BILLS	\$643.45

Short Term
Loans

It was regularly moved and seconded that the President and Clerk be authorized to negotiate the following short term loans with the Tinker National Bank:

August 8 - \$1,000.
August 15- 300.
Sept. 1 - 400.

Replacement
Defective Doors

Communication indicated that repairs as previously suggested proved unsatisfactory to prevent leakage. The supplier has been requested to replace all such defective doors.

Refractory Arches

Arches as ordered have been shipped. Demuth will be called to install them.

Fire Protection

The boiler room door as specified by fire underwriter has been installed. The principal was requested to have water pails properly placed in the attic and inform Mr. Payne accordingly.

Water Authority
Refund

The principal reported a refund of \$1400 out of the original amount, \$5000, previously paid to the Water Authority; said \$1400 deposited in the Internal Fund.

Recreational
Equipment

It was reported by the principal that outdoor recreational equipment was now in the process of installation, and would be ready for opening of school.

Transportation
Contract

Contract for \$1000 for kindergarten transportation (1952-53) was authorized negotiated with Mr. Eikov.

Stain on Terrazzo
Floor; Sump pump;
Hardener on Audi-
torium floor

The principal reported that stains on the hall floors are being successfully treated with an alcohol solution; that the electrical contractor had been informed of the inefficient operation of the sump pump in the boiler room; that two more coats were required on the auditorium floor to harden surface properly. Authorization was granted to make arrangement for auditorium floor treatment.

Hiring of new
Teacher

Authorization for hiring Jack P. Fulton, Industrial Arts teacher, at \$3500 for the 1952-53 school-year was granted.

Painting

The principal reported that bids of \$450 from E. W. Dathe, \$650 from A. McEwing were too high to justify expenditure; and recommended experimentation with a tile substitute to protect sink borders.

School Mail

The principal was requested to communicate with the postmistress of Setauket and advise her that all school mail, including that addressed to the President of the Board of Education, be placed in the post office box rented for that purpose.

There being no further business to come before the meeting, it was moved and seconded to adjourn at 10 p.m.

Respectfully submitted

F. C. Hilliard

Frederick C. Hilliard
Clerk

TREASURER'S MONTHLY REPORT

For the period

From August 1, 1952 to August 31, 1952

Total available balance as reported at the end of preceding period . . . \$ 792.13

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
8/13/52	Note # 29730 - Tinker Bank	\$ 1000.00
8/16/52	Note # 29748 - Tinker Bank	300.00

Total Deposits \$ 1300.00

Total Receipts, including balance \$ 2092.13

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. ¹⁰⁴³⁶ and ₁₀₄₄₂ To Check No. ¹⁰⁴³⁹ and ₁₀₄₈₉ \$ 2379.46

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 2379.46

Cash Balance as shown by records \$ 287.33

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 287.33

Less total of outstanding checks \$ None

(See list on reverse side of report)

Net balance in bank \$ 287.33

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 287.33

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

F. C. Lilliard
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

TREASURER'S MONTHLY REPORT

For the period

From August 1, 1952 to August 31, 1952

Total available balance as reported at the end of preceding period . . . \$ 2,653.82

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
8/5/52	Transfer from Ridgway account	\$ 500.00
8/11/52	Suffolk Water Authority - water installation refund	1400.00

Total Deposits . . . \$ 1900.00

Total Receipts, including balance . . . \$ 4553.82

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 290 To Check No. 294 \$ 643.45

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 643.45

Cash Balance as shown by records . . . \$ 3910.37

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . \$ 4425.17

Less total of outstanding checks . . . \$ 514.80

(See list on reverse side of report)

Net balance in bank . . . \$ 3910.37

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . \$ _____

(See reverse side of report)

Total available balance . . . \$ 3910.37

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

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F. C. Hilliard
Clerk of Board of Education

Joannette A. Stevens
Treasurer of School District

The Board of Education of U.F.S. District #2 assembled in regular meeting at the school, Setauket, New York, On Tuesday, September 2, 1952, at 8:15 p.m.

The Meeting was called to order by the President of the Board of Education, Mr. Melville.

Those present were: Ward Melville, Alphonso Jesaitis, Roscoe Denton, Frederick Hilliard, Paul J. Gelinis, Principal

Absent: Paul Denzin

Minutes The minutes of the regular August meeting were approved as read.

Treasurer's Reports It was moved and seconded that the treasurer's reports for the regular account and the Internal Fund be accepted as read.

Bills & Salaries The motion was made and carried that the following bills and salaries be approved for payment on dates indicated:

- Bills - \$1,614.89 (#10494 - 10518, 10560 - 10562) dated Sept. 2
Additional Salary - \$1,685.00 (#10563) dated Sept. 3
Salaries - \$2,777.05 (#10519 - 10537) dated Sept. 15
Salaries - \$4,732.67 (#10538 - 10559) dated Oct. 1
Internal Fund - \$398.00 (#295 - 296) dated Sept. 2

Bills Payable Sept. 2, 1952

Table with columns: Name, Amount, Internal Fund. Lists various vendors and their amounts, totaling \$1,614.89.

Short Term Loans The motion was made, seconded and carried that the President and Clerk be authorized to negotiate the following short term loans with the Tinker National Bank: September 3 ---- \$1,950. September 4 ----- 1,700. September 15 ---- 2,800. October 1 ----- 4,700.

Workmen's Compensation A question was raised as to possible liability and workman's compensation in the case of a part-time employee. The principal explained that our insurance policies covered the district against liability claims and also provided workman's compensation in case of accident to said employee. In the

event that employee may be construed as contractor, then those employed under his management should be covered by insurance carried by him. However, in the sace where the contractor had failed to live up to the law in this respect, then workmen's compensation claims could be made against the School District. Our present insurance protects us even in such an eventuality so that no foreseeable emergency could arise without ample protection for the District.

- School Schedule** The feasibility of coordinating the Setauket School schedule with that of Port Jefferson was discussed to facilitate possible convenience of some parents.
- Transportation** Upon Board's request, Mr. Eikov appeared to present the problem of increased transportation requirements, particularly due to the addition of an afternoon kindergarten program. After careful consideration of Mr. Eikov's request, \$1000 was granted in addition to amount previously allotted, to compensate for added services and contract with above given provisions was authorized negotiated with Mr. Eikov.
- Principal** After some discussion as to issues involved, the principal was granted a \$300 salary increase over amount previously established, and contemplated further consideration as of the January meeting was indicated.
- Special Meeting** It was agreed to assemble in special meeting at 8:30 p.m., Monday, September 8.
- There being no further business to come before the meeting, it was moved to adjourn at 10:30 p.m.

Respectfully submitted

F. C. Hilliard

Frederick C. Hilliard
Clerk

The Board of Education of U. F. S. District #2 assembled in special meeting at the school, Setauket, New York, on September 15, 1952, at 8:15 p.m.

The meeting was called to order by the President of the Board of Education, Mr. Melville.

Those present were: Ward Melville
Frederick Hilliard
Roscoe Denton
Alphonso Jesaitis
Paul Denzin

Old School Property

An appraisal by Mr. O. Carol Lempfert, real estate broker, set a value of the property at \$11,800. A tentative offer of purchase was made at about \$10,000. A plan for the development of the property as a residential area was discussed and a procedure described by Mr. Melville. The estimated costs for so developing the property would include:

Removal of old structure	\$850.
Cellar fill and grading	1,370.
Removal of concrete steps	660.
Road grading	360.
Road paving	2,400.
Survey and engineering	1,150.
Taxes	800.
Water	3,140.
Misc. extras	570.
TOTAL	<u>\$11,300.</u>

The probable receipts from the sale of 23 building lots was estimated to be \$25,700. The anticipated net return to the district would be \$14,400.

It was moved and carried that the development plan outlined by Mr. Melville be proposed to the district as a method of disposition of the old school grounds that would be most favorable to the district. A copy of a recommended agreement between the School District and the Suffolk Improvement Co. for the purpose of the above disposition is appended to these minutes.

Special District Meeting

It was moved and carried that a special meeting of the district be called for Thursday, October 16th for the purpose of approval of the proposal by the Board of Education for the disposal of the old school property, and that notice by publication and posting be given. Copies of the appended agreement shall be prepared and made available at the school. So advise in the notice for the meeting.

Bond Interest Payment

It was regularly moved and seconded that a check for \$6050 be issued to The Tinker National Bank for the interest on bonds. Carried.

Short Term Loan

Motion was made and seconded that the President and Clerk be authorized to negotiate a short term loan for \$6050 with the Tinker National Bank dated September 15. Carried.

Band Uniforms

Authorization was granted for the purchase of about 40 band uniform items at approximately \$650, said amount payable out of the Internal Fund.

Shelves

Permission was given for addition of shelves in cabinet of Board room.

Furniture

Black leather upholstered furniture pieces now in the old school building were donated to the Setauket Fire Department.

Electrical Work

Installation of switch in boiler room in $\frac{1}{2}$ " conduit to control two lights in blower room, and also installation of flood light for tower clock were respectively authorized.

There being no further business to come before the meeting, it was regularly moved and seconded to adjourn at 10:30 p.m.

Respectfully submitted

F. C. Hilliard

Frederick C. Hilliard
Clerk

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AGREEMENT, dated , 1952, between UNION

FREE SCHOOL DISTRICT NO. 2, Town of Brookhaven, Setauket, Suffolk County, New York, a body corporate existing under and by virtue of the laws of the State of New York, hereinafter designated as the party of the first part, and WARD MELVILLE, doing business as Suffolk Improvement Company, of Stony Brook, Suffolk County, New York, hereinafter designated as the party of the second part,

WHEREAS, the said party of the first part has recently completed a new school building on a school site within said district acquired for the purpose, which said new school building is now being used for the children in grade school within said school district; and

WHEREAS, the party of the first part is the owner of the fee title to the real property hereinafter described, which was formerly the school site and schoolhouse and facilities of the said party of the first part in its school district and which property in the unanimous opinion of the Board of Education of said school district is no longer and will not be required for school purposes, and it is therefore deemed advantageous that the same be returned to the roll of taxable real property in said school district for all real estate tax purposes; and

WHEREAS, the Board of Education of the said party of the first part, by unanimous vote, has decided to call a special meeting of the inhabitants of said school district entitled to vote, at which meeting there is to be submitted, pursuant to the provisions of Section 402 of the New York State Education Law, a proposition authorizing and directing the sale and disposition of the said former school site and the buildings thereon and appurtenances thereto belonging, upon the terms and conditions as hereinafter set forth in this agreement; and

WHEREAS, O. Carol Lempfert, a licensed real estate broker, and a recognized appraiser, with an office at Stony Brook, New York, has made a written appraisal of the said real property and the improvements thereon dated June 13, 1952, giving us his opinion that the present fair and reasonable market value of the said property with the improvements thereon in their present condition is the sum of \$11,800; and

WHEREAS, the said Board of Education of said party of the first part of which the party of the second part is a member is of the unanimous opinion that for the benefit of the said school district and for the benefit of the community in general, it is desirable and advantageous that the said property should be developed in accordance with a uniform plan and be restricted to residential use and occupancy to the extent as hereinafter provided and will, in the opinion of all of the members of said Board of Education and of said O. Carol Lempfert, result in greater monetary realization by the said school district; and

WHEREAS, the said school district and its Board of Education may not appropriate and expend funds of the party of the first part for the purpose of developing the said former school site; and

WHEREAS, the party of the second part is desirous of establishing and maintaining the residential character of the said former school site and to that end is willing to expend from his own resources, without profit or monetary interest therein to any extent whatsoever.

NOW, THEREFORE, the parties hereto do hereby agree as follows:

1. The party of the first part agrees to convey to the party of the second part the said former school site and the buildings thereon and appurtenances thereto, situate, lying and being in East Setauket (an unincorporated area) in the Town of Brookhaven, Suffolk County,

New York, bounded and described as follows:

Beginning at a point on the southerly side of North Country Road, said point being distant 500' east of the South-easterly intersection of Jones St. and North Country Road, and running thence south $13^{\circ}27'$ east at a distance of 100 ft, running thence north $74^{\circ}09'$, east at a distance of 170.4 ft to a point on the westerly side of Gnarled Hollow Road, running thence along the westerly side of said road south $23^{\circ}12'$, east 274.2' to a point on the westerly side of said road, running thence, still along the westerly side of Gnarled Hollow Road, south $17^{\circ}30'$, east a distance of 100 ft to a point on the westerly side of said road, running thence partly along the northerly side of Highland Ave south $65^{\circ}38'$, west a distance of 615 ft. to a point, running thence along the easterly side of Highland Ave. and the easterly side of Jones St north $26^{\circ}17'$, west a distance of 500 ft to a point on the southeasterly intersection of Jones St. and North Country Road, running thence along the southerly side of North Country Road north $65^{\circ}36'$, east a distance of 500 ft. to the point or place of beginning, said property containing approximately $7\frac{1}{2}$ acres.

Excluded from the improvements on said premises is a frame annex building which the party of the first part has sold but which has not been removed from the former school site.

2. The minimum price agreed to be paid by the party of the second part to the party of the first part for the conveyance of said premises is the sum of \$8,000, which shall be paid as the party of the second part effects resales of the said premises in parcels as hereinafter provided. In addition to such minimum price so to be paid as aforesaid the party of the second part agrees that there shall be paid to, transferred and assigned to the party of the first part any and all additional sums realized from the resales of such property after deducting therefrom the amounts not exceeding \$12,000 which the party of the second part agrees to expend from his own resources for the purpose of developing and preparing the said real property for resale.

3. The party of the second part agrees to expend from his own resources, without profit or return thereon in the way of interest or otherwise, sums aggregating not in excess of \$12,000 for the following purposes:

(a) The demolition of the buildings now on said premises with the exception of the frame annex building sold as stated above;

(b) Rough grading of the property so as to make it suitable for resale in individual residence plots and preparatory to the improvement of said plots with residences;

(c) The installation of approximately 640 feet of road to the specifications of the local governmental authorities having jurisdiction, or with a hard, frostproof surface, said road to be built in the approximate location as shown upon plan hereto annexed on which the said road to be built is designated as "Old School Lane";

(d) The installation in said Old School Lane as the same is to be built as hereinabove provided of a six inch water main and facilities for gas and electric service to the building plots fronting on said Old School Lane as shown upon the said annexed plan;

(e) To defray the cost of title examination and title insurance of the said premises as title is to be vested in the party of the second part pursuant to this agreement; to the payment of reasonable charges for necessary legal and engineering services; the cost of preparing the subdivision and development plan and filing of the same; the payment of taxes on the premises to be conveyed hereunder or parts or portions thereof for not in excess of four years; the premiums on policy or policies of public liability insurance protecting said party of the second part as the owner of said premises until the same have been developed, subdivided and resold;

(f) To defray cost of any other supplementary improvements in and about the said premises as in the opinion of the party of the second part may be deemed desirable and advantageous for the resale of said premises as developed and subdivided.

4. The deed to be delivered hereunder shall contain provision that said premises shall be used only for residential purposes to which use the party of the second part agrees to restrict the same from resales by appropriate covenants and restrictions to be contained in the deeds to be delivered upon the resale of said premises by the party of the second part. However, said deeds shall also provide that the party of the second part may resell for business use and purposes any portion of said premises now zoned for business use but the party of the second part agrees it will make due and reasonable efforts to sell for residential purposes said portion of said premises now zoned for business use.

5. The party of the second part agrees that the said premises shall be subdivided into residential plots of approximately the size as shown upon the said plan hereto annexed. Reasonable changes in the dimensions of the residential plots as shown upon said plan may be made and due allowance shall be made for any changes in dimensions necessitated by actual surveys to be made of the said premises

6. The party of the second part agrees that in effecting the resales of the said premises he will restrict the manner in which the same are to be improved to residential buildings of the type of architecture which the party of the second part shall approve and which shall be of the same type and appearance as the residences erected in the subdivision known as Brewster Hill immediately to the north of the premises hereinabove described.

7. None of the provisions contained in this agreement with respect to the restrictions upon resale shall apply to any portion of the premises now zoned for business use in the event that after due and reasonable effort to sell said area now zoned for business use for residential use and purposes the party of the second part shall have been unable to so sell for residential purposes said area zoned for business use.

8. The party of the second part agrees to commence the development and grading of said premises and installation of said road and public utility facilities as soon as practicable after the party of the second part shall have acquired title to said premises under this agreement. The party of the second part further agrees to use due and diligent effort to effect advantageous resales of the said premises as so developed and subdivided as soon as the said premises shall have been so prepared for resale in plots as herein provided.

9. The minimum price of \$8,000 agreed to be paid hereunder shall be paid to the party of the first part out of the proceeds of the first resales of said premises by the party of the second part. Said minimum price of \$8,000 may be paid by the inclusion therein of contracts for resale made by the party of the second part and purchase money mortgages, if any, accepted by the party of the second part given in partial consideration for any such resales.

10. After said minimum price shall have been paid out of the proceeds of resale as aforesaid then there shall be retained by the said party of the second part any and all proceeds of resale to the extent of moneys expended by the said party of the second part for the purposes hereinabove set forth in paragraph numbered "3" of this agreement. The said party of the second part shall not be entitled to receive or retain

any proceeds of resale representing profit to the said party of the second part or interest or other return on the moneys expended by him for the purposes hereinabove set forth in paragraph numbered "3" hereof. The amount of such refund in repayment to the party of the second part shall not exceed the sum of \$12,000 regardless of whether any amount in excess thereof shall have been expended by the party of the second part.

11. After the moneys expended by him shall have been refunded and repaid to him without interest or profit, any and all other proceeds of resale, whether in specie or in completed contracts executed upon resale or purchase money mortgages taken as part of the consideration in consummating the sales and any and all other avails of resale, shall be assigned, sold, transferred and delivered to the party of the second part, inclusive of any and all refunds which may be due or owing in connection with contracts with the Suffolk County Water Authority and Long Island Lighting Company and any other public utility, corporation or body.

12. That this agreement is a provisional and conditional agreement, being conditioned upon each and all of the following:

(a) Approval by the qualified voters of the party of the second part of a proposition adequately and appropriately stated for the sale and disposition of the premises above described, at the price and upon the terms and conditions hereinabove set forth in this agreement, at a special meeting of such voters to be duly and properly called for the purpose of voting upon such a proposition.

(b) That the title to the premises above described to be acquired by the party of the second part hereunder and the titles to be conveyed by the party of the second part upon resale of said premises as developed as hereinabove provided shall be insured by recognized and reputable title companies engaged in insuring titles to real property in the vicinity in which the said premises are located.

(c) That the Commissioner of Education of the State of New York or the appropriate authority or agency under the jurisdiction of said Commissioner approves of this sale in the manner as provided for in this agreement and audits the expenditures to be made hereunder by the party of the second part and the proceeds of resale by said party of the second part and the payments to be made hereunder to the party of the first part.

13. That the party of the second part shall not resell the said premises in bulk except with the prior written approval of the Board of Education and the party of the first part and subject to such covenants and restrictions as the said Board of Education shall approve.

14. In the event that the party of the second part shall not have succeeded in reselling as hereinabove provided within four years after the same shall have been conveyed to the party of the second part hereunder, then said party of the second part agrees to reconvey to the party of the first part, without cost or consideration for such reconveyance, all such parts of said premises which the party of the second part shall not have succeeded in reselling.

15. That the conveyance hereunder to the party of the second part shall be subject to the following:

(a) Building restrictions and requirements adopted by any governmental or municipal authority having jurisdiction and amendments and additions thereto in force and effect at the time of the closing of title hereunder.

(b) Consents by the seller or any former owner of the premises for the erection of any structure or structures on, under or

above any street or streets on which said premises may abut.

16. That the deed shall be a bargain and sale deed without covenants and shall be duly executed and acknowledged by the Seller, at the Seller's expense, so as to convey to the Purchaser the fee simple of the said premises, free of all encumbrances except as herein stated. Said deed shall also contain a covenant by the grantor as follows:

"The grantor covenants that it will receive the consideration for this conveyance and will hold the right to receive such consideration as a trust fund to be applied first for the purpose of paying the cost of the improvement, and that it will apply the same first to the payment of the cost of the improvement before using any part of the total of the same for any other purpose."

The Seller shall, at the Seller's expense, affix to such deed the requisite amount of United States documentary stamps.

17. That the deed shall be delivered and the title hereunder shall close on the 30th day next following that upon which the proposition to be submitted to the qualified electors of said district at the special meeting as hereinabove provided for shall have been properly approved, unless such day shall be a Saturday, Sunday or legal holiday, in which event the deed shall be delivered and the title shall close hereunder upon the next succeeding business day. The closing shall take place at 11 o'clock in the forenoon at the office of Davis Polk Wardwell Sunderland & Kiendl, 15 Broad Street, New York 5, New York, the attorneys for the Purchaser.

18. This contract may not be changed orally, but only by an agreement in writing signed by the party against whom enforcement of any waiver, change, modification or discharge is sought.

19. The stipulations aforesaid are to apply to and bind the heirs, distributees, executors, administrators, successors

and assigns of the respective parties.

IN WITNESS WHEREOF, the parties hereto have signed and sealed this agreement, the day and year first above written.

UNION FREE SCHOOL DISTRICT NO. 2.
TOWN OF BROOKHAVEN, SEETAUKET,
SUFFOLK COUNTY, NEW YORK

By _____
Clerk of the Board of Education,
Seller

SUFFOLK IMPROVEMENT COMPANY

By _____
Purchaser

(acknowledgments)

TREASURER'S MONTHLY REPORT

For the period
From September 1, 1952 to September 30, 1952

deficit
○

Total available balance as reported at the end of preceding period . . . \$ 287.33

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
9/2/52	Note #29809	\$ 400.00
9/3/52	Note #29821	1,950.00
9/4/52	Note #29827	1,700.00
9/13/52	Note #29871	2,800.00
9/18/52	Note #29885	6,050.00
9/19/52	County Treas.; School Money Fund	6,320.00

Total Deposits \$ 19,220.00

Total Receipts, including balance \$ 18,932.67

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 10498 To Check No. 10537 \$ 12,609.98
10568 10564

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 12,609.98

Cash Balance as shown by records \$ 6,322.69

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 6,465.59

Less total of outstanding checks \$ 142.90

(See list on reverse side of report)

Net balance in bank \$ 6,322.69

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 6,322.69

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

F. C. Hilliard
Clerk of Board of Education

Jeannette A. Stevens
Treasurer of School District

TREASURER'S MONTHLY REPORT

For the period

From September 1, 1952 to September 30, 1952Total available balance as reported at the end of preceding period . . . \$ 3,910.37

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
		\$

Total Deposits \$ _____

Total Receipts, including balance \$ 3,910.37

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 295 To Check No. 296 \$ 398.00

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 398.00Cash Balance as shown by records \$ 3,512.37

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 4027.17Less total of outstanding checks \$ 514.80

(See list on reverse side of report)

Net balance in bank \$ 3,512.37(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 3,512.37

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

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F. C. Kelliard
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount	Check No.	Amount	Check No.	Amount
8/7/51 52	4 80	Now about these?			
9/4/51 76	100 00				
12/4/51 142	10 00				
269	100 00				
270	100 00				
271	100 00				
272	100 00				
TOTAL	\$ 514 80	TOTAL	\$	TOTAL	\$

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount	Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$	

The Board of Education of U.F.S. District #2 assembled in regular meeting at the school, Setauket, N. Y., on Tuesday, October 7, 1952, at 8 p.m.

The meeting was called to order by the President of the Board, Mr. Melville.

Those present were: Ward Melville, Alphonso Jesaitis, Roscoe Denton, Frederick Hilliard, Paul Denzin, Paul J. Gelinus, Principal

Minutes: The minutes of the regular September Board meeting and the special meeting held on September 15th were moved accepted as read. Motion carried.

Treasurer's Reports: Motion was made and carried that the two monthly reports of the treasurer be accepted.

Bills & Salaries: The motion was made and carried that the following bills and salaries be approved for payment:

Bills - \$5,038.36 (#10565-10614) dated Oct. 7
Supplementary Salaries - \$254.75 (#10615-10617) dated Oct. 7
Salaries - \$2,819.21 (#10618 - 10636) dated Oct. 15
Salaries - \$4,846.69 (#10637 - 10659) dated Nov. 1
Internal Fund - \$1,024.34 plus additional check for \$123.67. Total \$1,148.01 (#297-300) dated Oct. 7

Bills Payable Oct. 7, 1952

Table with columns: Name, Amount, Internal Fund. Lists various vendors and their respective amounts, totaling \$5,038.36.

Suffolk Co.
Water Authority

A refund according to contract from the Suffolk Co. Water Authority for \$60.07 was reported deposited in the Internal Fund.

Short Term Loans

The Tinker National Bank's offer to lower its interest rates on short term loans from 4 to 2 $\frac{1}{2}$ % was duly accepted with the understanding that a reserve fund of approximately \$3000 would be maintained for emergency expenditure.

Loans authorized were:

October 8 - - \$2,000
October 15 - - 3,000
November 4 - - 5,000

Japanese Beetles

Suggestion that \$350 be authorized expended from the Internal Fund to spray against Japanese beetles on school grass was accepted.

Communication:
Rev. Mitton

Communication from Rev. John Mitton and the principal's reply were duly noted and ordered filed.

Non-Teaching Personnel Retirement

The principal reported the following approximate figures payable by the employees and by the school district upon accepting the State Retirement Plan for non-teaching personnel:

1. 9.44% of salary is payable by the District until employee retires.
2. It is assumed that salary will be increased by no less than 3% yearly.
3. When employee retires, districts' contribution is lowered to 3.98%.
4. Total period of contribution of District must extend 30 years for each employee.
5. Employee pays 7.16% until he retires.

Mr. Melville proposed to investigate more accurately the cost of the non-teaching employee Retirement Plan, and volunteered to compile such data for the Board's information.

Use of Auxiliary Doors

Discussion of purposes served by auxiliary doors in the elementary classrooms led to the policy of leaving the utilization of the school plant to the staff, with the assumption that facilities will be used for the greatest benefit of the children, according to educational objectives set by the principal. Mr. Jesaitis put himself on record as objecting to use of the said doors except for emergency exits.

Use of Baseball Field

It was established that the baseball area should be utilized primarily by school children, with no limitation as to the type of activities carried on in the given area, the nature of said utilization to be determined by school personnel.

School Time Schedule

The Setauket School schedule was left to the discretion of the principal, with the assumption that this schedule will serve primarily the majority of the Setauket parents whose children attend the local school.

P.T.A. Meeting

The Board noted the P.T.A.'s invitation seeking their attendance on the 1st Monday of November, and expressed their thanks.

Increase in Enrollment & Census Figures

The enrollment figures for the Setauket School District from 1940 to 1950 in Kindergarten to grade nine were noted as varying from 202 to 224. The new school plant was designed for about 300 pupils.

The enrollment in the given grades jumped from 202 to 319 from 1950 to 1952, an increase of 28% for each year.

The census figures for the Setauket School District of children from birth to 18 from 1940 to 1950 varied between 496 and 553, or approximately 12% between 1950 and 1952. *rk*

However, the census figures jumped from 553 to 844 between 1950 and 1952, an increase of 52% for two years.

Mr. McCambridge -
Donation, Evergreen

Mr. Kenneth McCambridge was informed of the Board's appreciation for his offer to donate evergreen trees to the school.

There being no further business to come before the meeting, it was moved and seconded to adjourn at 10:30 p.m.

Respectfully submitted

F. C. Hilliard

Frederick C. Hilliard
Clerk

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The Board of Education of U.F.S.
District #2 assembled in special
meeting at the school, Setauket,
New York, on Thursday, October
16, 1952 at 9:20 p.m.

The meeting was called to order by the President of the
Board, Mr. Melville.

Those present were: Ward Melville
Frederick Hilliard
Paul Denzin
Roscoe Denton
Alphonso Jesaitis
Paul J. Gelinas, Principal

Authority to Enter
into Agreement for
Sale of Old School
Property

Motion was duly proposed, seconded and carried that
the vice-president and the clerk be empowered to
enter into agreement on behalf of the Setauket Board
of Education for the sale of the Old School property
according to proposition approved by the legal voters
of the District assembled on October 16, 1952.

Vice-President

It was regularly moved, seconded and carried that
Mr. Paul Denzin be hereby appointed to serve as
vice-president of the Setauket Board of Education
for the current year.

There being no other business to come before this
special meeting, it was moved and seconded to adjourn
at 10:20 p.m.

Respectfully submitted

F. C. Hilliard

Frederick C. Hilliard
Clerk

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TREASURER'S MONTHLY REPORT

For the period

From October 1, 1952 to October 31, 1952

Total available balance as reported at the end of preceding period . . . \$ 6,322.69

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
10/1	Note #29955	\$ 4,700.00
10/7	Telephone call refund	2.20
10/13	Note #29987	2,000.00
10/16	Note #30008	3,000.00
10/18	Ilovic - School damage refund	8.28
10/30	Bd. of C6-Operative Educ. Serv.	1,110.00

Total Deposits \$ 10,820.48

Total Receipts, including balance \$ 17,143.17

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. ¹⁰⁵³⁸~~10565~~ To Check No. ¹⁰⁵⁵⁹~~10636~~ \$ 12,844.99

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 12,844.99

Cash Balance as shown by records \$ 4,298.18

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 4,577.38

Less total of outstanding checks \$ 279.20

(See list on reverse side of report)

Net balance in bank \$ 4,298.18

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____
(See reverse side of report)

Total available balance \$ 4,298.18

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

F. C. Hilliard
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount	Check No.	Amount	Check No.	Amount
10538	138 60				
10582	2 00				
10618	138 60				
TOTAL	\$279 20	TOTAL	\$	TOTAL	\$

Table 2Statement of cash on hand:
not deposited at end of period.

Date	SOURCE	Amount	Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$	

TREASURER'S MONTHLY REPORT

For the period

From October 1, 1952 to October 31, 1952

Total available balance as reported at the end of preceding period . . . \$ 3,512.37

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
10/9	Suff. County Water Authority Refund	\$ 60.07

Total Deposits \$ 60.07

Total Receipts, including balance \$ 3,572.44

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 297 To Check No. 300 \$ 1,148.01

By Debit Charge

\$ _____

(Total amount of checks issued and debit charges)

\$ 1,148.01

Cash Balance as shown by records \$ 2,424.43

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 2,539.23

Less total of outstanding checks \$ 114.80

(See list on reverse side of report)

Net balance in bank \$ 2,424.43

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 2,424.43

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

F. C. Hilliard
Clerk of Board of Education

Jeanette A. Steven
Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
52	4	80						
76	100	00						
142	10	00						
TOTAL	\$114	80	TOTAL	\$		TOTAL	\$	

Table 2

Statement of cash on hand:
not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$		

The Board of Education of Union Free School District #2 assembled in regular meeting at the school, Setauket, N. Y., on Wednesday, November 5, 1952, at 8 P.M.

The meeting was called to order by the President of the Board, Mr. Melville.

Those present were: Ward Melville
Alphonso Jesaitis
Roscoe Denton
Frederick Hilliard
Paul Denzin
Paul J. Gelinas, Principal

Minutes

The minutes of the regular October Board meeting and the special meeting held on October 17th were moved accepted as corrected. Motion carried.

Bills & Salaries

The motion was made and carried that the following bills and salaries be approved for payment:

Bills - \$5,734.22 plus additional check for \$59.91
(#10660-10713 plus additional #10759) dated
November 1
Supplementary Salaries - \$49.05 (#10756-10758) dated
November 5
Salaries - \$2,819.21 (#10714-10732) dated November 15
Salaries - \$4,846.69 (#10733-10755) dated December 1
Internal Fund - \$961.10 (#301-302) dated November 5

Treasurer's Reports

Motion was made and carried that the two monthly reports of the Treasurer be accepted.

Short Term Loans

Loans authorized were:
November 6 - \$1,600
November 10- \$3,000
November 15- \$3,000
December 1 - \$5,000

Date of December Meeting

It was decided that the December 1st date set for the next meeting was not feasible, and after explanation that Mr. Jesaitis would try to attend part of the meeting if held on December 9th, it was deemed wise to hold the next meeting on Tuesday, December 9th.

Statement of Loyalty - Setauket School Staff

The principal reported, according to law, that in his opinion no one on the Setauket School staff had ever been connected with any subversive organization, or that said personnel did not, or had never, advocated the overthrow of our government by violence or by unlawful means.

Upon question by the Board of Education, the principal similarly made the above affirmation as it applied to his own person.

Possible School Plant Expansion

In view of the unforeseen increase in enrollment, preliminary discussion was held in regard to possible expansion of the school plant.

Authority to Purchase Band Uniforms

The \$650 previously authorized from the Internal Fund for the purchase of band uniforms was augmented by approximately \$100, this latter amount to be expended from the Allied account.

Consideration of Non-Teaching Personnel Retirement Plan

Further consideration of making available to non-teacher personnel of the Setauket School the Civil Service Retirement Plan was postponed to a future meeting when additional information would be on hand.

Low-Cost Interest for Short Term Loans

It was reported that upon investigation the ~~2 1/2~~ 2 1/4% charged the District on short term loans by the Tinker National Bank proved very reasonable.

Shop Maintenance

Means were discussed to improve neatness of the School shop. It was decided to depend on the present staff for greater attention to cleaning as well as to impress upon pupils the necessity for more orderliness in their work.

Goal Posts

The Principal brought up the possibility of purchasing a multi-purpose set of goal posts for the athletic field. In view of the limited amount of money left in the Internal Fund, it was decided to continue the utilization of the old goal posts.

Clock Spot Light

Authorization was granted for the installation of spot lights to illuminate the tower clock.

Bills Payable
December 1, 1952

<u>Name</u>	<u>Amount</u>	<u>Internal Fund</u>
Burroughs Adding Machine Co.	11.00	D. T. Bayles 416.95
O. C. Lempfert	4.00	R. J. Atkinson 128.55
School Service Company	5.02	R. J. Atkinson 34.05
L. A. Schwagerl & Co.	9.00	R. J. Atkinson .66
N. Y. Telephone Co.	10.99	K. McCambridge 75.00
N. Y. Telephone Co.	36.73	TOTAL BILLS \$655.19
The Stationery Press	23.50	
Beckley-Cardy Co.	6.06	
D. T. Bayles & Son	11.97	
Oettinger's Variety Store	5.97	
Loper Brothers Lumber Co.	38.77	
Association Films, Inc.	.40	
Theodore Presser Co.	10.27	
Frank Cotter	5.90	
Singer Sewing Machine Co.	24.82	
Singer Sewing Machine Co.	3.11	
Creative Playthings, Inc.	78.72	
Creative Playthings, Inc.	6.87	
Creative Playthings, Inc.	3.95	
Creative Playthings, Inc.	84.61	
Cooper's Commercial Stationery	2.19	
Bardeen's, Inc.	13.98	
Modern Talking Picture Service	.72	
J. L. Hammett Co.	19.20	
California Test Bureau	22.90	
Science Research Associates	95.37	
Harold Smith Coal Co.	303.20	
Long Island Lighting Company	289.00	
Long Island Lighting Company	28.34	
Lyon Brothers & Sons	14.92	
Beinbrink Paper Company	36.60	
Floyd Holgeron	22.00	
D. T. Bayles & Son	918.77	
Kenneth F. McCambridge	64.83	
Lester F. Pape	19.00	
Wood's Garage & Machine Shop	3.85	
Joe King Music Service	34.55	
The Tinker National Bank	30.25	
Morgan Dennis	18.25	
American Book Company	3.79	
Metropolitan School Study C.	12.40	
Educators Progress Service	6.00	
Dr. Walter Eichacker	150.00	
Dr. H. Bloomstein	2.50	
Setauket School	57.61	
Lila A. Seifert	30.00	
TOTAL BILLS	\$2,582.28	

December bills included herewith by mistake;
November bills on attached sheet.

There being no further business to come before the meeting, it was moved and seconded to adjourn at 10:30 P.M.

Respectfully submitted

F. C. Hilliard

Frederick C. Hilliard,
Clerk.

Bills Payable
November 1, 1952

This is correction of November Minutes.
December bills were included by mistake.

<u>Name</u>	<u>Amount</u>
J.L.Hammett Co.	9.68
N.Y.Telephone Co.	41.51
Selfridge Printing	39.00
Ruth Kemic	14.13
Allyn and Bacon, Inc.	27.68
Audio Visual	26.50
Modern Talk.Picture	.42
Henry Holt & Co.	7.18
Ginn & Co.	9.07
Row, Peterson & Co.	16.34
Scott, Foresman & Co.	10.53
Harcourt, Brace & Co.	3.98
N.Brookh.League of W.V.	5.00
Nat.Education Assoc.	2.71
Modern Talking Pict.	.56
Science Research Assoc.	18.27
G.Schirmer, Inc.	4.88
Moffett's Dept.Store	4.58
N.Y.State Hist. Soc.	1.50
Ceramic Art Supply	43.95
P.J. Public Schools	4,677.50
Suffolk Co.Water	41.40
L.I.Lighting Co.	9.82
L.I.Lighting Co.	322.20
Beinbrink Paper Co.	16.20
Lyon Bros. & Sons	12.23
Arthur W. Phillips	30.00
Joe King Music Serv.	6.55
G. Schirmer, Inc.	2.87
History Book Club, Inc.	48.00
Educators Progress	4.00
Amateur Builders Club	1.00
Meister's Pharmacy	6.41
Meister's Pharmacy	4.55
Harry Lillywhite & Son	115.59
Athletic Journal	2.00
Oettinger's Variety St.	22.33
Harper & Bros.	9.00
Macmillan Company	7.76
Houghton Mifflin	2.34
Grammas	6.90
Bureau of Publications	3.85
Town of Brookhaven	3.00
Prentice-Hall	3.96
Amer.Council on Educ.	.75
Macmillan Co.	2.08
Visual School Rep. Co.	20.00
World Book Co.	2.05
John Wiley & Sons	4.96
Nat. Publicity Council	1.20
Bureau of Publications	3.70
Cooper's	8.65
Association Films	.40
Joe King Music Serv.	43.50
Denton's Photo Studio	59.91
	<u>\$5,794.13</u>

<u>Internal Fund</u>	
American	
Seating Co.	636.10
F.A.Bartlett	
Tree Exp.	<u>325.00</u>
TOTAL	<u>\$961.10</u>

TREASURER'S MONTHLY REPORT

For the period

From November 1, 1952 to November 30, 1952

Total available balance as reported at the end of preceding period \$ 4,298.18

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Table with columns: Date, Source, Amount. Rows include 11/12/52 Note #30101 (Tinker Bank) \$5,000.00, 11/12/52 Note 30106 1,600.00, 11/14/52 Note 30139 3,000.00, 11/18/52 Note 30160 3,000.00

Total Deposits \$12,600.00

Total Receipts, including balance \$16,898.18

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 10637 To Check No. 10732 \$13,509.08
10756 10759

By Debit Charge

(Total amount of checks issued and debit charges)

\$13,509.08

Cash Balance as shown by records \$ 3,389.10

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 3,587.14

Less total of outstanding checks \$ 198.04

(See list on reverse side of report)

Net balance in bank \$ 3,389.10

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$

(See reverse side of report)

Total available balance \$ 3,389.10

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

F. C. Hilliard Clerk of Board of Education

Jeanette A. Steven Treasurer of School District

INTERNAL FUND

TREASURER'S MONTHLY REPORT

For the period

From November 1, 1952 to November 30, 1952

Total available balance as reported at the end of preceding period . . . \$2,424.43

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount \$

Total Deposits \$

Total Receipts, including balance \$2,424.43

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 301 To Check No. 302 \$ 961.10

By Debit Charge \$

(Total amount of checks issued and debit charges)

\$ 961.10

Cash Balance as shown by records \$1,463.33

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$1,578.13

Less total of outstanding checks \$ 114.80

(See list on reverse side of report)

Net balance in bank \$1,463.33

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$

(See reverse side of report)

Total available balance \$1,463.33

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

F.C. Hilliard Clerk of Board of Education

Jeanette H. Stevens Treasurer of School District

Board of Education of Union Free School District #2 assembled in regular meeting at the Setauket School, Setauket, N.Y., on Tuesday, December 9, 1952, at 8 P.M.

The meeting was called to order by the President of the Board, Mr. Melville.

Those present were: Ward Melville
Roscoe Denton
Paul Denzin
Alphonso Jesaitis
Paul J. Gelinas, Principal

Minutes Mr. Jesaitis asked that the minutes of the November meeting be corrected to read that he had said he would attend the December meeting in part if it should be held on December ninth. The Minutes were approved as read, with this correction.

Treasurer's Reports The motion was made and carried that the Treasurer's reports for the Regular Account and the Internal Fund be accepted as read.

Bills and Salaries The motion was made and carried that the following bills and salaries be approved for payment:

Bills - \$2,582.28 (#10760-10805 and #10849 and #10850) dated December 1
Supplementary Salaries - \$169.37 (#10806-10807) dated December 1
Salaries - \$2,773.82 (#10808-10826) dated December 15
Salaries - \$4,850.93 (#10827-10848) dated January 1
Internal Fund - \$655.19 (#303-307) dated December 9

Bills Payable	Person or Firm	Amount
December 1, 1952	Burroughs Adding Machine Co.	\$11.00
	O. C. Lemfert	4.00
	School Service Co.	5.42
	L. A. Schwagerl & Co., Inc.	9.00
	New York Telephone Co.	10.99
	New York Telephone Co.	36.73
	The Stationery Press	23.50
	Beckley-Cardy Company	6.06
	D. T. Bayles and Son	11.97
	Oettinger's Variety Store	5.97
	Loper Bros. Lumber Co., Inc.	38.77
	Association Films, Inc.	.40
	Theodore Presser Co.	10.27
	Frank Cotter	5.90
	Singer Sewing Machine Co.	24.82
	Singer Sewing Machine Co.	3.11
	Creative Playthings, Inc.	78.72
	Creative Playthings, Inc.	6.87
	Creative Playthings, Inc.	3.95
	Creative Playthings, Inc.	84.61
	Cooper's Commercial Stationery	2.19
	Bardeen's, Inc.	13.98
	Modern Talking Picture Service, Inc.	.72
	J. L. Hammett Company	19.20
	California Test Bureau	22.90
	Science Research Associates	95.37
	Harold Smith Coal Co.	303.20
	Long Island Lighting Company	289.00
	Long Island Lighting Company	28.34
	Lyon Brothers & Sons, Inc.	14.92
	Beinbrink Paper Company, Inc.	36.60
	Floyd Holgerson	22.00
	D. T. Bayles and Son	918.77
	Kenneth F. McCambridge	64.83
	Lester F. Pape	19.00
	Wood's Garage & Machine Shop	3.85
	Joe King Music Service	34.55
	The Tinker National Bank	30.25
	Morgan Dennis	18.25
	American Book Company	3.79
	Metropolitan School Study Council	12.40

Educators Progress Service	6.00
Dr. Eichacker	150.00
Dr. H. Bloomstein	2.50
Setauket School	57.61
Lila A. Seifert	30.00
	<hr/>
TOTAL BILLS	\$2,582.28
<u>INTERNAL FUND</u>	
D. T. Bayles and Son	416.93
R. J. Atkinson, Inc.	128.55
R. J. Atkinson, Inc.	34.05
R. J. Atkinson, Inc.	.66
Kenneth McCambridge	75.00
	<hr/>
TOTAL BILLS	\$655.19

Short Term Loans Motion was made and carried that the President and Clerk be authorized to negotiate the following short term loans with the Tinker National Bank: December 10 - \$2,400
December 12 - 2,800
January 2 - 4,800

Setauket Post Office Mr. Denton questioned the expenditure of money for delivery of mail from the Setauket Post Office by Thornton Hawkins. Mr. Gelinas explained that this money includes express and other collect fees.

Secretary Mr. Gelinas reported that Mrs. Eleanor Davis, the School Secretary, had been ill and expects to be ill for some time. He recommended that Mrs. Jeannette A. Stevens be appointed to the position, at \$2,600 a year. It was moved, seconded and carried that this appointment be made.

Insurance Mr. Denzin reported that Mr. Payne has reduced the amount of insurance on the vacant old school building to \$12,000 and has sent a check in the amount of \$90.90 to cover the return premium.

Gift of Old Deed Mr. Gelinas reported that the Town Fathers have offered the School a photostatic copy of an old property deed, to be framed and placed near one of the murals in the auditorium. Mr. Gelinas was requested to convey the thanks of the Board to the proper authorities.

Parking The question of parking in the front driveway was considered, with the suggestion that additional parking signs be installed.

Enlarged School Dist. Mr. Gelinas spoke of the Moore Commission Report on centralization of schools, and there was some discussion of the subject.

There being no other business to come before this meeting, the meeting adjourned at 9:20 P.M.

Respectfully submitted

F. C. Hilliard

Frederick C. Hilliard,
Clerk

TREASURER'S MONTHLY REPORT

For the period

From December 1 to December 31, 1952

Total available balance as reported at the end of preceding period . . . \$3,389.10

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
12/2/52	Note #30196 - Tinker Bank	\$5,000.00
12/3/52	Tuition: Oscar Lindquist (\$50)	
	Marvin Goldberg (\$50)	
	Charles Bubnis (\$40)	140.00
12/11/52	John T. Payne - insur. refund	90.90
12/11/52	Note #30250 - Tinker Bank	2,400.00
12/15/52	Note #30260 - Tinker Bank	2,800.00

Total Deposits \$10,430.90

Total Receipts, including balance \$13,820.00

DISBURSEMENTS MADE DURING MONTH

By Check	10733	10755	
From Check No.	10760	10826	\$10,344.02
	10849	10850	\$
By Debit Charge			\$

(Total amount of checks issued and debit charges)

\$10,344.02

Cash Balance as shown by records \$3,475.98

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$3,609.90

Less total of outstanding checks \$ 133.92

(See list on reverse side of report)

Net balance in bank \$3,475.98

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$

(See reverse side of report)

Total available balance \$3,475.98

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

J. C. Hilliard
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

INTERNAL FUND
TREASURER'S MONTHLY REPORT

For the period

From December 1 to December 31, 1952

Total available balance as reported at the end of preceding period . . . \$1,463.83

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
------	--------	--------

\$

Total Deposits \$ _____

Total Receipts, including balance \$1,463.83

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 303 To Check No. 307 \$ 655.19

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 655.19

Cash Balance as shown by records \$ 808.14

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 912.94

Less total of outstanding checks \$ 104.80

(See list on reverse side of report)

Net balance in bank \$ 808.14

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 808.14

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

F. C. Hilliard
Clerk of Board of Education

Jeannette A. Stevens
Treasurer of School District

Board of Education of Union Free
School District #2 assembled in
regular meeting at the Setauket
School, Setauket, N.Y., on Tues-
day, January 6, 1953, at 8 P.M.

The meeting was called to order by the President of the
Board, Mr. Melville.

Those present were: Ward Melville
Paul Denzin
Alphonso Jesaitis
Frederick Hilliard
Paul J. Gelinas, Principal

Minutes It was moved and carried that the Minutes of the pre-
vious meeting be accepted as read.

Treasurer's Reports The motion was made and carried that the Treasurer's
reports for the Regular Account and the Internal Fund
be accepted as read, and filed with the Minutes.

Donation of Melville Shoe Corp. Stock The Board of Education gratefully accepted the 200 shares
of Melville Shoe Corporation stock donated by Mr. Ward
Melville, valued at an amount to be determined by market
price, and said sum to be placed in the Internal Fund
for School Improvement purposes.

Bills and Salaries The motion was made and carried that the following bills
and salaries be approved for payment:
Bills - \$10,020.⁸²/₁₀₀ (#10851-10866 and 10907-10908)
dated January 6
Salaries - \$2,795.31 (#10867-10885) dated Jan. 15
Salaries - \$3,065.93 (10886-10906) dated Feb. 1
Internal Fund - \$1,002.29 (#308-312) dated Jan. 6

Bills Payable Jan. 6, 1953

<u>Person or Firm</u>	<u>Amount</u>
Columbia Ribbon & Carbon	\$36.95
Harcourt Brace & Co.	4.27
South-Western Publishing Co.	9.51
Loper Bros. Lumber Co.	179.82
G. Schirmer Inc.	1.11
Harold Smith	19.95
Long Island Lighting Co.	316.19
Institutional Distrib. Co.	25.00
D. T. Bayles & Son	9.42
" " " "	269.94
John T. Payne	3,973.42
D. C. Heath & Co.	3.52
Institute for Reserach	9.85
Oscar M. Lindquist	7.00
N. Y. State School Bds. Assoc.	8.30
Patten's Garden Mart	7.50
Director of Internal Revenue (Withholding Tax)	3,274.80
Joe King Music Service	79.45
Joseph Eikov	1,785.00
TOTAL BILLS	<u>\$10,020.⁸²/₁₀₀</u>
<u>INTERNAL FUND</u>	
D. T. Bayles & Son	854.39
Merit Studios	57.00
Alexander W. Robbie	40.00
Rockwood & Co.	50.90
TOTAL BILLS	<u>\$1,002.29</u>

Short Term Loans Motion was made and carried that the President and
Clerk be authorized to negotiate the following short
term loans with the Tinker National Bank:
January 7 - \$4,500
January 15 - 6,000
February 1 - 4,900

Report of Donation Mr. Gelinas read a notice from D. T. Bayles & Son,
stating that Suffolk Improvement Company has paid
\$3,791.49 on the School account, covering landscaping,
architect's salary, and other miscellaneous items. It
was moved and carried that the Board acknowledge this
sum with thanks.

New York Good
Roads Resolution

Mr. Melville read a letter from the New York Good Roads Association, and in cooperation with their request, the following resolution was passed:

WHEREAS, The Governor and the Legislature of the State of New York have created a Temporary Highway Finance Planning Commission to provide for the development of a modern highway system, and

WHEREAS, we believe that the development of such a modern highway system is of vital importance to all of the people of our state,

NOW THEREFORE

BE IT RESOLVED, that, we the members of The Board of Education, Union Free School District #2 Town of Brookhaven, Setauket, N.Y. do herewith express to the said Commission our support of their effort to provide such a modern highway system, and

BE IT FURTHER RESOLVED, that we do also express our desire that the Governor and the Legislature commence a program which will bring such a modern highway system into being as soon as possible.

P.T.A. Letter of
Appreciation

A letter from Mr. Lebens was read, expressing the appreciation of the Parent-Teachers Association of the Setaukets for the work done by the Board and the staff of the school. The Principal was requested to write Mr. Lebens a letter of thanks from the Board.

Old School
Insurance
Termination

Mr. Denzin reported that insurance has been cancelled on the old school building, since the contract has been signed which transfers the property to Mr. Melville.

Contract Data
Considered

Mr. Melville presented a letter from his counsel, pointing out the situation relating to the contract between Mr. Melville and the School Board. After discussion of the contents, the letter was filed.

Possible Addi-
tion to School

Mr. Gelinas reported that Mr. Ormsby would visit the school on Thursday, January eighth, with a representative from Albany to look over the school and direct the architect as to how a possible addition to the school should be designed. It was arranged that Mr. Smyth the architect, Mr. Denzin and Mr. Jesaitis would attend this conference.

Letter of
Condolence

The Principal was requested to send a letter of sympathy to Mrs. Donald Cupp, for the loss of her mother.

Salary Increase

Mr. Denzin moved that the salary of the Supervising Principal be further increased \$300. for the current year. This was seconded and carried.

Consideration of
Enlarged School
District

The data presented to the Board concerning centralization or consolidation of school districts were favorably received and deemed worthy of presentation to other surrounding school districts.

There being no other business to come before the Board, the meeting was adjourned at 9:50 P.M.

Respectfully submitted,

F. C. Hilliard

Frederick C. Hilliard,
Clerk

TREASURER'S MONTHLY REPORT

For the period

From January 1 to January 31, 1953

Total available balance as reported at the end of preceding period . . . \$3,475.98...

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
1/1/53	Tinker Nat. Bank Note #30338	\$ 4,800.00
1/12/53	" " " 30373	4,500.00
1/12/53	School Tax Account (Brookhaven)	28,200.00
1/23/53	School Money Fund (Suff.Co.)	6,320.00
1/23/53	School Tax Account	28,200.00
1/23/53	Robert Noble - Tuition	10.40
1/29/53	School Tax Account	42,300.00

Total Deposits \$114,330.40

Total Receipts, including balance \$117,806.38

DISBURSEMENTS MADE DURING MONTH

By Check	10827	To Check No. 10848	
From Check No. 10851		10885	\$15,882.24
By Debit Charge	10908		\$ _____

(Total amount of checks issued and debit charges)

\$ 15,882.24

Cash Balance as shown by records \$101,924.14

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$105,298.91

Less total of outstanding checks \$ 3,374.77

(See list on reverse side of report)

Net balance in bank \$101,924.14

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____
(See reverse side of report)

Total available balance \$101,924.14

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

F. C. Hilliard
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

TREASURER'S MONTHLY REPORT

For the period

From January 1 to January 31, 1953Total available balance as reported at the end of preceding period . . . \$ 808.14

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
1/12/53	A.E. Jesaitis (sale of old desk)	\$ 15.00
1/12/53	Ward Melville - sale of Melville Shoe Co. Stock	5,165.65

Total Deposits \$ 5,180.65Total Receipts, including balance \$ 5,988.79

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 308 To Check No. 312 \$ 1,002.29

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 1,002.29Cash Balance as shown by records \$ 4,986.50

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 5,091.30Less total of outstanding checks \$ 104.80

(See list on reverse side of report)

Net balance in bank \$ 4,986.50(Should agree with Cash balance *above* unless there are
undeposited funds in treasurer's hands)Amount of receipts undeposited (add) \$ _____
(See reverse side of report)Total available balance \$ 4,986.50

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the
minutes of the Board meeting heldThis is to certify that the above
statement is in agreement with
my bank statement.

19

F. C. Hilliard
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

Board of Education of Union Free School District #2 assembled in regular meeting at the Setauket School, Setauket, N.Y., on Tuesday, February 3, 1953, at 8 P.M.

A regular meeting of the Board of Education of Union Free School District No. 2 of the Town of Brookhaven, in the County of Suffolk, New York was held at The Setauket School, Main Street in the Hamlet of Setauket, Town of Brookhaven, New York, in said School District, on February 3, 1953 at 8 o'clock P.M. (E.S.T.).

There were present: Ward Melville, President of the Board of Education, and the following members of the Board of Education - Roscoe Denton, Paul Denzin, Frederick Hilliard, District Clerk and Alphonso Jesaitis, constituting the entire Board.

Also present: Paul Gelinus, Principal.

The meeting was called to order by the President of the Board.

Mr. Gelinus introduced a visitor, Mr. William Miller, attorney from Lake Ronkonkoma, who is legal counsel for the school boards of Centereach and Lake Ronkonkoma. Mr. Miller came to tell this Board of the citizens' advisory group activities of six districts in the middle of the Island, Holbrook, Holtsville, Lake Ronkonkoma, Ronkonkoma, Centereach and Selden, which are seeking information in connection with possible consolidation. He suggested that the Setauket Board appoint such a group for this area, in an effort to have uniform organizations in all districts so that thinking will be along the same lines.

It was moved, seconded and carried that the Board should appoint a committee to investigate the matter, and that the following persons should be invited to participate:

Dr. Charles Schnee
Mr. Croxton Cardwell
Mrs. Albert Hostek
Mr. Fred Harrison
Mr. Sam Golden
Mr. Preston Lyon
Mr. Richard Reuter
Mr. L. E. Anderson
Mr. Harold Ryan

Minutes	It was moved and carried that the Minutes of the previous meeting be accepted as read.
Treasurer's Reports	The motion was made and carried that the Treasurer's reports for the Regular Account and the Internal Fund be accepted as read, and filed with the Minutes.
Authorization for ordering filters	The Principal was authorized to order an extra set of boiler filters as per Mr. Mapp's recommendation.
Suggestion for interview with public relations counsel	Communication from Kennedy Associates, offering public relations services, was considered and the Principal was instructed to seek an interview with one of their representatives in order to determine more definitely the nature of these services.
Non-Teaching Personnel Retirement System	Data submitted dealing with the possibility of adopting the New York State Retirement Plan for our non-teaching personnel were considered, followed by authorization for a survey not to exceed \$100 in cost. It was further proposed that the decision be left to the voters at the Annual Meeting.

Sabbatical
Leave

It was pointed out by the Principal that the one-third salary now granted teachers on their sabbatical leave is not sufficient for living expenses, and certainly too low to allow further study during that year. A list of schools offering teachers half-pay for sabbatical leave was presented, with the recommendation that the Setauket School change its tenure regulations to allow this level of compensation in order to provide the Setauket School this means for professional improvement.

The proposal was ordered tabled for reconsideration at a future meeting.

Insurance
Report

The insurance report submitted by Mr. Denzin was accepted and ordered filed.

Informational
reports ordered
compiled

Data bearing on the need for expansion of the present plant were ordered compiled in the form of a suitable brochure for distribution to box holders.

Special Meeting
for School Ex-
pansion Plans

Mr. Denzin offered the following resolution and moved its adoption:

Resolution calling a special District meeting to authorize the expenditure of money for school purposes, in Union Free School District No. 2 of the Town of Brookhaven, New York, and to levy a tax therefor:

RESOLVED: by the Board of Education of Union Free School District No. 2 of the Town of Brookhaven, in the County of Suffolk, New York, as follows:

Section 1. A special school district meeting of the qualified voters of this School District shall be held at The Setauket School, Main Street in the Hamlet of Setauket, Town of Brookhaven, New York, in said School District, on March 6, 1953, at 8:00 o'clock P.M. (E.S.T.). At the said meeting, a proposition in the form hereinafter stated in this resolution shall be voted on by ballot and the polls shall remain open between the hours of 8:00 o'clock P.M. (E.S.T.) and 9:30 o'clock P.M. (E.S.T.) on said day.

Section 2. The business to be acted upon at said meeting shall be as stated in the notice thereof, and the District Clerk is hereby authorized and directed to cause a copy of the notice of said special school district meeting to be posted in at least twenty of the most public places in the District, at least twenty days prior to the date of said meeting.

Section 3. Said notice shall be in substantially the following form:

NOTICE OF SPECIAL SCHOOL DISTRICT MEETING

Union Free School District No. 2
of the Town of Brookhaven, New York

March 6, 1953

NOTICE IS HEREBY GIVEN that pursuant to a resolution of the Board of Education adopted February 3, 1953, a special school district meeting of the qualified voters of Union Free School District No. 2 of the Town of Brookhaven, N. Y., will be held at the Setauket School, Main Street in the Hamlet of Setauket, Town of Brookhaven, New York, in said School District, on March 6, 1953, at 8:00 o'clock P.M. (E.S.T.) for the purpose of voting upon the proposition stated below. The voting will be by ballot as provided by the Education Law and the polls will remain open from 8:00 o'clock P.M. (E.S.T.) until 9:30 o'clock P.M. (E.S.T.) and as much longer as may be necessary to enable the voters then present to cast their ballots:

PROPOSITION

RESOLVED:

(a) That the Board of Education of Union Free School District No. 2 of the Town of Brookhaven, County of Suffolk, New York, is hereby authorized, subject to the conditions hereinafter stated, to construct an eight (8) room addition to the existing school building within said District, at an estimated maximum cost of \$235,000, provided, however, that if this proposition shall be carried by only a majority vote of those present and voting said addition shall be of only four (4) rooms, at an estimated maximum cost of \$124,795. In either event, whether the addition be of eight (8) or four (4) rooms, the cost figures hereinabove set forth will include grading and improving of the site, the purchase of the necessary original furnishings, equipment, machinery and apparatus required for such addition and preliminary costs and costs incidental thereto;

(b) That a tax is hereby voted for the foregoing specific object or purpose in the amount of not exceeding \$235,000 if the addition is to be of eight (8) rooms or \$124,795 if the addition is to be of four (4) rooms; said tax to be levied and collected in installments, in such years and in such amounts as may be determined by the Board of Education;

(c) That in anticipation of the said tax, serial bonds of the School District are hereby authorized to be issued in the principal amount of not exceeding \$235,000 if the addition is to be of eight (8) rooms or \$124,795 if the addition is to be of four (4) rooms; and that a tax is hereby voted to pay the interest on the said bonds as the same shall become due and payable.

By Order of the Board of Education
Dated: February 3, 1953

FREDERICK C. HILLIARD,
District Clerk.

Section 4. This resolution shall take effect immediately.

Upon motion of Mr. Denzin, seconded by Mr. Denton, the foregoing resolution was adopted by the following vote:

Ayes: 5
Noes: None

The resolution was declared unanimously adopted.

Bills and
Salaries

The motion was made and carried that the following bills and salaries be approved for payment:

Bills - \$35,042.64 (#10929-10968) dated Feb. 3 and March 2.
Salaries - \$2,725.90 (#10909-10927) dated Feb. 15
Salary - (supplementary) \$20. (#10928) dated Feb. 3
Salaries - \$3,042.65 (#10969-10988) dated March 1
Internal Fund - \$1,354.80 (#313-317) dated Feb. 3

Bills Payable
Feb. 3 and
Mar. 2, 1953

<u>Person or Firm</u>	<u>Amount</u>
N.Y. Telephone Company	\$80.21
N.Y. State School Boards Association	50.00
Allyn & Bacon	45.54
Harcourt, Brace & Co.	13.38
D. C. Heath & Co.	8.59
D. T. Bayles & Son	189.00
Cascade Paper Co.	21.63
Joe King Music Service	18.30
Oettinger's Variety Store	4.99
Psychological Corporation	5.75
L. A. Schwagerl & Co.	10.00

Harold Smith Coal Co.	369.15
Suffolk Co. Water Authority	51.25
Long Island Lighting Co.	359.93
Beinbrink Paper Co.	69.00
John J. Herbert	9.00
Lyon Brothers & Sons	14.50
Kenneth F. McCambridge	79.05
Suffolk Window Cleaning Service	175.00
U.F.S. Dist. #2 Bond & Interest Account	31,050.00
Arthur C. Croft Publications	25.32
Doubleday & Company	5.00
Educators Progress Service	6.00
Houghton Mifflin Company	3.34
Society for Projective Techniques	6.00
J. Weston Walch	2.12
Bardeen's	6.34
Meister's Pharmacy	7.09
Central States Basketball Hqs.	8.70
The Felt Crafters	5.11
Allen J. Hansen	4.00
Aime Lacoste	13.50
Thornton M. Hawkins	5.00
Charles Post	6.00
Herbert T. McCauley	10.00
The Weavers	8.63
Setauket School - Petty Cash	58.24
Associated Hospital Service	88.49
Joseph Eikov (March 2)	1,785.00
Tinker National Bank	364.49
TOTAL BILLS	<u>\$35,042.64</u>

INTERNAL FUND

D. T. Bayles & Son	300.00
Kenneth McCambridge	75.00
Suffolk Improvement Co.	254.80
"Uniforms by Ostwald" Inc.	650.00
Henrietta Krogh	75.00
TOTAL BILLS	<u>\$1,354.80</u>

There being no other business to come before the Board,
the meeting was adjourned at 11 P.M.

Respectfully submitted,

F. C. Hilliard

Frederick C. Hilliard,
Clerk.

TREASURER'S MONTHLY REPORT

For the period

From February 1 to February 28, 1953

Total available balance as reported at the end of preceding period . . . \$ 101,924.14

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
2/10/53	Town of Brookhaven School Tax Account	\$ 28,200.00
2/10/53	Project money from workshop	8.46
2/27/53	Bd. of Coop. Educational Services (2nd quarter state aid)	1,110.00

Total Deposits \$ 29,318.46

Total Receipts, including balance \$ 131,242.60

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 10886 To Check No. 10907 \$ 40,691.58
10909 10966

By Debit Charge and 10968 \$ 57,000.00

(Total amount of checks issued and debit charges)

\$ 97,691.58

Cash Balance as shown by records \$ 33,551.02

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 32,843.63

Less total of outstanding checks \$ 402.61

(See list on reverse side of report)

Net balance in bank \$ 32,441.02

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ 1,110.00

(See reverse side of report)

Total available balance \$ 33,551.02

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

F. C. Hilliard
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

TREASURER'S MONTHLY REPORT

For the period

From February 1 to February 28, 1953

Total available balance as reported at the end of preceding period \$4,986.50

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount \$

Total Deposits \$

Total Receipts, including balance \$4,986.50

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 313 To Check No. 317 \$1,354.80

By Debit Charge \$

(Total amount of checks issued and debit charges)

\$1,354.80

Cash Balance as shown by records \$3,631.70

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$3,736.50

Less total of outstanding checks \$104.80

(See list on reverse side of report)

Net balance in bank \$3,631.70

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$

(See reverse side of report)

Total available balance \$3,631.70

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

J. C. Hilliard Clerk of Board of Education

Jeanette A. Stevens Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
52	4	80						
76	100	00						
TOTAL	\$104	80	TOTAL	\$		TOTAL	\$	

Table 2Statement of cash on hand:
not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$		

Board of Education of Union Free School District #2 assembled in regular meeting at the Setauket School, Setauket, N.Y., on Tuesday, March 3, 1953, at 8 P.M.

The meeting was called to order by the President of the Board, Mr. Melville.

Those present were: Ward Melville
Roscoe Denton
Paul Denzin
Alphonso Jesaitis
Frederick C. Hilliard
Paul J. Gelinas, Principal

Minutes It was moved and carried that the Minutes of the previous meeting be accepted as read.

Treasurer's Reports The motion was made and carried that the Treasurer's reports for the Regular Account and the Internal Fund be accepted as read, and filed with the minutes.

Transfer of Funds It was moved, seconded and carried that \$156.24 be transferred from the Regular Fund to the Internal Fund, to cover checks authorized at this meeting.

Bills and Salaries The motion was made and carried that the following bills and salaries be approved for payment: *
Bills - \$9,871.87 (#10989-11024, 11048 and 11069) dated March 3 and April 1.
Salaries - (supplementary) \$123.13 (#11025-11028) dated March 3.
Salaries - \$2,815.71 (#11029-11047) dated March 15.
Salaries - \$3,070.83 (#11049-11068) dated April 1.
Internal Fund - \$3,787.94 (#318-319) dated March 3.

Fuel and Transportation The Principal was authorized to advertise for fuel and transportation bids.

Salary Increases It was regularly moved, seconded and carried that those teachers with less than the M.A. degree now employed in the Setauket School be granted \$150 increase in salary for the year 1953-54, and those with the M.A. degree or equivalent be granted a \$200 increase, according to the minimum required by the New York State salary schedule. Authorization was given for the appropriation of \$3,600 each for three additional teachers in case of resignations of Grade I personnel, and the necessity for adding another grade to our present facilities. Beyond the increments indicated above, the sum of \$100 was added to the Domestic Science instructor's salary for outstanding and efficient service connected with the cafeteria. The Principal was granted a five hundred dollar increase in salary.

Contracts It was regularly moved, seconded and carried that the Principal and Clerk be authorized to offer contracts to teachers hired for the year 1953-54.

Sabbatical Leave The President read a letter from Mrs. Julia Darling, applying for a sabbatical leave in 1953-54, with a salary of one-half or one-third.

It was regularly moved, seconded and carried that tenure regulations applying to sabbatical leave for teachers be amended as follows: Setauket School teachers shall be granted a sabbatical leave at one-third pay; however, one-half of the teacher's salary will be allowed if said teacher is regularly enrolled in a college or university during the fall and spring terms of his or her sabbatical leave.

The motion was made, seconded and carried that Mrs. Darling be granted a sabbatical leave according to provisions described above.

Purchase of
Violins

The Principal reported that it was the intention of the Music Department to purchase eight violins for the School, from Department funds. This report was accepted and approved.

Re-employment
of Mr. Good

It was regularly moved, seconded and carried that the following resolution be adopted:

RESOLVED: That Mr. William Good be granted all rights to which he is entitled by law; and further that the Principal be delegated the Board's authority in the re-employment and subsequent determination regarding Mr. Good's service based on the fact that this teacher's record in the Setauket School did not justify his appointment on tenure.

Correspondence

Mr. Melville read a letter from Mr. Griffin, New York State Assistant Commissioner of Finance, regarding possible consolidation of schools in this area.

There being no other business to come before the Board, the meeting was adjourned at 10:30 P.M.

* Bills Payable
March 3, 1953
(omitted from
page 25)

	<u>Name</u>	<u>Amount</u>	<u>Internal Fund</u>
	Long Island Press	17.65	Suffolk Imp. 3,745.44
	N.Y. Telephone	40.38	Littlefield-
	Cascade Paper Co.	35.57	Alger Elec. 42.50
	Henry Holt & Co.	3.84	TOTAL \$3,787.94
	J.L.Hammett Co.	384.42	
	Roulston's	56.20	
	G.Schirmer, Inc.	14.13	
	Bd. of Co-Op. Ed. Services	1,138.29	
	P.J.Public Schools	4,207.50	
	Harold Smith Coal Co.	502.45	
	L.I.Lighting Co.	686.57	
	D.T.Bayles	1.95	
	Beinbrink Paper Co.	61.40	
	Lyon Bros. & Sons	5.72	
	Floyd Holgerson	17.50	
	Joe King Music Service	117.35	
	John T. Payne	345.16	
	Business Week	6.00	
	Doubleday & Co.	55.69	
	Look Magazine	3.00	
	Patchogue Advance	5.00	
	Russell Sage Foundation	7.80	
	U.S.News & World Report	2.67	
	Wolf's Sport Shops, Inc.	39.45	
	Aime Lacoste	4.00	
	Association Films, Inc.	1.40	
	R.J. Atkinson	3.80	
	Bence's	.90	
	Bruce Publishing Co.	5.91	
	Cooper's	7.87	
	Denton's Photo Studio	28.00	
	The Flower Books	5.75	
	Thornton W. Hawkins	7.50	
	Modern Talking Picture	2.39	
	L.A. Schwagerl	46.75	
	Setauket School -Petty C.	60.67	
(April 1)	Joseph Eikov	1,785.00	
	Internal Fund	156.24	
	TOTAL BILLS	\$9,871.87	

Respectfully submitted,

F.C. Hilliard
Frederick C. Hilliard,
Clerk.

TREASURER'S MONTHLY REPORT

For the period

From March 1 to March 31, 1951

Total available balance as reported at the end of preceding period . . . \$ 33,551.02

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
3/9	Burroughs Adding Mach Co. refund	\$ 5.60
3/27	Marvin Goldberg - tuition	50.00

Total Deposits \$ 55.50

Total Receipts, including balance \$ 33,606.52

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 10967,	To Check No. 11047	\$ <u>15,853.36</u>
-----------------------	--------------------	---------------------

By Debit Charge 11069		\$ _____
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(Total amount of checks issued and debit charges)

\$ 15,853.36

Cash Balance as shown by records \$ 17,753.16

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 17,753.16

Less total of outstanding checks \$ _____
(See list on reverse side of report)

Net balance in bank \$ _____
(Should agree with Cash balance *above* unless there are
undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____
(See reverse side of report)

Total available balance \$ 17,753.16

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the
minutes of the Board meeting held

This is to certify that the above
statement is in agreement with
my bank statement.

19

J. C. Hilliard
Clerk of Board of Education

Jeanette A. Steves
Treasurer of School District

INTERNAL FUND

TREASURER'S MONTHLY REPORT

For the period

From March 1 to March 31, 1953

Total available balance as reported at the end of preceding period . . . \$3,631.70

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
		\$
3/4	Transfer from District A/C	156.24

Total Deposits \$ 156.24

Total Receipts, including balance \$3,787.94

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 318 To Check No. 319 \$3,787.94

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$3,787.94

Cash Balance as shown by records \$ _____

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 104.80

Less total of outstanding checks \$ 104.80

(See list on reverse side of report)

Net balance in bank \$ _____

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ _____

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

F. C. Hilliard
Clerk of Board of Education

Jeannette A. Stevens
Treasurer of School District

Board of Education of Union Free School District #2 assembled in regular meeting at the Setauket School, Setauket, N. Y., on Tuesday, March 31, 1953. at 8 P.M.

The meeting was called to order by the President of the Board, Mr. Melville.

Those present were: Ward Melville
Roscoe Denton
Paul Denzin
Alphonso Jesaitis
Frederick C. Hilliard
Paul J. Gelinis, Principal

Minutes It was moved and carried that the Minutes of the previous meeting be accepted as read.

Treasurer's Reports The motion was made and carried that the Treasurer's reports for the Regular Account and the Internal Fund be accepted as read, and filed with the Minutes.

Bills & Salaries The motion was made and carried that the following bills and salaries be approved for payment:

Bills - \$2,152.60 (#11070-11094 and 11138) dated April 1 and May 1
Salaries - (Supplementary) \$97.39 (#11095-11098) dated April 1
Salaries - \$2,719.39 (#11099-11117) dated April 15
Salaries - \$3,013.35 (#11118-11137) dated May 1

	<u>Person or Firm</u>	<u>Amount</u>
Bills Payable April 1 and May 1, 1953	The Flower Bocks	\$10.00
	Jeannette A. Stevens	4.00
	Assoc. Hospital Service	87.00
	Educator's Washington Dispatch	12.81
	Robert Brunner	9.20
	Grune & Stratton, Inc.	12.00
	Harper & Brothers	9.94
	Paul E. Hoehner, Inc.	6.75
	Houghton Mifflin Co.	4.18
	Macmillan Company	4.12
	Prentice-Hall, Inc.	4.16
	Bardeen's	54.63
	Cooper's	2.80
	Gaylord Bros., Inc.	8.90
	J. L. Hammett Co.	17.80
	Roulston's	24.05
	Robert Rosenthal, Inc.	9.25
	L. A. Schwagerl & Co.	39.72
	Harold Smith Coal Co.	256.48
	Suffolk Co. Water Authority	54.75
	Long Island Lighting Co.	286.49
	Beinbrink Paper Co.	281.79
	Ruhland's Garage	1.60
	N.Y. State Employees' Retirement System	35.18
	Frank Greenwood	60.00
	R. J. Atkinson	6.33
	Joe King Music Service	274.25
	Ben's Glass Service	12.00
	McCabe's Central Store	49.67
	Paramount Glass Co.	22.00
John T. Payne	533.01	
Tinker National Bank	55.25	
Fred Schilling & So.	54.74	
Demuth Co.	329.60	
D. T. Bayles & Son	21.43	
Meister's Pharmacy	6.70	

Wrong month's bills - see correction here with

Automobile Club of New York	4.80
Allen Hansen	8.70
Aime Lacoste	4.00
Lyon Bros. & Sons	2.37
National Educ. Association	2.17
Setauket School - Petty Cash	30.51
Wolf's Sport Shops, Inc.	19.00
Denton's Photo Studio	5.70
N. Y. Telephone Co.	45.18
Port Jefferson Times	21.69
Joseph Eikov	1,785.00
Director of Internal Revenue	<u>3,348.85</u>
TOTAL BILLS	\$7,939.55

Labor Dept. Rates It was reported that the State Labor Department has notified the Board of rates to be paid to workmen on the addition to the school building. It was moved seconded and carried that the Board obtain information about local wages and apply for a lowering of the State rates.

Budget The tentative budget for the year 1953-54 was approved for presentation to the voters at the Annual Meeting.

It was moved, seconded and carried that the President and Clerk be authorized to sign a contract with Richard H. Smythe, architect, at the usual 6%.

Fuel Bids Bids were read from three fuel companies. Quotations were as follows:

	#2	#5
Cooper Oil Co.	.133 per gal.	.09426 per gal.
Harold Smith Coal Co.	.133 " "	.097 " "
Bryant-Curtis Co.	.133 " "	.10 " "

After carefully considering the fact that we have had excellent service in every way from Mr. Smith, the Board felt that it was their duty to give the contract to the lowest bidder, the Cooper Oil Company.

Old School Site It was reported that there were legal complications in the acquisition of the old school property by anyone connected with the Board of Education. However, the problem of another solution is receiving careful consideration.

Care of Grounds A letter was read from Mr. Maeder, offering to take care of the school grounds. The Principal was instructed to request an estimate from Mr. Maeder.

Letters were read from Mr. L. E. Anderson and Mr. Harold Ryan, in answer to requests for advice on the school expansion plans.

Accident Insurance Mrs. Virginia Brown wrote regarding an accident to her daughter's tooth. The bill submitted was deemed not a legal responsibility of the Board. There was some further discussion of insurance coverage, and it was decided that the present coverage is in line with the law and that it should stay as it is; Mr. Jesaitis dissenting.

Letter of Appreciation The Principal was requested to write a letter to the Civic Association of the Setaukets, thanking it for its help in connection with the contemplated school expansion.

New Teachers Needed The Principal reported that four new teachers would be needed for next year; one for Grade I, to replace Miss Sontag, another for Grade 2; one to replace Mr. Fulton, Shop teacher; and one for Grade 5, during Mrs. Darling's sabbatical leave.

There being no further business to come before the Board, the meeting adjourned at 10:45 P.M.

Respectfully submitted,

Frederick C. Hilliard,
Clerk.

TREASURER'S MONTHLY REPORT

For the period

From April 1, 1953 to April 30, 1953

Total available balance as reported at the end of preceding period . . . \$ 17,753.16

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
4/23	John Chakos - damaged book	\$ 1.50
	Telephone call refunds	1.72
4/27	County Treas. - School Money Fund	8,127.63

Total Deposits \$ 8,130.85

Total Receipts, including balance \$ 25,884.01

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 11048 To Check No. 11068 \$ 8,040.21
11070 11140

By Debit Charge

\$ _____

(Total amount of checks issued and debit charges)

\$ 8,040.21

Cash Balance as shown by records \$ 17,843.80

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 17,994.48

Less: total of outstanding checks \$ 150.68

(See list on reverse side of report)

Net balance in bank \$ 17,843.80

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 17,843.80

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

F. C. Hilliard
Clerk of Board of Education

Jeannette A. Steven
Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
11055	150	68						
TOTAL	\$		TOTAL	\$		TOTAL	\$	

Table 2Statement of cash on hand:
not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$		

TREASURER'S MONTHLY REPORT

For the period

From April 1 to April 30, 1953

Total available balance as reported at the end of preceding period . . . \$ 000.00

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
4/22	Sale of 225 shares Melville Shoe Co. Stock - gift of Mr. Ward Melville	\$ 6,000.01
4/23	Suffolk Co. Water Authority refunds	69.75 53.42

Total Deposits \$ 6,123.18

Total Receipts, including balance \$ _____

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. To Check No. \$ _____

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)
Checks #52 & 76 cancelled \$ 104.80

Cash Balance as shown by records \$ 6,227.98

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 6,227.98

Less total of outstanding checks \$ _____
(See list on reverse side of report)

Net balance in bank \$ 6,227.98

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____
(See reverse side of report)

Total available balance \$ 6,227.98

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

F. C. Hilliard
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

Board of Education of Union Free
School District #2 assembled in
regular meeting at the Setauket
School, Setauket, N.Y., on Mon-
day, May 4, 1953, at 8 P.M.

The meeting was called to order by the Vice-President of the
Board, Mr. Denzin.

Those present were: Roscoe Denton
Paul Denzin
Alphonso Jesaitis
Frederick C. Hilliard
Paul J. Gelinas, Principal

Minutes It was moved seconded and carried that the Minutes of the
previous meeting be accepted as read.

Treasurer's Reports The motion was made, seconded and carried that the Treasurer's
reports for the Regular Account and the Internal Fund be ac-
cepted as read, and filed with the Minutes.

Bills and Salaries The motion was made, seconded and carried that the following
bills and salaries be approved for payment, with the exception
that check #11172 is also hereby approved for payment with
the proviso that it will be withheld until such time as it
is determined that such bill is not payable through certain
insurance coverage.

Bills - \$7,939.55 (#11141, 11143-11188, and 11229) dated
April 30, May 4 and June 1
Salaries - (Supplementary) \$59.70 (#11142 and 11189 dated
May 4
Salaries - \$2,787.31 (#11190-11208) dated May 15
Salaries - \$3,032.51 (#11209-11227 and 11230) dated June 1
Internal Fund - \$1,318.53 (#320)

Bills Payable
May 4, 1953

<u>Regular Acct.</u>	<u>Internal Fund</u>
The Flower Books B \$10.00	D. T. Bayles & Son \$1,318.53
Jeannette A. Stevens 4.00	
Assoc. Hospital Serv. 87.00	
Educator's Washington Dispatch 12.81	
Robert Brunner 9.20	
Grune & Stratton, Inc. 12.00	
Harper & Bros. 7.94	
Paul B. Hoerber, Inc. 6.75	
Houghton Mifflin Co. 4.18	
Macmillan Co. 4.12	
Prentice-Hall Inc. 4.16	
Bardeen's, Inc. 54.63	
Cooper's 2.80	
Gaylord Bros., Inc. 8.90	
J. L. Hammett Co. 17.80	
Roulston's 24.05	
Robt. Rosenthal, Inc. 9.25	
L.A. Schwagerl & Co. 39.72	
Harold Smith Coal Co. 256.48	
Suffolk Co. Water Auth. 54.75	
L. I. Lighting Co. 286.49	
Beinbrink Paper Co. 281.79	
Ruhland's Garage 1.60	
N.Y. State Employees' Retire. Sys 35.18	
Frank Greenwood 60.00	
R. J. Atkinson 6.33	
Joe King Music Serv. 274.25	
Ben's Glass Service 12.00	
McCabe's Central Store 49.67	
Paramount Glass Co. 22.00	
John T. Payne 533.01	
Tinker National Bank 55.25	
Fred Schilling & Son 54.74	
Demuth Co. 329.60	
D. T. Bayles & Son 21.43	
Meister's Pharmacy 6.70	
Auto. Club of N. Y. 4.80	
Allen Hansen 8.70	
Aime Lacoste 4.00	

(May 4, 1953 bills cont.)

Lyon Bros. & Sons	2.37
National Educ. Assoc.	2.17
Setauket School-Petty Cash	30.51
Wolf's Sport Shops	19.00
Denton's Photo Studio	5.70
N. Y. Telephone Co.	45.18
Port Jefferson Times	21.69
Joseph Eikov	1,785.00
Director of Int. Rev.	<u>3,348.85</u>
	\$7,939.55

Care of
Grounds

A letter from Mr. Maeder was read, offering to care for the grounds at a price not exceeding \$1,200 per year, and possibly less.

It was moved, seconded and carried that the School employ Mr. Maeder for this year.

Electricity

A letter from Mr. McCambridge was read, reporting on the electrical loads in the school as being 1/3 for power and 2/3 for light.

Teachers'
Letter

A letter from the faculty was read, thanking the Board for its attitude. This letter is to be acknowledged at the next Teachers' meeting.

Summer
Musical
Program

The Principal recommended that the summer musical program which was so successful last year be repeated this summer. It was moved, seconded and carried that Miss Murphy be employed for this purpose for the summer months, for the sum of \$300.

Old School
Building

It was reported that the old school building is now insured by the District in the amount of \$15,000. It was moved, seconded and carried that an additional \$15,000 be added to the policy to protect the District pending a decision on the disposition of the property.

Ballot for
Annual
Meeting

It was moved that the nominating procedure as planned for the election of trustees is hereby approved. This was seconded and carried, Mr. Jesaitis dissenting.

Presentation
of Budget

It was decided that the Clerk should read the budget, and the Principal give the details and answer questions at the Annual Meeting.

Non-Teaching
Personnel
Retirement

The Non-Teaching Personnel Retirement Plan is to be presented at the Annual Meeting as previously agreed, and

Transporta-
tion Contracts

it was decided to propose a single five-year contract, covering all bus services, at the Annual Meeting.

Expansion
Plans

The plans and specifications for the addition to the building were inspected and approved, with the proviso that certain alterations be made.

The meeting adjourned at 11 P.M.

Respectfully submitted

Frederick C. Hilliard

Frederick C. Hilliard,
Clerk

Bills Payable April 1, 1953

Port Jefferson Times	\$30.66
Williamson Law Book Co.	23.87
New York Telephone Co.	8.20
Scott, Foresman & Co.	10.84
World Book Co.	8.67
Association Films	.60
Bureau of Publications	5.40
Ceramic Art Supply Co.	12.00
Cooper's	7.16
J. L. Hammett Co.	.72
W. Wilbur Hatfield	2.50
G. Schirmer, Inc.	6.05
Charles Bubnis	10.00
Lyon Bros. & Sons	1.10
Kenneth F. McCambridge	20.46
Joe King Music Service	36.30
William J. Scholtz	69.55
Floyd Holgerson	27.50
U. S. Government Printing Office	3.25
Bardeen's, Inc.	7.84
Wolf's Sport Shops, Inc.	15.45
Frank A. Conaty Co.	37.31
Petty Cash - Setauket School	15.29
Oettinger's Variety Store	6.88
Joseph Eikov	<u>1,785.00</u>
	\$2,152.60

THIS IS A CORRECTION OF March 31, 1953 MINUTES.
May bills were included by mistake.

SORENSEN & MILLER

COUNSELLORS AT LAW

LAKE RONKONKOMA

NEW YORK

RONKONKOMA 8343

HAROLD C. SORENSON
WILLIAM R. MILLER

May 26, 1953

Mr. Paul Gelinas
Principal, Setauket School
Setauket, New York

Dear Sir:

I am enclosing proposed draft of letter to be written on the stationery of your school board and signed by the president of your Board of Education, if the same meets with your approval. If so, will you please let me have the signed letter at your early convenience.

Very truly yours,


WILLIAM R. MILLER

WRM:eu

June 2, 1953

Commissioner of Education,
State Education Department,
Albany, New York.

Dear Sir:

A committee of our leading citizens was appointed by this school Board, and instructed to make a study of the desirability of centralizing our district with certain neighboring districts, looking to the future economical development of our educational facilities.

The committee has submitted a tentative plan of centralization, involving the following districts: Lake Ronkonkoma, Holbrook, Selden, Centereach, Setauket, Stony Brook and Holtsville. Together with the plan, a survey presented to this Board by the committee has been carefully studied and approved. Because we cannot submit the plan to our voters until a State survey is made by your department, the committee requested that this letter be written, requesting that the State survey be made at your earliest convenience.

Very truly yours,

BOARD OF EDUCATION

By: _____

Brookhaven Town School Boards Association

Dear School Board President:

The enclosed resolution which was unanimously adopted by the Brookhaven Town School Boards Association at its' May 1953 meeting is being forwarded to you with the hope that it will meet with the approval of your Board of Education and yourself personally.

We invite you to study the contents carefully, noting in particular our position as to centralization. The same being one of approval of any legal type of amalgamation which is voluntarily undertaken by any interested group of school districts, but as being strongly opposed to any compulsory type of the same.

You are doubtless familiar with the Moore Commission Report as published and amended over a period of the past two or three years. We have given this report considerable study and thought and our belief is that while the report is basically sound in its conclusions, the result of its being put into law will work most adversely in certain sections of the State, Long Island and Suffolk County in particular, is one of these sections.

The findings of the Commission dealing with population shifts and rapid growths can be applied to Long Island perhaps more fittingly than to any other section of the State. A recent statement by one of our County School District Superintendents was to the effect that Suffolk County is one of the top five sections of the entire nation with respect to population increase over the past few years.

Enactment of the Moore Commission Report would eliminate State Aid for students attending a school outside the district of their residence. Thus, districts sending pupils to other districts would have to choose between; 1: Absorbing the State Aid loss as a tuition payment; 2: Building its' own school; 3: Begging for consolidation or centralization with adjacent or nearby districts. In other words, the choice is either to absorb an undo tax burden or amalgamate as dictated by the State Education Department.

Our position in this matter is one of being completely opposed to any such punitive action on the part of any State or Local agency whatsoever, and we expect to exert every effort to defeat such action.

One of the most important adjuncts to a community is its school. While there can be no doubt that under certain circumstances a community may be forced to give up its school altogether, in general this is undesirable to the community and is to be avoided if at all possible.

The application of the above mentioned section of the Moore Commission Report would require the raising of such large sums of money through direct taxation as to force the centralization of a very considerable number of schools in this area.

We repeat, that we are in no way opposed to centralization when and if the people of the school districts concerned evidence a desire and willingness to bring about such a joining of districts. However, forcing such a move by any legislation is undemocratic and undesirable in our minds and we want no part of it.

We further feel that a comprehensive and detailed study of the entire school problem in our community is needed. Such a study would undoubtedly result in a re-alignment of districts under the State Education Department's "Master Plan". This might well bring about a complete change of attitude concerning centralization on the part of the Department.

We again respectfully ask favorable action by your Board of the submitted Resolution, not necessarily the Resolution as it is, but approval in principle at least. Your reply will be eagerly awaited by our Committee.

Very truly yours

BROOKHAVEN TOWN SCHOOL BOARDS
ASSOCIATION
Moore Commission Report Study Committee

Robert Reid

Robert Reid, Chairman
Frederick Van Dervoort
Robert L. Robertson
W. Alvord Finn
Donald P. Smith

P.S. In reply, please address correspondence to Brookhaven Town School Boards Association, P.O. Box 61, Port Jefferson Station, L.I., N.Y..

Brookhaven Town School Boards Association

WHEREAS: The Brookhaven Town School Boards Association has already officially expressed its position as being opposed to the enactment into law of certain sections of the so called Moore Commission Report, and,

WHEREAS: There is no evidence to indicate a change of feeling on the part of the members of the afore mentioned Brookhaven Town School Boards Association, and,

WHEREAS: On the contrary, the opposition to such legislation is now more pronounced than ever before, and,

WHEREAS: A sampling of public opinion in the area covered by this Association shows a preponderance of opinion opposing any form of arbitrary action by the State Education Department designed to bring about any type of amalgamation of existing school districts in Western Suffolk County, be such amalgamation in the form of centralization, consolidation or federation, and,

WHEREAS: Certain parts of the Moore Commission Report are for the purpose of forcing just such combinations through the method of withholding certain State funds now allocated to school districts, unless such districts fall in to line towards centralization, and,

WHEREAS: In our opinion the State Education Department is mistakenly using rural upstate New York thinking in an area entirely different in population density and assessment values, and,

WHEREAS: This is not intended to be in any manner critical of upstate centralization, and,

WHEREAS: This Association is not taking a position as being opposed to completely voluntary amalgamation of any kind, and,

WHEREAS: The system of compulsion is contrary to our American democratic way of life and a menace to the accepted principles of home rule government and local autonomy as practiced by local citizenry, and,

WHEREAS: Such compulsion is in direct opposition to the well established precedent that local government of school affairs should be in the hands of local people unless voluntarily surrendered, and,

WHEREAS: The rapidly growing population of Suffolk County precludes the necessity for blanket centralization as outlined in the State's "Master Plan";

THEREFORE BE IT RESOLVED: That the Brookhaven Town School Boards Association go on record as being unalterably opposed to any legislation designed to bring about by compulsion, direct or indirect, the amalgamation of any school districts in this area, and,

BE IT FURTHER RESOLVED: That the State Education Department be invited to send an agent or agents into this area to check the accuracy of the foregoing statements, and that the Brookhaven Town School Boards Association aid and assist any State Education Department representative in every way possible, and,

BE IT FURTHER RESOLVED: That copies of this resolution be delivered to the Suffolk County members of the New York State Legislature, the Resolutions Committee of the New York State School Boards Association, the members of the Moore Commission, all Long Island School Boards Associations and Mr. Walter M. Ormsby, Superintendent of Schools of the 2nd Supervisory District as well as to all other superintendents of supervisory districts in Suffolk and Nassau Counties, and,

BE IT FURTHER RESOLVED: That the Brookhaven Town School Boards Association request the support and cooperation in this matter of all Long Island school boards associations.

TREASURER'S MONTHLY REPORT

For the period

From May 1 to May 31, 1953

Total available balance as reported at the end of preceding period . . . \$17,843.80.

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
5/6/53	Oscar Lindquist (tuition)	\$50.00
5/22/53	Supervisor, Town of Brookh. School Tax Account	21,150.00
5/29/53	Board of Co-Operative Educ. Services - 3rd quarter, State Aid	1,248.14

Total Deposits \$22,448.14

Total Receipts, including balance \$40,291.94

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 11118 To Check No. 11208 \$13,796.54

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$13,796.54

Cash Balance as shown by records \$26,495.40

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$30,167.61

Less total of outstanding checks \$ 3,672.21

(See list on reverse side of report)

Net balance in bank \$26,495.40

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$26,495.40

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

F. C. Hilliard
Clerk of Board of Education

Jeannette A. Stevens
Treasurer of School District

INTERNAL FUND

TREASURER'S MONTHLY REPORT

For the period

From May 1, 1953 to May 31, 1953

Total available balance as reported at the end of preceding period . . . \$ 6,227.98

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
		\$

Total Deposits \$ _____

Total Receipts, including balance \$ 6,227.98

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 320 To Check No. \$ 1,318.53

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 1,318.53

Cash Balance as shown by records \$ 4,909.45

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 4,909.45

Less total of outstanding checks \$ _____

(See list on reverse side of report)

Net balance in bank \$ 4,909.45

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 4,909.45

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

F. C. Sheppard
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
TOTAL	\$		TOTAL	\$		TOTAL	\$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
TOTAL RECEIPTS NOT ON DEPOSIT		\$		

Board of Education of Union Free School District #2 assembled in regular meeting at the Setauket School, Setauket, N. Y., on Tuesday, June 2, 1953, at 8 P.M.

A regular meeting of the Board of Education of Union Free School District No. 2 of the Town of Brookhaven, in the County of Suffolk, New York, was held at the Setauket School, Main Street in the hamlet of Setauket, Town of Brookhaven, New York, in said School District, on June 2, 1953, at 8:00 p.m. (D.S.T.)

There were present: Paul Denzin, Roscoe Denton, Alphonso Jessaitis.

There were absent: Ward Melville

Also present: Frederick Hilliard, District Clerk
Paul Gelinis, Principal

Minutes

It was moved, seconded and carried that the Minutes of the previous meeting be accepted as read.

Treasurer's Reports

The motion was made, seconded and carried that the Treasurer's reports for the Regular Account and the Internal Fund be accepted as read, and filed with the Minutes.

Mr. Jessaitis offered the following resolution and moved its adoption:

Bond Resolution

BOND RESOLUTION OF UNION FREE SCHOOL DISTRICT NO. 2 OF THE TOWN OF BROOKHAVEN, N. Y., ADOPTED JUNE 2, 1953, AUTHORIZING CONSTRUCTION OF AN ADDITION TO THE EXISTING SCHOOL BUILDING, WITHIN THE DISTRICT, AND THE ISSUANCE OF \$124,795 SERIAL BONDS OF THE DISTRICT IN ANTICIPATION OF A TAX TO BE COLLECTED.

Recital

WHEREAS, at a special district meeting duly called and held in this School District on March 6, 1953, the following proposition was adopted by more than two-thirds of the qualified voters present and voting thereon:

Proposition

RESOLVED:

(a) That the Board of Education of Union Free School District No. 2 of the Town of Brookhaven, County of Suffolk, New York, is hereby authorized, subject to the conditions hereinafter stated, to construct an eight (8) room addition to the existing school building within said District, at an estimated maximum cost of \$235,000, provided, however, that if this proposition shall be carried by only a majority vote of those present and voting said addition shall be of only four (4) rooms, at an estimated maximum cost of \$124,795. In either event, whether the addition be of eight (8) or four (4) rooms, the cost figures hereinabove set forth will include grading and improving of the site, the purchase of the necessary original furnishings, equipment, machinery and apparatus required for such addition and preliminary costs and costs incidental thereto;

(b) That a tax is hereby voted for the foregoing specific object or purpose in the amount of not exceeding \$235,000 if the addition is to be of eight (8) rooms or \$124,795 if the addition is to be of four (4) rooms; and that a tax is hereby voted to pay the interest on the said bonds as the same shall become due and payable.

Now, therefore,

THE BOARD OF EDUCATION OF UNION FREE SCHOOL DISTRICT NO. 2 OF THE TOWN OF BROOKHAVEN, IN THE COUNTY OF SUFFOLK, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than two-thirds of all the members of said Board) as follows:

Section 1. For the time being, pending a determination as to whether this School District shall remain a separate District or be included in a central school district or a consolidated district, this Board shall construct a four room addition to the existing school building within the District, at an estimated maximum cost of \$124,795, including the grading and improving of the site and the purchase of the necessary original furnishings, equipment, machinery and apparatus required for such addition. Said addition shall be so constructed that the additional four rooms may readily be added, all in accordance with plans and specifications approved, or to be approved, by the Commissioner of Education.

Section 2. Pursuant to the proposition set forth in the recital hereof, and in anticipation of a tax thereby voted to be levied and collected in annual installments, serial bonds of this District are hereby authorized to be issued in the principal amount of \$124,795 pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York as amended, for the specific object or purpose described in Section 1 hereof. The estimate of the maximum cost of said specific object or purpose is \$124,795 and the plan of financing is the levy and collection of general taxes for payment of the serial bonds hereby authorized.

Section 3. The following additional matters are hereby determined and declared:

(a) The addition, the construction of which is the specific object or purpose to be financed by the bonds hereby authorized will be so constructed within the rules of the State Department of Education and within the provisions of Section 11.00 a. 12 (c) of said Local Finance Law, that, although attached to an existing building, it will have a probable useful life not dependent upon the useful life of the existing building and the said addition will be of Class "A" construction within the limitations of Section 11.00 a. 11 (a) of said Law and the period of usefulness of said specific object or purpose within the limitations of said Law is thirty (30) years.

(b) Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution.

Section 4. It is hereby stated that each of the bonds authorized by this resolution shall contain the recital of validity prescribed by Section 52.00 of said Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the School District, and the School District hereby irrevocably pledges its faith and credit to the punctual payment of the principal thereof and the interest thereon and there shall be raised annually by tax on all the taxable real property in the School District a sum sufficient to pay the principal of and interest on said bonds as the same shall become due.

Section 5. Subject to the provisions of this resolution and of said Local Finance Law, and pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes and of Section 50.00 and Sections 56.00 to 60.00 of said Law, the powers and duties of the Board of Education relative to prescribing the terms, form and contents and to selling and issuing said bonds and bond anticipation notes, are hereby delegated to the President of the Board of Education as the chief fiscal officer of the School District.

Section 6. It is further stated that the validity of the bonds authorized by this resolution, and of any notes issued in anticipation of said bonds, may be contested only if:

(a) such obligations are authorized for an object or purpose for which the School District is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of such resolution, are not substantially complied with.

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- (c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. This resolution shall take effect immediately.

The adoption of the foregoing resolution was seconded by Mr. Denton and duly put to a vote on roll call, which resulted as follows:

AYES: 4
NOES: 0

The foregoing resolution was declared unanimously adopted.

Mr. Jesaitis offered the following resolution and moved its adoption:

THE BOARD OF EDUCATION OF UNION FREE SCHOOL DISTRICT NO. 2 OF THE TOWN OF BOOKHAVEN, IN THE COUNTY OF SUFFOLK, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than two-thirds of all the members of said Board) as follows:

Section 1. The District Clerk is hereby directed to publish the foregoing bond resolution in full in "The Port Jefferson Times", a newspaper published at Port Jefferson and having a general circulation within the District and herein designated as the official newspaper for such publication, such resolution to have attached a notice in substantially the form as prescribed by Section 81.00 of the Local Finance Law of the State of New York.

Section 2. Said resolution shall take effect immediately.

The adoption of the foregoing resolution was seconded by Mr. Denton and duly put to a vote on roll call, which resulted as follows:

AYES: 4
NOES: 0

The resolution was declared unanimously adopted.

Bills and
Salaries

The motion was made, seconded and carried that the following bills and salaries be approved for payment:

Bills - \$5,995.58 (#11276-11320) dated June 2 and June 8
Salaries (Supplementary) \$39.80 (#11274-5) dated June 2
Salaries - \$2,787.46 (#11231-11249) dated June 15
Salaries - \$3,209.00 (#11250-11271) dated June 30
Internal Fund - \$300. (#321) dated June 2

Bills Payable
June 2, 1953

N. Y. Telephone Co.	\$51.85	<u>Internal Fund</u>	
Jeannette A. Stevens	8.00		
Scott, Foresman & Co.	66.98	D. T. Bayles & Son	\$300.00
Cascade Paper Co.	294.80		
J. L. Hammett Co.	694.53		
Oettinger's Variety Store	3.43		
L. A. Schwagerl & Co.	23.20		
Harold Smith Coal Co.	386.40		
L. I. Lighting Co.	286.73		
D. T. Bayles & Son	280.64		
Institutional Dist. Co.	82.50		
Jaques & Co.	25.06		
Lyon Bros. & Sons	7.09		
Fatten's Garden Mart	1.00		
Kenneth F. McCambridge	9.00		
Arthur W. Phillips	32.00		
Maeder Service	223.68		
Joe King Music Service	69.25		
John T. Payne	193.41		
Giuliano Bros.	15.00		
McCabe's	279.00		
"Uniforms by Ostwald" Inc.	7.95		
William J. Scholtz	231.80		

American School Board	
Journal	3.00
Book-of-the-Month Club	13.50
The Institute for Research	9.85
Instructor Magazine	16.00
Newsday, Inc.	15.00
H. W. Wilson Co.	21.00
Vocational Guidance Manuals	8.26
Western Reserve Univ.	2.75
Dr. Walter Eichacker	200.00
Meister's Pharmacy	.95
Tinker National Bank	1,988.14
(transfer to Cafeteria A/C)	
W. M. Welch Mfg. Co.	60.44
Athletic Institute	7.95
Denton's Photo Studio	40.50
Educ. Testing Service	1.00
Allen J. Hansen	5.00
Aime Lacoste	9.00
Setauket School-Petty Cash	37.72
Terry's Sporting Goods	1.65
Harcout, Brace & Co.	256.57
Paul J. Gelinis	24.00
	<u>\$5,995.58</u>

Teachers'
Training
Course

It was reported that a number of teachers had arranged to have a professor come out from The College of the City of New York to conduct a professional training course. It was moved, seconded and carried that the Board partly reimburse the teachers in the amount of \$22.50 each to those who participated directly in this course and also to those who followed similar studies at other colleges during the current term. It was suggested that the Principal inform the Board in advance of any such future plans for professional advancement. The following checks were authorized for this purpose:

\$225. (#11321-11330) dated June 8.

Purchase
of New
Equipment

The Principal presented a list of needed equipment, including a moving picture projector, a duplicating machine and sets of World Books. Mr. Jesaitis agreed to investigate the possibilities of discounts in the case of the projector.

Appointment
of 5th Grade
Teacher

It was moved, seconded and carried that Allan Denton be engaged to teach in the Setauket School for the year 1953-54.

Insurance

A letter was read from Mr. Heyser, requesting an opportunity to handle some of the School insurance. It was requested that Mr. Heyser consult with Mr. Denzin.

Letter Re-
questing
State Survey

A letter was read from Mr. William Miller, attorney of Lake Ronkonkoma, enclosing a draft of a letter with the suggestion that it be signed by the Board, addressed to the Commissioner of Education at Albany and requesting a State survey of centralization possibilities. It was moved, seconded and carried that the letter be signed, Mr. Denton dissenting. Mr. Denton wanted it understood that the Board was approving the survey only, without committing itself in any other way.

Bids on
Extension
of Building

There was a discussion of the bids for the extension to the School building. One bidder had bid on all four categories and the aggregate bid was the lowest, although his Construction bid was the highest. Mr. Ormsby had been consulted on the technicality, and he had called the Commissioner of Education in Albany, but had not yet received a decision on the matter. It was decided to investigate some of the bidders' work, and to meet again in a few days for further decisions.

Mr. Jesaitis expressed dissatisfaction because the Board members had not been notified of the time for the opening of bids.

The meeting adjourned at 10 P.M.

Respectfully submitted

Frederick C. Hilliard

Board of Education of Union
Free School District #2 as-
sembled in Special Meeting
at the Setauket School,
Setauket, N. Y., on Tuesday,
June 26, 1953, at 8 P.M.

The meeting was called to order by the President of the Board, Mr. Melville.

Those present were: Roscoe Denton
Paul Denzin
Frederick Hilliard
Ward Melville
Paul Gelinis, Principal

Boilers It was suggested that the boilers should be cleaned during the summer months, and that bids should be obtained from Bryant Curtis, Tuthill & Young and Harold Smith.

Gable Ends It was decided to arrange for painting of gable ends of the building, and Mr. Jesaitis agreed to take care of this.

Gutters The Principal was requested to contact John Oechslein regarding the leaks in the gutters.

Tile in Classrooms There was some discussion of putting tile around the classrooms, and Mr. Jesaitis was asked to investigate the matter.

Washing Paint It was moved, seconded and carried that the Principal be given authority to hire unskilled labor to wash paint as needed inside the building.

Bills The motion was made, seconded and carried that the following bills be approved for payment:

Bills - \$4,759.35 (#11331 - 11376 and 11380) dated
June 26 and July 1
Internal Fund Bills - \$300 (#322) dated June 26

Bills Payable June 26, 1953	Goldsmith Bros.	\$ 2.79		
	Edna M. Phillips	10.00		
	L. A. Schwagerl & Co.	19.08		
	Allyn & Bacon, Inc.	41.47		
	American Book Co.	13.39		
	Amsco School Publications	39.66		
	Bureau of Publications	13.14		
	Harcourt, Brace & Co.	75.34		
	Harper & Brothers	1.30		
	Houghton Mifflin Co.	1.88		
	Laidlaw Brothers	151.02		
	Charles E. Merrill Co.	31.32		
	Row, Peterson & Co.	13.41		
	Scott, Foresman & Co.	264.90		
	L. W. Singer Co.	23.86		
	World Book Co.	119.59		
	Association Films, Inc.	.85		
	C. C. Birchard & Co.	4.00		
	Cascade Paper Company	14.95		
	J. L. Hammett Company	577.49		
	N. Y. University Bookstore	6.07		
	Roulston's	18.28		
	U.S. News & World Report	8.00		
	Long Island Lighting	291.63		
	Cappy's	46.25		
	Singer Sewing Machine Co.	16.51		
	Setauket H.S. Allied Assoc.	32.02		
	D. T. Bayles & Son	51.70		
	Field Enterprises, Inc.	727.52		
	The Elite Company	598.50		
	Mutual Decorators, Inc.	86.19		
	Kalan Elec Supply Co.	18.95		
	Maico Company, Inc.	745.00		
	Doubleday & Co., Inc.	92.50		
	Gaylord Bors, Inc.	8.60		
	G. Schirmer, Inc.	20.16		
			<u>Internal Fund</u>	
			D. T. Bayles & Son	\$300.00

(June 26, 1953 bills cont.)

Frank A. Conaty Co.	8.21
Cooperative Test Division	.25
Meister's Pharmacy	3.29
Long Island Press	39.00
Allen J. Hansen	18.00
Aime Lacoste	4.50
Herry Lillywhite & Son	192.80
Loper Bros. Lumber Co.	24.49
Wolf's Sport Shops	103.10
Harrison Sales	100.00
Dir. of Internal Revenue	10.20
Harrison Sales	<u>468.19</u>
	\$4,759.35

Trans-
portation

Mr. Melville read the proposal for the transportation contract. It was moved, seconded and carried that the matter be referred to the Transportation Committee with the power to confer with Mr. Eikov, the only bidder, with the stipulation that any decisions made by the Committee must be unanimous.

July
Expenditures

It was moved, seconded and carried that the Board authorize the appropriation of a sum of not more than \$1,000 to be spent during July, the bills to be presented at the next regular meeting of the Board for final approval.

Expansion
Approval

Mr. Melville presented the approval of the State Department of the plans for expansion, and a letter from the State Department of Health, upon which the State Department approval was based.

Contracts

It was moved, seconded and carried that the following bids for the addition to the building be accepted:

Construction - John Oechslein, Inc.	\$72,045
Heat & Vent. - Brooks Sheet Metal, Inc.	18,824
Plumbing - Robert Miller & Sons	5,527
Electrical - Giuliano Brothers	11,160

A committee of two members of the Board, Mr. Jesaitis and Mr. Melville, was appointed to place the contracts with these four companies.

Mr. Melville read a letter from the Labor Department regarding rates.

The Board directed the Principal to return the deposits of unsuccessful bidders.

Grounds

Mr. Jesaitis mentioned a number of places on the grounds which needed attention, and suggested that these be taken care of promptly.

Old School

Mr. Denzin inquired about the status of the old school site. Mr. Jesaitis said Mr. Golden knew of someone who might be interested in it.

There being no further business to come before the Board, the meeting adjourned at 10 P.M.

Respectfully submitted

Frederick C. Hilliard

Frederick C. Hilliard,
Clerk

TREASURER'S MONTHLY REPORT

For the period

From June 1, 1953 to June 30, 1953

Total available balance as reported at the end of preceding period : . \$26,495.40.

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
6/8/53	Town of Brookhaven School Tax Account	\$ 19,409.40
6/18/53	Transferred from Allied Fund (Rental of rooms)	139.00
6/30/53	Balance of Petty Cash	1.75

Total Deposits \$ 19,550.15

Total Receipts, including balance \$ 46,045.55

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 11209 To Check No. 11376 \$ 25,412.11

By Debit Charge 11381 \$ _____

(Total amount of checks issued and debit charges)

\$ 25,412.11

Cash Balance as shown by records \$ 20,633.44

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$30,067.15..

Less total of outstanding checks \$ 9,433.71

(See list on reverse side of report)

Net balance in bank \$ 20,633.44

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 20,633.44

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount	Check No.	Amount	Check No.	Amount
11172	22 00	11358	51 70		
11251	125.20	11359	727 52		
11258	149.70	11360	598 50		
11261	474 88	11361	86 19		
11268	107.93	11362	18 95		
11269	115 46	11363	345 00		
11270	232 70	11364	92 50		
11272	4009 50	11365	8 60		
11273	37 20	11366	20 16		
11331	2 79	11367	8 21		
11332	10 00	11368	3 25		
11333	19 08	11369	3 29		
11334	41 47	11370	39 00		
11335	13 39	11371	18 00		
11336	39 66	11372	4 50		
11337	13 14	11373	192 80		
11338	75 34	11374	24 49		
11339	1 30	11375	103 10		
11340	1 88	11377	10 20		
11341	151 02				
11342	31.32				
11343	13 41				
11344	264 90				
11345	23 86				
11346	119 59				
11347	-- 85				
11348	4 00				
11349	14 95				
11350	577 49				
11351	6 07				
11352	18 28				
11353	8 00				
11354	291 63				
11355	46 25				
11356	16 51				
TOTAL	\$	TOTAL	\$	TOTAL	\$

7080.75

2352.96

Table 2

Statement of cash on hand:
not deposited at end of period.

Date	SOURCE	Amount	Dates of Subsequent Deposits
TOTAL RECEIPTS NOT ON DEPOSIT		\$	

INTERNAL FUND

TREASURER'S MONTHLY REPORT

For the period

From June 1, 1953 to June 30, 1953

Total available balance as reported at the end of preceding period . . . \$4,909.45

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount \$

Total Deposits \$

Total Receipts, including balance \$4,909.45

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 321 To Check No. 322 \$600.00

By Debit Charge \$

(Total amount of checks issued and debit charges)

\$ 600.00

Cash Balance as shown by records \$4,309.45

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$4,609.45

Less total of outstanding checks \$ 300.00

(See list on reverse side of report)

Net balance in bank \$4,309.45

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$

(See reverse side of report)

Total available balance \$4,309.45

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard Clerk of Board of Education

Jeanette A. Stevens Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount	Check No.	Amount	Check No.	Amount
#322	300 00				
TOTAL	\$300 00	TOTAL	\$	TOTAL	\$

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount	Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$	

Organization Meeting of the
Board of Education of Union
Free School District #2, held
at the Setauket School, Setauket,
New York, Tuesday, July 7, 1953.

The Meeting was called to order at 8 P.M. by Frederick Hilliard, Clerk of the Board.

Those present were: Roscoe Denton
Paul Denzin
Alphonso Jesaitis
Ward Melville
Charles Schnee

Also Present: Frederick Hilliard, Clerk
Paul J. Gelinas, Principal

Election of
Officers

Mr. Ward Melville was nominated for President of the Board.

Mr. Denzin moved that the nominations be closed. This was seconded and carried.

The Clerk cast one ballot for the unanimous election of Mr. Melville, who then assumed the chairmanship of the meeting.

It was moved, seconded and carried that Mr. Hilliard continue to serve as Clerk.

Depository of
School Funds

By motion duly made, seconded and carried, the Tinker National Bank was designated as the depository for school funds for the ensuing year, 1953-54, and the opening of a Cafeteria Fund and also a Construction Fund for the District at this bank was authorized.

School Physician

Motion was made and carried that Dr. Walter C. Eichacker be appointed school physician for the school year 1953-54 at a compensation of \$350.

Attendance
Supervisor

Miss Lila Seifert, school nurse, was appointed attendance supervisor at \$150 for the school year 1953-54.

Census

Mrs. Jeannette Stevens was named as census taker for the current school year at a compensation of \$200.

Collector
of Taxes

By motion, seconded and carried, Quintin A. Lerch was approved as local collector of school taxes.

Cars for
School Purposes

Use of cars of school nurse, principal, physical education director, and those others when needed for school purposes was duly authorized, with compensation at 10 cents per mile for gas, oil, etc.

Treasurer

It was moved, seconded and carried that Mrs. Jeannette Stevens be appointed as treasurer of Union Free School District #2 for the school year 1953-54 at a salary of \$240.

Secretary

It was moved, seconded and carried that Jeannette A. Stevens continue as school secretary for the year 1953-54 at a salary of \$2750.

Custodians

It was moved, seconded and carried that the customary raise of \$150 be increased by a \$100 merit raise, making a total increase of \$250 for each custodian this year.

Motion was made and carried that the two custodians continue for the school year 1953-54 at salaries indicated:

Frank Freleigh - \$3650 Henry Kohn - \$3300

There being no further business to come before the meeting it was moved and seconded to adjourn at 9:30 P.M.

Respectfully submitted

Frederick C. Hilliard

Special Meeting of the Board of
Education of Union Free School
District #2, at the Setauket
School, Setauket, New York, July
16, 1953.

The Meeting was called to order at 8 P.M. by the
President of the Board, Mr. Melville.

Those present were: Ward Melville
Paul Denzin
Roscoe Denton

Also present were: Frederick Hilliard, Clerk
Paul J. Gelinas, Principal

Absent: Alphonso Jesaitis
Charles Schnee

Grading

The officers of the Board of Education were authorized,
by motion duly made, seconded and carried, to renegotiate
the contract originally granted Wm. McLain for altera-
tions of school grounds, adding \$16,113, less 20%
allowed, the net total payable by the District to said
contractor amounting to \$12,890 for additional services
and materials as follows:

1. 3000 yards fill C @ \$1 per yard	\$3,000.00
2. Remove drive and replace topsoil	600.00
3. Installation of 326 feet of gutters	700.00
4. Install 4542 sq. yd. of paving (60 x 625 ft.)	6,813.00
5. Install 626 ft. of curbing plus that needed along steps	1,000.00
6. Construct catch basin	500.00
7. Installation of 680 ft. of pipe	3,500.00
Total	\$16,113.00
Less 20%	3,222.60
Net Payable	\$12,890.40

Transportation

The Transportation Committee reported that Joseph Eikov
was the only bidder offering bus transportation for
pupils, on a five-year contract, said bid submitted at
\$17,850. It was duly moved, seconded and carried that
proper officers of the Board be authorized to sign a
five-year contract with Joseph Eikov according to speci-
fications previous established.

The meeting adjourned at 9:30 P.M.

Respectfully submitted,

Frederick C. Hilliard,
Clerk

CAFETERIA ACCOUNT

TREASURER'S MONTHLY REPORT

For the period
From July 1, 1953 to July 31, 1953

Total available balance as reported at the end of preceding period . . . \$ 2,921.67

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
7/8/53	N.Y. State refund (May)	\$ 300.25
7/27/53	" " (June)	190.62

Total Deposits \$ 490.87

Total Receipts, including balance \$ 3,412.54

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. To Check No. \$ _____

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ _____

Cash Balance as shown by records \$ 3,412.54

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 3,412.54

Less total of outstanding checks \$ _____
(See list on reverse side of report)

Net balance in bank \$ _____
(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____
(See reverse side of report)

Total available balance \$ 3,412.54

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard
Clerk of Board of Education

Jeanette A. Stever
Treasurer of School District

SETAUKET SCHOOL FINANCIAL REPORT

Year 1952 - '53

Balance on hand July 1, 1952 \$ 4,982.57

Receipts 201,404.09

Total Receipts

\$206,386.66

Expenditures:

General Control \$ 1,579.48

Instructional Services 83,709.11

Operation of Plant 14,396.81

Maintenance of Plant 5,201.35

Auxiliary Agencies 26,345.64

Fixed Charges 12,994.46

Debt Service 37,549.99

Capital Outlay 3,976.38

Total Expenditures

\$185,753.22

Balance on hand June 30, 1953

\$ 20,633.44

TREASURER'S MONTHLY REPORT

For the period

From July 1, 1953 to July 31, 1953

Total available balance as reported at the end of preceding period . . . \$4,309.45

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
7/10/53	John Oechslin Elec. refund	\$ 84.00

Total Deposits . . . \$ 84.00

Total Receipts, including balance . . . \$4,393.45

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. To Check No. \$ _____

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ _____

Cash Balance as shown by records . . . \$4,393.45

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . \$4,393.45

Less total of outstanding checks . . . \$ _____

(See list on reverse side of report)

Net balance in bank . . . \$ _____

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . \$ _____

(See reverse side of report)

Total available balance . . . \$4,393.45

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Lilliard
Clerk of Board of Education

Jeannette A. Steven
Treasurer of School District

TREASURER'S MONTHLY REPORT

For the period

From July 1, 1953 to July 31, 1953

Total available balance as reported at the end of preceding period . . . \$20,633.44

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
7/3/53	F. A. Owens - refund	\$ 2.00

Total Deposits \$ 2.00

Total Receipts, including balance \$ 20,635.44

DISBURSEMENTS MADE DURING MONTH

By Check	11377	11380	
From Check No.	11382	To Check No.	11387
	11392	"	11393
By Debit Charge			\$ <u>1,410.54</u>
			\$ _____

(Total amount of checks issued and debit charges)

\$ 1,410.54

Cash Balance as shown by records \$ 19,224.90

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 21,804.14

Less total of outstanding checks \$ 2,579.24
(See list on reverse side of report)

Net balance in bank \$ 19,224.90

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____
(See reverse side of report)

Total available balance \$ 19,224.90

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard
Clerk of Board of Education

Jeanette A. Steven
Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount	Check No.	Amount	Check No.	Amount
11331	2 79				
11334	41 47				
11335	13 39				
11336	39 66				
11337	13 14				
11338	75 34				
11339	1 30				
11340	1 88				
11341	151 02				
11342	31 32				
11343	13 41				
11344	264 90				
11345	23 86				
11346	119 59				
11348	4 00				
11350	577 49				
11359	727 52				
11364	92 50				
11365	8 60				
11366	20 16				
11373	192 80				
11375	103 10				
11393	60 00				
TOTAL	\$ 2,579 24	TOTAL	\$	TOTAL	\$

Table 2'

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount	Dates of Subsequent Deposits
TOTAL RECEIPTS NOT ON DEPOSIT		\$	

Board of Education of Union Free
School District #2, assembled in
regular meeting at the Setauket
School, Setauket, N. Y. on
Tuesday, August 11, 1953, at
8 P.M.

The meeting was called to order by the President of the
Board, Mr. Melville.

Those present were: Roscoe Denton
Paul Denzin
Ward Melville

Also present: Frederick Hilliard, Clerk
Paul Gelinas, Principal

Minutes It was moved, seconded and carried that the Minutes of
the June 2, June 26, July 7 and July 16 meetings be
accepted as read.

Treasurer's Reports The motion was made, seconded and carried that the Trea-
surer's reports for the Regular Account, the Internal
Fund and the Cafeteria Account be accepted as read and
filed with the minutes.

Short Term Loan Motion was made and carried that the President and Clerk
be authorized to negotiate the following short-term loan
with the Tinker National Bank, as a bond anticipation
note for the Construction Fund: \$7,900.

Bills and Salaries The motion was made, seconded and carried that the follow-
ing bills and salaries be approved for payment:

Bills - \$5,168.38 (#11377, 11382-83, 11392-11468, 11475-
76) dated July 1, July 8, July 28 and August 11
Salaries - (Supplementary) \$83.13 (#11378-79) dated July 15
Salaries - \$276.07 (#11385-87) dated July 15
Salaries - \$341.67 (#11388-91) dated August 1
Salaries - \$325.87 (#11469-71) dated August 15
Salaries - \$341.67 (#11472-74) dated September 1
Internal Fund - \$300 (#323) dated August 11
Cafeteria Account - \$72.57 (#1-3) dated August 11

Bills Payable	Assoc. Hospital Service	\$49.80	
July 1, 8, 28,	Harrison Sales	468.19	<u>Internal Fund</u>
Aug. 11, 1953	Petty Cash	50.00	D. T. Bayles \$300.00
	Joe King Music Service	292.25	
	Miriam Murphy	131.10	<u>Cafeteria Acct.</u>
	Raymond Hulse	60.00	H. E. Swezey
	N.Y. Telephone Co.	109.85	& Son \$8.22
	John A. Sanders	100.00	Beinbrink Paper
	Denton's Photo Studio	23.25	Company 14.10
	Port Jefferson Times	47.16	Cascade Paper
	W. M. Welch Mfg. Co.	3.13	Company <u>50.25</u>
	Penn State School Serv.	1.69	\$72.57
	Allyn & Bacon, Inc.	99.24	
	American Book Co.	100.72	
	Chas. A. Bennett Co.	18.14	
	Creative Playthings	131.45	
	Carl Fischer, Inc.	51.43	
	Follett Publishing Co.	29.04	
	Ginn and Co.	140.54	
	D. C. Heath	111.33	
	Lyons & Carnahan	97.30	
	McCormick-Mathers Publ.	23.04	
	Charles E. Merrill Co.	80.34	
	Noble & Noble	25.22	
	Pocket Books, Inc.	2.80	
	Row, Peterson & Co.	293.26	
	Science Research Assoc.	45.58	
	Charles Scribner's Sons	120.99	
	Silver Burdett	43.15	
	Stamford House	3.25	
	Webster Publishing Co.	13.44	
	Willis Music Co.	1.43	
	Bureau of Publications	7.40	
	California Test Bureau	59.66	
	Ceramic Art Supply	17.64	

(July & August bills cont.)

Craftsman Supply House	10.62
Arthur C. Croft Publ.	2.50
W. Wilbur Hatfield	5.00
Loper Brothers	97.70
MI Fabric Shop	4.35
A. J. Nystrom	26.84
Roulston's	23.86
Sound Devices, Inc.	29.95
Cooper Oil Co.	34.75
Suffolk County Water Auth.	62.32
Long Island Lighting	492.28
John J. Herbert	151.40
Lyon Brothers	39.80
Floyd Holgerson	20.50
D. T. Bayles	51.95
Maeder Service	560.90
Cappy's	9.60
Aubrey E. Bain Co.	60.00
Island Music Service	34.55
Commercial Radio-Sound	33.29
John T. Payne	93.93
J. L. Hammett	116.00
Robert Brunner	55.52
Thomas Y. Crowell	2.12
Doubleday & Co.	1.67
Funk & Wagnalls	5.30
Harper & Bros.	1.84
J. B. Lippincott	3.92
Macmillan Co.	2.15
McGraw-Hill Book Co.	1.43
Prentice-Hall	3.31
Simon & Schuster	.60
Edward Thompson Co.	22.50
J. Weston Walch	2.37
John C. Winston Co.	2.56
American Museum of Nat. Hist.	5.00
Bardeen's	19.80
Suff. Co. Mental Health Assn.	2.00
Aime Lacoste	4.00
Patten's Garden Mart	1.00
Suffolk Men's Shop	15.00
Wolf's Sport Shops	12.50
Cooper's	1.98
Flower Books	80.25
Long Island Press	39.40
Oettinger's Variety Store	4.00
Leon Tyler	210.00
Clinton F. West	321.45
	<u>\$5,168.38</u>

Financial Statement	The Principal submitted the financial statement for the year 1952-53, which is a part of these minutes.
Meeting of Port Jefferson & Setauket Boards of Education	The Board accepted a report by Dr. Schnee on a joint meeting of the Boards of Education of Port Jefferson and Setauket.
Old School Site	Mr. Melville reported that he had contacted Mr. Golden regarding a possible purchaser of the old school property but the prospective buyer was no longer interested.
School District Boundaries	Mr. Melville read a letter from Dr. Shea of the Stony Brook Board of Education regarding boundaries between the two districts. He also read a letter from Mr. Raynor of the Port Jefferson Board, on the same subject. The matter was tabled until the next meeting.
Dr. Schnee's Resignation	A letter of resignation from Dr. Schnee was read, and it was moved and carried that this be accepted with regret.
Extra Tile for Addition	A letter was read from John Oechslein, Inc., estimating an additional cost of \$400 for adding glazed tile at the ends of classrooms in the addition to the school. It was moved seconded and carried that this extra cost be approved.
Brookhaven Town School Boards	A letter from the Brookhaven Town School Boards Association was read, regarding a resolution objecting to the

Moore Commission Report. It was moved, seconded and carried that we approve in principle the resolution submitted to this Board by the above-mentioned association.

Change of School Hours It was recommended that in the coming school year classes start at 8:45 A.M. and dismiss at 3 P.M., in order to facilitate coordination of bus schedules. This was approved.

Bus Service A letter was read from Mrs. William Minuse, regarding possible discontinuance of bus service along Shore Road. The Board agreed that so far the District is able to maintain the unusually complete service, and no such curtailment is contemplated.

Social Security for Employees There was some discussion of a new law, allowing school employees to take advantage of Federal Old Age Benefits and the possibility of changing from the present non-teaching personnel retirement system, with a consequent saving for the District. Mr. Melville and Mr. Denzin agreed to look into the matter.

Replacing Dr. Schnee The subject of replacing Dr. Schnee was discussed, and Mr. Hilliard agreed to fill the vacancy until the next annual meeting, when a substitute can be voted upon.

The meeting adjourned at 10:30 P.M.

Respectfully submitted

Frederick C. Hilliard
Frederick C. Hilliard,
Clerk

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TREASURER'S MONTHLY REPORT

For the period

From August 1 to August 31, 1953

Total available balance as reported at the end of preceding period . . . \$19,224.90

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
		\$

Total Deposits \$ _____

Total Receipts, including balance \$19,224.90

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. <u>11388</u>	To Check No. <u>11391</u>	
<u>11394</u>	<u>11471</u>	\$ <u>5,252.77</u>

By Debit Charge <u>11475</u>		\$ _____
------------------------------	--	----------

(Total amount of checks issued and debit charges)

\$ 5,252.77

Cash Balance as shown by records \$13,972.13

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$14,555.05

Less total of outstanding checks \$ 582.92

(See list on reverse side of report)

Net balance in bank \$13,972.13

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$13,972.13

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard
Clerk of Board of Education

Jeannette A. Stevey
Treasurer of School District

TREASURER'S MONTHLY REPORT

For the period

From August 1 to August 31, 1953

Total available balance as reported at the end of preceding period . . . \$3,412.54

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
		\$

Total Deposits \$ _____

Total Receipts, including balance \$3,412.54

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 1 To Check No. 3 \$72.57

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$72.57

Cash Balance as shown by records \$3,339.97

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$3,339.97

Less total of outstanding checks \$ _____

(See list on reverse side of report)

Net balance in bank \$ _____

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$3,339.97

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard
Clerk of Board of Education

Jeannette G. Stevens
Treasurer of School District

TREASURER'S MONTHLY REPORT

For the period

From August 1 to August 31, 1953

Total available balance as reported at the end of preceding period . . . \$ 4,393.45

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
------	--------	--------

\$

Total Deposits \$ _____

Total Receipts, including balance \$ 4,393.45

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 323 To Check No. 300.00

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 300.00

Cash Balance as shown by records \$ 4,093.45

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 4,093.45

Less total of outstanding checks \$ _____
(See list on reverse side of report)

Net balance in bank \$ 4,093.45

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____
(See reverse side of report)

Total available balance \$ 4,093.45

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard
Clerk of Board of Education

Jeannette A. Steven
Treasurer of School District

TREASURER'S MONTHLY REPORT

For the period

From August 1 to August 31, 1953

Total available balance as reported at the end of preceding period . . . \$ -- --

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
8/13/53	Note #31330 (Tinker Bank)	\$7,900.

Total Deposits \$ 7,900.00

Total Receipts, including balance \$ 7,900.00

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 1 To Check No. 3 \$ 7,868.84

By Debit Charge \$

(Total amount of checks issued and debit charges)

\$ 7,868.84

Cash Balance as shown by records \$ 31.16

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 31.16

Less total of outstanding checks \$

(See list on reverse side of report)

Net balance in bank \$ 31.16

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$

(See reverse side of report)

Total available balance \$ 31.16

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Kelliard
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

Board of Education of Union Free School Districe No. 2, assembled in regular meeting at the Setauket School, Setauket, N. Y., on Tuesday, September 1, 1953, at 8 p.m.

The meeting was called to order by the President of the Board, Mr. Melville.

There were present: Ward Melville
Roscoe Denton
Paul Denzin
Alphonso Jesaitis
Frederick Hilliard

There were absent: None

Also present: Paul Gelinas, Principal

Minutes It was moved, seconded and carried that the Minutes of the August 11 meeting be accepted as read, with corrections.

Treasurer's Report The motion was made, seconded and carried that the Treasurer's reports for the Regular Account, the Internal Fund and the Construction Account be accepted as read and filed with the Minutes.

Short-Term Loans Motion was made and carried that the President and Treasurer be authorized to negotiate the following short-term loans with the Tinker National Bank:

For the Construction Fund as bond anticipation note, dated September 1, 1953 - \$2,200.
For the Regular District Account, September 1st - \$5,900;
September 15 - \$3,200; October 1 - \$3,200.

Bills and Salaries Motion was made, seconded and carried that the following bills and salaries be approved for payment:

Bills - \$19,478.19 (#11477-11501) dated September 1
Salaries - \$3,182.11 (#11502-11522 and 11544) dated Sept. 15
Salaries - \$3,209.16 (#11523-11543 and 11545) dated Oct. 1
Construction Fund - \$2,124.86 (#4-5) dated Sept. 1
Internal Fund - \$300. (#324) dated Sept. 1
Regular Fund - \$1,785. (#11546) dated October 1

Bills Payable	Joseph Eikov 9/1	\$1,785.00	<u>Internal Fund</u>	
September 1	Selfridge Printing	39.00		
and Oct. 1	Beinbrink Paper Co.	5.40	D. T. Bayles	\$300.00
	N.Y. Telephone Co.	35.09		
	Port Jefferson Times	4.62	<u>Construction Fund</u>	
	Ginn & Co.	39.10		
	Globe Book Co.	23.53	Curtis Lighting	\$1,404.41
	McCormick Mathers	13.46	John T. Payne	<u>720.45</u>
	Row, Peterson	26.86		\$2,124.86
	L. W. Singer	19.68		
	World Book	20.29		
	G. Schirmer & Co.	23.49		
	Bd. of Coop. Ed. Serv.	1,610.77		
	Suffolk Co. Water	24.48		
	Clinton West	130.00		
	Leon Tyler	130.00		
	Smithtown Window Clean.	175.00		
	John T. Payne	570.88		
	Tinker Bank - Int. on bonds	5,800.00		
	Grolier Society	4.25		
	News Map of the Week	15.75		
	Miriam Murphy	131.10		
	Petty Cash	40.04		
	J.A. Stevens - Census	160.00		
	W.J. McLain	<u>8,650.00</u>		
		\$19,478.19		
	Joseph Eikov 10/1	1,785.00		

Moving Aerial

It was decided to change the radio aerial from outside the building to inside, in order to eliminate rust stains.

Grade 2
Furniture

The Principal reported that not all the furniture for the new second grade has arrived.

Retirement v.
Social Security

The subject of N. Y. State Retirement System versus Federal Old Age Benefits was discussed. The Board decided that Social Security was better from the standpoint of non-teaching personnel as well as the community, and agreed to adopt it instead of the New York State System. The Principal was instructed to return all monies so far deducted from the employees' salaries in anticipation of joining the New York State Retirement System.

Sale of Bonds

Mr. Denzin offered the following resolution and moved its adoption:

RESOLUTION DETERMINING THE TERMS, FORM AND DETAILS OF ISSUANCE OF \$124,000 SCHOOL DISTRICT SERIAL BONDS - 1953 OF UNION FREE SCHOOL DISTRICT NO. 2 OF THE TOWN OF BROOKHAVEN, NEW YORK, AND PROVIDING FOR THEIR SALE.

THE BOARD OF EDUCATION OF UNION FREE SCHOOL DISTRICT NO. 2 OF THE TOWN OF BROOKHAVEN. IN THE COUNTY OF SUFFOLK. NEW YORK, HEREBY RESOLVES as follows:

Section 1. Of the \$124,795 serial bonds of this School District, authorized pursuant to a proposition adopted by more than two-thirds of the qualified voters present and voting at a special school district meeting duly called and held on March 6, 1953, and by virtue of a bond resolution entitled:

"Bond Resolution of Union Free School District No. 2 of the Town of Brookhaven, N.Y., adopted June 2, 1953, authorizing construction of an addition to the existing school building, within the District, and the issuance of \$124,795 serial bonds of the District in anticipation of a tax to be collected",

duly adopted by the Board of Education on the date referred to therein. \$124,000 shall be issued and each of said bonds shall be designated "School District Serial Bond - 1953". Said bonds shall be dated September 1, 1953, shall mature in the principal amount of \$6,000 on March 1 in each of the years 1955 to 1964, both inclusive, and \$8,000 on March 1 in each of the years 1965 to 1972, both inclusive, shall be of the denomination of \$1,000 each, shall be numbered from one upwards in order of maturity, shall bear interest at a rate not exceeding four per centum (4%) per annum, the bidder to name the rate of interest in a multiple of one-quarter or one-tenth of one per centum, the exact rate to be determined by resolution of this Board upon the receipt of bids, payable semi-annually on the first days of March and September in each year until maturity. Both principal of and interest on said bonds shall be payable in lawful money of the United States of America, at the office of the Tinker National Bank, East Setauket, New York, and said bonds shall be in coupon form, registerable at the option of the holder as to both principal and interest, and said bonds shall be executed in the name of the School District by the President of the Board of Education, and the corporate seal shall be affixed thereto and attested by the District Clerk, and the coupons attached to said bonds shall be authenticated by the facsimile signature of the President of the Board of Education.

Sec. 2. Said \$124,000 School District Serial Bonds-1953 shall be in substantially the following form:

(FORM OF BOND)

No.

\$ 1,000

UNITED STATES OF AMERICA
STATE OF NEW YORK
COUNTY OF SUFFOLK
UNION FREE SCHOOL DISTRICT NO. 2 OF THE
TOWN OF BROOKHAVEN

SCHOOL DISTRICT SERIAL BOND-1953

Union Free School District No. 2 of the Town of Brookhaven,
in the County of Suffolk,
~~of the~~ State of New York, hereby acknowledges itself indebted and
for value received promises to pay to the bearer of this bond, or
if it be registered to the person in whose name it is registered,
on the first day of September, 19 , the sum of
One thousand dollars (\$ 1,000) and to pay interest on
such sum at the rate of per centum
(%) per annum, payable
semi-annually on the first days of
March and September in each year from
the date of this bond until it matures upon presentation and sur-
render, as they severally mature, of the coupons therefor annexed
hereto or, if this bond be registered, to the registered holder.
Both principal and interest of this bond will be paid in lawful
money of the United States of America, at the
office of the Tinker National Bank, East Setauket, New York.

This bond may be converted into a registered bond in ac-
cordance with the provisions of the Local Finance Law.

This bond is one of an authorized issue, ~~the aggregate~~
of \$124,000 bonds,
~~principal amount of which is \$124,000~~ the bonds of which
are of like tenor except as to number and maturity, such issue
being part of an aggregate authorization of \$124,795 bonds, and
is issued pursuant to the provisions of the Education Law, consti-
tuting Chapter 16, and the Local Finance Law, constituting Chapter

33-a, of the Consolidated Laws of the State of New York, as amended, and by virtue of a proposition adopted by more than two-thirds of the qualified voters of the District present and voting at a special school district meeting duly called and held on March 6, 1953, and of a bond resolution entitled: "Bond Resolution of Union Free School District No. 2 of the Town of Brookhaven, N.Y., adopted June 2, 1953, authorizing construction of an addition to the existing school building, within the District, and the issuance of \$124,795 serial bonds of the District in anticipation of a tax to be collected," and of a resolution duly adopted by the Board of Education on September 1, 1953.

The faith and credit of said School District

are hereby irrevocably pledged for the punctual payment of the principal of and interest on this bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the Constitution or statutes of the State of New York to exist, to have happened or to have been performed precedent to or in the issuance of this bond, exist, have happened and have been performed, and that the issue of bonds of which this is one, together with all other indebtedness of said

School District is within every debt and other limit prescribed by said Constitution or statutes of said State.

IN WITNESS WHEREOF, Union Free School District No. 2 of the Town of Brookhaven

has caused this bond to be signed by its President of the Board of Education ~~and its~~ and its corporate seal to be hereunto affixed and attested by its District Clerk and the coupons hereto attached to be authenticated by the facsimile signature of its President of the Board of Education, and this bond to be dated as of the first day of September . 19 53

UNION FREE SCHOOL DISTRICT NO. 2
OF THE TOWN OF BROOKHAVEN

ATTEST:

J.C. Hilliard
District Clerk

By Ward Melville
President of the Board of Education

(FORM OF COUPON)

No.

\$

On the first day of , 19 ,

Union Free School District No. 2 of the Town of Brookhaven,
in the County of Suffolk, State of New York,

will pay to the bearer the sum of

Dollars (\$), in lawful money of the United States of
America, at the office of the Tinker National
Bank, East Setauket, New York,

being six months' interest then due on its School District Serial
Bond-1953, dated September 1 , 19 53 , and
bearing No.

Ward Melville

President of the Board of Education
(FORM OF PROVISION ON BACK OF BOND)

CONVERSION CERTIFICATE

I hereby certify that upon the presentation of the within bond
with a written request by the holder thereof for its conversion into
a bond registered as to both principal and interest, I have this day
cut off and destroyed _____ coupons attached
thereto, of the amount and value of _____
Dollars (\$ _____) each, being all the coupons for interest on
the within bond payable after the date of this certificate, and that
the interest at the rate and on the dates stated in the within bond
and as was provided by the coupons, as well as the principal, is to
be paid to the registered holder, his legal representatives, succes-
sors or transferees at the place stated in the within bond and as was
stated in the coupons. This bond shall hereafter be transferable
only upon presentation of the same with a written transfer of title.
Such transfer shall be dated, and signed by the registered holder,
or his legal representatives, and it shall be duly acknowledged or
proved, or in the alternative the signature thereto shall be certi-
fied as to its genuineness by an officer of a bank or trust company
located and authorized to do business in this state.

Dated: , 19 .

F. C. Hilliard

District Clerk

It is hereby certified that the within bond has been reg-
istered as follows:

Date of Registration	Name of Registered Holder	Registered by

Sec. 3. Said \$124,000 School District Serial Bonds - 1953 shall be sold upon sealed proposals to be received by the Board of Education on September 15, 1953, at 3:30 o'clock p.m. (D.S.T.), at The Setauket School, Main Street Setauket, New York, in the School District, and the District Clerk is hereby authorized and directed to cause a notice of sale of said bonds in substantially the form hereinafter provided to be published in the "New York Daily Bond Buyer", a financial newspaper published and circulating in the City of New York, not less than five nor more than thirty days prior to the date of said sale. It is hereby determined that this Board shall meet at the time and place above stated for the purpose of examining the sealed proposals and awarding the bonds to the successful bidder.

Sec. 4. Said notice of sale shall be in substantially the following form:

(Printed form inserted with Minutes)

Sec. 5. This resolution shall take effect immediately.

The adoption of the foregoing resolution was seconded by Mr. Denton and duly put to a vote on roll call, which resulted as follows:

AYES: 5
NOES: 0

The resolution was declared unanimously adopted.

Bond Bids Mr. Denton, Mr. Denzin and Mr. Jesaitis were authorized to accept Bond bids for the Board on September fifteenth.

Fire Drill Permission was granted to the Setauket Fire Department to conduct a fire drill on the grounds of the old school some time during Fire Prevention Week, October 8 - 14, 1953.

Repairs It was decided to have Mr. Clinton West recondition the rusty brackets on the two lamp posts.

School Boundaries After some discussion of the boundaries between school districts, it was decided to seek a meeting with the Commissioners of the Setauket Fire Department for further consideration.

The meeting was adjourned at 10:30 p.m.

Respectfully submitted,

Frederick C. Hilliard
Frederick C. Hilliard,
Clerk.

0

0

0

0

6/15/51 (5C)

UNION FREE SCHOOL DISTRICT NO. 2
OF THE
TOWN OF BROOKHAVEN
NEW YORK

NOTICE OF \$ 124,000 BOND SALE

SEALED PROPOSALS will be received by the Board of Education of Union Free School District No. 2 of the Town of Brookhaven, County of Suffolk, New York, at The Setauket School, Main Street, Setauket,

New York,
on September 15, 1953, until 3:30 o'clock P.M. (D.S.T.) at which time they will be publicly opened and announced, for the purchase of \$ 124,000 (being part of an authorized issue of \$124,795)

School District Serial Bonds-1953 of said School District. The bonds will be dated September 1, 1953, and will mature (without option of prior redemption) in the principal amount of \$6,000 on March 1 in each of the years 1955 to 1964, both inclusive, and \$8,000 on March 1 in each of the years 1965 to 1972, both inclusive,

with interest payable March 1 and September 1 in each year.

The bonds will be issued in bearer form with coupons and

will be of the denomination of \$1,000 each, and will be convertible into fully registered bonds, and payable as to both principal and interest at the

office of the Tinker National Bank, East Setauket, New York,

~~at the option of the Board of the~~

~~XXXXXX~~

Each proposal must be a bid of not less than \$ 124,000 for all of the bonds and must state in a multiple of 1/4 or 1/10 of 1% a single rate of interest not exceeding 4 % per annum which all of the bonds are to bear. Each proposal must be enclosed in a sealed envelope and should be addressed to Mr. Frederick C. Hilliard, District Clerk, The Setauket School, Main Street, Setauket, New York,

and marked on the outside "Proposal for Bonds". As a condition precedent to the consideration of his proposal, each bidder must deposit with the said District Clerk a certified or cashier's check drawn upon an incorporated bank or trust company to the order of Union Free School District No. 2 of the Town of Brookhaven, New York,

for \$ 2,480 as a good faith deposit, and such check should be enclosed with the proposal.

The bonds will be awarded and sold to the bidder complying with the terms of sale and offering to purchase said bonds at the lowest rate of interest, and if two or more such bidders offer the same lowest rate of interest, then to the one of such bidders offering to pay therefor the highest price. The successful bidder must also pay an amount equal to the interest on the bonds accrued to the date of payment of the purchase price.

When the successful bidder has been ascertained, the District Clerk will promptly return all deposits made to the persons making the same, except the deposit made by such bidder. Such successful bidder will be promptly notified of the award to him, and if he refuses or neglects to pay the agreed price for the bonds less the amount deposited by him, the amount deposited by him shall be forfeited to and retained by the School District as liquidated damages for such neglect or refusal. The bonds will be delivered on or about October 1, 1953 at the office of Hawkins, Delafield & Wood, 67 Wall Street, New York City, or at such other place as may be agreed upon with the successful bidder.

The successful bidder may at his option refuse to accept the bonds if prior to their delivery any income tax law of the United States of America shall provide that the interest on such bonds is taxable, or shall be taxable at a future date, for federal income tax purposes, and in such case the deposit made by him will be returned and he will be relieved of his contractual obligations arising from the acceptance of his proposal.

Counties, Cities, Towns, Villages
and School Districts

The right is reserved to reject all bids and any bid not complying with the terms of this notice will be rejected.

Said bonds are ~~an~~ ~~combined~~ ~~issue~~ ~~including~~ ~~the~~ ~~bonds~~ to be issued for the purpose of financing the construction of an addition to the existing school building in the District.

The bonds are general obligations of the School District. There is no limitation, either as to rate or amount, upon ad valorem taxes upon taxable real property in the School District which may be required to pay the bonds and the interest thereon. The State Constitution requires the School District to pledge its faith and credit for the payment of the principal of the bonds and the interest thereon, and to make annual appropriations for the amounts required for the payment of such interest and the redemption of the bonds. The State Constitution also provides that if at any time the appropriating authorities fail to make the required appropriations for the annual debt service on the bonds and certain other obligations of the School District, a sufficient sum shall be set apart from the first revenues thereafter received and shall be applied for such purposes, and also that the fiscal officer of the School District may be required to set apart and apply such revenues as aforesaid at the suit of any holder of such obligations.

School Districts other than a school district in a city having valuations over \$100,000 (except judgments, etc.)

The population of the District is estimated to be 3,000

The debt statement to be filed pursuant to §109.00 of the Local Finance Law in connection with the sale of the bonds hereinabove described, prepared as of August 15, 1953, will show the assessed valuation of real

property subject to taxation by the District to be \$ 3,876,375,

the full valuation of real property subject to taxation by the District to be \$ 7,047,954, its debt limit to be \$ 704,795.40 and its

indebtedness (including such bonds) to be \$ 704,000, and its net

~~indebtedness to be \$ after deducting indebtedness of~~

~~estimated to be supported by a building quota. The~~

~~issuance of such bonds in excess of such debt limit has been approved by a two-~~

~~thirds vote of the qualified voters of the District voting thereon in person at the~~

~~meeting or election called for such purpose and has been consented to by the~~

~~Board of Regents of The University of the State of New York and the State~~

~~Comptroller. Bond anticipation notes in the amount of \$ 7,900~~

~~have not been heretofore issued in anticipation of the sale of such bonds have not been included in computing such indebtedness, and such notes will be retired from the proceeds of such bonds.~~

The successful bidder will be furnished, without cost, with the approving opinion of Hawkins, Delafield & Wood to the effect that the bonds are valid and legally binding obligations of said School District, all the taxable real property within which will be subject to the levy of ad valorem taxes to pay said bonds and interest thereon, without limitation of rate or amount.

A detailed report of essential facts will be furnished to any interested bidder on request.

Dated: September 1, 1953

FREDERICK HILLIARD,

Frederick Hilliard

District Clerk

Board of Education of Union Free
School District No. 2, Town of
Brookhaven, N. Y., assembled in
special meeting at the Setauket
Fire House September 8, 1953, at
8 p.m.

The meeting was called to order by the President of the Board,
Mr. Melville.

Those present were: Ward Melville
Paul Denzin
Roscoe Denton
Alphonso Jesaitis
Frederick Hilliard

Payment of bills - Construction Fund
Motion was made and carried approving payment of \$22,770 to John Oechslein, Inc., and \$2,808 to Giuliano Brothers, from the Construction Fund. (Checks #6 and 7, dated September 8).

Short-term loans
Motion was made, seconded and carried that the President and Treasurer be authorized to negotiate short-term loans with the Tinker National Bank as follows: \$26,000 at once for the Construction Fund, and \$1,800 on October first for the General Account.

Payment of salaries - Cafeteria Fund
Motion was made, seconded and carried authorizing payment of checks Nos. 5 - 10 inclusive against the Cafeteria Fund for salaries, in the amount of \$270.40, dated September 18 and September 30.

The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Frederick C. Hilliard
Frederick C. Hilliard,
Clerk.

Board of Education of Union Free
School District No. 2, assembled
in Special Meeting at the Setauket
School, Setauket, N.Y., on Tuesday,
September 15, 1953 at 3:30 p.m.

It was regularly moved, seconded and passed that Mr. Jesaitis
act as Chairman of the meeting.

Those present were: Roscoe Denton
Paul Denzin
Alphonso Jesaitis

Also present: Paul Gelinis, Principal

Absent: Ward Melville
Frederick Hilliard

Bond Bid

Sealed bids for the sale of \$124,000 bonds were opened at 3:30
p.m., pursuant to advertisement, with the following proposals:

- (a) Bacon, Stevenson & Co. - 3.25% - \$124,276.00
- (b) Tinker National Bank - 3.30% - 124,226.00
- (c) Comptroller of the State
of New York - 3.40% - 124,000.00

Mr. Denzin moved the adoption of the following resolution
and Mr. Denton seconded the motion:

RESOLVED that the \$124,000 School District Serial Bonds-
1953 of the School District offered for sale, authorized by vir-
tue of a proposition adopted by more than two-thirds of the
voters present and voting at a special school district meeting
held March 6, 1953, and of a bond resolution adopted by the
Board of Education on June 2, 1953, are hereby awarded to Bacon,
Stevenson & Co. at the price bid of \$124,276 and accrued in-
terest at the rate borne by the bonds from the date of the
bonds to the date of payment of the purchase price; and

FURTHER RESOLVED that said bonds shall bear interest at
the rate of three and one-quarter per cent (3.25%) per annum
specified by the said purchasers; and

FURTHER RESOLVED that the proper officials of the School
District are hereby authorized and directed to execute said
bonds and to deliver them to the said purchasers upon receipt
of payment therefore in accordance with this resolution.

The foregoing resolution was adopted by the following vote:

AYES: 3
NOES: 0

Additional
Transportation

Noting that 273 pupils in the Setauket School required transpor-
tation according to standards established in the past, not in-
cluding about 75 pupils attending Port Jefferson High School
and approximately 50 pupils in the Parochial School, it was
moved, seconded and carried that a special meeting be called of
the legal voters of the School District to seek authorization to
expend \$5,500 from funds on hand, beyond amount already author-
ized in the budget, for additional transportation services.

Improvement
of Grounds

Motion was made, seconded and carried that authorization by
legal voters at the same meeting be sought for expenditure of
\$12,891 from funds on hand for grounds improvement, alteration
and drainage made necessary by plant expansion previously
authorized.

There being no further business to come before the meeting, it
was moved and seconded to adjourn at 5:45 p.m.

Respectfully submitted,

Frederick C. Hilliard,
Clerk.

TREASURER'S MONTHLY REPORT

For the period

From September 1 to September 30, 1953

Total available balance as reported at the end of preceding period . . . \$13,972.13

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
9/1/53	Tinker Bank - Note #31411	\$ 5,900.00
9/16	" " Note #31474	3,200.00
9/24	Suffolk Co. School Money Fund	7,983.74
9/28	Tinker Bank Note #3151	5,000.00

Total Deposits \$22,083.74

Total Receipts, including balance \$36,055.87 ✓

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No.	11472	To Check No.	11474	\$23,001.97
	11477	"	11522	\$ _____
By Debit Charge	11544			\$ _____

(Total amount of checks issued and debit charges)

\$23,001.97

Cash Balance as shown by records \$13,053.90

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$13,681.50

Less total of outstanding checks \$ 627.60

(See list on reverse side of report)

Net balance in bank \$13,053.90

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____
(See reverse side of report)

Total available balance \$13,053.90

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard
Clerk of Board of Education

Jeannette A. Stevens
Treasurer of School District

CONSTRUCTION FUND

TREASURER'S MONTHLY REPORT

For the period

From September 1 to September 30, 1953

Total available balance as reported at the end of preceding period . . . \$ 31.16

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
		\$
9/2/53	Tinker Bank - Note #31410	\$ 2,200.00
9/9	" " " #31428	26,000.00
9/16	Bacon & Stevenson - bid deposit on bonds	2,480.00

Total Deposits \$ 30,680.00

Total Receipts, including balance \$ 30,711.16

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 4 To Check No. 7 \$ 27,702.86

By Debit Charge

\$ _____

(Total amount of checks issued and debit charges)

\$ 27,702.86

Cash Balance as shown by records \$ 3,008.30

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 3,008.30

Less total of outstanding checks \$ _____
(See list on reverse side of report)

Net balance in bank \$ 3,008.30

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____
(See reverse side of report)

Total available balance \$ 3,008.30

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard
Clerk of Board of Education

Jeannette A. Stevens
Treasurer of School District

INTERNAL FUND

TREASURER'S MONTHLY REPORT

For the period

From September 1 to September 30, 1953

Total available balance as reported at the end of preceding period . . . \$ 4,093.45

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
9/23/53	Suffolk County Water Authority refund	\$ 42.40

Total Deposits \$ 42.40

Total Receipts, including balance \$ 4,135.85

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 324 To Check No. \$ 300.00

By Debit Charge \$

(Total amount of checks issued and debit charges)

\$ 300.00

Cash Balance as shown by records \$ 3,835.85

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 3,835.85

Less total of outstanding checks \$
(See list on reverse side of report)

Net balance in bank \$ 3,835.85

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$
(See reverse side of report)

Total available balance \$ 3,835.85

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

F. C. Hilliard

Clerk of Board of Education

Jeanette A. Steves
Treasurer of School District

TREASURER'S MONTHLY REPORT

For the period

From September 1 to September 30, 1953

Total available balance as reported at the end of preceding period . . . \$3,339.97....

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
9/16/53	Lunch money	\$ 167.49
9/21/53	" "	309.68
9/29/53	" "	307.89

Total Deposits \$ 785.06

Total Receipts, including balance \$4,125.03....

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 5 To Check No. 10 \$ 270.40....

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 270.40

Cash Balance as shown by records \$3,854.63....

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$4,029.63....

Less total of outstanding checks \$ 175.00

(See list on reverse side of report)

Net balance in bank \$3,854.63....

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$3,854.63....

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

October 22, 1953

A special joint meeting of the boards of education of the Setauket and Port Jefferson School Districts called for the purpose of discussing mutual boundary lines between the two districts, was held in the cafeteria of the Port Jefferson High School at 8:00 p.m. Present for Setauket were President Ward Melville and Messrs. Alphonso E. Jasaitis, Frederick C. Hilliard, Clerk; Roscoe C. Denton and Paul W. Denkin, together with Principal Paul J. Gelinas. Present for Port Jefferson were President Clarence W. Hansell and Messrs. Clifton Lee, Lowell E. Fletcher, Robert Wells, Lester Eckart and Robert L. Robertson, together with Principal Vandermeulen. Tax assessor Preston Lyon also was present in an advisory capacity.

The Setauket board presented for consideration a map showing a proposed common school district boundary. After a detailed study and discussion this boundary was modified somewhat and agreed upon as mutually satisfactory to the two boards.

It was further agreed to handle the matter of dissemination of this information to the public in the following manner:

Owing to complications resulting from increased building, the Setauket Board of Education and the Port Jefferson Board of Education have made recommendations for certain re-delineations of the two school district boundaries. These recommendations are indicated for information of interested parties on maps posted in the Setauket, East Setauket and Port Jefferson Post Offices.

Any protests or further suggested changes may be submitted to either board of education not later than November 10, 1953.

Respectfully submitted:

ROBERT L. ROBERTSON, Clerk

TREASURER'S MONTHLY REPORT

For the period

From October 1 to October 31, 1953

Total available balance as reported at the end of preceding period . . . \$13,053.90

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
10/2/53	Mrs. Woodfield - tuition	\$ 7.50
10/19	U.S.A. Magazine - refund	.63
10/30	Bd. of Coop. Services - 1st quarter State Aid	423.00

Total Deposits \$ 431.13

Total Receipts, including balance \$ 13,485.03

DISBURSEMENTS MADE DURING MONTH

By Check	11523	11543	
From Check No.	11545	To Check No.	11597
	11621		11622
By Debit Charge			\$ <u>10,580.46</u>

(Total amount of checks issued and debit charges)

\$ 10,580.46

Cash Balance as shown by records \$ 2,904.57

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$2,905.07

Less total of outstanding checks \$.50

(See list on reverse side of report)

Net balance in bank \$2,904.57

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 2,904.57

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard
Clerk of Board of Education

Jeannette A. Steven
Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
11565	--	50						
TOTAL	\$ --	50	TOTAL	\$		TOTAL	\$	

Table 2Statement of cash on hand:
not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$		

TREASURER'S MONTHLY REPORT

For the period

From October 1 to October 31, 1953

Total available balance as reported at the end of preceding period . . . \$ 3,854.63

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
10/5	Lunch money	\$385.87
10/13	" "	235.07
10/19	" "	236.06
10/26	" "	235.56

Total Deposits \$ 1,092.56

Total Receipts, including balance \$ 4,947.19

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 11 To Check No. 21 \$ 817.08

By Debit Charge

\$ _____

(Total amount of checks issued and debit charges)

\$ 817.08

Cash Balance as shown by records \$ 4,130.11

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 4,203.45

Less total of outstanding checks \$ 73.34

(See list on reverse side of report)

Net balance in bank \$ 4,130.11

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 4,130.11

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

CONSTRUCTION ACCOUNT

TREASURER'S MONTHLY REPORT

For the period

From October 1 to October 31, 1953

Total available balance as reported at the end of preceding period . . . \$3,008.30.....

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
10/6/53	Tinker Bank - Note #31582	\$ 15,300.00
10/9	Bacon & Stevenson, purchase of bonds	<u>122,221.39</u>

Total Deposits \$137,521.39

Total Receipts, including balance \$140,529.69.....

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 8 To Check No. 12 \$ 18,199.37

By Debit Charge \$ 51,400.00

(Total amount of checks issued and debit charges)

\$ 69,599.37

Cash Balance as shown by records \$ 70,930.32

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 70,930.32

Less total of outstanding checks \$ _____

(See list on reverse side of report)

Net balance in bank \$ _____

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 70,930.32

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

Frederick C. Hilliard
Clerk of Board of Education

Jeannette A. Stevens
Treasurer of School District

TREASURER'S MONTHLY REPORT

For the period

From October 1 to October 31, 1953

Total available balance as reported at the end of preceding period . . . \$ 3,835.85

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
------	--------	--------

\$

Total Deposits \$ _____

Total Receipts, including balance \$ 3,835.85

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 325 To Check No. \$ 300.00

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 300.00

Cash Balance as shown by records \$ 3,535.85

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 3,535.85

Less total of outstanding checks \$ _____
(See list on reverse side of report)

Net balance in bank \$ _____
(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____
(See reverse side of report)

Total available balance \$ 3,535.85

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard
Clerk of Board of Education

Joannette A. Stevens
Treasurer of School District

Regular meeting of the Board of Education of Union Free School District No.2 was held at the Setauket School, Setauket, N.Y., on October 6, 1953, at 8 p.m.

The meeting was called to order by the President of the Board, Mr. Melville.

There were present - Ward Melville
Paul Denzin
Alphonso Jesaitis

There were absent - Roscoe Denton
Frederick Hilliard

Also present Paul J. Gelinas, Principal

Minutes

It was moved, seconded and carried that the Minutes of the September first regular meeting and the September eighth and September fifteenth special meetings be accepted as read, with correction.

Treasurer's Report

Motion was made, seconded and carried that the Treasurer's report be accepted as read, and filed with the Minutes.

Short-Term Loans

Motion was made and carried that the President be authorized to negotiate the following short-term loans with the Tinker Bank:

For the Construction Fund, as bond anticipation note, dated October 6, 1953, - \$15,300.

For the regular District account, dated November 1, 1953, \$3,600.

Bills and Salaries

Motion was made, seconded and carried that the following bills and salaries be approved for payment:

Bills - \$2,077.32 (#11547-11570, 11597, 11621) dated October 6
\$1,785.00 (#11620) dated November 1
Supplementary Salaries - \$80.50 (#11571-11574) dated October 6
Salaries - \$3,368.38 (#11575-11596) dated October 15
Salaries - \$3,249.99 (#11598-11619) dated November 1
Cafeteria Account - \$317.08 (#11-21) dated October 6, 9 and 24
Construction Account - \$18,199.37 (#8-12) dated October 6
Internal Fund - \$300 (#325) dated October 6

Acceptance of bond printing bid

The Board approved the action of the Chairman in accepting the lower of two bids for printing bonds, which was made by the Chemical Bank Note Company.

Clarification of bus contract

A letter was presented from Mr. Ormsby, asking for clarification of the bus contract. The following additions to the contract were verified:

1. WHEREAS the legal voters assembled at the Annual Meeting May 5, 1953, authorized the Board of Education of Union Free School District #2, Town of Brockhaven, Suffolk County, New York, to negotiate a five-year contract for transportation of school children, and

WHEREAS a school transportation contract with Joseph Eikov, approved by the Bureau of Field Service, State Department of Education October 25, 1951, is binding on both parties up to June 30, 1954,

IT IS HEREBY RESOLVED and mutually agreed by the School District and Joseph Eikov, bus contractor, to void the unexpired part of this said contract which extends to June 30, 1954, to be replaced by a new five-year agreement as authorized by the legal voters specified above.

2. Extra Buses. It is mutually agreed by the Union Free School District #2, Town of Brookhaven, Suffolk County, New York, and Joseph Eikov that in case the number of school children requiring transportation should increase beyond the legal capacity of buses already on hand, a bus, or buses, may be added upon the instructions of the District, at a minimum cost to the District of \$5,500 per bus.

3. Extra Bus Trips. This contract contains a clause specifying a number of separate bus trips apart from the regularly scheduled bus routes. These trips are unscheduled in the sense that, for example, a baseball game to be played next spring is still unscheduled and indeterminate as to exact date and location.

Similarly, the extra-curricular field trips to industry and other points of educational interest to pupils cannot at this moment be determined, since the curriculum is an evolving thing, changing to meet the needs of a specific group which may be in attendance here in the third, fourth, or fifth year of this contract. Certainly to spell out a rigid schedule of extra-curricular trips is educationally unsound.

The number of trips to Port Jefferson High School for football, and other senior high school activities changes from year to year. On the average 28 extra-curricular trips are required to this high school where our pupils in Grade 10, 11, 12 inclusive attend on a tuition basis.

A late bus is provided for the Setauket children who remain one afternoon each week until 5 p.m. for club work, band, and other worthwhile activities which are conducted in addition to the regular curricula.

In addition to the bus trips implied above, games with surrounding schools are scheduled in soccer, basketball, baseball, softball and other sports.

All these extra transportation needs are not specifically spelled out in the contract since they are variable. Consequently, the basic cost to the contractor is estimated on the cost of operating the given number of buses, plus the above variable factors which are mutually accepted as justifiably a part of the contract.

Special jobs -
Oechslin

It was decided that John Oechslin should be employed to install some new equipment in the gymnasium.

Mr. Melville reported that he had instructed John Oechslin to install sufficient flooring on either side of the catwalk in the attic of the new wing to make it safe. This action was approved.

Drainage
Problem

Mr. Jesaitis reported conversations with various citizens of Setauket who were complaining of damage being done by the overflow of water to the Southwest of the school property. The Principal was asked to write to the Supervisor of the Township, bringing the matter to his attention.

Conference
attendance

The motion was made and carried that the Principal be requested to attend the Adult Education Conference, October 24 through 28, in New York City.

Next Regular
Meeting

The date for the next regular meeting of the Board was set for Friday, November 13.

~~The meeting adjourned at 10:30 p.m.~~

~~Respectfully submitted~~

~~Frederick C. Hilliard~~
Clerk

Bills Payable	Jeannette A. Stevens	\$35.00
October 1 and	Harry E. Beebee	15.42
November 1	American Book Co.	4.49
	Bobbs-Merrill	4.15
	Hall & McCreary	19.64
	D. C. Heath	19.06
	Macmillan Co.	20.06
	Suffolk Co. Water	34.98
	Long Island Lighting	123.16
	Beinbrink Paper Co.	4.52
	John J. Herbert	22.50
	Lyon Bros. & Sons	11.53
	Eastern L.I. Typew.	7.50
	N.Y. Telephone Co.	46.19
	Maeder Service	248.75
	Leon Tyler	45.00
	Clinton F. West	69.80
	B & D Plumbing	10.00
	Herman Newton	.50
	Loper Bros.	2.20
	D. T. Bayles	1.25
	Nathan Straus-Duparquet	22.64
	Set. School-Petty Cash	17.38
	Life Magazine	6.75
	Joseph Eikov	390.00
	Joseph Eikov (11/1)	<u>1,785.00</u>
		\$3,862.32

Cafeteria Account

Payable Oct. 6	East Coast Food	\$10.25
	Robert Eikov	74.25
	H.J. Heinz Co.	344.07
	Roulston's	<u>130.05</u>
		\$558.62
Payable Oct. 9	Salaries	155.52
Payable Oct. 24	Salaries	73.34
Payable Oct. 6	Dir. Internal Revenue	<u>29.60</u>
		\$817.08

Construction Account

Payable Oct. 6	John Oechslein	\$14,647.50
	Robert Miller	1,710.00
	John T. Payne	55.27
	Giuliano Bros.	1,620.00
	The Bond Buyer	<u>166.60</u>
		\$18,199.37

Internal Fund

Payable Oct. 6	D. T. Bayles & Son	\$300.00
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There being no further business to come before the meeting,
it was adjourned at 10:30 p.m.

Respectfully submitted,

Frederick C. Hilliard

Frederick C. Hilliard,
Clerk

Board of Education of Union Free School District #2, assembled in regular meeting at the Setauket School, Setauket, N.Y., on Friday, November 13, 1953, at 8 p.m.

The meeting was called to order by the President of the Board, Mr. Melville.

There were present: Ward Melville
Roscoe Denton
Paul Denzin
Frederick Hilliard
Alphonso Jesaitis

Also present: Paul J. Gelinas, Principal

Burning old building

Mr. Jesaitis introduced Mr. McCoy, Deputy Chief Fire Instructor, who attended the meeting to petition the Board for permission to burn the old school building with a series of small, controlled fires as a valuable training program for the Suffolk County Firemen's Training School. He said motion pictures and lesson material prepared from such an experiment would be useful for future training courses, also. There would be a number of fire companies taking part in the demonstrations, and all precautions would be taken to prevent damage to surrounding property. The Board took into consideration the following facts: It would remove the existing hazard of the building in its present condition it would save more than \$500 in insurance, and a demolition cost of about \$800, as well as doing a really worthwhile service in training firemen.

Mr. Jesaitis moved a resolution approving the destruction of the old schoolhouse under the supervision of the Setauket Fire Department, for purposes of instruction in fire fighting, subject to advance clearance by proper officers of the School Board on the matters of fire and liability insurance, and as to the legality of the proposed action. Announcement of the proposal shall be made by circular letter to the Chamber of Commerce, The Civic Association of the Setaukets, and all boxholders in Setauket and East Setauket, at least two weeks prior to the effective date. This was seconded by Mr. Denzin and carried.

Mr. Melville agreed to investigate the legality of the proceeding, and Mr. Denzin agreed to notify the insurance company of the plan and investigate the possibility of an additional temporary policy for this occasion.

Mr. Denzin, Mr. Jesaitis and Mr. Gelinas were appointed as a committee to draw up the notice to be sent to boxholders.

Disposal of equipment

A motion was made and carried to notify various local organizations that there are in the old school building at the present moment certain items of equipment and fixtures which may be removed from the building. The Principal was instructed to dispose of the old safe.

Minutes

It was moved, seconded and carried that the Minutes of the October 6th meeting be accepted as read.

Treasurer's Report

Motion was made, seconded and carried that the Treasurer's report be accepted as read, and filed with the Minutes.

Motion was made, seconded and carried that the following bills and salaries be approved for payment:

Bills and
Salaries

Bills - \$8,098.72 (#11622-11673; 11720) dated November 13
 \$2,423.75 (#11719) dated December 1
 Supplementary Salaries - \$59.70 (#11674) dated November 13
 Salaries - \$3,249.99 (#11675-11696) dated November 15
 Salaries - \$3,244.39 (#11697-11718) dated December 1
 Cafeteria Account - \$1,643.71 (#22-36) dated Nov. 9, 13 and 24
 Construction Fund - \$16,347.21 (#13-21) dated November 13
 Internal Fund - \$300 (#326) dated November 13

Bills payable
November 13
December 1

Paul J. Gelinas	\$60.00
Port Jefferson Times	21.00
Jeannette A. Stevens	6.00
Edward Thompson Co.	10.00
Assoc. Hospital Service	79.56
Bardeen's	7.08
Frank A. Conaty	20.62
Selfridge Printing	78.90
Visual School Report	16.48
J. Fischer & Bro.	10.21
Noble & Noble	22.21
Row, Peterson & Co.	.70
G. Schirmer, Inc.	50.40
Scott, Foresman & Co.	28.50
Wheeler Publishing Co.	19.67
D. T. Bayles & Son	45.58
Cooper's	3.69
J. L. Hammett	62.01
Port Hardware	73.48
L. A. Schwagerl	26.08
Science Research Assoc.	28.00
Port Jeff. Public Sch.	5,336.30
American Handicrafts	28.03
Bd. of Coop. Educ. Serv.	9.60
Arthur C. Croft Publ.	12.81
California Test Bureau	21.05
Suffolk Co. Water	44.28
L. I. Lighting Co.	453.65
Beinbrink Paper Co.	67.20
John J. Herbert	27.75
Lyon Brothers	15.66
Floyd Holgerson	20.50
N.Y. Telephone Co.	45.25
Maeder Service	372.35
D. T. Bayles	63.87
Kenneth F. McCambridge	30.50
Island Music Service	49.35
McCabe's	12.50
Frank Cotter	53.00
College Blue Book	8.00
Look Magazine	3.00
Nat. Education Assoc.	1.07
Nat. School Pub. Relations	2.00
Newsweek	2.67
N.Y. State Histor. Assoc.	1.50
Williamson Law Book Co.	2.50
Meister's Pharmacy	11.06
Joseph Eikov	638.75
K.A. Nissen	.75
Science Service	3.13
Homestead Candies	15.60
Tinker Nat. Bank	28.25
Set. School-Petty Cash	47.52
	<u>\$8,098.72</u>

Cafeteria Account

Salaries (11/9)	\$154.87
<u>Bills (11/13)</u>	
Continental Baking	46.53
East Coast Food	5.75
Robert Eikov	15.30
Horton's Ice Cream	122.11
Randall Farms	280.81
Roulston's	133.25
John Sexton	206.64
S & H Foods	533.38
H.E. Swezey	6.20
	<u>\$1,349.97</u>

Salaries (11/24) 138.87

Construction Account

John Oechslin	\$9,360.00
Brook Sheet Metal	2,250.00
Robert Miller	2,295.00
Giuliano Bros.	1,674.00
Chemical Bank Note	119.19
Lawyers' Photo	18.35
Pandick Press	75.00
Tinker Nat. Bank	121.77
Hawkins Delaf. & Wood	433.90
	<u>\$16,347.21</u>

Internal Fund

D. T. Bayles \$300.00

Joseph Eikov 12/1 \$2,423.75

Short-term
Loans

Motion was made and carried that the President be authorized to negotiate the following short-term loans with the Tinker National Bank:

For the regular District account, dated November 15, 1953, \$11,000, and, dated December 1, 1953, \$5,600.

Emergency
Pumping
Equipment

There was a discussion of possible emergencies in the case of storms and resulting lack of electric current in the school. The Principal was informed that the Setauket Fire Department, the Village of Old Field and Suffolk Improvement Company all have portable equipment which could be called upon to run the pumps.

New
Cesspools

Mr. Melville reported that the specifications for the addition to the school provided for discussion as to whether one or two new cesspools should be furnished. The architect, Mr. Mapp and Mr. Melville, after consultation with the plumbing contractor, directed that only one cesspool should be installed, thus saving \$395 on the cost. Mr. Melville said that it is the opinion of Mr. Mapp that if an additional cesspool should be required later, it could be installed for no more than the amount saved.

Waterproofing
Boiler Room

Mr. Melville reported that he had authorized the waterproofing of the new boiler room, and Mr. Jesaitis said that during the recent bad storm no water leaked in.

Bus Stop at
Parochial
School on
Wednesdays

A letter from Father Stortz was read, requesting that the school bus pick up high school children at the Infant Jesus School after religious instruction on Wednesdays. This would result in more time for instruction since it would save the time now used by the children in returning to the High School to meet the bus. The Board approved this, provided there would be no delay for the bus, and no additional cost to the District.

Microfilm
Equipment

A letter from Mr. Ormsby was read, regarding the possibility of the Setaukets' contributing toward the purchase of microfilm equipment for the Second Supervisory District. It was the sense of the meeting that we find no need for this service and therefore do not care to subscribe to it.

Boundary
Line

The boundary between the Port Jefferson and Setauket school districts was discussed, and a petition and letters from interested parties were read.

The Principal was requested to communicate with Mr. Ormsby regarding the boundary line. The Board agreed that Hoyt Lane presently is in the Setauket District, and the proposed line would not change the present status of any resident in the area. In the case of the California Avenue line, it would be impractical to place the boundary anywhere else except along the line of the road.

The Board verified the motion already made, that this district be redelineated according to the boundaries listed herewith:

Beginning at the intersection of the center lines of Sheep Pasture Road and Dark Hollow Road; thence northerly along the center line of Dark Hollow Road to a point in the center of the Long Island Railroad right of way; thence westerly along the center line of the Long Island Railroad right of way to the westerly boundary line of subdivision known as Belle Terrace; thence northerly along the westerly property line of subdivision known as Belle Terrace and the property of Thomas Jesaitis N 5° 04' 30" E 538.98 feet, N 3° 00' E 403.3 feet, and N 1° 40' E 343.9 feet to the center line of Old Post Road; thence westerly along the center line of Old Post Road to the point of intersection of the center line of California Avenue with the center line of Old Post Road; thence northerly along the center line of California Avenue to the intersection of the center line of North Country Road (State Highway #25A) with the center line of California Avenue; thence westerly along the center line of North Country Road (25A) to a point opposite the easterly boundary of subdivision known as Hoyt Heights (extension one); thence northerly along the line between the

subdivision known as Hoyt Heights (extension one) and the property now or formerly of C. E. Langeneger N 16° 51' E 230.09 feet, N 16° 58' 50" E 654.23 feet to the northeast corner of subdivision known as Hoyt Heights (extension one); thence westerly along the northerly property line of the subdivision known as Hoyt Heights (extension one) and the property of the Long Island Lighting Company N 72° 56' 10" W 106.91 feet, N 77° 45' 40" W 154.12 feet to the northwest corner of subdivision known as Hoyt Heights (extension one) and to the property of W. S. Hutchinson; thence northerly across the land of the Long Island Lighting Company N 13° 26' 40" E 935.13 feet to a monument on the line of the Incorporated Village of Poquott; thence to a point N 53° 02' 30" E 353.33 feet, S 39° 33' E 26.30 feet, N 68° 20' E 33 feet, N 77° 16' E 49.40 feet, S 86° 37' E 29.40 feet, S 69° 29' E 49.55 feet, N 55° 57' E 166.40 feet, N 38° 15' E 114.26 feet, to the shoreline of Port Jefferson Harbor.

Classroom
Doors

Mr. Jesaitis mentioned the fact that the exterior doors on the classrooms in the main building are still in bad condition, and that only the corridor doors have been replaced.

Extra
Custodian

The Principal was instructed to advertise for an additional custodian, at a beginning salary of \$2,800.

Mr. Kohn
re: Old Age
Benefits

A letter was read from Mr. Kohn, Assistant Custodian, protesting the change from New York State Retirement System for non-teaching employees to Federal Old Age Benefits. Since the matter had been previously discussed and decided in favor of the latter system as being the best for its employees, the Board decided not to make any change.

Playhouse
Damage

The Principal reported that the small playhouse used by the Kindergarten had been damaged by the recent storm, and this has been reported to the insurance company.

There being no further business to come before the meeting, it was adjourned at 10:15 p.m.

Respectfully submitted,

Frederick C. Hilliard

Frederick C. Hilliard,
Clerk.

Board of Education of Union Free School District #2, assembled in regular meeting at the Setauket School, Setauket, N. Y., on Tuesday, December 1, 1953, at 8 p.m.

The meeting was called to order by the President of the Board, Mr. Melville.

There were present - Ward Melville
Paul Denzin
Frederick Hilliard
Alphonso Jesaitis

Also present - Paul J. Gelinas, Principal.

Minutes It was moved, seconded and carried that the Minutes of the November thirteenth meeting be accepted as read.

Treasurer's Report Motion was made, seconded and carried that the Treasurer's report be accepted as read, and filed with the Minutes.

Bills and Salaries Motion was made, seconded and carried that the following bills and salaries be approved for payment:

Bills:- \$1,655.54 (#11721-11770) dated December 1
\$2,423.75 (#11817) dated January 1, 1954
Supplementary Salaries:- \$49.75 (#11771-11772) dated Dec.1
Salaries:- \$3,228.39 (#11773-11794) dated December 15
\$3,253.19 (#11795-11816) dated January 1, 1954
Cafeteria Account:- \$1,360.05 (#37-50) dated Dec.1, 9, 24
Construction Account:- \$4,579.20 (#22-23) dated December 1
Internal Fund:- \$300. (#327) dated December 1.

Bills Payable December 1 and January 1, 1954	Goldsmith Bros. \$20.70	<u>Cafeteria</u>
	Remington Rand. 32.64	<u>Bills</u> (12/1)
	Williamson Law Book 3.50	Continental Baking \$56.63
	Barron's Text Book Exchange .53	East Coast Food 3.75
	Follett Publishing Co. 75.30	Robert Bikov 78.60
	Harcourt Brace & Co. 10.24	Horten's Ice Cr. 108.42
	Houghton Mifflin Co. 59.57	Randall Farms 360.09
	Pocket Books 1.40	Roulston's 88.50
	Row, Peterson 14.69	John Sexton 237.63
	L.W. Singer Co. 16.53	S. & H. Foods <u>119.45</u>
	World Book Co. 7.35	\$1,053.07
	American Handicrafts 2.80	<u>Salaries</u> (12/9) 168.42
	Bardeen's 5.34	<u>Salaries</u> (12/24) 138.56
	Brodhead-Garret 35.00	<u>Construction</u>
	J. L. Hammett 73.85	Brook Sheet Metal
	Interstate Printers 2.13	4,050.00
	Island Company 7.02	J. S. McHugh <u>529.20</u>
	Long Island Press 24.90	\$4,579.20
	Port Hardware 8.77	<u>Internal</u>
	Seeley's Ceramic Service 68.40	D. T. Bayles \$300.00
	Syncro .67	
	Lerch Music Shop 10.55	
	G. Schirmer 8.58	
	Helen McConnell 30.00	
	Eugene Peltier 24.00	
	Cooper Oil Co. 40.80	
	Suffolk Co. Water Authority 25.09	
	Lyon Brothers 9.83	
	N. Y. Telephone Co. 36.11	
	Maeder Service 54.75	
	Raymond Tyler 150.00	
	James L. Brady, Sr. 52.80	
	Burroughs 12.10	
	American Seating Co. 474.90	
	Bureau of Publications 29.10	
	Educators Progress Service 4.00	
	Long Island Forum 2.00	
	Robert A. Bernhard 3.39	
	Cooper's 3.69	
	Meister's 5.53	

Bills payable continued	D. T. Bayles	\$73.52
	Bloomingtondale's	9.80
	National Schoolcrafters	11.09
	Arthur C. Croft	10.00
	Denton's Photo Studio	30.00
	Allen J. Hansen	8.40
	Aime Lacoste	13.00
	L.A. Schwagerl	21.82
	Suffolk Community Council	1.00
	Setauket School - petty c.	<u>18.36</u>
		\$1,655.54
	Joseph Eikov	\$2,423.75
Short-term Loans	Motion was made and carried that the President be authorized to negotiate the following short-term loans with the Tinker National Bank:	
	For the regular District account, dated December 1, 1953, \$1,700; dated December 15, 1953, \$3,200; dated January 1, 1954, \$5,700.	
Fire Door	Mr. Denzin moved that John Oechslin be contacted and requested to furnish a quotation on a fire door which would be acceptable to the fire underwriters, and if Mr. Denzin should find that having this door would constitute a saving on insurance, this motion would authorize the ordering of the new door. The motion was seconded by Mr. Jesaitis, and carried.	
Exterior Doors	It was decided to have the exterior doors on the classrooms in the main building sealed and painted. Mr. Jesaitis was authorized to have this work done.	
Centralization	A letter was read from the Port Jefferson Board of Education regarding centralization.	
Boundaries	A petition from the property owners in Hoyt Lane was read, requesting that their area be removed from School District #2 and released for acceptance by School District #6. However, in view of the fact that the Board could see no administrative purpose served by the change, the petition was refused. The Principal was requested to relay this information to the families concerned, with copies to Mr. Hansell of the Port Jefferson Board of Education, and Mr. Ormsby.	
Boilers	It was reported that the boilers have not yet been received for the new wing, and this is delaying the completion of the building.	
Workbench	The Principal was authorized to arrange with John Oechslin to build a workbench for custodial use.	
Bicycle Shed, Etc.	The Principal was instructed to dispose of the bicycle shed for whatever price he can get for it.	
Shrubs	The American Legion Harbor Post #417 requested some of the shrubs around the old school building. The Board granted this permission.	
Pheffer Leave of Absence	The Principal reported that Mrs. Pheffer, Second Grade teacher, had requested a leave of absence, starting in mid-January. He said Miss Vivian Grelick has applied for the position of substitute for Mrs. Pheffer. The leave of absence was approved, and also the appointment of Miss Grelick.	
New Assistant Custodian	A list was read of nine applicants for the position of assistant custodian, and Mr. George Post was chosen.	
Principal's Salary Schedule	By motion duly made, seconded and carried unanimously by members present, the principal's salary schedule was adopted as recommended by the New York State Educational Conference Board in the report entitled <u>What Should You Pay Your School Principal?</u>	

Specifically, the determination of the principal's salary shall involve three steps: Step I, determination of the minimum the principal would receive under the State minimum salary schedule; step II, determination of the differential to be paid for the job responsibilities of the principalship;

step III, determination of the allowance to be added for the quality factor and other local factors which cannot be covered by the formula.

I. Minimum Salary of Teacher: The minimum salary payable to the principal is governed by the mandated schedule for teachers in Suffolk County.

II. Differential for the Principalship. In addition to the minimum salary as determined under Step I, a differential for the principal's salary is hereby adopted as part of this salary schedule. The said differential shall be expressed as a percentage that the minimum salary for the principal should exceed the minimum for a teacher. The percentage differential applicable to the principal's salary shall be computed according to the following table:

	<u>Building Principal</u>	<u>District Principal</u>
1. Possession of the principal certificate	5%	5%
2. Completion of a sixth year of preparation in school administration and supervision	5%	5%
3. Full time to administration and supervision	10%	15%
4. Twelve months on the job (11 months on the job - 5%)	10%	10%
5. For each 100 pupils up to 1,000	5%	6 $\frac{1}{2}$ %

Note: A building principal is a person in charge of one or more school buildings and responsible to a city or village superintendent of schools, or a district principal. A district principal is a person in charge of all school buildings in a district and responsible directly to a school board. He is often called a supervising principal.

Signs for
Bus Stops

Consideration was given to the installation of school bus stop signs and the Principal was requested to investigate the matter.

There being no further business to come before the Board. the meeting adjourned at 9:50 p.m.

Respectfully submitted,

Frederick C. Hilliard

Frederick C. Hilliard,
Clerk.

TREASURER'S MONTHLY REPORT

For the period

From November 1 to November 30, 1953

Total available balance as reported at the end of preceding period . . . \$ 2,904.57

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
		\$
11/2	Tinker Bank - Note #31709	3,600.
11/16	" " " #31760	11,000.

Total Deposits \$ 14,600.00

Total Receipts, including balance \$ 17,504.57

DISBURSEMENTS MADE DURING MONTH

By Check	11598	11620	
	From Check No. 11623	To Check No. 11696	\$ <u>16,383.40</u>
By Debit Charge	11720		\$ _____

(Total amount of checks issued and debit charges)

\$ 16,383.40

Cash Balance as shown by records \$ 1,121.17

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 1220.53

Less total of outstanding checks \$ 99.36
(See list on reverse side of report)

Net balance in bank \$ 1,121.17
(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____
(See reverse side of report)

Total available balance \$ 1,121.17

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

CAFETERIA ACCOUNT

TREASURER'S MONTHLY REPORT

For the period

From November 1 to November 30, 1953

Total available balance as reported at the end of preceding period . . . \$ 4,130.11

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
11/2	Lunch money	\$ 409.53
11/9	" "	225.95
11/16	" "	208.14
11/23	" "	268.16
11/30	" "	290.65

Total Deposits \$ 1,402.43

Total Receipts, including balance \$ 5,532.54

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 22 To Check No. 36 \$ 1,643.71

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 1,643.71

Cash Balance as shown by records \$ 3,888.83

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 5,888.83

Less total of outstanding checks \$ _____

(See list on reverse side of report)

Net balance in bank \$ _____

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 3,888.83

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

CONSTRUCTION ACCOUNT

TREASURER'S MONTHLY REPORT

For the period

From November 1 to November 30, 1953

Total available balance as reported at the end of preceding period . . . \$70,930.32.

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
------	--------	--------

\$

Total Deposits	-----	\$ _____
--------------------------	-------	----------

Total Receipts, including balance		\$70,930.32.
---	--	--------------

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 13	To Check No. 21	\$16,347.21
-------------------	-----------------	-------------

By Debit Charge		\$ _____
-----------------	--	----------

(Total amount of checks issued and debit charges)

\$16,347.21

Cash Balance as shown by records		\$54,583.11.
--	--	--------------

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month		\$ 54,583.11
--	--	--------------

Less total of outstanding checks		\$ _____
(See list on reverse side of report)		

Net balance in bank		\$ 54,583.11
(Should agree with Cash balance <i>above</i> unless there are undeposited funds in treasurer's hands)		

Amount of receipts undeposited (add)		\$ _____
(See reverse side of report)		

Total available balance		\$54,583.11.
-----------------------------------	--	--------------

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

Frederick C. Hilliard
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

INTERNAL FUND

TREASURER'S MONTHLY REPORT

For the period

From November 1 to November 30, 1953

Total available balance as reported at the end of preceding period . . . \$3,535.85

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount \$

Total Deposits \$

Total Receipts, including balance \$3,535.85

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 326 To Check No. \$300.00

By Debit Charge \$

(Total amount of checks issued and debit charges)

\$300.00

Cash Balance as shown by records \$3,235.85

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$3,235.85

Less total of outstanding checks \$ (See list on reverse side of report)

Net balance in bank \$ (Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ (See reverse side of report)

Total available balance \$3,235.85

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Kelliard Clerk of Board of Education

Jeannette A. Stevens Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
TOTAL	\$		TOTAL	\$		TOTAL	\$	

Table 2Statement of cash on hand:
not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$		

TREASURER'S MONTHLY REPORT

For the period

From ~~December 1, 1953~~ to ~~December 31, 1953~~

Total available balance as reported at the end of preceding period . . . \$ 1,121.17

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
12/2	Tinker Bank - Note #31833	\$ 5,600.
12/2	Tinker Bank - Note #31837	1,700.
12/15	Tinker Bank - Note #31909	3,200.

Total Deposits \$ 10,500.00

Total Receipts, including balance \$ 11,621.17

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 11697	To Check No. 11719	\$ <u>10,612.82</u>
By Debit Charge 11721	11794	\$ _____

(Total amount of checks issued and debit charges)

\$ 10,612.82

Cash Balance as shown by records \$ 1,008.35

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 1,071.56

Less total of outstanding checks \$ 63.21

(See list on reverse side of report)

Net balance in bank \$ 1,008.35

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 1,008.35

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard
Clerk of Board of Education

Jeanette A. Steven
Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount	Check No.	Amount	Check No.	Amount
11753	12 10				
11769	1 00				
11781	50 11				
TOTAL	\$ 63 21	TOTAL	\$	TOTAL	\$

Table 2Statement of cash on hand:
not deposited at end of period.

Date	SOURCE	Amount	Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$	

CAFETERIA ACCOUNT

TREASURER'S MONTHLY REPORT

For the period

From December 1, 1953 to December 31, 1953

Total available balance as reported at the end of preceding period . . . \$ 3,888.83

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
12/7/53	N.Y.State - lunch refund	\$ 303.40
12/7/53	Helen McConnell - Cafet.lunch money	251.25
12/14/53	" " " " "	256.32

Total Deposits \$ 810.97

Total Receipts, including balance \$ 4,699.80

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 37 To Check No. 50 \$ 1,360.05

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 1,360.05

Cash Balance as shown by records \$ 3,339.75

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 3,436.23

Less total of outstanding checks \$ 96.48

(See list on reverse side of report)

Net balance in bank \$ 3,339.75

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 3,339.75

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard
Clerk of Board of Education

Jeannette A. Steven
Treasurer of School District

INTERNAL FUND

TREASURER'S MONTHLY REPORT

For the period

From December 1, 1953 to December 31, 1953

Total available balance as reported at the end of preceding period . . . \$3,235.85..

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount \$

Total Deposits \$ _____

Total Receipts, including balance \$3,235.85..

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 327 To Check No. 329 \$309.40.....

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 309.40

Cash Balance as shown by records \$2,926.45..

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$2,926.45..

Less total of outstanding checks \$ _____
(See list on reverse side of report)

Net balance in bank \$ _____
(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____
(See reverse side of report)

Total available balance \$2,926.45..

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard Clerk of Board of Education

Jeanette A. Stevens Treasurer of School District

CONSTRUCTION ACCOUNT

TREASURER'S MONTHLY REPORT

For the period

From December 1, 1953 to December 31, 1953

Total available balance as reported at the end of preceding period . . . \$54,583.11.

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
------	--------	--------

\$

Total Deposits \$ _____

Total Receipts, including balance \$54,583.11.

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 22 To Check No. 24 \$13,556.70

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 13,556.70

Cash Balance as shown by records \$41,026.41

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$41,026.41

Less total of outstanding checks \$ _____
(See list on reverse side of report)

Net balance in bank \$41,026.41
(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____
(See reverse side of report)

Total available balance \$41,026.41

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard
Clerk of Board of Education

Jeanette A. Steven
Treasurer of School District

Board of Education of Union Free
School District #2, assembled in
regular meeting at the Setauket
School, Setauket, N.Y., on Tuesday,
January 5, 1954, at 8 p.m.

The meeting was called to order by the President of the Board,
Mr. Melville.

There were present: Ward Melville
Roscoe Denton
Paul Denzin
Frederick Hilliard
Alphonso Jesaitis

Also present: Paul J. Gelinias, Principal.

Minutes It was moved, seconded and carried that the minutes of the
December first meeting be accepted as read.

Treasurer's Report Motion was made, seconded and carried that the Treasurer's
report be accepted as read and filed with the minutes.

Bills and Salaries Motion was made, seconded and carried that the following bills
and salaries be approved for payment:

Bills: \$6,449.36 (#11818-11849; 11896-99) dated January 5.
\$2,423.75 (#11895) dated February 1
Supplementary Salaries: \$96.12 (#11850, 11900) dated Jan. 5.
Salaries:- \$3,244.90 (#11851-72; 11901) dated January 15
\$3,317.76 (#11873-94; 11902) dated February 1
Cafeteria Account:- \$1,286.93 (#51-68) dated Jan. 5, 9 and 24
Construction Account:- \$33,279.11 (#24-37) dated January 5.
Internal Fund:- \$695.54 (#329-333) dated January 5.

Bills payable	Williamson Law Book	\$23.94	<u>Cafeteria</u>	
January 5 and	Jaques & Company	75.96	<u>Bills: (Jan. 5)</u>	
February 1, '54	L. A. Schwagerl	28.30	Continental Baking	\$46.66
	Port Jeff. Times	1.50	East Coast Food	6.25
	Assoc. Hosp. Service	79.56	Robert Eikov	41.44
	Macmillan Co.	4.16	H. J. Heinz	8.93
	Scott, Foresman & Co.	26.94	Horton's Ice Cream	105.14
	American Handicrafts	11.50	Main Street Bakery	1.20
	Bureau of Publications	1.35	Randall Farms	321.61
	J. L. Hammett	2.28	Roulston's	82.91
	Oettinger's Variety Store	26.46	S & H Foods	135.24
	Port Hardware	16.32	John Sexton	100.60
	Science Research Assoc.	20.74	H. E. Swezey	9.65
	Roulston's	22.18	Dir. of Int. Rev.	191.06
	Scott, Foresman & Co.	12.23		\$1,050.69
	Cooper Oil Co.	245.16	Salaries -(1/9)	103.51
	L. I. Lighting	329.34	Salaries -(1/24)	132.73
	John J. Herbert	79.50		
	Lyon Bros.	1.19	<u>Construction</u>	
	Floyd Holgerson	21.50	John Oechslein	\$8,977.50
	Maeder Service	38.25	Giuliano Bros.	1,350.00
	Wm. J. Scholtz	17.50	Cortes Ward Co.	10.00
	John T. Payne	905.40	J. S. McHugh, Inc.	2,644.20
	Beckley-cardy Co.	1.04	Beinbrink Paper Co.	14.00
	Business Week	6.00	John J. Herbert	43.75
	Colonial Huntington	1.15	Weidenbach-Brown	324.26
	Parker Publishing Co.	4.20	John Oechslein	9,000.00
	Meister's Pharmacy	5.02	Brook Sheet Metal	5,400.00
	Denton's Photo Studio	81.58	Cortes Ward	26.00
	Paul J. Gelinias	21.98	N. Y. Silicate	300.00
	Dir. of Internal Revenue	3,776.35	Scheuerlein-Guth	308.00
	Setauket School - P. C.	47.83	Merchants Elec.	41.40
	Jeannette A. Stevens	6.00	Richard H. Smythe	4,840.00
	N. Y. Telephone	51.35		\$33,279.11
	L. I. Lighting	326.15		
	Island Music	49.70		
	Maeder Service	45.75		
	Arthur Phillips	34.00		
		<u>\$6,449.36</u>		

12/7/59

Setauket School

INSURANCE REPORT

Messrs. Payne, Gelinas and Denzin spent three hours going over our insurance coverage, and are giving this report as a matter of record.

Fire and Ext. CoverageBuilding

We have insurance of \$600,000 for the present building. Actual cost of building was \$674,932, which included \$71,070 land and improvement of grounds, which is usually non-insurable. This \$71,070 was arrived at as follows:

Land -	\$37,275
Improvements	<u>41,762</u>
	\$79,037

However, the following which are included in the \$79,037 are insurable, hence should be deducted:

Metal fence	\$ 5,696	
Wood fence	748	
Backstop	1,200	
Flagpole	<u>323</u>	\$79,037 less
	\$7,967	<u>7,967</u>
		\$71,070

Cost of grounds and building	\$674,932	
less non-insurable property	<u>71,070</u>	
Value of insurable property in present school		\$603,862.
Architect's fee - 7% of \$531,912 (basic cost of building).		
\$37,233.84 less \$10,000 included in above cost		<u>27,234</u>
Total cost insurable	(A)	\$631,096.

It is the concensus of opinions of Messrs. Payne, Gelinas and Denzin that we should be insured for 90% of the value. 80% is mandatory; we have allowed a 10% margin for possible increases in building cost, should building be replaced. We think the 10% margin is ample, as the new building is being built at approximately the same cubic foot cost as the present building.

To arrive at a figure to be insured, we have taken 90% of the (A) \$631,096, which is \$567,986. This then means that we can safely insure for \$567,986 on the present building instead of \$600,000, or approximately \$32,000 less.

The new building cost is \$124,000. If we insure for 90%, it would amount to \$111,600. However, as illustrated above, we are insured for \$32,000 over the 90% on the present building. Hence we can insure for the \$112,000 less the \$32,000, on the new building, thus increasing our insurance by \$80,000, to take care of the new building and still be 90% insured on all buildings. We will increase each of our five policies by \$16,000.

Savings if 90% insured

Rate per \$100 for 5 years

\$2.28 Bldg.	\$32,000	Presently insured over 90%
24 Ex. Cov.	50 4/10¢	per \$100 per year
5) <u>2.52</u> Total		
50.4 per \$100 per year	or a saving of	
	\$161.28	per year

Explanation of 80% co-insurance clause means that we are obligated to carry to a value of at least 80% of the replacement cost at the time of a loss in order to recover the full amount of any partial loss. If a total loss, the 80% clause does not apply and we would only receive the total amount insured. In our case we should receive approximately 10% less than our cost. The reason we think 10% is safe, is that most losses are partial, and especially as we are in a protected territory.

Contents

We are insured for \$65,000.

The appraisal value in the present building is \$63,089.16, to which add approximately \$2,500 for the new building, or a total of \$65,589.16 for all buildings. If we insured the contents for 90% of the value, it would amount to \$59,000, or \$6,000 less than we are presently insured. The saving would be \$6,000 at 56¢ per \$100, or \$33.60 a year.

We shall, of course, keep adding to the contents from time to time. Total loss on the contents is more apt to occur by smoke and water damage and, as the saving is so small, we feel that we should keep the contents of both buildings at \$65,000 or nearly the 100% insurance.

Fire Doors

Mr. Oechslin to advise cost of a Class A automatic self-closing door.

If we get these doors for both boiler rooms, it means a saving on insurance of approximately 2 4/10¢ per \$100 per year.

\$665,000	Present building	
<u>80,000</u>	New building	
\$745,000	x 2 4/10¢ per \$100	or \$178.80. Over a ten-

year period we would save \$1,788.

Vandalism

This would cost 8¢ per \$100 on \$680,000, or \$54.40 per year. The reason we are bringing this up is that vandalism has occurred in Wantagh and Amityville recently. The cost is \$816. to set it up on all policies for 5 years, and each renewal year would be \$54.40

We would like an expression from the Board as to their feelings on this matter.

Storage Building - Insured for \$1,300 building, and \$200 contents. Leave as is.

Old School. - Will be cancelled on December 23rd if approval of transfer is given.

Water Damage Insurance - Costs 45¢ per \$100 per year -- and can be insured for only 25% of the value.

Building

25% of \$680,000	=	\$170,000	
	x Rate 45¢ per \$100	=	\$765.00

Contents

25% of \$65,000	=	\$16,250	
	x Rate .773 per \$100	=	<u>125.61</u>

Cost per year	\$890.61
---------------	----------

Do not recommend.

The following policies were reviewed and no changes recommended:

Compensation	-	Employees
Floater	-	Microscopes
"		Cameras
"		Musical instruments
Fine arts floaters	-	Murals

Custodian's
Hours

Mr. Kohn objected to his working hours. He was referred to the Principal for decisions on this subject.

There being no further business to come before the Board, the meeting adjourned at 10 p.m.

Respectfully submitted,

Frederick C. Hilliard

Frederick C. Hilliard,
Clerk.

Board of Education of Union Free School District #2, assembled in regular meeting at the Setauket School, Setauket, N.Y., on Tuesday, February 2, 1954, at 8 p.m.

The meeting was called to order by the President of the Board, Mr. Melville.

There were present: Ward Melville
Roscoe Denton
Frederick Hilliard
Alphonso Jesaitis

Also present: Paul Gelinas, Principal

Minutes It was moved, seconded and carried that the minutes of the January fifth meeting be accepted as read.

Treasurer's Report Motion was made, seconded and carried that the Treasurer's report be accepted as read, and filed with the minutes.

Bills and Salaries Motion was made and carried that the following bills and salaries be approved for payment:

Bills: \$6,680 (#11903-11956, 12013-12015) dated February 2
\$35,238.75 (#12011-12012) dated March 1
Supplementary Salaries: \$128.35 (#11957-11964) dated Feb.2
Salaries: \$3,617.40 (#11965-11987) dated February 15.
Salaries: \$3,446.04 (#11988-12010) dated March 1
Cafeteria Account: \$812.31 (#69-84) dated February 2, 9 and 24
Construction Account: \$8,756 (#38-41) dated February 2
Internal Fund: \$58.71 (#334) dated February 2.

Bills Payable	Bardeen's	\$11.41	<u>Cafeteria</u>	
Feb.2 and	Elite Co.	17.50	Bills: Feb. 2	
March 1, '54	Jaques & Co.	26.34	Continental Baking	\$35.23
	N.Y.Univ.Bookstore	8.14	Robert Eikov	33.20
	P.J.Times	16.80	Horton's Ice Cream	65.94
	L.A.Schwagerl	8.00	Roulston's	126.03
	Assoc. Hospital Service	50.88	Randall Farms	232.18
	Paris Book Center	6.75	John Sexton	9.70
	Popular Mechanics	3.50	S & H Foods	35.54
	Univ. Publishing	12.09	East Coast Food	6.25
	D. Van Nostrand Co.	5.37	Assoc.Hospital Serv.	7.44
	American Handicrafts	1.66	Beinbrink Paper Co.	14.10
	D. T. Bayles & Son	24.00		\$565.61
	Cascade Paper Co.	38.30	Salaries- (2/9)	124.28
	Arthur C. Croft	10.98	Salaries- (2/24)	122.42
	Enrichment Records	7.92		
	J. L. Hammett	14.46	<u>Construction</u>	
	Lerch Music Shop	18.15	Brook Sheet Metal	\$4,500.00
	L. I. Press	18.00	Giuliano Bros.	2,144.00
	McCabe's	27.60	N.Y.Silicate Book	590.00
	Milton Bradley Co.	57.07	Robert Miller & Sons	1,522.00
	National Audubon Soc.	2.00		\$8,756.00
	Port Hardware	31.04		
	Roulston's	32.20		
	G. Schirmer, Inc.	58.85		
	Harold E. Harris	50.00	<u>Internal</u>	
	Cooper Oil Co.	203.77	Edstan Studio	\$58.71
	Suffolk Co. Water	51.07		
	Beinbrink Paper	67.20		
	John J. Herbert	58.56		
	Lyon Brothers	35.29		
	Island Window Clean.	125.00		
	N.Y.Telephone Co.	35.94		
	Clinton F. West	49.50		
	Kenneth F. McCambridge	54.50		
	Arthur W. Phillips	40.00		
	John T. Payne	4,358.30		
	Tinker Nat.Bank	196.24		
	Bruce Publishing Co.	3.12		
	Robert Brunner	13.50		
	N. R. Howell	2.50		

Institute for research	\$ 9.95
International Textbook	3.16
Soc. for Proj. Techniques	6.00
World Almanac	1.85
Dr. Walter Eichacker	200.00
Bence's	9.29
Brookhaven Town School	
Boards Assoc.	6.00
Cooper's	5.95
Denton's Photo Studio	39.00
H. G. Grand	2.80
Island Music Service	30.05
Herbert T. Macauley	31.50
N. Y. State Sch. Bds. Assoc.	50.00
Edward J. Scrobe	40.00
L. I. Lighting Co.	361.01
Set, School - petty cash	<u>30.44</u>
	\$6,680.00
Tinker Nat. Bank	\$32,815.00
Joseph Eikov	2,423.75

Short-term
Loan

Motion was made, seconded and carried that the President be authorized to negotiate the following short-term loan with the Tinker National Bank:

For the regular District account, dated March first, \$18,300.

New
addition

The Board noted that the new addition is practically completed, and pointed out to the Principal the desirability of having the various contractors perform necessary cleaning at the end of their contracts.

Fire
Doors

It was reported that Mr. Oechslein believes the fire doors originally installed are sufficient, and that the special doors demanded by the insurance company are not really necessary. The insurance agent has been requested to check this thoroughly.

Centralization

A report was received on the Centralization meeting at Port Jefferson. It was suggested by Mr. Ormsby that a committee of six, to represent sixteen districts, be selected from the various school boards, to go to Albany for a few days to investigate the possibilities for centralization or consolidation. Mr. Hansell asked the boards to underwrite the expenses of this committee. The committee would be formed purely to gather information and not to make any plans. The Board authorized the Principal to spend up to fifty dollars for this purpose.

Principal's
Report

A report was read from the Principal, regarding the possible effects of population trends upon our educational facilities. A motion was made and carried to adopt this report as the thinking of this Board, and to make it a part of these minutes.

Sale of
Old School

It was decided to call a special meeting of the taxpayers on February 26th to vote on the two propositions below;

Proposition I

RESOLVED: That the Board of Education of Union Free School District #2, Town of Brookhaven, New York, be authorized to sell to a named, responsible bidder, according to restrictions already advertised and acceptable to the Board of Education, the former school site and structure thereon, consisting of the old school building and of $7\frac{1}{2}$ acres of land at East Setauket in the Town of Brookhaven, Suffolk County, bounded as follows: On the north by North Country Road and property of other owners, on the east by Gnarled Hollow Road and property of other owners, on the south by Highland Avenue and property of other owners, and on the west by Jones Street.

Proposition II

RESOLVED: That in case the above property is not sold, the Board of Education be authorized to expend up to \$2,000 to demolish and remove the existing building and grade over the foundation.

A communication was read from Mrs. Schroeder, requesting extension of the bus route toward the end of Washington Street. The Board decided that nothing could be done about changing the routes this year.

The Principal reported that an offer had been received to buy the fence around the old school, at 50¢ a foot, and another to buy the equipment from the old school, which is in storage, for \$200; The Board approved accepting the \$200 offer for the equipment.

The meeting adjourned at 9:40 p.m.

Respectfully submitted,

Frederick C. Hilliard

Frederick C. Hilliard,
Clerk

Special Meeting of the Board
of Education of Union Free
School District #2, held at
the Setauket School, Setauket
N.Y., on Monday, February 15,
1954, at 8 p.m.

The meeting was called to order by the President of the Board,
Mr. Melville.

There were present: Ward Melville
Roscoe Denton
Paul Denzin
Frederick Hilliard
Alphonso Jesaitis

Also present: Paul Gelinas, Principal

After due deliberation, noting that two bids had been submitted for the old school property as a result of advertising according to law, one from Edward Acker at \$6,900 and another at \$10,000 from Cupp, Payne and Fitz, it was duly moved, seconded and carried that the latter bid be accepted subject to ratification by the voters of the district, with restrictions mutually arrived at by the buyer and the seller according to specifications previously available to bidders.

There being no further business to come before the Board, the meeting adjourned at 9:30 p.m.

Respectfully submitted,

Frederick C. Hilliard,
Clerk

TREASURER'S MONTHLY REPORT

For the period

From January 1 to January 31, 1954

Total available balance as reported at the end of preceding period . . . \$1,008.35

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
1/6/54	John T. Payne - ins.refund	\$ 75.00
	Maeder's Service - bicycle shed	20.00
	Mamie Hart - belated donation	2.00
1/5/54	Tinker Bank - Note #31997	5,700.00
1/6/54	" " " 32010	6,600.00
1/8/54	Brookh. Town Sup. Tax a/c	50,880.00
1/20/54	Frank Cotter - refund- overpayment	12.25
1/25/54	Brookh. Town Sup. Tax a/c	25,440.00
1/27/54	Suffolk Co. Treas. Public money	8,185.00

Total Deposits \$6,914.25

Total Receipts, including balance \$7,922.60

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 11795 To Check No. 11872 \$15,459.52

By Debit Charge 11896 11901 \$44,900.00

(Total amount of checks issued and debit charges)

\$60,359.52

Cash Balance as shown by records \$37,563.08

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$41,440.80

Less total of outstanding checks \$ 3,877.72

(See list on reverse side of report)

Net balance in bank \$37,563.08

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$37,563.08

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

Frederick C. Lilliard
Clerk of Board of Education

Jeannette A. Stevens
Treasurer of School District

CAFETERIA ACCOUNT

TREASURER'S MONTHLY REPORT

For the period

From January 1 to January 31, 1954

Total available balance as reported at the end of preceding period . . . \$3,339.75

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
1/4/54	Helen McConnell - lunch money	\$262.25
1/13/54	N.Y. State - lunch refund	365.01
1/11/54	Helen McConnell - lunch money	254.43
1/18/54	" " " "	179.53
1/25/54	" " " "	280.06

Total Deposits \$1,341.28

Total Receipts, including balance \$4,681.03

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 51 To Check No. 68 \$1,286.93

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$1,286.93

Cash Balance as shown by records \$3,394.10

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$3,585.16

Less total of outstanding checks \$ 191.06
(See list on reverse side of report)

Net balance in bank \$ 3,394.10

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____
(See reverse side of report)

Total available balance \$3,394.10

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard
Clerk of Board of Education

Jeannette A. Stevens
Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
62	191	06						
TOTAL	\$		TOTAL	\$		TOTAL	\$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$		

CONSTRUCTION ACCOUNT

TREASURER'S MONTHLY REPORT

For the period

From January 1 to January 31, 1954

Total available balance as reported at the end of preceding period . . . \$41,026.41

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
------	--------	--------

\$

Total Deposits	\$ _____
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Total Receipts, including balance	\$41,026.41
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DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 25	To Check No. 37	\$24,301.61
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By Debit Charge	\$ _____
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(Total amount of checks issued and debit charges)

\$ 24,301.61

Cash Balance as shown by records	\$16,724.80
--	-------------

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month	\$16,724.80
--	-------------

Less total of outstanding checks	\$ _____
(See list on reverse side of report)	

Net balance in bank	\$ _____
(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)	

Amount of receipts undeposited (add)	\$ _____
(See reverse side of report)	

Total available balance	\$16,724.80
-----------------------------------	-------------

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

Frederick C. Hellward
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

INTERNAL FUND

TREASURER'S MONTHLY REPORT

For the period

From January 1 to January 31, 1954

Total available balance as reported at the end of preceding period . . . \$ 2,926.45

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
1/25/54	Ward Melville - gift of stock	\$ 413.34

Total Deposits \$ 413.34

Total Receipts, including balance \$ 3,339.79

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 330 To Check No. 333 \$ 686.14

By Debit Charge

\$ _____

(Total amount of checks issued and debit charges)

\$ 686.14

Cash Balance as shown by records \$ 2,653.65

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 3,339.79

Less total of outstanding checks \$ 686.14

(See list on reverse side of report)

Net balance in bank \$ 2,653.65

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 2,653.65

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

TREASURER'S MONTHLY REPORT

For the period

From February 1 to February 28, 1954

Total available balance as reported at the end of preceding period . . . \$ 37,563.08.

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
		\$
2/10/54	Supervisor, Town of Brookhaven Tax Account	50,880.

Total Deposits \$ 50,880.00

Total Receipts, including balance \$ 88,443.08

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No.	11873	To Check No.	11895	\$ <u>16,243.36</u>
	11902		11987	
By Debit Charge	12013		12016	\$ _____

(Total amount of checks issued and debit charges)

\$ 16,243.36

Cash Balance as shown by records \$ 72,199.72

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 72,597.11

Less total of outstanding checks \$ 397.39

(See list on reverse side of report)

Net balance in bank \$ 72,199.72

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 72,199.72

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard
Clerk of Board of Education

Jeanette A. Steven
Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount	Check No.	Amount	Check No.	Amount
11803	50 11				
11859	50 11				
11881	50 11				
11944	9 95				
11973	55 71				
11982	181 40				
TOTAL	\$ 397 39	TOTAL	\$	TOTAL	\$

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount	Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$	

CAFETERIA ACCOUNT
TREASURER'S MONTHLY REPORT

For the period
 From February 1 to February 28, 1954

Total available balance as reported at the end of preceding period . . . \$ 3,394.10

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
2/1/54	Lunch money	314.43
"	N.Y.State refund	\$ 228.42
2/8/54	Lunch money	312.97
"	N.Y.State refund	299.37
2/15/54	Lunch money	204.91
2/23	Lunch money	275.52

Total Deposits \$ 1,635.62

Total Receipts, including balance \$ 5,029.72

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 69 To Check No. 85 \$ 842.93

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 842.93

Cash Balance as shown by records \$ 4,186.79

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 4,271.16

Less total of outstanding checks \$ 84.37

(See list on reverse side of report)

Net balance in bank \$ 4,186.79

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 4,186.79

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard
 Clerk of Board of Education

Jeanette A. Stevens
 Treasurer of School District

CONSTRUCTION FUND

TREASURER'S MONTHLY REPORT

For the period

From February 1 to February 28, 1954

Total available balance as reported at the end of preceding period . . . \$ 16,724.80

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount \$

Total Deposits \$ _____

Total Receipts, including balance \$ 16,724.80

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 38 To Check No. 41 \$ 8,756.00

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 8,756.00

Cash Balance as shown by records \$ 7,968.80

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 7,968.80

Less total of outstanding checks \$ _____

(See list on reverse side of report)

Net balance in bank \$ 7,968.80

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 7,968.80

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard Clerk of Board of Education

Jeanette A. Stevens Treasurer of School District

INTERNAL FUND

TREASURER'S MONTHLY REPORT

For the period

From February 1 to February 28, 1954

Total available balance as reported at the end of preceding period . . . \$2,653.65..

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount \$

Total Deposits \$ 2,653.65

Total Receipts, including balance \$.....

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 334 To Check No. \$ 58.71

By Debit Charge \$

(Total amount of checks issued and debit charges)

\$ 58.71

Cash Balance as shown by records \$ 2,594.94..

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$2,594.94..

Less total of outstanding checks \$

(See list on reverse side of report)

Net balance in bank \$.....

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$

(See reverse side of report)

Total available balance \$ 2,594.94..

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

Frederick C. Hilliard Clerk of Board of Education

Joannette A. Stevens Treasurer of School District

Meeting of the Board of Education
of Union Free School District No.2,
held at the Setauket School, Setau-
ket, N. Y. on March 2, 1954, at 8 p.m.

The meeting was called to order by the President of the Board,
Mr. Melville.

There were present: Ward Melville
Roscoe Denton
Paul Denzin
Frederick Hilliard
Alphonso Jesaitis

Also present: Paul Gelinis, Principal.

Minutes

It was moved, seconded and carried that the minutes of the February second and fifteenth meetings be accepted as read.

Treasurer's
Report

Motion was made, seconded and carried that the Treasurer's report be accepted as read, and filed with the minutes.

Bills and
Salaries

Motion was made and carried that the following bills and salaries be approved for payment:

Bills: \$9,003.24 (#12016-12071) dated Feb. 10 and March 2.
\$2,423.75 (#12125) dated April 1
Supplementary Salaries: \$198.95 (#12072-12078) dated March 2
Salaries: \$3,417.31 (\$12079-12101) dated March 15
\$3,446.04 (#12102-12124) dated April 1
Cafeteria Account: \$1,397.13 (#85-101) dated Feb.10, Mar.2,9 and 24
Construction Account: \$806.68 (#42) dated March 2
Internal Fund: \$300 (#336) dated March 2

Painting
Program

It was decided that Mr. Jesaitis should make an inspection of the building with an idea of planning an annual painting and repair program.

Instructional
Salaries

The Board took note of the law passed by last year's legislature which placed all instructional personnel in the public schools of Suffolk County on the same salary schedule as that of Nassau County. Accepting this mandated change, the Setauket staff members were accordingly transferred from the salary step occupied by each teacher in the current year to the succeeding one on the Nassau County schedule.

It was therefore moved, seconded and carried that the teachers be placed on the respective salary steps of Schedule B, according to law, as follows:

<u>Teacher</u>	<u>1954-55</u> <u>Salary Step</u>
Adrienne Kalfaian	7
Sandra Pheffer	7
Sylvia Nielsen	6
Edna Phillips, M.A.	8
Winifred Sheridan, M.A.	10
Miriam Murphy, M.A.	11
Aime Lacoste, M.A.	9
Helen McConnell	8
Eugene Peltier	9
Allen Hansen, M.A.	10
Lila Seifert	8
Ruth Derbyshire, M.A.	12
Annie Taffs, M.A.	12
Ruth Schleyer	13
Julia Darling	13
Susan Parry	10
Elizabeth Henrickson	14
Paul J. Gelinis	13

In view of Mrs. Henrickson's many years of service in the Se-teuket School, \$100 was added to the mandated increase.

In regard to the principal's salary it was regularly moved and carried that the merit compensation of \$585 granted last year, in addition to the provisions of the base schedule previously adopted, be similarly granted for the year 1954-55.

Traffic Signs The principal reported some difficulty in obtaining police approval of our traffic warning signs. He is still working on it.

Diplomas The principal was given authority to investigate the Service records of Nils Jensen and Daniel Hawkins, to ascertain the advisability of granting High School diplomas.

Care of Grounds Mr. Denton, Mr. Denzin and Mr. Jesaitis were appointed as a committee to confer with Mr. McLain and Mr. Maeder regarding the landscaping, grading and care of the grounds for the coming year.

Play Area The possibility of putting a hard surface on the southwest play area was discussed. This was tabled for the present.

Vandalism Insurance After consideration of the report by the Insurance Committee, it was decided not to carry Vandalism Insurance.

Proposed Contract The President of the Board presented a proposed purchase contract for the old school, to be shown to Mr. Cupp for his suggestions regarding any changes.

Mr. Jesaitis Vice President Mr. Jesaitis was elected Vice President of the Board.

Right of Way It was duly moved, seconded and carried that Mr. Alphonso Jesaitis, as Vice President of the Board of Education, be authorized to execute and sign on behalf of the School District, a contract for the sale of the Old School property according to terms approved by other members of the Board and the voters of the District.

Fire Doors It was reported that Mr. Benjamin T. West objected to the obstruction on the right of way to his property. He would like about a fifteen-foot clearance on this road. The committee on Landscaping and Grading will take the matter under advisement.

Fire Doors It was noted that the fire doors have not yet been installed by Oechslin. The principal was requested to investigate the delay.

The meeting adjourned at 9:45 p.m.

Bills Payable	N.Y. State Soc. Sec.	75.60	Tandy	10.69
Feb. 10, March	P.J. Record	2.70	Wurzbacher Assoc.	8.03
2 and April 1	P. J. Times	2.40	U.F.S. Dist. #6	5,340.00
	Set. School Petty Cash	24.96	Cooper Oil Co.	743.32
	J.L. Hammett	10.23	Suffolk Water	25.83
	Bd. of Coop. Ed.	1,610.76	John J. Herbert	45.25
	Bobbs Merrill	2.00	Lyon Bros.	148.88
	Doubleday & Co.	6.54	McEwing Bros.	2.13
	Houghton Mifflin	2.54	Ruhland's	1.60
	Chas. Scribners	5.16	Floyd Holgerson	20.00
	Univ. of California	2.15	N.Y. Telephone	50.00
	Viking Press	12.05	C.M.B. Typewriter	28.75
	Amer. Art Clay	12.59	Island Music Serv.	99.05
	D. T. Bayles	12.42	McCabe's	189.50
	Brodhead-Garrett	8.67	Wm. J. Scholtz	61.45
	Cadillac Plastic	8.73	A.M.G. Assoc.	3.75
	Frank A. Conaty Co.	20.80	Robert Brunner	5.10
	Cooper's	5.15	Grolier Society	5.25
	Coward McCann	.95	Random House	.83
	General Saw & Knife	1.34	Street & Smith	.50
	Hearne Brothers	37.50	Assoc. Films	8.52
	Ind. Arts & Voc. Ed.	3.00	M/C. Brown	3.00
	Lerch Music Shop	6.00	Aime Lacoste	24.00
	Port Hardware	13.56	Eugene Peltier	22.00
	G. Schirmer	79.60	Bence's	2.26
	School Shop	3.00	Denton's Photo St.	105.00
	L. A. Schwagerl	46.70	Oettinger's	21.70
	School Law Review	5.50	Terry Sporting	4.20

Cafeteria

Bills: March 2
 N.Y. State Soc. Sec. \$30.62
 Continental Baking 52.50
 East Coast Food 5.25
 Robert Eikov 119.30
 Horten's Ice Cream 99.84
 Randall Farms 326.49
 Roulston's 124.28
 S & H Foods 34.82
 John Sexton 236.64
 H.E. Swezey 13.66
 \$1,043.40
 Salaries (3/9/54) 199.11
 Salaries (3/24/54) 154.62

Construction

Richard H. Smythe \$806.68

Internal Fund

D. T. Bayles & Son \$300.00

Respectfully submitted,

Frederick C. Hilliard

Frederick C. Hilliard,
 Clerk

Special Meeting of the Board of
 Education of Union Free School
 District Number 2, held at the
 Setauket School, Setauket, N.Y.
 on Sunday, March 21, 1954, at 2 p.m.

There were present: Roscoe Denton
 Paul Denzin
 Frederick Hilliard
 Alphonso Jesaitis

Also present: Paul Gelinas, Principal
 Donald Cupp
 Philip Fitz
 John Payne

The meeting was called to order by Vice-President Alphonso Jesaitis, and discussion followed on the revised contract for the sale of the Old School property.

Provision
 for filling
 foundation

The original contract called for demolishing the old school building plus the filling over of the foundation within ninety days. It was pointed out by lawyer Fitz that the foundation might be utilized after demolishing the building, and accordingly it was requested that the specification in regard to filling in the foundation be eliminated.

Split-level
 houses

In view of the possibility of split-level houses to be built facing Gnarled Hollow Road, changes in the wording of the original contract was requested to allow the computation of living space over the garage in such a unit as part of the minimum footage specified in paragraph 6 of the revised contract.

Off-street
Parking

It was argued that since twenty-five feet offset from the street is now required by town ordinances, with further regulations of off-street parking area made necessary for units of 2,500 square feet, the revised contract eliminated any mention of such limitations.

Bulk sale
of property

Since the word "bulk" in the original contract was ambiguous and difficult to interpret, the phrase "not to be sold in its entirety" was substituted as more appropriate.

Tentative
approval of
contract

After consideration of the above-mentioned items, the Board of Education tentatively accepted the revised contract, dated March 17, 1954, subject to approval by the Board's attorney.

The meeting adjourned at 4 p.m.

Respectfully submitted,

Frederick C. Hilliard

Frederick C. Hilliard,
Clerk

Meeting of the Board of Education of Union Free School District No. 2, held at the Setauket School, Setauket, N.Y. April 6, 1954, at 8 p.m.

The meeting was called to order by the President of the Board, Mr. Melville.

There were present: Ward Melville
 Roscoe Denton
 Paul Denzin
 Frederick Hilliard
 Alphense Jesaitis

Also present: Paul Gelinas, Principal
 Richard Smythe, Architect

Minutes

It was moved, seconded and carried that the minutes of the March second regular meeting and the March twenty-first special meeting be accepted as read.

Treasurer's
Report

Motion was made, seconded and carried that the Treasurer's report be accepted as read and filed with the minutes.

Motion was made and carried that the following bills and salaries be approved for payment:

Bills and
Salaries

Bills: \$5,830.48 (#12127-12170 and 12221) dated April 6
 \$2,423.75 (#12220) dated May 1
Supplementary Salaries: \$239.50 (#12171-12173 and 12222-12226) dated April 6)
Salaries: \$3,280.74 (#12174-12196) dated April 15
 3,446.04 (#12197-12219) dated May 1
Cafeteria Account: \$1,313.65 (#102-121) dated April 6, 9 & 24
Construction Account: \$2,210 (#43-44) dated April 6
Internal Fund: \$600 (#337) dated April 6

Bills
Payable
April 6,
& May 1

Dir. of Int. Rev.	\$3,303.16
Todd Company	20.00
Jeannette A. Stevens	6.00
N.Y. State Soc. Sec.	123.91
Cambridge Book Co.	8.00
Rew, Peterson	2.18
D. T. Bayles	24.46
Cascade Paper Co.	41.16
Arthur C. Croft	4.95
J. L. Hammett	22.90
Island Music Service	42.50
M. I. Fabric Shop	2.64
Charles E. Merrill	.84
Oettinger's	6.73
Eugene Peltier	9.00
Roulston's	29.47
G. Schirmer, Inc.	72.29
Seeley's Ceramic Service	20.85
Cooper Oil	551.53
Suffolk Co. Water	24.34
Lyon Bros.	6.17
Long Island Lighting	726.33
N.Y. Telephone	32.90
Lester F. Pape	118.00
L. A. Schwagerl	43.24
John T. Payne	117.81
Tinker National Bank	26.56
P. O. Meere, Inc.	17.02
Hearne Brothers	37.50
Adult Education Assoc.	5.00
Bureau of Publication	17.04
Charles W. Clark	1.72
Doubleday & Co.	118.81
H. R. Huntting	2.81
Scott Publications	7.28
Bardeen's	21.55
Patchogue Toy & Stat.	11.25
Terry's Sporting Goods	1.75
Wolf's Sport Shop	19.95
American School Bd. Jrnal	3.00
Stephen Bossey	1.20
Denton's Photo Studio	54.40
Maharam	37.35
N.Y.U. Film Library	36.48
Petty Cash	48.45
	<u>\$5,830.48</u>

Cafeteria

Beinbrink Paper Co.	\$14.10
Continental Baking	49.72
East Coast Food	10.50
Robert Eikov	56.95
H. J. Heinz	25.79
Horten's Ice Cream	114.12
Randall Farms	330.83
Roulsten's	54.71
Royal Scarlet	2.25
John Sexten	74.21
S & H Foods	38.85
Dir. of Int. Rev.	156.10
N.Y. State Soc. Sec.	41.45
	<u>\$969.58</u>
Salaries (4/9/54)	157.03
Salaries (4/24/54)	187.04
	<u>\$1,313.65</u>

Construction

John Oechslin	\$898.00
Brook Sheet Metal	<u>1,312.00</u>
	<u>\$2,210.00</u>

Internal

D. T. Bayles	\$600.00
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Police Per-
mission for
Warning Signs

It was reported that permission had been obtained from the Police Department to use our present traffic warning signs in the street in front of the school.

Brook Sheet
Metal Bill

Mr. Smythe explained that in accordance with the recommendations of Mr. Ryan, Mr. Mapp, Mr. Demuth and himself, only half of the Brook Sheet Metal Company's final bill should be paid at this time, the balance to be held until certain items in connection with the installation of the heating and ventilating of the addition have been taken care of.

Boiler
Room

Mr. Jesaitis reported that the last heavy rain flooded the boiler room. He said the dry wells filled and backed up through the sink and onto the floor. He was requested to consult with Mr. Mapp on the possibility of digging another dry well, or making the existing one deeper.

Oil
Spilled

Mr. Denton reported that the Cooper Oil Co. man had spilled oil on the ground while filling the tank, and a letter had been received from Mr. Cooper, saying he has requested McLain to repair the damage.

Insurance on Old School	Mr. Denzin reported that Mr. Payne intended to cancel the insurance on the old school building, but it was the decision of the Board that insurance should be carried on that building until April 30th.
Fire Doors	A letter from Mr. Payne concerning fire doors was received and referred to Mr. Denzin for further report.
Joint Meeting of School Boards	It was reported that a letter had been received from the Nisse- quogue School, inviting the Setauket Board to meet with the boards of Stony Brook, St. James and Nissequogue schools on April 9th for discussion of possible future plans. Mr. Gelinas reported that he had already met with the principals of these schools, upon their request, for the purpose of compiling preliminary in- formation. The Board decided to accept the invitation.
Port Jeffer- sen PTA Forum	An invitation was read from the Port Jefferson PTA, to attend a forum in the High School auditorium on Wednesday, April 7th.
Maeder Contract	A letter was read from Maeder's Service, regarding the care of the grounds for the coming year. It was decided to award the contract to Maeder for the amount of \$1,200.
State School Boards Meeting	It was decided that four Board members and the Principal would attend the Regional Meeting and dinner of the New York State School Boards Association on April 29th. The Principal was authorized to issue a check in the amount of \$15 to cover the expenses.
Trampoline	It was decided to purchase a Trampoline for the gymnasium, at a cost of \$360.
New Teachers	The Principal announced the resignation from the staff of Allen J. Hansen, 7th Grade teacher. He was authorized to obtain one extra teacher for the coming year, as there will be another 3rd Grade. He was also authorized to acquire a part-time librarian and a vocational guidance counselor through the Cooperative Board.
New Shed	Mr. Jesaitis was authorized to have a shed for trash cans built near the cafeteria kitchen.
Annual Meet- ing Notice	The official notice for the Annual Meeting was approved.
Grounds Com- mittee Report	Mr. Jesaitis reported for the Grounds Committee that McLain had removed the obstacle in the right of way. He said work has been started on regrading and seeding the area near the kindergarten.
State Auditor	Mr. Denzin reported on a meeting with the State auditor after the biennial inspection of the school accounts.
Gymnasium Ceiling	Mr. Jesaitis was authorized to arrange for alterations in the gymnasium ceiling for a sum not to exceed \$2,500.
Budget	The tentative budget for the year 1954-55 was approved for pre- sentation to the voters at the Annual Meeting.
Civil Defense Siren	A letter was read in which Mr. Ormsby suggested that the purchase of a Civil Defense siren be placed in the budget. The Board de- cided against this, as being impractical or competitive with other agencies.
May Meeting	The date of the next Board meeting was set for Monday, May 3rd. The meeting adjourned at 10:30 p.m.

Respectfully submitted,

Frederick C. Hilliard

Frederick C. Hilliard
Clerk

TREASURER'S MONTHLY REPORT

For the period

From March 1 to March 31, 1954

Total available balance as reported at the end of preceding period . . . \$ 72,199.72

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
3/1/54	Board of Coop. Services 2nd quarter State Aid	\$ 430.00
3/1/54	Supervisor, Town of Brookhaven, School Tax Account	12,720.00

Total Deposits \$ 13,150.00

Total Receipts, including balance \$ 85,349.72

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. ¹¹⁹⁸⁸ 12017 To Check No. ¹²⁰¹² 12101 \$ 51,228.71

By Debit Charge & 12126 \$ 6,600.00

(Total amount of checks issued and debit charges)

\$ 57,828.71

Cash Balance as shown by records \$ 27,521.01

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 27,823.92

Less total of outstanding checks \$ 302.91

(See list on reverse side of report)

Net balance in bank \$ 27,521.01

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 27,521.01

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

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Frederick C. Hilliard
Clerk of Board of Education

Jeannette A. Stevens
Treasurer of School District

CAFETERIA ACCOUNT

TREASURER'S MONTHLY REPORT

For the period

From March 1 to March 31, 1954

Total available balance as reported at the end of preceding period . . . \$ 4,186.79

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
3/1/54	Helen McConnell - lunch money	\$ 369.01
3/8	" " " "	267.24
3/15	N.Y.State - lunch refund	322.17
	Helen McConnell - lunch money	226.24
3/22	" " " "	233.80
3/29	N.Y.State - lunch refund	314.45
	Helen McConnell - lunch money	219.86

Total Deposits \$ 1,952.77

Total Receipts, including balance \$ 6,139.56

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 85 To Check No. 101 \$ 1,366.51

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 1,366.51

Cash Balance as shown by records \$ 4,773.05

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 4,813.00

Less total of outstanding checks \$ 39.95

(See list on reverse side of report)

Net balance in bank \$ 4,773.05

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 4,773.05

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard
Clerk of Board of Education

Jeannette A. Stevens
Treasurer of School District

CONSTRUCTION ACCOUNT

TREASURER'S MONTHLY REPORT

For the period

From March 1 to March 31, 1954

Total available balance as reported at the end of preceding period . . . \$7,968.80

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount \$

Total Deposits \$

Total Receipts, including balance \$7,968.80

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 42 To Check No. \$806.68

By Debit Charge \$

(Total amount of checks issued and debit charges)

\$806.68

Cash Balance as shown by records \$7,162.12

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$7,162.12

Less total of outstanding checks \$ (See list on reverse side of report)

Net balance in bank \$ (Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ (See reverse side of report)

Total available balance \$7,162.12

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard Clerk of Board of Education

Janette A. Stevens Treasurer of School District

INTERNAL FUND

TREASURER'S MONTHLY REPORT

For the period

From March 1 to March 31, 1954

Total available balance as reported at the end of preceding period . . . \$ 2,594.94

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
3/12/54	Suffolk Co. Water - refund	88.18

Total Deposits \$ 88.18

Total Receipts, including balance \$ 2,683.12

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 335 To Check No. 336 \$ 300.00

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 300.00

Cash Balance as shown by records \$ 2,383.12

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 2,383.12

Less total of outstanding checks \$ _____

(See list on reverse side of report)

Net balance in bank \$ _____

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 2,383.12

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

TREASURER'S MONTHLY REPORT

For the period

From April 1, 1954 to April 30, 1954

Total available balance as reported at the end of preceding period . . . \$27,521.01

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
4/22/54	Donald Cupp (deposit - old school)	\$1,000.00
4/23/54	Suffolk Co. (Public money)	4,548.60
4/29/54	North Fork Wrecking (contents of old school)	200.00

Total Deposits \$ 5,748.60

Total Receipts, including balance \$33,269.61

DISBURSEMENTS MADE DURING MONTH

By Check	12102)		(12125	
	From Check No. 12127)		To Check No. (12196	\$15,235.51
			(12227	
By Debit Charge	12221)			\$ _____

(Total amount of checks issued and debit charges)

\$15,235.51

Cash Balance as shown by records \$18,034.10

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$21,364.39

Less total of outstanding checks \$ 3,330.29

(See list on reverse side of report)

Net balance in bank \$18,034.10

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$18,034.10

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

Cafeteria Account

TREASURER'S MONTHLY REPORT

For the period

From April 1, 1954 to April 30, 1954

Total available balance as reported at the end of preceding period . . . \$4,773.05

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
4/1/54	Helen McConnell (lunch money)	\$350.70
4/20/54	" " " "	359.75
4/26/54	" " " "	183.94

Total Deposits \$ 894.39

Total Receipts, including balance \$5,667.44

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 102 To Check No. 121 \$1,313.65

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 1,313.65

Cash Balance as shown by records \$4,353.79

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$4,509.89

Less total of outstanding checks \$ 156.10

(See list on reverse side of report)

Net balance in bank \$ 4,353.79

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$4,353.79

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

Frederick C. Hilliard
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
113	156	10						
TOTAL	\$ 156	10	TOTAL	\$		TOTAL	\$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$		

Construction Account

TREASURER'S MONTHLY REPORT

For the period

From April 1, 1954 to April 30, 1954

Total available balance as reported at the end of preceding period . . . \$ 7,162.12

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount \$

Total Deposits \$ _____

Total Receipts, including balance \$ 7,162.12

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 43 To Check No. 45 \$ 2,210.00

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 2,210.00

Cash Balance as shown by records \$ 4,952.12

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 4,952.12

Less total of outstanding checks \$ _____

(See list on reverse side of report)

Net balance in bank \$ _____

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 4,952.12

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Heeliard Clerk of Board of Education

Jeanette A. Stevens Treasurer of School District

Internal Fund

TREASURER'S MONTHLY REPORT

For the period

From April 1, 1954 to April 30, 1954

Total available balance as reported at the end of preceding period . . . \$2,383.12...

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount \$

Total Deposits \$ _____

Total Receipts, including balance \$2,383.12...

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 337 To Check No. \$600.00.....

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 600.00

Cash Balance as shown by records \$1,783.12...

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$1,783.12....

Less total of outstanding checks \$ _____

(See list on reverse side of report)

Net balance in bank \$.....

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$1,783.12...

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard Clerk of Board of Education

Jeanette A. Stevens Treasurer of School District

Meeting of the Board of Education of Union Free School District No. 2, held at the Setauket School, Setauket, N.Y. May 3, 1954, at 8 p.m.

The meeting was called to order by the President of the Board, Mr. Melville.

There were present: Ward Melville
Roscoe Denton
Paul Denzin
Frederick Hilliard
Alphonso Jesaitis

Also present: Paul Gelinis, Principal

Minutes It was moved, seconded and carried that the minutes of the April 6 meeting be accepted as read.

Treasurer's Report Motion was made, seconded and carried that the Treasurer's report be accepted as read, and filed with the minutes.

Bills and Salaries Motion was made and carried that the following bills and salaries be approved for payment:
Bills: \$2,963.60 (#12227-12278) dated May 3 and April 15
\$2,423.75 (#12333) dated June 1
Supplementary Salaries: \$187.24 (#12279-12286) dated May 3
Salaries: \$3,427.74 (#12287-12309) dated May 15
Salaries: \$3,456.04 (#12310-12332) dated June 1
Cafeteria Account: \$1,207.04 (#122-136) dated May 3, 9 & 24
Internal Fund: \$300 (#338) dated May 3.

Insurance on Old Building Mr. Denzin reported for the Insurance Committee, presenting a letter from Mr. Payne stating that the insurance on the old school building had been cancelled as of March 30th.

Transfer of Funds It was moved, seconded and carried that the amount of \$4,241, the balance of funds authorized for specific expenditure by the voters on October 9, 1953, be transferred to the Internal Fund to be held until the work on the grounds is completed.

Gym Ceiling Mr. Jesaitis reported receiving an estimate of 50¢ a square foot for the alterations to the gym ceiling. This would total approximately \$2,000. Mr. Jesaitis was authorized to contract for this work, the amount not to exceed \$2,500.

Five-Year Contract Mr. Jesaitis reported that board members of eight districts met at Port Jefferson Station. The consensus of opinion was that in order to obtain time for future planning, the boards would sign five-year contracts with Port Jefferson High School. It was decided that a flat rate of \$200 per student would be reasonable for next year, and that the Seneca Falls Formula would be used. This report was accepted, and it was decided that the Setauket Board should ask for authorization of the voters at the annual meeting to enter into a five-year contract with Port Jefferson High School.

Meeting at Nissequogue Mr. Denzin reported on a meeting, at Nissequogue School, of board members from Nissequogue, St. James, Stony Brook and Setauket, to discuss the possibility of consolidating these school districts. No definite conclusions were reached.

Dry Well, etc. Mr. Jesaitis reported that Mr. Oechslein will look over the dry well and give his recommendations. An estimate on building a garbage screen will also be obtained.

Right of Way Mr. Jesaitis also reported that McLain has not yet finished the alterations in the right of way, to improve drainage.

Fire Doors Mr. Denzin reported the final decision that the cost of installing new fire doors was too great to be warranted.

Painting Outside Trim Mr. Jesaitis was authorized to arrange for the painting of the exterior trim, as planned for in the budget.

The meeting adjourned at 9 p.m.

Bills	Port Jeff. H.S.	\$ 15.00	<u>Cafeteria</u>
Payable	Petty Cash	39.84	
April 15,	Bardeen's	9.59	Continental Bak. \$62.10
May 3	Brookhaven Print.	23.50	H.J. Heinz 10.88
	Goldsmith Bros.	14.75	Horton's 140.04
	Port Jeff. Times	23.52	Randall Farms 374.76
	Assoc. Hosp. Service	136.80	Roulston's 109.44
	Bur. of Publications	.75	S & H Foods 166.84
	Harcourt, Brace	60.95	John Sexton 57.25
	McCormich Mathers	7.76	Ass. Hosp. Serv. 7.44
	Science Research	4.34	<u>\$928.75</u>
	America's Hobby Cent.	22.39	Salaries 5/9 193.52
	D.T. Bayles & Son	21.50	Salaries 5/24 84.77
	Bayles S.B. Lumber	60.91	<u>\$1,207.04</u>
	Cascade Paper Co.	57.29	
	Cooper's	19.55	
	Elite Typewriter	5.00	
	J.L. Hammett	10.25	
	Loper Brothers	23.10	<u>Internal Fund</u>
	Nat. Ass. Sec. Sch. Prin.	2.66	D.T. Bayles \$300.00
	Port Hardware	9.54	
	G. Schirmer	45.27	
	Daniel M. Taylor	42.74	
	Arthur C. Croft	16.56	
	Denton's Photo Stud.	18.00	
	Nat. Sch. Pub. Rel. Assoc.	2.00	
	Cooper Oil	326.50	
	Suffolk Co. Water	25.39	
	L.I. Lighting	449.14	
	John J. Herbert	169.60	
	Inst. Distr. Co.	47.50	
	Lyon Bros. & Sons	14.55	
	Floyd Holgerson	31.00	
	N.Y. Telephone Co.	49.11	
	Wurzbacher Assoc.	47.00	
	Island Music Serv.	6.50	
	Kenneth McCambridge	30.50	
	C.M.B. Typew. Serv.	38.50	
	Frank Gotter	1.15	
	William J. Scholtz	12.95	
	Tinker Nat. Bank	60.20	
	McCabe's	36.95	
	Harper & Bros.	2.37	
	Prentice-Hall	13.31	
	Walter Eichacker	150.00	
	Meister's	11.04	
	Assoc. Films	4.52	
	Aime Lacoste	194.00	
	Mel Bryant	28.00	
	The Weavers	41.83	
	Wolf's Sport Shops	408.45	
	Harold E. Harris	69.98	
		<u>\$2,963.60</u>	

Respectfully submitted,

Frederick C. Hilliard

Frederick C. Hilliard,
Clerk

TREASURER'S MONTHLY REPORT

For the period

From May 1, 1954 to May 31, 1954

Total available balance as reported at the end of preceding period . . . \$ 18,034.10

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
5/7/54	Sound Enterprises (bal. old school)	\$ 9,000.00
5/12	Marvin Goldberg (tuition)	75.00
5/13	Brookhaven Township (tax account)	6,360.00
5/17	Mrs. John Kohlmann (tuition)	88.00
5/24	Brookhaven Township (tax a/c)	25,440.00
5/24	L. Paul Moore (tuition)	50.00

Total Deposits \$ 41,013.00

Total Receipts, including balance \$ 59,047.10

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. <u>12197</u>	To Check No. <u>12220</u>	\$ <u>12,438.38</u>
<u>12228</u>	<u>12309</u>	

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 12,438.38

Cash Balance as shown by records \$ 46,608.72

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 46,831.50

Less total of outstanding checks \$ 222.78

(See list on reverse side of report)

Net balance in bank \$ 46,608.72

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 46,608.72

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

F. C. Hilliard
Clerk of Board of Education

Jeannette A. Stevens
Treasurer of School District

CAFETERIA ACCOUNT

TREASURER'S MONTHLY REPORT

For the period

From May 1, 1954 to May 31, 1954

Total available balance as reported at the end of preceding period . . . \$ 4,353.79

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
5/3/54	Helen McConnell - lunch money	\$ 340.94
5/10	" " " "	264.90
5/18	" " " "	296.71
5/24	" " " "	260.85
5/24	New York State Lunch refund	292.68

Total Deposits \$ 1,456.08

Total Receipts, including balance \$ 5,809.87

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 122 To Check No. 136 \$ 1,207.04

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 1,207.04

Cash Balance as shown by records \$ 4,602.83

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 4,625.80

Less total of outstanding checks \$ 22.97

(See list on reverse side of report)

Net balance in bank \$ 4,602.83

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 4,602.83

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Lillard
Clerk of Board of Education

Jeanette A. Stever
Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
136	22	97						
TOTAL	\$		TOTAL	\$		TOTAL	\$	

Table 2Statement of cash on hand:
not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$		

CONSTRUCTION ACCOUNT

TREASURER'S MONTHLY REPORT

For the period

From May 1, 1954 to May 31, 1954

Total available balance as reported at the end of preceding period . . . \$4,952.12..

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount \$

Total Deposits \$ _____

Total Receipts, including balance \$ 4,952.12..

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. To Check No. \$ _____

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ _____

Cash Balance as shown by records \$ 4,952.12..

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$4,952.12..

Less total of outstanding checks \$ _____

(See list on reverse side of report)

Net balance in bank \$4,952.12..

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 4,952.12..

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard Clerk of Board of Education

Jeanette A. Staver Treasurer of School District

INTERNAL FUND

TREASURER'S MONTHLY REPORT

For the period

From May 1, 1954 to May 31, 1954

Total available balance as reported at the end of preceding period \$1,783.12

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount \$

Total Deposits \$

Total Receipts, including balance \$1,783.12

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 338 To Check No. \$300.00

By Debit Charge \$

(Total amount of checks issued and debit charges)

\$300.00

Cash Balance as shown by records \$1,483.12

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$1,483.12

Less total of outstanding checks \$

(See list on reverse side of report)

Net balance in bank \$1,483.12

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$

(See reverse side of report)

Total available balance \$1,483.12

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard Clerk of Board of Education

Jeannette A. Stevens Treasurer of School District

Meeting of Board of Education
of Union Free School District
No. 2 held at the Setauket
School, Setauket, N. Y., June 1,
1954, at 8 p.m.

The meeting was called to order by the President of
the Board, Mr. Melville.

There were present: Ward Melville
Roscoe Denton
Paul Denzin
John Evans
Alphonso Jesaitis

Also present: Paul Gelinas, Principal

Minutes It was moved, seconded and carried that the minutes of
the May third meeting be accepted as read.

Treasurer's Report Motion was made, seconded and carried that the Treasurer's
report be accepted as read, and filed with the
minutes.

Bills and Salaries Motion was made and carried that the following bills
and salaries be approved for payment:

Bills: \$10,539. (#12390-12450) dated June 1
Supplementary salaries: \$174.65 (#12383-12389)
dated June 1
Salaries: \$3,427.74 (#12334-12356) dated June 15
\$3,376.77 (#12357-12379) dated June 28 & 30
Cafeteria Account: \$1,311.70 (#138-156) dated June 1,
9 and 24
Construction Account: \$30. (#46) dated June 1

Bills
Payable
June 1

Dir. of Int. Rev.	\$3,809.70	Wm. J. Scholtz	33.50
N.Y.State Soc.Sec.	149.01	Set.Sand & Gravel	135.00
Petty Cash	48.87	John T. Payne	64.44
Port Jeff. Times	26.46	Internal Fund	
Capital Area Sch.Div.	4.30	(transfer)	4,241.00
Assoc.Hosp.Service	79.56	A.J.Nystrom & Co.	18.77
Beckley Cardy	1.91	Sears,Roebuck	19.23
Cascade Paper	2.84	Robert Brunner	18.92
Follett Publishing	16.81	Dryden Press	2.44
Ginn & Company	1.98	Henry Holt & Co.	4.36
Globe Book Company	3.80	Natural History	5.00
H.R.Huntting	7.97	Newsday	15.00
McCormick-Mathers	1.81	H.W.Wilson Co.	21.00
World Book Co.	7.50	Meister's	10.29
X-Acto, Inc.	7.20	Cox's Taxi	2.50
Bardeen's, Inc.	31.77	Denton's Photo St.	38.00
Beinbrink Paper	41.12	A.J.Hansen	10.00
Brookh. Printing	45.50	Nat.Educ.Assoc.	1.08
Bureau of Public.	6.72	Eugene Peltier	32.00
Columbia Ribbon	11.42	Jeannette A.Stevens	8.00
Cooper's	8.70		\$10,539.00
J.P.Driscoll	20.80		
Gem Stores	3.45		
Patchogue Toy & St.	5.00		
Oettinger's	15.06		
Port Hardware	10.20		
G.Schirmer	68.26		
L.A.Schwagerl	6.50		
Seeley's Ceramic	23.86		
Wurzbacher Assoc.	3.50		
Frank Freleigh	7.20		
Cooper Oil	27.40		
Suffolk Co.Water	24.94		
John J. Herbert	25.00		
Instit. Distrib.	96.35		
Lyon Bros.	7.33		
N.Y.Telephone	43.54		
Floyd Holgerson	7.50		
Island Music Serv.	38.35		
Maeder Service	1,098.28		
Davis, Polk, Wardw.	11.00		

Cafeteria

East Coast Food	\$15.75
Robert Eikov	149.17
Randall Farms	261.76
Roulston's	141.03
S & H Foods	9.26
John Sexton	83.84
H.E.Swezey	11.05
Assoc.Hosp.Serv.	7.44
N.Y.State Soc.Sec.	48.01
Beinbrink Paper	45.00
Frank Cotter	.50
Dir.Internal Rev.	203.53
Salaries 6/9	164.92
Salaries 6/24	170.44
	\$1,311.70

Construction Account

John Oechslin \$30.00

Old School The school board, having been requested by Messrs. Fitz, Cupp and Payne for permission to transfer the old school property to a corporation entirely owned by them, to be known as "Sound Enterprises, Inc.", approved with the understanding that all of the conditions of the deed applying to Messrs Fitz, Cupp and Payne shall apply to Sound Enterprises, Inc.

Mr. Jesaitis gave his assurance that the old automobiles and tires would be removed from the old school property by June third.

Five-Year Contract Mr. Denton reported attending a special meeting at Port Jefferson. He said the Port Jefferson District will draw up a tentative five-year contract, covering tuition, but they are apparently not anxious to enter into such a contract and prefer to leave matters as they are.

Curriculum Survey A survey to determine the quality of education in Port Jefferson and Setauket was authorized conducted by an authority connected with one of the universities.

Mr. Melville suggested that a report be prepared by the principal regarding possible combinations of school systems.

Commencement Speaker Mr. Melville reported that he had invited Mr. Robert P. Schur, County Attorney, as Commencement speaker.

N.Y.S. Citizens Council Conf. Mr. Denzin reported that the New York State Citizens Council conference will be held June 17-20, and suggested that the Principal should go with his expenses paid. Mr. Jesaitis made a motion that any board member who has the time to go, including the principal, should have his expenses paid. This was seconded and carried.

Garbage Can Shelter Mr. Jesaitis reported that he had given an order for the building of a garbage can shelter and a rack for boxes of milk bottles.

Gym Ceiling Mr. Jesaitis reported that two estimates had been received for the alteration of the gymnasium ceiling. The report was accepted and he was authorized to place the contract, with acoustic tiles on plywood, not to exceed \$2,500, but allowing \$200 in addition for supplementary repairs.

Custodian It was regularly moved, seconded and carried, with Mr. Denton opposing, that Mr. Henry Kohn be given the opportunity to tender his resignation as custodian before June 15, to terminate services as of June 30, with two weeks' vacation and two weeks' separation pay added.

School Honor The principal reported the winning, by Setauket, of first and second prizes in the elementary division and third prize in the junior high school category in the New York State Arts and Crafts Exhibit.

It was also reported that a recent survey of academic achievement in the Setauket School was 78% above national level.

Phys.Ed.
Director

It was regularly moved, seconded and carried that Mr. Edward Scrobe be hired as Physical Education Director for the school year 1954-55 at \$3,890.

Trans-
portation
Report

The principal reported a comprehensive transportation study involving the feasibility of installing bus signs, with recommendations questioning the value of such installation at this time.

The next regular meeting of the board was scheduled for June 28, 1954, at 8 p.m.

The meeting adjourned at 10:30 p.m.

Respectfully submitted,

Frederick C. Hilliard

Frederick C. Hilliard,
Clerk.

Meeting of the Board of Education
of Union Free School District
No. 2, held at the Setauket
School, Setauket, N. Y., June 28,
1954, at 8 p.m.

The meeting was called to order by the President of the Board, Mr. Melville.

There were present: Ward Melville
Roscoe Denton
Paul Denzin
John Evans
Alphonso Jesaitis

Also present: Frederick Hilliard, Clerk
Paul Gelinas, Principal

Minutes

It was moved, seconded and carried that the minutes of the June first meeting be accepted as read.

Bills

Motion was made and carried that the following bills be approved for payment:

Bills: \$10,573.36 (#12451-12550) dated June 28
Cafeteria Account: \$1,293.57 (#157-165) dated June 28
Construction Account: \$2,088.26 (#47 and 48) dated June 28
Internal Fund: \$979.84 (#339 & 340) dated June 28.

Bills
Payable
June 28

Bardeen's	\$16.94	Ginn & Co.	\$227.42
Paul Denzin	67.00	Globe Book	26.40
Aime Lacoste	67.00	Hall & McCreary	9.28
Williamson Law Bk.	19.29	Handcrafters	15.22
Book Catalog Pr.	46.00	Harcourt,Brace	84.18
The Flower Books	10.00	D. C. Heath	10.66
Allyn & Bacon	3.46	Houghton Mifflin	106.95
Amer. Book Co.	87.17	H.R.Huntting	157.73
Amsco Sch.Publ.	21.92	Neil A Kjos Music	21.00
Bobbs-Merrill	20.39	Macmillan Co.	21.72
Bur. of Publ.	22.62	McCormick-Mathers	242.48
Cadillac Plastic	110.33	McGraw-Hill	68.67
Cambridge Book	45.14	Charles E.Merrill	75.46
Charles Music	24.00	N.Y.Univ.Bookst.	5.02
A. E. Fuller	7.56	Noble & Noble	4.83

Rand McNally	\$61.23
Row, Peterson	125.24
Science Research	47.42
Scott, Foresman	142.66
Charles Scribners	48.84
Silver Burdett	40.89
L. W. Slinger	33.84
Warp Publishing Co.	58.32
Webster Publishing	16.52
World Book Co.	86.48
Set. H.S. Allied Ass.	75.84
Cascade Paper	280.65
Craftsman Wood	201.01
Creative Playthings	95.99
A & F Electric	9.02
Allied Radio Corp.	76.41
Bayles S.B. Lumber	1.20
Crafters of Pine D.	29.55
Denoyer-Geppert	33.02
Gilbert & Miller	12.50
J. L. Hammett	87.98
Jiffy Clip Mfg.	76.68
Oettinger's	19.45
Roulston's	39.18
Otto Schmidt & Son	753.41
L. A. Schwagerl	10.20
Schweizer Aircraft	24.71
Seeley's Ceramic	118.11
Syracuse Supply	97.98
W. M. Welch Mfg.	36.19
Wurzbacher Assoc.	21.00
Denton's Photo St.	40.00
Cash	60.00
Cooper Oil	373.23
Suffolk Co. Water	23.29
L.I. Lighting	630.58
Coolig & Gottlieb	10.94
Cortes Ward	102.69
John J. Herbert	164.10
Lyon Bros. & Sons	1.44
Port Hardware	8.64
Wiedenbach-Brown	70.40
N.Y. Telephone Co.	44.55
Thornton Hawkins	30.39
Maeder Service	357.25
D. T. Bayles	98.95
B. & D.	28.66
Island Music Serv.	420.50
Johnson Service	29.45
Kenneth McCambridge	104.82
Rignola Bros.	59.95
John T. Payne	102.86
Carter & Kapp	164.00
Carter & Kapp	198.00
Carter & Kapp	2,499.00
Frank Cotter	59.85
William J. Scholtz	63.50
Stoner's Planing M.	197.50
Field Enterprises	4.50
Gaylord Bros.	47.70
Inst. for Research	9.95
Kiplinger Wash. Ag.	3.00
Life	6.75
Newsweek	6.00
F.A. Owen Publ.	14.00
Edw. Thompson	20.00
Athletic Trainers	16.16
Allen J. Hansen	10.00
H.G. Grand	4.65
Harold E. Harris	78.78
	<u>\$10,573.36</u>

Cafeteria

Cont. Baking	\$92.03
East Coast Fd.	14.50
Robert Eikov	159.57
Horton's	192.84
Randall Farms	330.17
Roulston's	219.89
S & H Foods	184.63
John Sexton	71.37
S.B. Beverage	28.57
	<u>\$1,293.57</u>

XXXXXXXXXX

Construction

Brook Sheet M.	\$1,312.00
R.H. Smythe	776.26
	<u>\$2,088.26</u>

Internal Fund

D. T. Bayles	\$900.00
Karl Plepla	79.84
	<u>\$979.84</u>

TREASURER'S MONTHLY REPORT

For the period

From June 1 to June 30, 1954

Total available balance as reported at the end of preceding period . . . \$ 46,608.72

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
6/1/54	State Aid	\$511.76
6/8	M. Goldberg - tuition	25.00
6/21	Teachers College - refund	1.00
	Superv. Brookhaven - tax money	22,203.81
6/24	Payne - insurance refund	12.44
6/30	Allied Fund - rentals	136.00

Total Deposits \$ 22,890.01

Total Receipts, including balance \$ 69,498.73

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 12310 To Check No. 12550 \$ 33,960.29

By Debit Charge

\$ _____

(Total amount of checks issued and debit charges)

\$ 33,960.29

Cash Balance as shown by records \$ 35,538.44

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 51,288.02

Less total of outstanding checks \$ 15,749.58

(See list on reverse side of report)

Net balance in bank \$ 35,538.44

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 35,538.44

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Frederick C. Hilliard
Clerk of Board of Education

Jeannette A. Stever
Treasurer of School District

TREASURER'S MONTHLY REPORT

For the period

From June 1 to June 30, 1954

Total available balance as reported at the end of preceding period . . . \$4,602.83

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
6/1/54	Helen McConnell (lunch money)	\$ 358.61
6/7	" " "	193.11
6/10	N.Y. State refund	316.20
6/14	Helen McConnell (lunch money)	234.23
6/21	" " "	241.40
6/25	" " "	380.42

Total Deposits \$1,723.97

Total Receipts, including balance \$6,326.80

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 137 To Check No. 165 \$2,604.77

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$2,604.77

Cash Balance as shown by records \$3,722.03

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 5,274.58

Less total of outstanding checks \$ 1,552.55

(See list on reverse side of report)

Net balance in bank \$ 3,722.03

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$3,722.03

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

William A. Frederick C. Hilliard
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

CONSTRUCTION ACCOUNT

TREASURER'S MONTHLY REPORT

For the period

From June 1 to June 30, 1954

Total available balance as reported at the end of preceding period . . . \$4,952.12

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
6/30/54	Setauket High School	\$.
	Allied Association	40.00

Total Deposits \$ 40.00

Total Receipts, including balance \$4,992.12

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 46 To Check No. 48 \$2,118.26

By Debit Charge \$

(Total amount of checks issued and debit charges)

\$2,118.26

Cash Balance as shown by records \$2,873.86

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$4,962.12

Less total of outstanding checks \$2,088.26

(See list on reverse side of report)

Net balance in bank \$2,873.86

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$

(See reverse side of report)

Total available balance \$2,873.86

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Will F. C. Hilliard
Clerk of Board of Education

Jeannette A. Stevens
Treasurer of School District

TREASURER'S MONTHLY REPORT

For the period

From June 1 to June 30, 1954

Total available balance as reported at the end of preceding period . . . \$ 1,483.12

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
6/2/54	Setauket School Transfer	\$4,241.00

Total Deposits \$ 4,241.00Total Receipts, including balance \$ 5,724.12

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 339 To Check No. 340 \$ 979.84

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 979.84Cash Balance as shown by records \$ 4,744.28

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 5,724.12Less total of outstanding checks \$ 979.84

(See list on reverse side of report)

Net balance in bank \$ 4,744.28(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 4,744.28

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

William Frederick C. Hilliard
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District.

Educa-
tional
Survey A letter from Mr. Vandermeulen was read, approving the suggested survey of educational facilities.

Micro-
phones Mr. Jesaitis called attention to the condition of the microphones in the auditorium, and suggested that they should be adjusted.

Seating Mr. Melville spoke of making different seating arrangements for future graduation ceremonies.

N.Y.State
Citizens
Council
Conference Mr. Denzin reported that he attended the New York State Citizens Council conference at Geneva, New York. He felt that the trip was well worth while, and a great deal of benefit was derived from it. The Principal presented a report from Mr. Aime Lacoste, who attended the conference to represent Mr. Gelinus. This report was received with thanks.

Refuse Can
Shelter, etc. Mr. Jesaitis reported that the refuse can shelter was completed. He said the crate shelf as previously planned was not practical, and suggested a lattice work to screen the entire section and to include the shelf, at a cost of \$156. This was approved.

Gym
Ceiling Mr. Jesaitis reported granting a contract to Carter & Kapp for the improvement to the gymnasium ceiling, for \$2,499.

Kohrn
Resigna-
tion The Principal reported the resignation of the custodian Henry Kohrn, to be effective June 30th. The Board accepted the resignation and granted two weeks' vacation and two weeks' separation pay.

Summer
Custodian It was decided to employ Benjamin F. Werner for the summer months at \$1.50 per hour, while advertising for another custodian.

New
Teacher It was moved, seconded and carried that Walter Mendoza be hired to teach French and English, at a salary of \$3,855, for the school year 1954-55.

Fuel
Oil Bids for furnishing fuel oil for the school year 1954-55 were opened and considered. The bids were as follows:

	<u>#2 oil</u>	<u>#5 oil</u>
Petroleum Heat & Power	11.3¢	8.92¢
Harold Smith Coal Co.	12.9	9.25
Bryant Curtis Co.	12.9	10
Cooper Oil Co.	13.4	9.906

It was moved, seconded and carried that the contract be awarded to Harold Smith Coal Company on the basis of past performance, metered service and proximity to the schoolhouse.

Boiler
Room Mr. Jesaitis was requested to investigate the matter of proper combustion ventilation for the boiler room.

Adult Edu-
cation
Conference A letter was read from Mr. Sheats, of the Adult Education Association of the United States, requesting the presence of Mr. Gelinus at the Adult Education Conference in Chicago in November. This was approved and the secretary was instructed to write, informing Mr. Sheats that the principal will attend the conference.

The meeting adjourned at 9:15 p.m.

Respectfully submitted,

Frederick C. Hilliard
Frederick C. Hilliard,
Clerk.

Meeting of the Board of Education of Union Free School District No. 2, held at The Setauket School, Setauket, N. Y., July 1, 1954, at 8 p.m.

The meeting was called to order by Frederick Hilliard, Clerk of the Board.

There were present: Roscoe Denton
Paul Denzin
John Evans
Alphonso Jesaitis
Ward Melville

Also present: Paul Gelinas, Principal
Frederick Hilliard, Clerk

Mr. Ward Melville was nominated for President of the Board.

It was moved, seconded and carried that the nominations be closed.

The Clerk cast one ballot for the unanimous election of Mr. Melville, who then assumed the chairmanship of the meeting.

It was moved, seconded and carried that Mr. Alphonso Jesaitis be appointed as Clerk.

Deposit- ory of School Funds	By motion duly made, seconded and carried, the Tinker National Bank was designated as the depository for all school funds for the ensuing year, 1954-55.
School Physician	Motion was made and carried that Dr. Walter G. Eichacker be appointed school physician for the school year 1954-55, at a compensation of \$350.
Attendance Supervisor	Miss Lila Seifert, school nurse, was appointed attendance supervisor at \$150 for the school year 1954-55.
Census	Mrs. Jeannette Stevens was named as census taker for the current school year at a compensation of \$250.
Collector of Taxes	By motion, seconded and carried, Quintin A. Lerch was approved as local collector of school taxes.
Cars for School Purposes	Use of cars of school nurse, principal, physical education director and those others when needed for school purposes, was duly authorized, with compensation at 10 cents per mile for gas, oil, etc.
Treasurer	It was moved, seconded and carried that Mrs. Jeannette Stevens be appointed as treasurer of Union Free School District #2 for the school year 1954-55 at a salary of \$240.
Custodians	The following salaries for the two custodians were approved for the school year 1954-55: Frank Freligh: \$3,850. George Post: \$3,000.
Secretary	A salary of \$3,200 for the school year 1954-55 was approved for Jeannette Stevens, as school secretary.
Summer Music Prog.	The summer music program, to be conducted by Miss Miriam Murphy, was approved at a cost of \$350.

TREASURER'S MONTHLY REPORT

For the period

From July 1 to July 31, 1954

Total available balance as reported at the end of preceding period . . . \$ 35,538.44

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
		\$

Total Deposits \$ _____

Total Receipts, including balance \$ 35,538.44

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. <u>12551</u>	To Check No. <u>12560</u>	\$ <u>1,126.93</u>
<u>12565</u>	<u>12566</u>	

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 1,126.93

Cash Balance as shown by records \$ 34,411.51

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 39,461.46

Less total of outstanding checks \$ 5,049.95

(See list on reverse side of report)

Net balance in bank \$ 34,411.51

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 34,411.51

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

A. Jesaitis
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

TREASURER'S MONTHLY REPORT

For the period

From July 1 to July 31, 1954Total available balance as reported at the end of preceding period . . . \$ 3,722.03

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
7/21/54	N. Y. State - lunch refund	\$ 329.82
7/26	" "	268.95

Total Deposits \$ 598.77Total Receipts, including balance \$ 4,320.80

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 166 To Check No. 168 \$ 131.94

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 131.94Cash Balance as shown by records \$ 4,188.86

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 4,188.86

Less total of outstanding checks \$ _____

(See list on reverse side of report)

Net balance in bank \$ _____

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 4,188.86

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

A. G. Jesaitis
Clerk of Board of Education

Jeannette G. Stevens
Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount	Check No.	Amount	Check No.	Amount
TOTAL	\$	TOTAL	\$	TOTAL	\$

Table 2

Statement of cash on hand:
not deposited at end of period.

Date	SOURCE	Amount	Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$	

TREASURER'S MONTHLY REPORT

For the period

From July 1 to July 31, 1954

Total available balance as reported at the end of preceding period . . . \$ 4,744.28

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
		\$

Total Deposits \$ _____

Total Receipts, including balance \$ 4,744.28

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. To Check No. \$ _____

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ _____

Cash Balance as shown by records \$ 4,744.28

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 4,744.28

Less total of outstanding checks \$ _____

(See list on reverse side of report)

Net balance in bank \$ _____

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 4,744.28

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

A. E. Jesaitis
Clerk of Board of Education

Jeanette B. Steven
Treasurer of School District

TREASURER'S MONTHLY REPORT

For the period

From July 1 to July 31, 1954

Total available balance as reported at the end of preceding period . . . \$2,873.86

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
		\$

Total Deposits \$ ~~2,873.86~~

Total Receipts, including balance \$2,873.86

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No.	To Check No.	\$
----------------	--------------	----

By Debit Charge \$

(Total amount of checks issued and debit charges)

\$

Cash Balance as shown by records \$2,873.86

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 2,873.86

Less total of outstanding checks \$

(See list on reverse side of report)

Net balance in bank \$

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$

(See reverse side of report)

Total available balance \$2,873.86

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

A. B. Jesaitis
Clerk of Board of Education

Jeannette A. Stevens
Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount	Check No.	Amount	Check No.	Amount
TOTAL	\$	TOTAL	\$	TOTAL	\$

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount	Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$	

Bills and
Salaries

Motion was made and carried that the following bills
and salaries be approved for payment:

Bills: \$107.24 (#12551 and 12565) dated July 1 & 15
Supplementary Salaries: \$111.40 (#12552-12555)
dated July 1
Salaries: \$803.34 (#12556-12560) dated July 1 & 15
Salaries: \$616.88 (#12561-12564) dated August 1
Cafeteria Account: \$131.94 (#166-168) dated July 1

Bills
dated
7/1 and
7/15

Petty cash	\$50.00	<u>Cafeteria</u>	
Ass.Hosp.Serv.	57.24		
	<u>\$107.24</u>	Salaries - 7/1	\$131.94

There being no further business to come before the
Board, the meeting adjourned at 10 p.m.

Respectfully submitted,

A. E. Jesaitis

Alphonse E. Jesaitis,
Clerk.

Meeting of the Board of
Education of Union Free
School District No. 2,
held at the Setauket
School, Setauket, N.Y.
August 3, 1954 at 8 p.m.

The meeting was called to order by the Clerk of the Board, Mr. Jesaitis.

There were present: Roscoe Denton
Paul Denzin
John Evans
Alphonso Jesaitis

Also present: Paul Gelinis, Principal

Minutes It was moved, seconded and carried that the minutes of the June 28th meeting be accepted as read.

It was moved, seconded and carried that the minutes of the July first meeting be accepted as read.

Treasurer's Report Motion was made, seconded and carried that the Treasurer's report be accepted as read and filed with the Minutes.

Bills and Salaries Motion was made and carried that the following bills and salaries be approved for payment:

Bills: \$9,989.98 (#12570-12602) dated August 3, 1954
\$2,423.75 (#12614) dated September 1
Supplementary salaries: \$549.26 (#12566-12569) dated July 17, August 1, 3, and September 1
Salaries: \$1,570.80 (#12603-12612) dated August 14, 15, 28 and September 1
Cafeteria Account: \$501.90 (#169-174) dated August 3.

Bills Payable
Aug. 3

Set.School Petty C.	\$25.51
Bindery Craftsmen	7.50
Manhattan Stationary	9.27
L.A.Schwagerl	29.70
Allyn & Bacon	91.96
Row, Peterson	4.91
A.E.Fuller	2.32
Port Hardware	135.07
Lyon Brothers	31.65
Roulston's	11.21
G.Schirmer	238.23
Syracuse Supply	2.03
Harold E. Harris	82.00
Suffolk Co. Water	36.93
L.I. Lighting	289.41
Brulin & Co.	117.35
Ruhland's Garage	2.40
N.Y. Telephone	28.65
Maeder Service	366.05
Cappy's	26.19
Clinton F. West	249.10
J.A. Van Brunt	180.00
Island Music Serv.	30.00
Arthur W. Phillips	16.00
Tinker Nat. Bank	7,565.00
Carter & Kapp	156.00
Funk & Wagnalls	7.50
Milton Bradley	4.00
Edward Thompson	6.00
Meister's Pharmacy	2.43
Denton's Photo St.	6.00
Belle Croft Greenh.	52.25
Beinbrink Paper	177.36
	<u>\$9,989.98</u>

CAFETERIA

Continental	\$52.70
East Coast	12.25
Robert Eikov	17.55
Horton's	97.32
Randall Farms	281.57
Roulston's	40.51
	<u>\$501.90</u>

TREASURER'S MONTHLY REPORT

For the period

From August 1, 1954 to August 31, 1954

Total available balance as reported at the end of preceding period . . . \$34,411.51

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
------	--------	--------

\$

Total Deposits \$ _____

Total Receipts, including balance \$34,411.51

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 12561	To Check No. 12564	\$11,818.56
12567	12608	

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 11,818.56

Cash Balance as shown by records \$22,592.95

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$23,416.26

Less total of outstanding checks \$ 823.31

(See list on reverse side of report)

Net balance in bank \$22,592.95

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

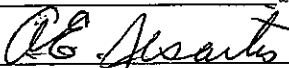
Total available balance \$22,592.95

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19


Clerk of Board of Education


Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
11944	9	95						
12505	753	41						
12531	59	95						
TOTAL	\$	823 31	TOTAL	\$		TOTAL	\$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
TOTAL RECEIPTS NOT ON DEPOSIT		\$		

Cafeteria Account

TREASURER'S MONTHLY REPORT

For the period

From August 1, 1954 to August 31, 1954

Total available balance as reported at the end of preceding period . . . \$4,188.86..

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount \$

Total Deposits \$ _____

Total Receipts, including balance \$4,188.86..

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 169 To Check No. 174 \$484.35.....

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$484.35

Cash Balance as shown by records \$3,704.51..

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$3,704.51....

Less total of outstanding checks \$ _____
(See list on reverse side of report)

Net balance in bank \$3,704.51
(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____
(See reverse side of report)

Total available balance \$3,704.51
(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19
A.E. Jesants
Clerk of Board of Education

Joannette P. Steven
Treasurer of School District

Construction Account

TREASURER'S MONTHLY REPORT

For the period

From August 1, 1954 to August 31, 1954

Total available balance as reported at the end of preceding period . . . \$2,873.86

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount \$

Total Deposits \$ _____

Total Receipts, including balance \$2,873.86

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. To Check No. \$ _____

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ _____

Cash Balance as shown by records \$2,873.86

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$2,873.86

Less total of outstanding checks \$ _____

(See list on reverse side of report)

Net balance in bank \$ 2,873.86

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$2,873.86

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Handwritten signature of R.E. Jesaitis, Clerk of Board of Education

Handwritten signature of Jeannette A. Stevens, Treasurer of School District

TREASURER'S MONTHLY REPORT

For the period

From August 1, 1954 to August 31, 1954

Total available balance as reported at the end of preceding period . . . \$4,744.28

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount \$

Total Deposits \$ _____

Total Receipts, including balance \$4,744.28

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. To Check No. \$ _____

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ _____

Cash Balance as shown by records \$4,744.28

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$4,744.28

Less total of outstanding checks \$ _____

(See list on reverse side of report)

Net balance in bank \$4,744.28

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$4,744.28

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19
A. E. Jesaitis
Clerk of Board of Education

Joanette A. Stevens
Treasurer of School District

Custodian Applications Ten applications for the position of custodian were read and discussed. It was decided that decision would be postponed until the September meeting.

Trees A letter from the principal to Mr. Melville was read, regarding one of the transplanted trees which is dying.

An estimate was received from Dennis Maud, for necessary tree surgery on the large old trees, and it was moved, seconded and carried that the expenditure of \$219 to Dennis Maud be approved for cutting down one large dead tree, pruning and reinforcing three other large trees and waterproofing new and old cuts. The Clerk was authorized to sign a contract with Mr. Maud for this work. The expense of having Maeder's Service remove the wood after this operation, and also the maple tree growing against the East side of the small brick building was authorized.

Gym Ceiling Mr. Jesaitis reported that the work on the gymnasium ceiling had been completely satisfactory.

Boiler Room Vent. Mr. Jesaitis reported that he has arranged to have Carter and Kapp make a ventilator for the boiler room window.

Painting Mr. Jesaitis reported that the painting of the windows and doors is partially finished.

Bus Route The subject of extending the bus route part way down Washington Street in Poquott was discussed. Mr. Denton and Mr. Evans were appointed to consult Mr. Eikov, with the power to make arrangements for the change, or to take it up with the Board at the next meeting if the plan is not feasible.

There being no further business to come before the Board, the meeting adjourned at 9:30 p.m.

Respectfully submitted,

A. E. Jesaitis
Alphonso E. Jesaitis,
Clerk

Meeting of the Board of
Education of Union Free
School District No. 2,
held at the Setauket
School, Setauket, N. Y.
September 7, 1954, at 8 p.m.

The meeting was called to order by the President of the Board, Mr. Melville.

There were present: Ward Melville
Roscoe Denton
Paul Denzin
John Evans
Alphonso Jesaitis

Also present: Paul Gelinas, Principal

Minutes It was moved, seconded and carried that the minutes of the August 3rd meeting be accepted as read.

Treasurer's Report Motion was made, seconded and carried that the Treasurer's report be accepted as read, and filed with the minutes.

Bills and Salaries Motion was made and carried that the following bills and salaries be approved for payment:

Bills: \$4,482.22 (#12615-12652) dated September 7
\$2,423.75 (#12697) dated October 1
Salaries: \$3,642.20 (#12653-12674) dated September 15
\$3,673.40 (#12675-12696) dated October 1
Cafeteria Account: \$217.75 (#175-179) dated Sept.7 and 24.

Clerk of The Works A letter was read from Elmer Mapp, reporting completion of the work on the Annex and leaving to the discretion of the Board the amount of remuneration to be paid for his services as Clerk of the Works. It was moved, seconded and carried that \$500 would be suitable.

Construction Fund It was moved, seconded and carried that the balance of the Construction Fund be deposited in a savings account, at 2.5% interest.

Bills Payable Sept.7	Flower Books	\$10.00	John T. Payne	\$54.88
	Jaques & Co.	58.80	Amer. Seating	756.25
	P.J. Times	6.12	Curtis Circ.	5.00
	L.A. Schwagerl	13.20	History Bk. Cl.	52.50
	J.A. Stevens	200.00	Ed. Progr. Serv.	5.00
	Bardeen's	13.29	H.R. Huntting	14.72
	Amer. Book Co.	61.49	U. of Chi. Press	5.56
	H.R. Huntting	36.47	E. Coop. Ed. Ser.	609.51
	Row, Peterson	48.38		\$4,482.22
	Bureau of Pub.	80.15		
	Creative Playth.	38.88		
	J.L. Hammett	78.80		
	News Map of Week	16.50		
	School Interiors	7.95		
	Suffolk Co. Water	39.78		
	L.I. Lighting	169.81		
	N.Y. Telephone	27.43		
	Floyd Holgerson	31.00		
	Maeder Service	558.25		
	Carter & Kapp	42.00		
	E. Palermo	25.00		
	J.A. Van Brunt	445.00		
	Clinton F. West	628.60		
	B & D Co.	28.65		
	D. T. Bayles	8.69		
	Cappy's	25.00		
	Lyon Bros.	8.46		
	Kenneth F. McCambr.	16.10		
	Set. H.S. Allied Ass.	30.00		
	Smitht. Window	225.00		

Cafeteria

John Sexton	\$ 9.90
Cascade Paper	64.45
	\$74.35

TREASURER'S MONTHLY REPORT

For the period

From September 1, 1954 to September 30, 1954

Total available balance as reported at the end of preceding period . . . \$22,592.95.

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Table with columns: Date, Source, Amount. Rows: 9/8/54 Suffolk Co. Water Auth. (refund) \$ 58.23; 9/23/54 Suffolk County - public monies 7,345.07

Total Deposits . . . \$ 7,403.30

Total Receipts, including balance . . . \$29,996.25.

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 12609 To Check No. 12674 \$11,346.93..

By Debit Charge (error; redeposit in October) \$ 3.00

(Total amount of checks issued and debit charges)

\$ 11,349.93

Cash Balance as shown by records . . . \$18,646.32.

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month . . . \$19,500.22..

Less total of outstanding checks . . . \$ 853.90

(See list on reverse side of report)

Net balance in bank . . . \$18,646.32..

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) . . . \$ _____

(See reverse side of report)

Total available balance . . . \$18,646.32.

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

Signature line for Clerk of Board of Education, dated 1954.

Signature line for Treasurer of School District.

Table 1
List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
11944	9	95						
12531	59	95						
12652	609	51						
12661	174	49						
TOTAL	853	90	TOTAL	\$		TOTAL	\$	

Table 2
Statement of cash on hand:
not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$		

CONSTRUCTION FUND

TREASURER'S MONTHLY REPORT

For the period

From September 1, 1954 to September 30, 1954

Total available balance as reported at the end of preceding period . . . \$2,873.86

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount \$

Total Deposits \$

Total Receipts, including balance \$2,873.86

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 49 To Check No. \$500.00

By Debit Charge \$

(Total amount of checks issued and debit charges)

\$ 500.00

Cash Balance as shown by records \$2,373.86

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$2,373.86

Less total of outstanding checks \$

(See list on reverse side of report)

Net balance in bank \$2,373.86

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$

(See reverse side of report)

Total available balance \$2,373.86

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19 Clerk of Board of Education

Treasurer of School District

INTERNAL FUND

TREASURER'S MONTHLY REPORT

For the period

From September 1, 1954 to September 30, 1954

Total available balance as reported at the end of preceding period . . . \$4,744.28

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount \$

Total Deposits \$ _____

Total Receipts, including balance \$4,744.28

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. To Check No. \$ _____

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ _____

Cash Balance as shown by records \$4,744.28

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$4,744.28

Less total of outstanding checks \$ _____

(See list on reverse side of report)

Net balance in bank \$4,744.28

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$4,744.28

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

[Signature] Clerk of Board of Education

[Signature] Treasurer of School District

CAFETERIA ACCOUNT

TREASURER'S MONTHLY REPORT

For the period

From September 1, 1954 to September 30, 1954

Total available balance as reported at the end of preceding period . . . \$ 3,704.51

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
9/17/54	Helen McConnell - lunch money	\$ 159.48
9/21/54	Helen McConnell - lunch money	302.33

Total Deposits \$ 461.81

Total Receipts, including balance \$ 4,166.32

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 175 To Check No. 179 \$ 217.75

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 217.75

Cash Balance as shown by records \$ 3,948.57

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 4,044.17

Less total of outstanding checks \$ 95.60

(See list on reverse side of report)

Net balance in bank \$ 3,948.57

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 3,948.57

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

A. E. Jesaitis
Clerk of Board of Education

Jeannette A. Stevens
Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount	Check No.	Amount	Check No.	Amount
177	47 80				
179	47 80				
TOTAL	\$95 60	TOTAL	\$	TOTAL	\$

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount	Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$	

- Bus Routes The Transportation Committee reported that it had been decided to leave the bus routes as they were last year. This report was approved.
- Librarian The Principal reported that the Cooperative Board cannot furnish a librarian this year. He requested permission to use the \$800 assigned to this purpose in the budget for a part-time librarian to be hired direct. It was moved, seconded and carried that the recommendation be approved.
- New Custodian Decision on a new assistant custodian was tabled, with the recommendation that the principal hire a part-time custodian in the meantime.
- Cupola Leak, etc. Mr. Jesaitis reported a bad leak in the cupola, and also rubber cove around baseboards come loose in the Annex. It was decided that these should be the responsibility of the contractor, John Oechslein, and the principal was requested to write and call them to his attention.
- Other Repairs Mr. Jesaitis reported that there was no serious storm damage from water, but that he had authorized some repairs by Carter & Kapp for minor leaks. This was approved.
- Trees Mr. Jesaitis reported that the trees had been satisfactorily repaired and strengthened, and seem in pretty good condition.
- Generator There was some discussion of the possible purchase of a generator for school use to keep equipment operating when current fails. It was agreed to investigate the matter.

The meeting adjourned at 9:35 p.m.

Respectfully submitted,



Alphonso E. Jesaitis,
Clerk.

Meeting of the Board
of Education of Union
Free School District
No. 2, held at the Se-
tauket School, Setauket,
N.Y., October 7, 1954,
at 8 p.m.

The meeting was called to order by the President
of the Board, Mr. Melville.

There were present: Ward Melville
Roscoe Denton
Paul Denzin
John Evans
Alphonso Jesaitis

Also present: Paul Gelinus, Principal

Minutes

It was moved, seconded and carried that the minutes
of the September 7th meeting be accepted as read.

Treasurer's
Report

Motion was made, seconded and carried that the Treas-
urer's report be accepted as read, and filed with
the minutes.

Bills and
Salaries

Motion was made and carried that the following bills
and salaries be approved for payment:

Bills: \$10,934.48 (#12698-12749 & 12802) dated Oct.7
\$ 2,423.75 (#12803) dated Nov. 1
Supplementary Salaries: \$225.15 (#12750-12753)
dated October 7
Salaries: \$3,672.92 (#12754-12777) dated Oct. 15
\$3,800.76 (#12778-12801) dated Nov. 1
Cafeteria Account: \$2,602.04 (#180-197) dated Oct.7,
9 and 24.

Short-Term
Loans

By motion duly made, seconded and carried, two notes
were authorized in anticipation of real estate taxes
collectable before June 30, 1955, one note in the
amount of \$3,300 dated October 15, 1954, and another
in the amount of \$6,300 dated November 1, 1954, both
maturing on call, not extending beyond the close of
the applicable period provided in Section 24.00 of the
Local Finance Law, subject to prior redemption and at
the rate of interest of 2½%.

Bills
Payable
Oct.7, 1954

Assoc.Hosp.	\$98.64	Aubrey E.Bain	\$60.00
Dir.Int.Revenue	1,137.40	N.Y.Telephone	33.44
Set.Sch.Petty C.	27.80	Arthur Phillips	72.00
Port Jeff.Times	2.25	D.T.Bayles	15.65
John A.Sanders	100.00	Maeder Service	274.75
J.P.Driscoll	20.25	Carter & Kapp	16.40
Elite Co.	15.00	Clinton F.West	134.80
Tinker Nat.Bank	3.00	J.A.Van Brunt	80.00
Harcourt, Brace	27.36	Island Music Serv.	39.20
Laidlaw Bros.	45.04	John T. Payne	17.50
McCormick Mathers	10.28	Amer.Seating	318.00
Chas.E.Merrill	4.18	Frank Cotter	66.35
Edwin H. Morris	21.41	Wm. J. Scholtz	50.00
Row, Peterson	39.54	H.R.Hunting	1.00
Scott, Foresman	95.61	Kiplinger Wash.Ag.	15.00
World Book Co.	28.50	N.Y.State Hist.	1.50
Bur. of Publ.	5.09	R & F Distrib.	12.50
Arthur C.Croft	12.81	The School Exec.	4.00
J.L.Hammett	82.30	Williamson Law Bk.	.50
Lyon Bros.	2.26	Bd.of Coop.Ed.Serv.	609.49
Rand McNally	7.78	Meister's Pharmacy	6.25
G.Schirmer	19.20	Patricia Windrow	32.00
California Test	80.10	Suff. Men's Shop	25.00
P.J.Pub.Schools	6,500.00	Bd.of Higher Educ.	432.00
Harold Smith	45.15	N.Y.State Soc.Sec.	126.99
Suff.Co.Water	14.66		\$10,934.48
Beinbrink Paper	26.70		
John J.Herbert	18.50		

TREASURER'S MONTHLY REPORT

For the period

From October 1, 1954 to October 31, 1954

Total available balance as reported at the end of preceding period . . . \$ 18,644.32

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
10/15/54	Note #33480 (Tinker Bank)	\$ 3,300.00
10/26	Woodfield - tuition	7.50
	Bank - debit charge refund	3.00

Total Deposits \$ 3,310.50

Total Receipts, including balance \$ 21,954.82

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 12675 To Check No. 12777 \$ 20,930.34

By Debit Charge & 12802 \$ _____

(Total amount of checks issued and debit charges)

\$ 20,930.34

Cash Balance as shown by records \$ 1,024.48

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 2,106.51

Less total of outstanding checks \$ 1,082.03

(See list on reverse side of report)

Net balance in bank \$ 1,024.48

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 1,024.48

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Al Jesaitis

Clerk of Board of Education

Jeanette A. Stevens

Treasurer of School District

CAFETERIA ACCOUNT

TREASURER'S MONTHLY REPORT

For the period

From October 1, 1954 to October 31, 1954

Total available balance as reported at the end of preceding period . . . \$ 3,948.57

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
10/4/54	Helen McConnell (lunch money)	\$ 285.80
10/4	" " " "	426.25
10/11	" " " "	183.85
10/18	" " " "	302.31

Total Deposits \$ 1,198.21

Total Receipts, including balance \$ 5,146.78

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 180 To Check No. 186 \$ 2,602.04

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 2,602.04

Cash Balance as shown by records \$ 2,544.74

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 2,640.34

Less total of outstanding checks \$ 95.60
(See list on reverse side of report)

Net balance in bank \$ 2,544.74

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____
(See reverse side of report)

Total available balance \$ 2,544.74

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

A. E. Jesaitis
Clerk of Board of Education

Jeannette A. Stevan
Treasurer of School District

INTERNAL FUND

TREASURER'S MONTHLY REPORT

For the period

From October 1, 1954 to October 31, 1954

Total available balance as reported at the end of preceding period . . . \$ 4,744.28

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount \$

Total Deposits \$ _____

Total Receipts, including balance \$ 4,744.28

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. To Check No. \$ _____

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ _____

Cash Balance as shown by records \$ 4,744.28

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 4,744.28

Less total of outstanding checks \$ _____
(See list on reverse side of report)

Net balance in bank \$ _____
(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____
(See reverse side of report)

Total available balance \$ 4,744.28

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

A.E. Jesaitis Clerk of Board of Education

Jeanette A. Stevens Treasurer of School District

Cafeteria Account

Robert Eikov	\$98.00
H. J. Heinz	31.80
Horton's Ice Cr.	102.84
Randall Farms	329.13
Roulston's	132.79
S & H Foods	1,231.09
John Sexton	127.56
H.E.Swezey	10.52
Continental Bak.	56.48
Ass.Hosp.Service	7.44
Dir. of Int.Rev.	62.60
N.Y.State Soc.Sec.	13.79
	<u>\$2,204.04</u>

Tinker Bank Motion was made, seconded and carried that the
Paying Agent Tinker National Bank be named as paying agent
for outstanding bond issues.

Auditor's A report covering the period from July 1, 1951
Report through June 30, 1953, from the auditor of the
State Department of Audit and Control, was pre-
sented to the Board and read, approved and filed.

Subversive The principal submitted a report of investigation
Activity of subversive activity in the school, finding none,
and the President was directed to report this fact
to the District Superintendent.

Generator Mr. Melville reported on the possible purchase of
a generator, and requested more time to get other
and better prices.

In-service It was moved, seconded and carried that \$600 be
Course expended for in-service training.

There being no further business to come before the
meeting, it was adjourned at 9:15 p.m.

Respectfully submitted,

Alphonso E. Jesaitis

Alphonso E. Jesaitis,
Clerk

Meeting of the Board of
Education of Union Free
School District No. 2,
Town of Brookhaven, N.Y.,
held at the Setauket School,
Setauket, N.Y., November 9,
1954, at 8 p.m.

The meeting was called to order by the President
of the Board, Mr. Melville.

There were present: Ward Melville
Roscoe Denton
Paul Denzin
John Evans
Alphonso Jesaitis

Also present: Paul Gelinas, Principal

Minutes It was moved, seconded and carried that the minutes
of the October 7th meeting be accepted as presented.

Treasurer's Report Motion was made, seconded and carried that the Treas-
urer's report be accepted as read and filed with the
minutes.

Bills and Salaries Motion was made and carried that the following bills
and salaries be approved for payment:

Bills: \$2,827.06 (#12804-12842) dated November 9
\$2,423.75 (#12897) dated December 1
Supplementary Salaries: \$163.95 (#12843-12848)
dated November 9
Salaries: \$3,771.56 (#12849-12872) dated November 15
\$3,822.12 (#12873-12896) dated December 1
Cafeteria Account: \$999.47 (#198-209) dated Nov. 9 & 24
Internal Fund: \$354.80 (#341 & 342) dated November 11

Bills Payable Nov. 9	Set.School P.Cash \$41.20	CAFETERIA	
	Bindery Craftsmen 18.00		
	Burroughs Add.Mach.12.10	East Coast Food	\$15.75
	D.C.Heath 6.60	Robert Eikov	117.83
	H.R.Huntting 1.66	Hathaway's	1.62
	Pocket Books, 4.20	Randall Farms	351.14
	Row,Peterson 58.00	Roulston's	119.60
	Syracuse Un.Press 4.32	John Sexton	80.45
	Bellman Publish. 2.10		<u>\$686.39</u>
	Bardeen's 746.29		
	J.L.Hammett 45.06	INTERNAL FUND	
	Lyons Band Instr. 33.10		
	Oettinger's 7.23	Ward Melville	\$50.00
	Science Res.Assoc. 22.00	Three Village Inn	304.80
	Wurzbacher Assoc. 6.90		<u>\$354.80</u>
	Suff.Co.Water 26.44		
	L.I.Lighting 527.01		
	Lyon Bros. 7.18		
	Thornton Hawkins 20.00		
	Floyd Holgerson 26.00		
	N.Y.Telephone 54.61		
	D.T.Bayles 19.32		
	Maeder Service 253.25		
	Johnson Service 37.60		
	B & D. 33.60		
	K.McCambridge 94.93		
	Frank Freleigh 10.00		
	Wm.J.Scholtz 7.75		
	Bur.of Public. 3.87		
	School Fund Serv. 15.00		
	Robert Brunner 7.85		
	Educ. Digest 5.00		
	Educ.Progr.Serv. 6.00		
	Field Enterprises 27.00		
	Bd.of Coop.Ed. 609.49		
	Meister's 1.50		
	Homestead Candies 9.90		
	Denton's Photo St. 15.00		
	<u>\$2,827.06</u>		

TREASURER'S MONTHLY REPORT

For the period

From November 1, 1954 to November 30, 1954

Total available balance as reported at the end of preceding period . . . \$1,024.48

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
11/1/54	Tinker Bank - Note # 33578	\$ 6,300.
11/5	Telephone refunds	5.
	Bd. of Coop. Educ. Services	615.
11/10	Tinker Bank - Note #33627	2,900.
11/15	Tinker Bank - Note #33648	3,800.

Total Deposits \$13,620.00

Total Receipts, including balance \$14,644.48

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 12778	To Check No. 12801	\$ <u>12,987.08</u>
By Debit Charge 12803	12872	\$ _____

(Total amount of checks issued and debit charges)

\$12,987.08

Cash Balance as shown by records \$1,657.40

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$2,356.34

Less total of outstanding checks \$ 698.94
(See list on reverse side of report)

Net balance in bank \$1,657.40
(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____
(See reverse side of report)

Total available balance \$1,657.40

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

A. E. Jesantes
Clerk of Board of Education

Jeannette A. Stevens
Treasurer of School District

CAFETERIA ACCOUNT

TREASURER'S MONTHLY REPORT

For the period

From November 1, 1954 to November 30, 1954

Total available balance as reported at the end of preceding period . . . \$ 2,544.74

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
11/1/54	Helen McConnell - lunch money	\$ 702.03
11/8	" "	233.10
11/15	" "	243.92
11/23	" "	228.54

Total Deposits \$ 1,407.59

Total Receipts, including balance \$ 3,952.53

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 198 To Check No. 209 \$ 998.77

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 998.77

Cash Balance as shown by records \$ 2,953.56

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 3,007.95

Less total of outstanding checks \$ 54.37

(See list on reverse side of report)

Net balance in bank \$ 2,953.56

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 2,953.56

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Al. Jesaitis

 Clerk of Board of Education

Jeanette A. Stevens

 Treasurer of School District

INTERNAL FUND

TREASURER'S MONTHLY REPORT

For the period

From November 1, 1954 to November 30, 1954

Total available balance as reported at the end of preceding period . . . \$4,744.28

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount \$

Total Deposits \$

Total Receipts, including balance \$4,744.28

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 341 To Check No. 342 \$354.80

By Debit Charge \$

(Total amount of checks issued and debit charges)

\$ 354.80

Cash Balance as shown by records \$4,389.48

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$4,389.48

Less total of outstanding checks \$ (See list on reverse side of report)

Net balance in bank \$4,389.48 (Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ (See reverse side of report)

Total available balance \$4,389.48

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

A. E. Jesaitis Clerk of Board of Education

Jeanette A. Stevens Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount	Check No.	Amount	Check No.	Amount
TOTAL	\$	TOTAL	\$	TOTAL	\$

Table 2Statement of cash on hand:
not deposited at end of period.

Date	SOURCE	Amount	Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$	

- Short-term Loans By motion duly made, seconded and carried, three notes were authorized in anticipation of real estate taxes collectable before June 30, 1955, one note in the amount of \$2,900 dated November 9, 1954; one in the amount of \$3,800 dated November 15, 1954, and one in the amount of \$6,300 dated December 1, 1954, all maturing on call, not extending beyond the close of the applicable period provided in Section 24.00 of the Local Finance Law, subject to prior redemption and at the rate of interest of 2 $\frac{1}{2}$ %.
- Generator A letter was read from the Suffolk County Office of Civil Defense, regarding the possible use of Matching Funds to help in the purchase of a generator. The principal was requested to write and ask for prompt notice as soon as our application has been considered.
- Tax Rate A letter was read from Mr. Hattemer, notifying the Board of the assessed valuation for the year, and that the tax rate will be \$4.59.
- Loud Speakers A letter was read from Lyon Brothers & Sons, estimating \$129.50 to install two additional loud speakers in the auditorium. It was moved, seconded and carried that Lyon Brothers should do this work, and synchronize the new speakers with the others already in operation.
- Cost Report A cost per pupil report was read and discussed.
- Folding Gate It was suggested that a folding gate now located in the hall beyond the office be moved to a location between the library and gymnasium. The principal was authorized to have this done.
- Setauket School Survey Two estimates for a survey of the Setauket School were considered. That of Columbia University was \$3,500 and New York University quoted \$2,800. It was moved, seconded and carried that New York University should make the survey for \$2,800. The principal was authorized to make arrangements for the survey, to be started shortly after the first of the year, with a report of the findings to be presented to the Board when the survey is completed.
- Conferences The principal reported that he did not attend the Adult Education Conference in Chicago.
- It was moved, seconded and carried that the expenditure of \$76.88 be authorized to cover travelling expenses of Coach Edward Scrobe to attend a professional conference in December.
- Boundaries Mr. Jesaitis spoke of the Stony Brook boundaries. He said the Fire Commissioners of the Stony Brook and Setauket Fire Districts met and agreed to place the line down the center of Old Wood Road. It was agreed to consider favorably the recommendation of the Setauket Fire Department, and also the opinion was expressed that the School District boundary should preferably be the same as that of the Fire District. Accordingly, the principal was requested to communicate with the Stony Brook Board of Education, making known the Setauket Board's view on the matter and offering cooperative effort on their part toward the possible readjustment of the school district line between the two villages.
- There being no further business to come before the meeting, it was adjourned at 9:30 p.m.

Respectfully submitted,

A. E. Jesaitis
Alphonso E. Jesaitis,
Clerk

Meeting of the Board of
Education of Union Free
School District No. 2,
Town of Brookhaven, held
at the Setauket School,
Setauket, N. Y., December
7, 1954, at 8 p.m.

The meeting was called to order by the President
of the Board, Mr. Melville.

There were present: Ward Melville
Roscoe Denton
Paul Denzin
John Evans
Alphonso Jesaitis

Also present: Paul Gelinas, Principal

Minutes It was moved, seconded and carried that the minutes
of the November 9 meeting be accepted as presented,
with correction in last paragraph.

Treasurer's Report Motion was made, seconded and carried that the Treas-
urer's report be accepted as read and filed with the
minutes.

Bills and Salaries Bills: \$2,130.07 (#12898-12936 & 12995) dated Dec.7
\$2,423.75 (#12994) dated January 1, 1955
Supplementary salaries: \$336.37 (#12937-12946)
dated December 7
Salaries: \$3,782.01 (#12947-70 & 12996) dated Dec.15
\$3,791.34 (#12972-12993 & 12997) dated
January 1, 1955
Cafeteria Account: \$955.65 (#210-223) dated December
7, 9 and 24

Bills Payable December 7	Assoc.Hosp.	\$ 9.92	Philos.Library	10.34
	Cascade Paper	58.24	Hathaway's	3.48
	Jaques & Co.	47.94	Bd.of Coop.Ed.Serv.	609.49
	Selfridge Print.	72.00	Denton's Photo Ser.	65.50
	Edward J.Scrobe	76.88	Set.Sch.*Petty C.	22.10
	P.J.Times	2.88	Albert Angrilli	91.20
	Chronicle Guid.	59.59		\$2,130.07
	Cooper's	22.65		
	L.A.Schwagerl	46.56		
	Visual Sch.Report	50.37	CAFETERIA	
	Dept.Elem.Sch.Pr.	2.08	Allen Clark Corp.	\$33.50
	H.R.Huntting	1.83	East Coast Food	14.00
	J.B.Lippincott	3.13	Robert Eikov	98.71
	Wurzbacher Assoc.	14.60	Horton's	120.12
	Bardeen's	164.63	Roulston's	122.17
	Bayles S.B.Lumber	76.92	S & H Foods	61.52
	Eugene Dietzgen	42.52	John Sexton	147.72
	J.L.Hammett	11.70	Lilian Tierney	1.60
	Our York State	15.15		\$599.34
	G.Schirmer	192.87		
	Simplicity Pat.	2.00		
	Stewart Clay	7.96		
	Book Catalog Pr.	9.00		
	Suff.Co.Water	27.34		
	N.Y.Telephone	51.81		
	B & D Plumbing	6.00		
	Aubrey E. Bain	20.00		
	K. McCambridge	108.13		
	Island Music Ser.	94.55		
	Gilray Photo Serv.	6.62		
	Otto Schmidt	13.08		
	Amer.School	4.01		
	L.I. Forum	2.00		
	Look Magazine	3.00		

CAFETERIA

TREASURER'S MONTHLY REPORT

For the period

From December 1, 1954 to December 31, 1954

Total available balance as reported at the end of preceding period . . . \$ 2,953.56

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
12/2/54	Helen McConnell - lunch money	\$ 522.04
6	" " " "	170.49
13	" " " "	232.90
17	" " " "	212.74

Total Deposits \$ 1,138.17

Total Receipts, including balance \$ 4,091.73

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 210 To Check No. 223 \$ 955.67

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 955.67

Cash Balance as shown by records \$ 3,136.06

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 3,178.41

Less total of outstanding checks \$ 42.35

(See list on reverse side of report)

Net balance in bank \$ 3,136.06

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 3,136.06

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

A. E. Jesaitis
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount	Check No.	Amount	Check No.	Amount
221	42 35				
TOTAL	\$ 42 35	TOTAL	\$	TOTAL	\$

Table 2Statement of cash on hand:
not deposited at end of period.

Date	SOURCE	Amount	Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$	

INTERNAL FUND

TREASURER'S MONTHLY REPORT

For the period

From December 1, 1954 to December 31, 1954

Total available balance as reported at the end of preceding period . . . \$4,389.48

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount \$

Total Deposits \$ _____

Total Receipts, including balance \$4,389.48

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. To Check No. \$ _____

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ _____

Cash Balance as shown by records \$4,389.48

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$4,389.48

Less total of outstanding checks \$ _____

(See list on reverse side of report)

Net balance in bank \$4,389.48

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report) (30 shares of Melville Shoe Co. Stock - donation to be sold in January)

Total available balance \$4,389.48

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

A.E. Jesartis Clerk of Board of Education

Jeanette A. Stevens Treasurer of School District

- Short-term Loans By motion duly made, seconded and carried, three notes were authorized in anticipation of real estate taxes collectable before June 30, 1955, one note in the amount of \$2,000 dated December 7, 1954, one in the amount of \$3,600 dated December 15, 1954, and one in the amount of \$6,200 dated January 1, 1955, all maturing on call, not extending beyond the close of the applicable period provided in Section 24.00 of the Local Finance Law, subject to prior redemption and at the rate of interest of $2\frac{1}{2}\%$.
- Vocational Survey A letter was read from Mr. Ormsby, regarding a suggested vocational survey by the Board of Cooperative Educational Services, with a request for Setauket to contribute \$988.22 for the purpose. In view of the limited information provided by Mr. Ormsby, and the fact that the amount requested had not been appropriated in the current budget, the Board felt obliged to deny the request.
- Generator Mr. Denzin was requested to attend a meeting called by Sheriff McCollom at Riverhead, in connection with a Federal Matching Fund provision for the proposed purchase of a generator.
- Statistical Reports The principal presented various statistical reports comparing the status of the Setauket School with others in the State.
- Tercentenary It was agreed that the School should cooperate in every way possible with the Tercentenary Program Committee.
- In-Service Training A letter from the Secretary of the Setauket School Staff conveyed the thanks of the teachers for the Board's progressive attitude toward the improvement of professional educational services in the local school by sponsoring and encouraging in-service training.

The principal was authorized to arrange for another in-service course, this time in the field of Remedial Reading, for the coming semester if such a course is desired by the teachers, said course to be financed out of the Internal Fund.

There being no further business to come before the Board, the meeting adjourned at 9:45 p.m.

Respectfully submitted,

A. E. Jesaitis

Alphonso E. Jesaitis,
Clerk.

Meeting of the Board of
Education of Union Free
School District No. 2, Town
of Brookhaven, held at the
Setauket School, Setauket,
N.Y., January 4, 1955, at
8 p.m.

The meeting was called to order by the President
of the Board, Mr. Melville.

There were present: Ward Melville
Roscoe Denton
Paul Denzin
John Evans
Alphonso Jesaitis

Also present: Paul Gelinis, Principal

Minutes It was moved, seconded and carried that the minutes
of the December 7 meeting be accepted as presented.

Treasurer's Report Motion was made, seconded and carried that the Treas-
urer's report be accepted as read and filed with the
minutes.

Bills and Salaries Motion was made and carried that the following bills
and salaries be approved for payment:

Bills: \$8,113.45 (#12998-13052) dated January 4
\$2,423.75 (#13106) dated February 1
Supplementary salaries: \$99.12 (#13053-13056)
dated January 4
Salaries: \$3,603.19 (#13057-13080) dated January 15
\$3,804.69 (#13081-13105) dated February 1
Cafeteria Account: \$1,099.11 (#224-236) dated
January 1, 9 and 24

Assoc.Hosp.Serv.	\$113.52	Maharam Fabric	42.00
Set.Sch.Petty C.	43.52	Scheurin-Guth	77.45
N.Y.State Soc.Sec.	143.81	Patricia Windrow	360.00
Dir.Intern.Rev.	3,907.75	Best-in-Books	1.65
Cooper's	5.63	Robert Brunner	6.02
Lyon Bros.	250.00	Ch. Reading Serv.	23.93
N.Y.S.Sch.Bds.	6.12	Com.Coun.Amer.Unity	1.50
Adult Ed.Assoc.	5.00	Curtis Circulation	6.00
L.I.Press	29.85	T.S.Denison	4.11
L.A.Schwagerl	1.50	H.R.Hunting	2.10
Betty Phillips	1.25	Met.Sch.Stu.Coun.	1.00
Simon & Schuster	3.16	Bd.of Coop.Ed.Serv.	609.49
Arthur C. Croft	10.98	Bardeen's	6.59
Island Music Serv.	18.80	Autom.Club of N.Y.	4.55
Oettinger's	4.79	D.T.Bayles & Son	8.90
F.A.Owen Publ.	5.94	Denton's Ph.Studio	27.90
Port Hardware	13.98	Herb.T.Macaulay	50.00
G. Schirmer	83.54	Roulston's	2.91
Sci.Research Ass.	10.87	William J. Scholtz	19.00
Soc.Proj.Techn.	6.00		\$8,113.45
Harold Smith Coal	164.20		
Suffolk Co.Water	24.64		
L.I.Lighting	400.21		
Cascade Paper	7.72		
John J. Herbert	37.00		
Instit.Distrib.	37.50		
N.Y.Telephone	50.34		
Rite-Way Sanit.	13.50		
Smithtown Window	225.00		
Maeder Service	62.00		
B & D Plumbing	28.00		
Kenneth McCambr.	62.04		
Wiedenb.-Brown	69.08		
Carl Fischer	1.50		
John T. Payne	925.25		
Bayles S.B.Lumber	84.36		

Cafeteria

Continental Baking	59.69
Horton's Ice Cream	135.72
Randall Farms	340.43
Assoc.Hosp.Serv.	7.44
Dir.Intern.Rev.	245.00
N.Y.S.Soc.Sec.	54.13
	<u>\$842.41</u>

- Short-term Loans By motion duly made, seconded and carried, three notes were authorized in anticipation of real estate taxes collectable before June 30, 1955, one note in the amount of \$8,100 dated January 4, 1955, one in the amount of \$3,600, dated January 15, 1955, and one in the amount of \$6,300, dated February 1, 1955, all maturing on call, not extending beyond the close of the applicable period provided in Section 24.00 of the Local Finance Law, subject to prior redemption and at the rate of interest of $2\frac{1}{2}\%$.
- Brookhaven School Bds Assoc. A communication was read from the Brookhaven Town School Boards Association, regarding a meeting in Patchogue on January 14th. Mr. Jesaitis and Mr. Denton agreed to attend if possible.
- Christmas Candy It was moved, seconded and carried that Mr. Melville be given a vote of thanks for the gift of 225 pounds of candy, which was distributed to the children at the School Christmas party.
- Santa Claus It was moved, seconded and carried that Mr. Evans be given a vote of thanks for acting as Santa Claus at the Christmas party.
- Gift of Stock A motion was made and carried, thanking Mr. Melville for the donation of thirty shares of Melville Shoe Corporation stock to the School District, sold for the sum of \$946.33.
- School District Boundary By motion duly made, seconded and carried, the Setauket School Board of Union Free School District #2, Brookhaven, Suffolk County, New York resolved to hereby petition District Superintendent Walter Ormsby to exercise his legal right to change in part, as of July 1, 1955, the boundaries now existing between Stony Brook, Union Free School District #1, Supervisory District #2, Suffolk County, New York, and Setauket, Union Free School District #2, Supervisory District #2, Suffolk County, New York, according to this resolution adopted by the School Boards of the respective districts, the proposed boundary lines to coincide exactly with those of the fire department zones touching the two districts established by the agreement, dated October 12, 1954, between the two fire departments concerned, said proposed boundaries to remain or to be altered as follows:
- The new line to be drawn from Mount Gray Road at the intersection with a road known as "Old Wood Road" as shown on a map entitled "Map of Forty Acres", filed in the Office of the Clerk of Suffolk County January 29, 1953 as Map No. 2017, and extending westerly along the center line of said Old Wood Road to the turning circle at the westerly terminus thereof, and thence southerly to the old district boundary line, the remainder of the boundary line between the two districts to remain the same.
- Generator Mr. Denzin reported that he had attended a meeting of Civil Defense authorities at Riverhead, to request Federal Matching Funds toward the proposed purchase of a generator. He said an application for matching funds must be filed by April 15, 1955; the School District's proportion must be provided for in the budget; it will be necessary to advertise for bids on the purchase of the generator, as well as transportation and installation; the generator must be mobile and available for use by the State, in case of emergency. The Federal funds would pay half of all cost for purchase, housing and transportation. Also, it will be necessary to have the Setauket School designated as an emergency center for Civil Defense purposes.

Generator,
cont.

A motion was made and carried, accepting with appreciation the report of Mr. Denzin.

The principal was requested to write to the Town Supervisor and the District Superintendent, requesting the designation of the school as an emergency shelter and housing area on the Civil Defense map in Riverhead.

Mr. Denzin was requested to continue work on this matter, including the securing of bids to supply the generator, housing and transportation, and also the filling in of the necessary forms in connection with Federal funds.

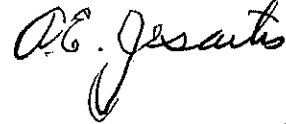
It was decided to contact Mr. Ralph Lyon for advice on specifications, installation, and so forth.

List of
Rules

It was suggested that school policies and practices might advantageously be listed, and the principal agreed that such a list should be made available.

There being no further business to come before the meeting, it was adjourned at 9:30 p.m.

Respectfully submitted,



Alphonso E. Jesaitis,
Clerk.

TREASURER'S MONTHLY REPORT

For the period

From January 1, 1955 to January 31, 1955

Total available balance as reported at the end of preceding period . . . \$ 1,102.93

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
1/1/55	Tinker Bank - Note #33894	\$ 6,200.00
1/13	Robin Barnett - lost book	1.00
1/14	Misc. telephone calls	19.62
1/17	Herbert Zimmerli (tuition)	50.00
	Town Supervisor - Tax Account	41,360.00
1/26	Town Supervisor - Tax Account	25,850.00
	Suffolk Co. Treasurer - State Aid	9,695.00

Total Deposits \$ 91,275.62

Total Receipts, including balance \$ 92,378.55

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 12971 To Check No. 13080 \$ 18,021.81

By Debit Charge 13107 (payment of 3 notes) \$ 12,500.00
 (Total amount of checks issued and debit charges)

\$ 30,521.81

Cash Balance as shown by records \$ 61,856.74

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 65,825.44

Less total of outstanding checks \$ 3,968.70
 (See list on reverse side of report)

Net balance in bank \$ 61,856.74

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____
 (See reverse side of report)

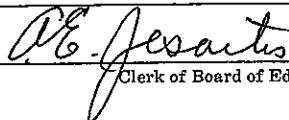
Total available balance \$ 61,856.74

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19


 Clerk of Board of Education

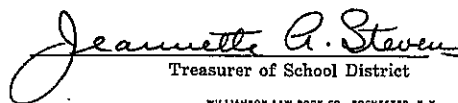

 Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount	Check No.	Amount	Check No.	Amount
12531	59 95				
13001	3,907 75				
13044	1 00				
TOTAL	\$ 3,968 70	TOTAL	\$	TOTAL	\$

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount	Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$	

CAFETERIA

TREASURER'S MONTHLY REPORT

For the period

From January 1, 1955 to January 31, 1955

Total available balance as reported at the end of preceding period . . . \$ 3,136.06

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
		\$
1/3/55	Helen McConnell - lunch money	160.50
1/10	" " " "	269.89
1/12	N.Y. State refund	275.84
1/17	Helen McConnell - lunch money	242.79
1/31	" " " "	220.56

Total Deposits \$ 1,169.58

Total Receipts, including balance \$ 4,305.64

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 224 To Check No. 236 \$ 1,099.11

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 1,099.11

Cash Balance as shown by records \$ 3,206.53

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 3,499.97

Less total of outstanding checks \$ 293.44

(See list on reverse side of report)

Net balance in bank \$ 3,206.53

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 3,206.53

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

A. E. Jesanto
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount	Check No.	Amount	Check No.	Amount
228	245 00				
234	48.44				
TOTAL	\$ 293.44	TOTAL	\$	TOTAL	\$

Table 2

Statement of cash on hand:
not deposited at end of period.

Date	SOURCE	Amount	Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$	

INTERNAL FUND

TREASURER'S MONTHLY REPORT

For the period

From January 1, 1955 to January 31, 1955

Total available balance as reported at the end of preceding period . . . \$4,389.48

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
		\$
1/10/55	Sale of Melville Shoe Stock	946.33

Total Deposits \$ 946.33

Total Receipts, including balance \$5,335.81

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. To Check No. \$ _____

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ _____

Cash Balance as shown by records \$ _____

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$5,335.81

Less total of outstanding checks \$ _____

(See list on reverse side of report)

Net balance in bank \$5,335.81

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$5,335.81

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

A. E. Jesartis
 Clerk of Board of Education

Jeanette A. Stevan
 Treasurer of School District

Meeting of the Board of Education,
Union Free School District No. 2,
Town of Brookhaven, held at the
Setauket School, Setauket, N. Y.
February 1, 1955, at 8 p.m.

The meeting was called to order by the Clerk, Mr. Jesaitis.

There were present: Roscoe Denton
Paul Denzin
John Evans
Alphonso Jesaitis

Also present: Paul Gelinas, Principal.

Absent: Ward Melville

Minutes It was moved, seconded and carried that the minutes of the
January 4 meeting be accepted as presented.

Treasurer's Report Motion was made, seconded and carried that the Treasurer's
report be accepted as read and filed with the minutes.

Bills and Salaries Motion was made and carried that the following bills and
salaries be approved for payment:

Bills: \$4,793.19 (#13108-13154) dated February 1
\$38,565.00 (#13179) dated February 15
\$2,423.75 (#13204) dated March 1
Supplementary Salaries: \$428.20 (#13146-13153) dated Feb. 1
Salaries: \$3,634.55 (13155-13178) dated February 15
\$3,632.19 (#13180-13203) dated March 1
Cafeteria Account: \$1,336.28 (#237-252) dated 2/1, 9 & 24
Internal Fund: \$569.20 (#343-345) dated February 1

Mr. Denton Vice-President Mr. Denton was elected Vice-President of the Board.

League of Women Voters re: Centralization A communication was read from the Northern Brookhaven League
of Women Voters, suggesting that the State Department be re-
quested to make a survey of the eight North Shore districts
in regard to possible centralization, and a letter from Mr.
Melville to the Principal was read, concerning the above-
mentioned communication

The principal was requested to answer the letter from the
League of Women Voters, expressing the Board's willingness
to cooperate with them by furnishing any available information.

Resignation of Coach A letter was read from Coach Edward Scrobe, requesting per-
mission to resign on account of difficulties at home.

It was decided to accept the resignation, and the Principal
was authorized to hire another coach in his place.

Possible Purchase of Property A letter was read from Mr. Melville, notifying the Board
that some land adjoining the School grounds might be avail-
able for purchase by the District, and suggesting that the
Board consider the possible need for such property in the
future.

It was agreed that more property would be needed before
long, and the matter was placed on the table until it could
be investigated further.

Use of Building Saturdays The matter of using the building on Saturdays was discussed,
and it was decided that this day should be retained for
cleaning on the custodial schedule.

Policies
Approved

It was regularly moved, seconded and carried that the following Policies and By-Laws be approved:

1. Duties of the Treasurer

It shall be the duty of the treasurer to receive and hold all monies paid to the school district; to keep a record of the receipt of such monies; to submit a monthly report to the Board reflecting the current balance in district funds, receipts for the preceding month; to sign checks and to pay bills as authorized by the Board of Education, and to sign legal documents when required by statute.

2. Treatment of Outside Reports

Within a reasonable time after receiving reports from such outside agents as the auditor, fire department and health department, the Supervising Principal shall inform the Board of action he has taken pursuant to recommendations made in such reports.

Administrative
Regulations
Approved

It was regularly moved, seconded and carried that the following Administrative Regulations be approved:

1. Payrolls

The Supervising Principal shall cause to be prepared a payroll accounting system which shall reflect on any given month the total yearly salary of each employee, his pension deductions, withholding tax, hospitalization and other medical fees and savings bond deductions when such fees and deductions are either required by law or authorized by the employee.

2. Budget Formulation and Presentation to Board of Education

It shall be the duty of the Supervising Principal to prepare a tentative budget for the consideration of the Board of Education. With the acceptance of a budget reflecting the needs of the school as finally evaluated and approved by the Board, this budget shall then be reproduced in suitable form for final presentation to legal voters assembled at the Annual Meeting.

There being no further business to come before the Board, the meeting adjourned at 10:05 p.m.

Bills payable

Tinker National Bank	\$1,286.55	H.R.Hunting	82.26
Assoc. Hospital Serv.	2.48	U.S.News	5.00
J.P.Driscoll	20.25	World Almanac	1.85
The Island Company	6.00	Walter Eickacker	350.00
L.A.Schwagerl	3.61	Bd.Coop.Ed.	609.49
N.Y.State Sch. Bds.Ass.	50.00	Meister's	6.65
Book Catalog Press	18.00	Denton's Photo	48.00
Cooper's	2.00	Hathaway's	1.08
Follett Publ. Co.	63.76	Wolf's Sport	164.25
Creative Playthings	6.43	Bence's	9.44
Gilbert & Miller	13.30	Coll.of City N.Y.	494.00
Institute for Research	9.95	Petty Cash	34.50
Roulston's	74.38	Tinker Nat.Bank	69.78
Seeley's Ceramic Serv.	8.23		\$4,793.19
Harold E. Harris	60.00		
Harold Smith Coal	499.54	CAFETERIA	
Suffolk County Water	20.74	East Coast Ed.	14.00
L.I.Lighting	401.03	H.J.Heinz	25.08
Beinbrink Paper Co.	67.20	Horton's	36.00
N. Y. Telephone Co.	40.70	Robert Eikov	107.20
Rite-Way Sanitation	12.00	Randall Farms	219.60
Kenneth McCambridge	98.54	Roulston's	236.48
Island Music Co.	55.25	S & H Foods	194.77
William J. Scholtz	48.80	John Sexton	129.79
Bayles St.Brook Lumber	8.20	Tierney Bakery	1.20
Arthur Phillips	40.00	Beinbrink Paper	14.10
			\$978.22

Internal

College of the City of N.Y.	\$494.00
Edstan	51.50
Alexander Robbie Assoc.	23.70
	<u>\$569.20</u>

Respectfully submitted,

E. Jesaitis

Alphonso E. Jesaitis
Clerk.

TREASURER'S MONTHLY REPORT

For the period

From February 1 to February 28, 1955

Total available balance as reported at the end of preceding period . . . \$ 61,856.74

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
2/9/55	Brookhaven Superv. (Tax money)	\$ 41,360.00
2/15/55	Marvin Goldberg - tuition	25.00
2/23/55	Brookhaven Superv. (Tax money)	25,850.00
2/23/55	Bd. of Coop. Ed. Serv. (State Aid)	635.00

Total Deposits \$ 67,870.00

Total Receipts, including balance \$ 129,726.74

DISBURSEMENTS MADE DURING MONTH

By Check	13081	13106	
	From Check No. 13108	To Check No. 13179	\$ 53,159.01
By Debit Charge	13205		\$ <u>30,000.00</u>

(Total amount of checks issued and debit charges)

\$ 83,159.01

Cash Balance as shown by records \$ 46,567.73

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 46,628.68

Less total of outstanding checks \$ 60.95

(See list on reverse side of report)

Net balance in bank \$ 46,567.73

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 46,567.73

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

O.E. Jossitis
 Clerk of Board of Education

Jeanette A. Stevens
 Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount	Check No.	Amount	Check No.	Amount
12531	59 95				
13044	1 00				
TOTAL	\$ 60 95	TOTAL	\$	TOTAL	\$

Table 2

Statement of cash on hand:
not deposited at end of period.

Date	SOURCE	Amount	Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$	

INTERNAL FUND

TREASURER'S MONTHLY REPORT

For the period

From February 1 to February 28, 1955

Total available balance as reported at the end of preceding period . . . \$5,335.81

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount \$

Total Deposits \$ _____

Total Receipts, including balance \$5,335.81

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 343 To Check No. 345 \$569.20

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 569.20

Cash Balance as shown by records \$4,766.61

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$5,260.61

Less total of outstanding checks \$ 494.00

(See list on reverse side of report)

Net balance in bank \$4,766.61

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$4,766.61

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

W. E. J. [Signature] Clerk of Board of Education

Jeanette A. Stevens Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
343	494	00						
TOTAL	\$494	00	TOTAL	\$		TOTAL	\$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$		

CAFETERIA ACCOUNT

TREASURER'S MONTHLY REPORT

For the period

From February 1 to February 28, 1955

Total available balance as reported at the end of preceding period . . . \$3,206.53

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
2/7/55	N.Y.State - Refund	\$305.16
2/7/55	Helen McConnell - lunch money	323.49
2/10/55	N.Y.State - Refund	311.27
2/7/55	Helen McConnell - lunch money	244.54
2/15/55	" " " "	421.77
2/18/55	" " " "	91.27
2/21/55	" " " "	158.16
2/28/55	" " " "	135.87

Total Deposits \$ 1,991.53

Total Receipts, including balance \$ 5,198.06

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 237 To Check No. 254 \$ 1,422.67

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 1,422.67

Cash Balance as shown by records \$ 3,775.39

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 3,843.84

Less total of outstanding checks \$ 68.45

(See list on reverse side of report)

Net balance in bank \$ 3,775.39

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 3,775.39

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Al. J. Santos
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount	Check No.	Amount	Check No.	Amount
245	1 20				
250	67 25				
TOTAL	\$ 68 45	TOTAL	\$	TOTAL	\$

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount	Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$	

Meeting of the Board of Education
of Union Free School District No.2,
Town of Brookhaven, held at the
Setauket School, Setauket, N.Y.,
March 1, 1955, at 8 p.m.

The meeting was called to order by the Clerk, Mr. Jesaitis.

There were present: Roscoe Denton
Paul Denzin
John Evans
Alphonso Jesaitis

Also present: Paul Gelinas, Principal

Absent: Ward Melville

Minutes It was moved, seconded and carried that the minutes of the February 1 meeting be accepted as presented.

Treasurer's Report Motion was made, seconded and carried that the Treasurer's report be accepted as read and filed with the minutes.

Bills and Salaries Motion was made and carried that the following bills and salaries be approved for payment:

Bills: \$14,333.72 (#13255-13292) dated March 1
\$2,127.91 (#13254) dated April 1
Supplementary salaries: \$536.71 (#13293-13300 & 13302) dated 3/1
Salaries: \$3,789.58 (#13206-13229 & 13301) dated March 15
\$3,835.96 (#13230-13253) dated April 1
Cafeteria Account: \$1,900.02 (#255-270) dated March 1, 9 & 24

Set. Sch. Petty Cash	\$ 36.33	<u>Cafeteria</u>	
Tinker Natl. Bank	1,288.80	Continental Baking	\$ 68.20
Town of Brookhaven	3.00	East Coast Food	16.25
Brookh. Town School		Robert Eikov	175.63
Bds. Assoc.	5.00	Horton's	111.72
Port Jefferson Times	9.12	Randall Farms	378.70
J.P. Driscoll	15.00	Roulston's	212.76
Harcourt, Brace & Co.	27.49	S & H Foods	165.21
Longmans, Green & Co.	69.84	John Sexton	334.33
McCormick-Mathers	2.30	H. E. Swezey	14.78
Bardeen's	2.14	Allen Clark	<u>55.50</u>
Creative Playthings	35.22		\$1,533.08
J. L. Hammett	28.17		
Industrial Arts & Voc.	3.00		
Institute for Research	38.43		
Popular Mechanics	3.50		
Psychological Corp.	1.75		
Roulston's	23.03		
G. Schirmer	222.39		
Western Psych. Serv.	7.50		
Port Jeff. Pub. School	6377.50		
Harold Smith Coal	672.70		
Suffolk County Water	27.19		
L. I. Lighting Co.	397.83		
John J. Herbert	25.00		
Lyon Bros. & Sons	5.28		
Ruhland's Garage	2.22		
N. Y. Tel. Co.	46.53		
Rite-Way San. Co.	15.00		
Maeder Service	26.25		
Island Music Serv.	23.55		
John T. Payne	4,125.99		
Tinker Natl. Bank	130.30		
Denton's Photo Studio	7.90		
Robert Brunner	3.25		
H. R. Hunting Co.	5.68		
Bd. of Coop. Ed. Serv.	609.49		
Meister's Pharmacy	5.05		
Aime Iacoste	<u>5.00</u>		
	\$14,333.72		

Gift from Miss Strong Mr. Denzin presented some papers donated to the School by Miss Kate Strong. These consist of a bill to the School District from Robert Bishop, Town Clerk, dated 1912, a bill to the District from J. L. Hammett Co., dated 1913, and a "Return of Setauket Western School" for the years 1800-1801. These gifts were accepted with thanks.

Voting Booths A communication was read, in which the Fire Commissioners agreed to loan voting booths to the School District for the next Annual Meeting.

3-Village Garden Club A tentative offer was presented from the 3-Village Garden Club, to plant some small trees on the School grounds in honor of the Tercentenary, this offer to be confirmed later, if approved by the Board of Education as well as the Garden Club. The idea was approved by the Board of Education.

Boundaries A letter was read from Mr. Ormsby, acknowledging the Setauket Board's resolution regarding the Stony Brook - Setauket boundaries.

Option on Property A letter was read from Suffolk Improvement Company regarding an option until April 15 on 13 acres of land available to the School District at \$4,000 per acre. It was decided to call a special meeting of the Board to discuss the matter.

Generator Bids for the purchase and installation of a generator were read and discussed. The following bids were received:

W. Electric Co., Stony Brook	\$5,209.75
Warren Brady, Patchogue.	5,928.00
A & F Electric, Port Jefferson	5,980.00
W Electric Co., Stony Brook.	6,169.25
Woods Garage & Machine Shop, Stony Brook.	6,717.25
V.L. Callandra, Port Jefferson Station.	7,040.00
Lyons & McCambridge, E. Setauket.	7,310.00

It was decided to acknowledge the bids and hold them while application is made for Federal matching funds.

Motion was made and carried that the estimated cost of \$7,310 should be used as the figure in the application for matching funds.

Maple Tree The principal reported that Maeder Service has a maple tree which could be transplanted to replace the dead tree now on the northeast corner of the School grounds. The only charge connected with this would be the labor of removing the dead tree and transplanting the replacement. Mr. Jesaitis was requested to inspect the trees and decide on the matter.

New Coach The principal reported the employment of Joseph Calvetti as the new coach, replacing Edward Scrobe.

Dogs on School Grounds Mr. Jesaitis reported a number of complaints about dogs on the School grounds. A motion was made and carried that the principal is to contact the necessary officials for the removal of any dog creating a nuisance.

Old School Property Mr. Jesaitis reported a number of complaints about the unsightly condition of the old school property.

There being no further business to come before the Board, the meeting adjourned at 9:50 p.m.

Respectfully submitted,

Alphonso E. Jesaitis
Alphonso E. Jesaitis
Clerk.

TREASURER'S MONTHLY REPORT

For the period

From March 1 to March 31, 1955

Total available balance as reported at the end of preceding period . . . \$46,567.73.

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
3/2	Suffolk Co. Water - refund	\$ 67.92
3/15	Marvin Goldberg - tuition	25.00
	Louise Dorothy Knight - tuition (4)	62.10
3/18	Helen Murry - tuition	40.00

Total Deposits \$ 195.02

Total Receipts, including balance \$46,762.75.

DISBURSEMENTS MADE DURING MONTH

By Check	13180	13204	
From Check No.	13206	To Check No. 13229	\$24,715.97..
By Debit Charge	13255	13302	\$ _____

(Total amount of checks issued and debit charges)

\$ 24,715.97

Cash Balance as shown by records \$ 22,046.78

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 22,273.63

Less total of outstanding checks \$ 226.85
(See list on reverse side of report)

Net balance in bank \$ 22,046.78

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____
(See reverse side of report)

Total available balance \$ 22,046.78

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

A. E. Jesaitis
Clerk of Board of Education

Jeannette A. Stevens
Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
12531	59	95						
13206	166	90						
TOTAL	\$26	85	TOTAL	\$		TOTAL	\$	

Table 2Statement of cash on hand:
not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$		

CAFETERIA ACCOUNT

TREASURER'S MONTHLY REPORT

For the period

From March 1 to March 31, 1955

Total available balance as reported at the end of preceding period . . . \$3,775.39

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
3/1	Helen McConnell - lunch money	\$165.53
3/7	" " " "	277.22
3/14	" " " "	262.18
3/21	" " " "	245.11
3/28	" " " "	284.70

Total Deposits \$1,234.74

Total Receipts, including balance \$5,010.13

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 255 To Check No. 270 \$1,813.63

By Debit Charge

\$ _____

(Total amount of checks issued and debit charges)

\$1,813.63

Cash Balance as shown by records \$3,196.50

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$3,197.70

Less total of outstanding checks \$ 1.20

(See list on reverse side of report)

Net balance in bank \$3,196.50

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$3,196.50

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

P. E. Jesaitis
Clerk of Board of Education

Jeannette A. Stevens
Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount	Check No.	Amount	Check No.	Amount
245	1 20				
TOTAL	\$ 1 20	TOTAL	\$	TOTAL	\$

Table 2Statement of cash on hand:
not deposited at end of period.

Date	SOURCE	Amount	Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$	

INTERNAL FUND

TREASURER'S MONTHLY REPORT

For the period
From March 1 to March 31, 1955

Total available balance as reported at the end of preceding period \$4,766.61

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount \$

Total Deposits \$XXXXXX
Total Receipts, including balance \$4,766.61

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. To Check No. \$

By Debit Charge \$

(Total amount of checks issued and debit charges)

\$

Cash Balance as shown by records \$4,766.61

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 4,766.61

Less total of outstanding checks \$
(See list on reverse side of report)

Net balance in bank \$ 4,766.61

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$
(See reverse side of report)

Total available balance \$4,766.61

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

A.E. Jesaitis
Clerk of Board of Education

Jeannette A. Stevens
Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount	Check No.	Amount	Check No.	Amount		
TOTAL		\$		TOTAL		\$	

Table 2

Statement of cash on hand:
not deposited at end of period.

Date	SOURCE	Amount	Dates of Subsequent Deposits
TOTAL RECEIPTS NOT ON DEPOSIT		\$	

Minutes of Special Meeting of the Board of Education, Union Free School District No. 2, Town of Brookhaven, held at the Setauket School, Setauket N.Y. March 4, 1955, at 8 p.m.

The meeting was called to order by the President of the Board, Mr. Melville.

There were present: Ward Melville
Roscoe Denton
Paul Denzin
John Evans
Alphonso Jesaitis .

Also present: Paul Gelinas, Principal

Special Meeting

It was regularly moved, seconded and carried that at a special meeting of the inhabitants of Union Free School District No. 2 of the Town of Brookhaven, New York, to be held in the Richard Woodhull Auditorium of the Setauket School on April 15, 1955 at 8 p.m., the following proposition be placed before the voters:

Shall the Setauket School District be authorized to expend for the acquisition of approximately 14 acres of land now owned by Fullerton and Mapp, adjacent to the present site, at \$4,000 per acre, a sum not to exceed \$57,000, and to issue therefor obligations of the District pursuant to the provisions of the Education Law and Local Finance Law, and to levy a tax to be collected in installments for the payment of the principal of and the interest on such obligations.

There being no further business to come before the Board, the meeting adjourned at 10 p.m.

Respectfully submitted,
A. E. Jesaitis
Alphonso E. Jesaitis,
Clerk.

Meeting of the Board of Education
of Union Free School District No. 2
Town of Brookhaven, held at the
Setauket School, Setauket, N.Y.
April 5, 1955, at 8 p.m.

The meeting was called to order by the President of the Board,
Mr. Melville.

There were present: Ward Melville
Roscoe Denton
Paul Denzin
John Evans
Alphonso Jesaitis

Also present: Paul Gelinas, Principal

Minutes It was moved, seconded and carried that the minutes of the
March 1 regular meeting and the March 4 special meeting be
accepted as presented, with correction.

Treasurer's Report Motion was made, seconded and carried that the Treasurer's
report be accepted as read and filed with the minutes.

Bills and Salaries Motion was made and carried that the following bills and
salaries be approved for payment:

Bills: \$4,149.68 (#13361-13408) dated April 5
\$2,127.92 (#13359) dated May 1
Supplementary salaries: \$382.98 (#13303-13311) dated 4/15
Salaries: \$3,655.50 (#13312-13334 & 13360) dated April 15
\$3,808.54 (#13335-13358) dated May 1
Cafeteria Account: \$1,656.61 (#271-295) dated 4/5, 9 & 24

Dir. of Int. Revenue	\$1,316.75	John T. Payne	2.89
N.Y. State Soc. Sec. Cont.	139.28	Amer. Psychol. Assoc.	6.50
Setauket School-Petty C.	42.96	Doubleday & Co.	2.33
Cascade Paper Co.	71.96	Best-in-Books	1.65
The Elite Co.	3.00	Grolier Society	6.25
L. A. Schwagerl	84.55	History Book Club	5.55
Amer. School Bd. Journal	3.00	Meister's Pharmacy	8.43
Denton's Photo Studio	50.75	Bd. of Coop. Educ. Serv.	609.49
Nat. Council on Fam. Rel.	6.00	Whiting & Whiting	23.75
Set. H. S. Allied Assoc.	23.00		
Bardeen's	46.12		\$4,149.68
Lawrence Eyres	.75		
Globe Book Co.	62.08		
Noble & Noble	48.45		
Cooper's	5.15		
Gem Stores	2.41		
Long Island Music Center	41.10		
Oettinger's Var. Store	7.64		
Eugene Peltier	17.00		
Port Hardware	5.13		
G. Schirmer	13.41		
Singer Sewing Mach. Co.	4.65		
Calif. Test Bureau	20.45		
Arthur C. Croft Publ.	12.81		
Educators Progress Serv.	4.75		
Harold Smith Coal Co.	294.36		
Suffolk County Water	25.69		
L. I. Lighting Co.	806.06		
Beinbrink Paper Co.	67.20		
Alfred Klaassen	8.38		
Lyon Bros. & Sons	3.78		
Thornton M. Hawkins	25.00		
N.Y. Telephone Co.	37.73		
Arthur W. Phillips	32.00		
Rite-Way Sanitation	14.25		
Wiedenbach-Brown	89.24		
Island Music Service	41.25		
William J. Scholtz	5.75		

Cafeteria

East Coast Food	4.50
Robert Eikov	139.01
H. J. Heinz	16.68
Hathway's	2.70
Horton's Ice Cream	109.20
Randall Farms	296.01
Roulston's	14.45
Continental Bak.	137.39
S & H Foods	161.26
John Sexton	135.05
Tierney Bakery	2.70
Frank Cotter	1.00
N.Y. State Soc. Sec.	48.29
Beinbrink Paper	15.30
Dir. of Int. Rev.	201.50

\$1,285.04

Tercentenary
 Committee
 Request for use
 of Facilities

A letter was read requesting permission to use school facilities for 300th Anniversary program purposes, July 1 - 4. Motion was made and carried that the Board authorize Mr. Denzin to give this permission to the Tercentenary Committee subject to satisfaction to him of proper insurance coverage.

Coach
 Resignation

A letter of resignation was read from Joseph Calvetti, athletic coach. This resignation was accepted, and the Board approved the principal's action in making different arrangements for the balance of the year.

P.T.A.
 Meeting

The principal reported on the P.T.A. meeting of April Burth, at which the Board was ably represented by Mr. Jesaitis.

Special
 Meeting 4/15/55

It was suggested that the Board arrange to have a lawyer at the special meeting on April 15, to answer questions, and the Board decided to do so.

1955-56
 Budget

It was moved, seconded and carried that the 1955-56 tentative budget as submitted be accepted for presentation to voters.

Teachers'
 Salaries

Teachers' salaries for 1955-56 were authorized on the following steps as listed in the New York State Teachers' salary schedule for Suffolk County: Sheridan 2-15; Kalfaian 1-12; Denton 1-12; Grelick 1-12; Nielsen 1-12; Phillips 1-16; Murphy 1-16; Iacoste 2-15; McConnell 2-15; Peltier 1-12; Mendoza 2-15; Seifert 2-15; Derbyshire 1-16; Taffs 1-16; Schleyer 1-16; Darling 1-16; Parry 1-16; Henrickson 1-16; Gelinas 2-16 (Principal's schedule).

There being no further business to come before the meeting, it was adjourned at 10 p.m.

Respectfully submitted,

A. E. Jesaitis

Alphonso E. Jesaitis
 Clerk

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2

TREASURER'S MONTHLY REPORT

For the period

From April 1 to April 30, 1955

Total available balance as reported at the end of preceding period . . . \$ 22,046.78

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
4/4/55	Marvin W. Goldberg - tuition	\$ 25.00
4/26/55	Herbert E. Zimmerli - tuition	50.00
4/28/55	County Treasurer	4,840.84

Total Deposits \$ 4,915.84

Total Receipts, including balance \$ 26,962.62

DISBURSEMENTS MADE DURING MONTH

By Check	13230	13254	
	From Check No. 13303	To Check No. 13334	\$ <u>14,152.03</u>
By Debit Charge	13360	13408	\$ _____

(Total amount of checks issued and debit charges)

\$ 14,152.03

Cash Balance as shown by records \$ 12,810.59

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 14,187.29

Less total of outstanding checks \$ 1,376.70

(See list on reverse side of report)

Net balance in bank \$ 12,810.59

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 12,810.59

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

A. E. Esantis
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

CAFETERIA ACCOUNT

TREASURER'S MONTHLY REPORT

For the period

From April 1 to April 30, 1955

Total available balance as reported at the end of preceding period . . . \$3,196.50

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
4/1/55	Helen McConnell - lunch money	\$ 186.66
4/4/55	" " " "	252.27
	New York State - refund	611.36
4/25/55	Muriel Hawkins - salary refund	14.39
4/25/55	Helen McConnell - lunch money	224.16
4/26/55	" " " "	200.00
4/29/55	" " " "	159.74

Total Deposits \$ 1,648.58

Total Receipts, including balance \$ 4,845.08

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 271 To Check No. 295 \$1,655.50

By Debit Charge

(Total amount of checks issued and debit charges)

\$ 1,655.50

Cash Balance as shown by records \$ 3,189.58

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 3,459.36

Less total of outstanding checks \$ 269.78

(See list on reverse side of report)

Net balance in bank \$ 3,189.58

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$

(See reverse side of report)

Total available balance \$ 3,189.58

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

P. E. Jasants
Clerk of Board of Education

Jeannette A. Stevan
Treasurer of School District

INTERNAL FUND

TREASURER'S MONTHLY REPORT

For the period

From April 1 to April 30, 1955

Total available balance as reported at the end of preceding period . . . \$4,766.61

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount \$

Total Deposits \$ ~~4,766.61~~

Total Receipts, including balance \$ 4,766.61

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. To Check No. \$

By Debit Charge \$

(Total amount of checks issued and debit charges)

\$

Cash Balance as shown by records \$ 4,766.61

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 4,766.61

Less total of outstanding checks \$

(See list on reverse side of report)

Net balance in bank \$ 4,766.61

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$

(See reverse side of report)

Total available balance \$ 4,766.61

(Must agree with Cash Balance above if there is a true reconciliation)

450

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

A.E. Jasantis

Clerk of Board of Education

Jeanette A. Steven

Treasurer of School District

Meeting of the Board of Education
of Union Free School District No. 2
Town of Brookhaven, held at the
Setauket School, Setauket, New York
May 2, 1955, at 8 p.m.

The meeting was called to order by the President
of the Board, Mr. Melville.

There were present: Ward Melville
Roscoe Denton
Paul Denzin
John Evans
Alphonso Jesaitis

Also present: Paul J. Gelinas, principal
Assoc. Dean Rosecrance and
Mrs. Elizabeth Hurley of
New York University

New York
University
Survey

Dean Rosecrance spoke, stating that he and his
associates were visiting the Board at this time,
about a month before the final report of the
Setauket School survey being made by New York
University, to be sure that all points were being
properly covered in the survey.

Mrs. Hurley explained how the survey had been
conducted.

Dean Rosecrance and Mrs. Hurley left the meeting
at 9:05 p.m.

Minutes

It was moved, seconded and carried that the
minutes of the Apr. 5 meeting be accepted as pre-
sented.

Treasurer's
Report

Motion was made, seconded and carried that the
Treasurer's report be accepted as read, and filed
with the minutes.

Short-term
loans

By motion duly made, seconded and carried, three
notes were authorized in anticipation of real
estate taxes collectable before June 30, 1955;
one in the amount of \$1,400, dated May 3, one in
the amount of \$3,800, dated May 15, and one in
the amount of \$6,000, dated June 1, 1955, maturing
on call, not extending beyond the close of the
applicable period provided in Section 24.00 of
the Local Finance Law, subject to prior redemption
and at the rate of interest of $2\frac{1}{2}\%$.

Bills and
Salaries

Motion was made and carried that the following
bills and salaries be approved for payment:

Bills: \$7,164.60 (#13462-13496) dated May 2
\$2,127.92 (#13457) dated June 1
Supplementary Salaries: \$126.59 (#13458-13461)
dated May 2
Salaries: \$3,775.34 (#13409-13432) dated May 15
\$3,825.34 (#13433-13456) dated June 1
Cafeteria Account: \$1,660.16 (#296-316) dated
May 2, 9 & 24
Internal Fund: \$91.20 (#346) dated May 2

Internal
Dr. Bernard Liebman \$91.20
Set. Yorker Club 200.00 (#347)
\$291.20

Assoc.Hos.Serv.	\$ 113.52	Maeder Serv.	\$1,039.35
Tinker Natl.Bank	1,325.80	K.F.McCambridge	3.10
Port Jeff.Times	32.13	Island Music	52.00
Three Vill.Herald	15.96	Tinker Natl.Bk	52.25
J.P.Driscoll	25.38	History Bk Club	12.10
Jaques & Company	41.59	Meister's Phar.	3.05
L.A.Schwagerl	8.60	Board of Coop.	
Aime Lacoste	9.10	Educ.Services	609.49
Jeannette A.Stevens	8.00	Loper Bros.	
Denton's Photo Studio	59.20	Lumber Co.	15.15
New York University	2,800.00		
Suffolk Com.Council	1.00		\$7,164.60
Psychological Corp.	2.60	<u>Cafeteria</u>	
Remington Rand	55.00	Cont.Bak.Co.	66.56
Bardeen's	10.31	East Coast Food	16.00
Bayles Stony Br.Lbr.	8.64	Robt.Eikov	160.71
B'na B'rith Voc.Serv.	2.30	H.J.Heinz	16.68
J.L.Hammett	10.07	Horton's	142.92
Lyon Bros.& Sons	.66	Randall Farms	403.85
G.Schirmer	.95	Roulston's	182.13
Suffolk Cons.Press	28.25	S & H Foods	216.70
Harold Smith Coal Co.	619.71	John Sexton	134.16
Suffolk Cty.Water	21.04	H.E.Swezey	17.33
John J. Herbert	106.95	Eliz.Tierney	4.90
N.Y.Telephone Co.	35.10	Assoc.Hosp.Serv.	7.44
Arthur W.Phillips	39.00		
Rite-Way Sanitation	17.25		\$1,369.38

Wading River
meeting

A communication was read from School District #1, at Wading River, reporting on a meeting of School Board members held March 31, 1955, and requesting that a member of the Setauket Board be appointed to attend future meetings. Mr. Evans was appointed to serve on this committee.

N.Y.State
School Boards
Association
Meeting

The principal spoke of the meeting of the Suffolk County section of the New York State School Boards Association on May 16th at Patchogue. Mr. Gelinas was given permission to attend with such other members of the Board as desire to go.

School
Closed May 19

The principal reported that he planned to close the school at 1 p.m. on May 19th, to free the teachers for a conference with the New York University Survey members.

Insurance

Mr. Denzin reported a meeting attended by Mr. Marco Smith, Mr. Gelinas, Mr. Payne and himself, regarding insurance coverage for use of school facilities by a concessionaire during the 300th Anniversary activities. Mr. Denzin had a letter from Mr. Payne, assuring him that the school was fully protected.

Proposed
Property
Purchase

The subject of the proposed property purchase was discussed. It was decided that the Board might call another meeting for voting on the question again, with final decision to be made at a later Board meeting.

Yorker Club
Convention

The principal spoke of the Yorker Club convention to be held in Syracuse, and it was moved, seconded and carried that the expenditure of \$200 from the Internal Fund be authorized to help defray traveling expenses of our delegation.

Peltier

The Shop Teacher, Mr. Peltier, visited the meeting at this point, and spoke vaguely about his employment in the Setauket School. The Board explained that the matter seemed one within the jurisdiction of the principal.

There being no further business to come before the Board, the meeting adjourned at 10:15 p.m.

Respectfully submitted,
A.E. Jesaitis
Alphonse E. Jesaitis,
Clerk

TREASURER'S MONTHLY REPORT

For the period

From May 1 to May 31, 1955

Total available balance as reported at the end of preceding period . . . \$12,810.59

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
5/3/55	Tinker Bank - note #34622	\$1,400.00
5/13	Marvin Goldberg - tuition	25.00
5/16	Tinker Bank - note #34682	3,800.00
5/17	Ward Shutt - tuition	4.50
5/23	Sup. Town of Brook. tax money	31,020.00
5/31	Bd. of Coop. Ed. Serv. 3rd qtr. State aid	779.45

Total Deposits \$ 37,028.95

Total Receipts, including balance \$ 49,839.54

DISBURSEMENTS MADE DURING MONTH

By Check	13335	13359	
From Check No.	13409	13432	\$ <u>17,009.98</u>
By Debit Charge	13458	13496	\$ _____

(Total amount of checks issued and debit charges)

\$ 17,009.98

Cash Balance as shown by records \$ 32,829.56

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 32,889.51

Less total of outstanding checks \$ 59.95

(See list on reverse side of report)

Net balance in bank \$ 32,829.56

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 32,829.56

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

A. Jesaitis

Clerk of Board of Education

Jeanette A. Stevens

Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
12531	59	95						
TOTAL	\$ 59	95	TOTAL	\$		TOTAL	\$	

Table 2Statement of cash on hand:
not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$		

CAFETERIA ACCOUNT
TREASURER'S MONTHLY REPORT

For the period

From May 1 to May 31, 1955

Total available balance as reported at the end of preceding period . . . \$ 3,189.58

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
5/2/55	N.Y.State refund	\$ 232.35
	Helen McConnell - lunch money	197.30
5/9	" " " "	233.19
5/17	" " " "	211.85
	N.Y.State refund	381.57
5/23	Helen McConnell - lunch money	268.30
5/27	" " " "	147.98

Total Deposits \$ 1,672.54

Total Receipts, including balance \$ 4,862.12

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 296 To Check No. 316 \$ 1,660.16

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 1,660.16

Cash Balance as shown by records \$ 3,201.96

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 3,236.80

Less total of outstanding checks \$ 34.84

(See list on reverse side of report)

Net balance in bank \$ 3,201.96

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 3,201.96

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

A. E. Jasaitz
Clerk of Board of Education

Jeannette A. Steven
Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
315	34	84						
TOTAL	\$ 34	84	TOTAL	\$		TOTAL	\$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$		

INTERNAL FUND

TREASURER'S MONTHLY REPORT

For the period

From May 1 to May 31, 1955

Total available balance as reported at the end of preceding period . . . \$4,766.61

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount \$

Total Deposits \$ _____

Total Receipts, including balance \$4,766.61

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 346 To Check No. 347 \$291.20

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 291.20

Cash Balance as shown by records \$4,475.41

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$4,475.41

Less total of outstanding checks \$ _____

(See list on reverse side of report)

Net balance in bank \$ _____

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$4,475.41

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Handwritten signature of Clerk of Board of Education

Clerk of Board of Education

Handwritten signature of Treasurer of School District

Treasurer of School District

Minutes of Special Meeting of the
Board of Education, Union Free
School District No. 2, Town of
Brookhaven, held at the Setauket
School, Setauket, N.Y., May 17,
1955, at 8 p.m.

The meeting was called to order by the Clerk, Mr. Jesaitis.

There were present: Roscoe Denton
Paul Denzin
John Evans
Alphonso Jesaitis

Also present: Paul Gelinis, Principal.

Special
Meeting
June 20,
1955

It was regularly moved, seconded and carried that a special meeting of the inhabitants of Union Free School District No.2 of the Town of Brookhaven, New York, shall be held in the Richard Woodhull Auditorium of the Setauket School on June 20, 1955 at 7:30 p.m., to place the following proposition before the voters:

RESOLVED:

- (a) That the Board of Education of Union Free School District #2, Town of Brookhaven, Suffolk County, New York, is hereby authorized to purchase approximately 14 acres of land now owned by Fullerton & Mapp adjacent to and southwest of the present school site and to pay therefor \$4,000 per acre and a total sum not to exceed \$57,000;
- (b) That a tax is hereby voted for the foregoing object or purpose in the amount of \$57,000 to be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education of said District;
- (c) That, in anticipation of the collection of said tax, bonds and notes of the District are hereby authorized to be issued at one time or from time to time in the respective aggregate principal amounts of not exceeding \$57,000; and that a tax is hereby voted to pay interest on said bonds and notes when due.

Voting on said proposition will be by ballot and the polls will be kept open from 8:00 o'clock p.m. until 10:00 o'clock p.m., Eastern Daylight Saving Time.

There being no further business to come before the meeting, it was adjourned at 9:30 p.m.

Respectfully submitted,

A. E. Jesaitis

Alphonso E. Jesaitis,
Clerk

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Meeting of the Board of Education
of Union Free School District No. 2
Town of Brookhaven, held at the
Setauket School, Setauket, New York
June 7, 1955, at 8 p.m.

The meeting was called to order by the Clerk of the Board, Mr. Jesaitis.

There were present: Paul Denzin
John A. Evans
Alphonso Jesaitis

There were absent: Ward Melville
Roscoe Denton

Also present: Mrs. Robert Oliver) League of Women
Mrs. Franklin McColgin) Voters

Samuel Golden)
John B. Evans) Civic Association of
Morris Slavin) the Setaukets

Mrs. McColgin and Mrs. Oliver visited the meeting to announce an open meeting of taxpayers to be sponsored by the League of Women Voters and held before the special meeting of June 20th for the purpose of discussing the proposed land purchase. The members of the Board were invited to attend this meeting, to answer questions.

The Board agreed to be present.

Possible
Land
Purchase

There was considerable discussion of the need for the land with the representatives of the League of Women Voters and the Civic Association of the Setaukets.

The visitors left at 10 p.m., and the regular business of the meeting was then conducted.

Minutes

It was moved, seconded and carried that the minutes of the May 2 meeting be accepted as presented.

Treasurer's
Report

Motion was made, seconded and carried that the Treasurer's report be accepted as read, and filed with the minutes.

State School
Boards Assn.
Meeting

Mr. Denzin, Mr. Denton and Mr. Evans reported attending the New York State School Boards Association meeting in Patchogue on May 16th.

Bills and
Salaries

Motion was made and carried that the following bills and salaries be approved for payment:

Bills: \$7,097.78 (#13554-13604) dated June 7, 1955

Supplementary Salaries: \$388.75 (#13544-13553) dated
June 7, 1955

Salaries: \$3,795.46 (#13497-13520) dated June 15, 1955
\$3,699.82 (#13521-13543) dated June 24 & 30, 1955

Cafeteria Account: \$1,522.95 (#317-336) dated June 6, 7, 9, 24,
1955

Tinker Natl. Bank	\$1,279.50	William J. Scholtz	6.25
Dir. of Int. Rev.	1,957.30	Segen Electronics	14.20
N.Y. State Sec. Sec.	170.69	John T. Payne	51.87
Setauket School-		Natural Hist. Mag.	5.00
Petty Cash	44.47	History Book Club	6.25
Assoc. Hosp. Service	87.00	World Publishing Co.	1.89
L.A. Schwagerl	13.05	Cortes Ward Co.	101.70
Jeannette A. Stevens	8.00	Doubleday & Co.	19.51
Arthur C. Creft	13.42	Bd. of Coop. Educ. Serv.	609.49
Port Jefferson Times	22.26	Meister's Pharmacy	7.33
Western Psychol. Serv.	4.50	Civic Assn. of the Set.	25.00
Three Village Herald	35.58	Whiting & Whiting	25.70
Elite Co.	15.00	Cash - Setauket School	37.50
Set. H. S. Allied Assoc.	18.60	(bonds - commencement)	
Eugene Peltier	45.50	Tinker National Bank	12.69
Daniel M. Taylor	10.16	Paul J. Gelinis	<u>230.00</u>
Roulston's	32.24		\$7,097.78
Patchogue Stationery	2.25		
Oettinger's	5.91	<u>Cafeteria</u>	
Field Enterprises	78.28	Continental Bak. Co.	\$ 36.09
Paul Lachensauer	1.00	East Coast Food	14.00
G. Schirmer, Inc.	10.73	Robert Eikev	218.25
Psychological Corp.	4.00	Herten's	68.76
Cooper's	20.26	Randall Farms	241.77
Bayles Stony Brook Lbr.	5.64	Roulston's	209.38
Lyon Brothers & Sons	8.74	S & H Goods	73.98
Harold Smith Coal	408.04	John Sexten	43.57
Suffolk County Water	24.94	H. E. Swezey	9.07
L. I. Lighting	767.91	Associated Hospital	7.44
Beinbrink Paper	198.54	N.Y. State Social Sec.	50.49
John J. Herbert	195.05	Director of Int. Rev.	207.70
N.Y. Telephone	50.84	Beinbrink	<u>12.60</u>
Rite-Way Sanitation	14.25		\$1,193.10
Maeder Service	332.20		
Robert E. Bons	5.00		
Island Music Service	52.55		

Civic Assoc.
letter

A letter from the Civic Association of the Setaukets was read, requesting the Board to postpone the June 20th meeting until September. Since prior discussion had indicated the Board's conviction that the land proposition was sound, the suggestion to postpone seemed unjustified.

Consolidation

A motion was made, seconded and carried that the Board contact the Port Jefferson School Board regarding possible consolidation.

Yorker Club

A letter was read from the Yorker Club, thanking the Board for its contribution toward the expenses of their trip to Syracuse.

Islip
Teachers
College

A letter was read regarding a possible teachers' college to be located at Islip, requesting School boards to contact legislators in favor of the above. It was decided to consider the matter at a later date.

Notice to
Taxpayers re
Land Purchase

It was decided to send out an announcement to taxpayers regarding the proposed land purchase.

Legion
Convention

The principal reported a request from the American Legion for the use of the school auditorium for its convention on July 15-16, 1955, with permission granted.

There being no further business to come before the Board, the meeting adjourned at 10:35 p.m.

Respectfully submitted,

Alphonse E. Jesaitis

Alphonse E. Jesaitis
Clerk

TREASURER'S MONTHLY REPORT

For the period

From June 1 to June 30, 1955

Total available balance as reported at the end of preceding period . . . \$52,829.56

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
6/7/55	Superv. Town of Brookhaven Tax Account	\$ 22,260.02
6/29	Telephone call refunds	7.22
6/29	Alfred R. Woodfield - tuition for Jeffrey	19.50

Total Deposits \$ 22,286.74

Total Receipts, including balance \$ 55,116.30

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 13433	To Check No. 13457	
13497	13604	\$20,931.87

By Debit Charge \$ 5,200.00

(Total amount of checks issued and debit charges)

\$ 26,131.87

Cash Balance as shown by records \$ 28,984.43

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 33,001.22

Less total of outstanding checks \$ 4,016.79

(See list on reverse side of report)

Net balance in bank \$ 28,984.43

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 28,984.43

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

A. Jesants

Clerk of Board of Education

Jeanette C. Steven

Treasurer of School District

CAFETERIA ACCOUNT

TREASURER'S MONTHLY REPORT

For the period

From June 1, 1955 to June 30, 1955

Total available balance as reported at the end of preceding period . . . \$3,201.96

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
6/2/55	Helen McConnell - lunch money	\$340.69
6/6	" "	132.74
6/13	" "	250.56
6/20	" "	274.93
6/23	" "	285.86

Total Deposits \$ 1,284.78

Total Receipts, including balance \$ 4,486.74

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 317 To Check No. 336 \$ 1,552.95

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 1,552.95

Cash Balance as shown by records \$ 2,933.79

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 3,315.94

Less total of outstanding checks \$ 382.15

(See list on reverse side of report)

Net balance in bank \$ 2,933.79

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

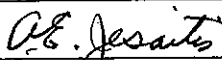
Total available balance \$ 2,933.79

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19


 Clerk of Board of Education



 Treasurer of School District

Table 1

List of outstanding checks.

Check No.		Amount	Check No.		Amount	Check No.		Amount
	326	7 44						
	327	50 49						
	328	207 70						
	333	54 91						
	334	61 61						
TOTAL		\$382 75	TOTAL		\$	TOTAL		\$

Table 2

Statement of cash on hand:
not deposited at end of period.

Date	SOURCE	Amount	Dates of Subsequent Deposits
TOTAL RECEIPTS NOT ON DEPOSIT		\$	

INTERNAL FUND
TREASURER'S MONTHLY REPORT

For the period
From June 1, 1955 to June 30, 1955

Total available balance as reported at the end of preceding period . . . \$ 4,475.41

RECEIPTS DURING MONTH
(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
------	--------	--------

\$

Total Deposits \$ _____

Total Receipts, including balance \$ 4,475.41

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. To Check No. \$ _____

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ _____

Cash Balance as shown by records \$ 4,475.41

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 4,475.41

Less total of outstanding checks \$ _____
(See list on reverse side of report)

Net balance in bank \$ _____
(Should agree with Cash balance *above* unless there are
undeposited funds in treasurer's hands)


Amount of receipts undeposited (add) \$ _____
(See reverse side of report)

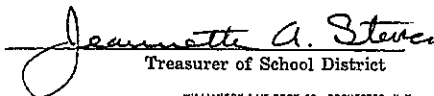
Total available balance \$ 4,475.41
(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the
minutes of the Board meeting held

This is to certify that the above
statement is in agreement with
my bank statement.

19


Clerk of Board of Education


Treasurer of School District

Meeting of the Board of Education of
Union Free School District No. 2 held
at The Setauket School, Setauket, N.Y.
July 1, 1955, at 8 p.m.

The Meeting was called to order by Alphonso Jesaitis, Clerk of the Board.

There were present: Roscoe Denton
Paul Deazin
John Evans
Alphonso Jesaitis
Ward Melville

Also Present: Paul Gelinus, Principal

Mr. Ward Melville was nominated for President of the Board.

It was moved, seconded and carried that the nominations be closed.

The Clerk cast one ballot for the unanimous election of Mr. Melville, who then assumed the chairmanship of the meeting.

Mr. Roscoe Denton was elected Vice President.

It was moved, seconded and carried that Mr. Alphonso Jesaitis be appointed as Clerk.

Depository
of School
Funds

By motion duly made, seconded and carried, the Tinker National Bank was designated as the depository for all school funds for the ensuing year, 1955-56.

School
Physician

Motion was made and carried that Dr. Walter C. Eichacker be appointed school physician for the school year 1955-56, at a compensation of \$350.

Census

Miss Adrienne Kalfaian was named as census taker for the current school year at a compensation of \$300.

Collector
of Taxes

By motion, seconded and carried, Quintin A. Lerch was approved as local collector of school taxes.

Cars for
School
Purposes

Use of cars of school nurse, principal, physical education director and those others when needed for school purposes, was duly authorized, with compensation at 10 cents per mile for gas, oil, etc.

Treasurer

It was moved, seconded and carried that Mrs. Jeannette Stevens be appointed as treasurer of Union Free School District #2 for the school year 1955-56 at a salary of \$240.

It was moved, seconded and carried that the President of the Board be hereby authorized to sign and approve the Treasurer's bond, in the amount of \$40,581.45, from the Aetna Casualty and Surety Company of Hartford, when received and duly executed, and also authorized to transmit this bond, when approved, to the District Superintendent of Schools according to the Education Law.

Custodians

The following salaries for the two custodians were approved for the school year 1955-56:

Frank Freleigh: \$4,000. George Post: \$3,150.

Secretary

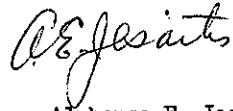
A salary of \$3,400 for the school year 1955-56 was approved for Jeannette Stevens, as school secretary.

Summer
Music Prog.

The summer music program, to be conducted by Miss Miriam Murphy, was approved at a cost of \$350.

There being no further business to come before the Board, the meeting adjourned at 10 p.m.

Respectfully submitted,



Alphonso E. Jesaitis,
Clerk

Meeting of the Board of Education
of Union Free School District No. 2,
Town of Brookhaven, held at the
Setauket School, Setauket, New York,
July 5, 1955, at 8 p.m.

The meeting was called to order by the President of the Board, Mr. Melville.

There were present: Ward Melville
Roscoe Denton
Paul Danzla
John Evans
Alphonso Jesaitis

Also present: Paul Gelinas, Principal

Minutes It was moved, seconded and carried that the minutes of the June 7 meeting be accepted as presented.

Treasurer's Report Motion was made, seconded and carried that the Treasurer's report be accepted as read, and filed with the minutes.

Bills and salaries Motion was made and carried that the following bills and salaries be approved for payment:

Bills: \$3,938.93 (#13605-13651) dated July 5
Supplementary Salaries: \$254.90 (#13652-13656) dated July 5
Salaries: \$769.29 (#13657-13661 & 13667) dated July 15
\$802.87 (#13662-13666) dated 8/1
Cafeteria Account: \$1,284.09 (#337-347) dated July 5

Assoc. Hospital Service	\$ 26.52	Stony Brook Apothecary	1.50
Setauket School-		Vocational Guid. Manuals	4.65
Petty Cash	50.00	Suffolk County Water	50.58
Jeanette A. Stevens	8.00	L. I. Lighting	350.78
J. P. Driscoll, Inc.	10.13	Institutional Dist.	135.60
L. A. Schwagerl	73.85	N. Y. Telephone Co.	48.05
School Executive	4.00	Rite-Way Sanitation	15.00
Three Village Herald	25.20	Maeder Service	368.10
Port Jefferson Times	24.78	Duro-Test Corp.	101.03
Book Catalog Press	17.50	Kenneth F. McCambridge	11.00
New York University	250.00	Island Music Service	634.50
University Pub. Co.	2.64	Syacro Corp.	.76
Cascade Paper Co.	422.98	Todd Company	52.15
Institute for Research	9.95	Arthur C. Croft	2.62
Lerch Music Shop	10.36	Doubleday & Co.	92.50
L. I. Music Center	1.44	History Book Club	5.25
Lyon Brothers	36.12	Funk & Wagnalls	7.50
Roulston's	8.96	Row, Peterson & Co.	6.00
G. Schirmer, Inc.	12.92	Gaylord Bros., Inc.	6.25

TREASURER'S MONTHLY REPORT

For the period

From July 1, 1955 to July 31, 1955

Total available balance as reported at the end of preceding period . . . \$ 28,984.43

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
7/20/55	Aetna Life Insurance Co. refund	\$ 75.00

Total Deposits \$ 75.00

Total Receipts, including balance \$ 29,050.43

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 13605	To Check No. 13661	\$5,014.89
13667	13668	

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 5,014.89

Cash Balance as shown by records \$ 24,044.54

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 24,104.49

Less total of outstanding checks \$ 59.95

(See list on reverse side of report)

Net balance in bank \$ 24,044.54

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 24,044.54

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

A. J. J. J.

Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
12531	59	95						
TOTAL	\$ 59	95	TOTAL	\$		TOTAL	\$	

Table 2Statement of cash on hand:
not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$		

CAFETERIA ACCOUNT

TREASURER'S MONTHLY REPORT

For the period

From July 1, 1955 to July 31, 1955

Total available balance as reported at the end of preceding period . . . \$ 2,933.79

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
		\$
7/27/55	N.Y.State Dept.Taxation refund	625.85

Total Deposits \$ 625.85

Total Receipts, including balance \$ 3,559.64

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 337 To Check No. 347 \$ 1,031.34

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 1,031.34

Cash Balance as shown by records \$ 2,528.30

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 2,528.30

Less total of outstanding checks \$ _____
(See list on reverse side of report)

Net balance in bank \$ _____
(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____
(See reverse side of report)

Total available balance \$ 2,528.30

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

P.E. Jesaitis
Clerk of Board of Education

Jeanette A. Steven
Treasurer of School District

INTERNAL FUND

TREASURER'S MONTHLY REPORT

For the period

From July 1, 1955 to July 31, 1955

Total available balance as reported at the end of preceding period . . . \$ 4,475.41

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount \$

Total Deposits \$ _____

Total Receipts, including balance \$ 4,475.41

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. To Check No. \$ _____

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ _____

Cash Balance as shown by records \$ 4,475.41

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 4,475.41

Less total of outstanding checks \$ _____

(See list on reverse side of report)

Net balance in bank \$ _____

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 4,475.41

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

A. E. Jesaitis Clerk of Board of Education

Jeanette A. Stevens Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
TOTAL	\$		TOTAL	\$		TOTAL	\$	

Table 2

Statement of cash on hand:
not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$		

Meister's Pharmacy	\$4.16	Favelle Color Inc.	90.64
Denton's Photo Studio	54.00	The Woodrow Press	499.00
G. A. Trahan Co.	100.00	Hathway's	1.48
Whiting & Whiting	74.80	W.M. Welch Mfg. Co.	98.84
Modern Talk, Pict. Serv.	1.84		
Norman Guthrie Rudolph	175.00		\$3,938.93

Cafeteria

Continental Baking	\$ 92.68	Roulston's	\$ 113.39
East Coast Food	23.75	S & H Foods	122.35
Robert Eikev	92.03	John Sexton	13.27
Horton's Ice Cream	122.64		\$1,092.55
Randall Farms	512.44		

Letter from Twitchell A communication from Mr. Twitchell was read, suggesting the purchase of five or six acres of land. The principal was requested to answer Mr. Twitchell, saying that the Board would take the matter under advisement.

P.J. Board letter A letter from Mr. Hansell of the Port Jefferson Board of Education was read, suggesting a joint meeting of the Boards on July 19th. It was decided to accept the invitation, and to hold a meeting of the Setauket Board on July 18th, to discuss the position of this Board.

Mr. Kemp visits Mr. Allan Kemp joined the meeting at this point, at the request of Mr. Jesaitis, to give the Board his views on their handling of the property purchase proposition. He recommended more and better publicity.

League of Women Voters letter A communication from Mrs. McColgin was read, thanking the Board for its cooperation with the June 16th meeting sponsored by the League of Women Voters.

Repairs and Painting Mr. Jesaitis was requested to check on necessary repairs and painting.
It was decided to employ Mr. Clinton West for the painting.

Fuel Bids The principal was authorized to advertise for fuel bids, to be opened at the next Board meeting.

Bus Transportation for Kindergarten Mr. Denton spoke of bus transportation for kindergarten children. He believes the children are too young for the bus driver to handle alone.

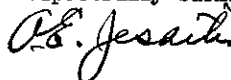
Werner & Bishop The principal was requested to send letters of sympathy to the parents of Clayton Werner and to Mrs. W. Havens Bishop.

Commencement The Board spoke with appreciation of the commencement speaker, Mr. Ellis, and of the satisfactory conduct of the exercises.
It was moved, seconded and carried that in future graduation be limited to the ninth grade, with some sort of exercise to be planned for the sixth grade.

Minimum age for kindergarten It was moved, seconded and carried that the minimum age for children entering kindergarten be established for the year 1955-56 at four years and six months on September first, with the recommendation that next year (September 1, 1956) the minimum be advanced to four years and eight months.

There being no further business to come before the meeting, it was adjourned at 10:30 p.m.

Respectfully submitted,


ALPHONSO E. JESAITIS
Clerk

Special Meeting of the Board of
Education of Union Free School
District No. 2, Town of Brookhaven,
held at the Setauket School,
Setauket, New York, July 18, 1955
at 8 p.m.

The meeting was called to order by the President of the
Board, Mr. Melville.

There were present: Ward Melville
Roscoe Denton
Paul Denzin
John Evans
Alphonso Jesaitis

Also present: Paul Gelinis, Principal

Coming Meeting with Port Jefferson Board
It was decided that the Setauket Board express its appreciation to the Port Jefferson Board for their willingness to meet with us again to consider further the possibilities of consolidating with the Port Jefferson School District, said meeting to explore as much as possible the advantages or disadvantages of the enlarged district, and to receive with an open mind any suggestion which may be offered by the Port Jefferson Board.

Planning of Setauket School Expansion
The principal was requested to contact Mr. Smythe, Architect, to seek preliminary plans for the expansion of the present plant to accommodate expected added enrollment in September, 1956.

There being no further business to come before the Board, the meeting adjourned at 10 p.m.

Respectfully Submitted,

A. E. Jesaitis

Alphonso E. Jesaitis
Clerk

Special Joint Meeting of Beards of
Education of Union Free School Districts
Nos. 2 and 6, Town of Brookhaven, held
at the Port Jefferson High School, Port
Jefferson, New York, July 19, 1955, at
8 p.m.

The meeting was called to order at 8 p.m.

There were present: Ward Melville Clarence W. Hansell
 Roscoe Denton Lester C. Eckart
 Paul Denzin Lowell Fletcher
 John A. Evans Frank A. Fuhrmann
 Alphonso Jesaitis Clifton Lee
 Robert C. Wells
 Robert L. Robertson

Also present; Earl L. Vandermeulen
 Paul J. Gelinis

Some Informa-
tion conveyed

1. The Port Jefferson School District, according to Mr. Vandermeulen, now has an enrollment of 300 pupils in grades K-6. The enrollment in 7-12 is 225, giving a total of 525 pupils in the Port Jefferson School District, apart from students attending from outside. (The enrollment of the Setauket School District is 511)
2. The capacity of the Port Jefferson High School building is about 900, with the possibility of accommodating 1000 pupils without overcrowding, according to Mr. Vandermeulen. Next fall (September, 1955) there will be an enrollment of about 1200 in the High School building.
3. In the past year, Port Jefferson served 21 school districts, and next September it is expected that outside pupils will be accepted from 19 school districts.
4. The present plant (Port Jefferson High School) could be expanded by adding 12 more classrooms and an auditorium.
5. Ronkonkoma will cease sending their pupils to Port Jefferson September 1957, and will build their own high school.
6. Centereach will also withdraw their pupils, also planning to build their own high school.

Future Plans
for Port
Jefferson

1. The old building (Elementary, 40 years old) will be turned into Junior High School.
2. A plot of land, 55 acres, has recently been purchased as a site for a new elementary school which will accommodate pupils from K-9, apparently providing space not only for elementary grade pupils, but also for Junior High School pupils not housed in the old building.

The new building on the recently purchased site will accommodate 400 pupils at the beginning with possibilities of expansion.

Arguments ad-
vanced for
consolidation

1. It is unrealistic to have several school districts when only one could provide better educational services.
2. It would seem wise to consolidate due to the fact that the Moore Committee is still active, recommending that all State Aid be eliminated for outside pupils.
3. Under consolidation, the Port Jefferson High School can continue to operate efficiently only by soliciting and accepting outside pupils.

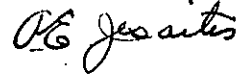
4. The Port Jefferson High School cannot be expanded by permission of the State Department unless the larger district is implemented.

Suggested
Action

1. Preliminary figures will be prepared to evaluate the possibilities of combining Port Jefferson, Mt. Sinai and Setauket.

The Meeting adjourned at 11:00 p.m.

Respectfully submitted,



Alphonso E. Jesaitis
Clerk

Meeting of the Board of Education
of Union Free School District No. 2
Town of Brookhaven, held at the
Setauket School, Setauket, New York
August 2, 1955, at 8 p.m.

The meeting was called to order by Mr. Jesaitis, Clerk
of the Board.

There were present: Roscoe Denton
Paul Denzin
John Evans
Alphonso Jesaitis

Also present: Paul Gelinas, Principal

Minutes

It was moved, seconded and carried that the minutes
of the July 1 meeting be accepted as presented.

It was moved, seconded and carried that the minutes
of the July 5 meeting be accepted as presented.

It was moved, seconded and carried that the minutes
of the July 18 and July 19 special meetings be
accepted as presented.

Treasurer's
Report

Motion was made, seconded and carried that the
Treasurer's report be accepted as read, and filed
with the minutes.

Bills and
Salaries

Motion was made and carried that the following bills
and salaries be approved for payment:

Bills: \$14,271.29 (#13669-13702 & #13717-19) dated
August 2 and September 1
Supplementary Salaries: \$126.68 (#13703-5 dated Aug. 2
Salaries: \$950.01 (#13706-11) dated August 15
\$821.40 (#13712-16) dated September 1
Cafeteria Account: \$293.06 (#348-9) dated August 2

Tinker National Bank	\$169.34	Island Music Co.	84.00
Setauket School-		John T. Payne	67.01
Petty Cash	21.23	Tinker Natl. Bank	7,217.50
Bardeen's, Inc.	27.31	American Seat. Co.	653.00
Cooper's	8.20	Americana Corp.	172.00
L.A. Schwagerl & Co.	41.40	Best-In-Books	3.30
Three Village Herald	7.11	History Book Club	6.25
McCormick-Mathers Pub.	163.08	Edward Thompson Co.	20.00
J.L. Hammett Co.	1,287.44	Meister's Pharmacy	1.68
Lyon Brothers & Sons	12.20	Royal Scarlet Store	2.70
G. Schirmer, Inc.	25.11	Oettinger's Var. St.	7.20
Harold E. Harris	79.04	Loper Bros. Lbr. Co.	.85
Harold Smith Coal Co.	33.53	Sterling Engrav. Co.	318.50
Suff. County Water	24.19	Clinton West	351.47
L.I. Lighting Co.	273.83	J.A. VanBrunt	210.00
Institutional Dist. Co.	9.50		\$11,936.29
N.Y. Telephone Co.	36.20	Jos. Erikov	2,335.00
Arthur W. Phillips	8.00	<u>Cafeteria</u>	
"Rite-Way" San. Co.	17.75	Horton's	\$ 40.32
Maeder Service	403.40	Randall's	252.74
Elec. Time Rep. & Main.	46.00		\$293.06
Scheuerlein-Guth Co.	126.97		

Generator

Mr. Denzin reported that the request for matching funds
has been granted for the purchase of a generator, but
final decision has not been made on the amount allotted.

Fuel Oil Bids

The bids for furnishing fuel oil was opened. They were

as follows:

	#2	#5
Harold Smith Co.	.125	.096
Cooper Oil Co.	.133	.104
Bryant Curtis Co.	.133	.0985

It was moved, seconded and carried that the 1955-56 contract be awarded to the Harold Smith Company.

Plans for
Addition

A communication from Richard Smythe, Architect, was submitted with a suggested plan for another addition to the school building.

Motion was made, seconded and carried that Mr. Smythe and Mr. Hoshl be invited to attend the September meeting to discuss the matter.

Painting
and
Repairing

Mr. Jesaitis reported that the doors, play equipment and cafeteria walls had been painted, and the sills weatherproofed. He said the windows and door hold-backs were being repaired.

Transportation

There was some discussion of transportation problems for the fall, with the conclusion that total enrollment in September would determine future action.

There being no other business to come before the Board, the meeting adjourned at 9:40 p.m.

Respectfully submitted,

A. E. Jesaitis

Alphonso E. Jesaitis
Clerk

INTERNAL FUND

TREASURER'S MONTHLY REPORT

For the period

From August 1, 1955 to August 31, 1955

Total available balance as reported at the end of preceding period . . . \$4,475.41

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount \$

Total Deposits \$ _____

Total Receipts, including balance \$ 4,475.41

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. To Check No. \$ _____

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ _____

Cash Balance as shown by records \$ 4,475.41

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$4,475.41

Less total of outstanding checks \$ _____

(See list on reverse side of report)

Net balance in bank \$ _____

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 4,475.41

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

[Signature of Clerk]

Clerk of Board of Education

[Signature of Treasurer]

Treasurer of School District

CAFETERIA

TREASURER'S MONTHLY REPORT

For the period

From August 1, 1955 to August 31, 1955

Total available balance as reported at the end of preceding period . . . \$ 2,528.30

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
8/5/55	Refund - New York State	\$ 235.90

Total Deposits \$ 235.90

Total Receipts, including balance \$ 2,764.20

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 348 To Check No. 349 \$ 293.06

By Debit Charge \$

(Total amount of checks issued and debit charges)

\$ 293.06

Cash Balance as shown by records \$ 2,471.14

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 2,471.14

Less total of outstanding checks \$

(See list on reverse side of report)

Net balance in bank \$

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$

(See reverse side of report)

Total available balance \$ 2,471.14

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

A.E. Jesaitis
Clerk of Board of Education

Jeannette R. Stover
Treasurer of School District

TREASURER'S MONTHLY REPORT

For the period

From August 1, 1955 to August 31, 1955

Total available balance as reported at the end of preceding period . . . \$24,044.54

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
8/26/55	Suffolk County Water Authority (refund)	\$ 68.07

Total Deposits \$ 68.07

Total Receipts, including balance \$24,112.61

DISBURSEMENTS MADE DURING MONTH

By Check	13662	13666	
From Check No.	13669	To Check No.	13711
	13718		13719
By Debit Charge			\$ <u>13,814.12</u>

(Total amount of checks issued and debit charges)

\$ 13,814.12

Cash Balance as shown by records \$10,298.49

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$11,585.93

Less total of outstanding checks \$ 1,287.44

(See list on reverse side of report)

Net balance in bank \$ 10,298.49

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 10,298.49

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

_____ 19_____
C. E. Jesaitis
 Clerk of Board of Education

Jeanette R. Stevan
 Treasurer of School District

Meeting of the Board of Education
of Union Free School District No. 2
Town of Brookhaven, held at the
Setauket School, Setauket, New York
September 6, 1955, at 8 p.m.

The meeting was called to order by Mr. Jesaitis, Clerk of the Board.

There were present: Roscoe Denton
Paul Denzin
John Evans
Alphonso Jesaitis

Also present: Paul Gelinias, Principal

Minutes

It was moved, seconded and carried that the minutes of the August 2 meeting be accepted as presented.

Treasurer's Report

Motion was made, seconded and carried that the Treasurer's report be accepted as read, and filed with the minutes.

Mr. Melville joined the meeting at this point and took the chair.

Mr. Richard Smythe, Architect, attended the meeting at the request of the Board.

Bills and Salaries

Motion was made and carried that the following bills and salaries be approved for payment:

Bills: \$4,741.86 (#13720-13816; 13867-70) dated 9/6,9/16,10/1
Supplementary Salaries: \$153.69 (#13817-8) dated 9/6
Salaries: \$4,400.85 (#13819-42) dated 9/15
\$4,418.74 (#13843-66) dated 10/1
Cafeteria account: \$148.40 (#350-2) dated 9/6

Tinker National Bank	\$280.67	Scott Foresman	\$184.54
John A. Senders	125.00	Row, Peterson	299.35
Bardeen's	10.59	Syracuse University	2.20
Harry E. Beebee	15.65	Webster Pnb. Co.	36.11
Williamson Law Book	31.04	World Book Co.	143.96
Elite Company	293.45	Ginn & Co.	128.12
Ardienne Kapfaian	266.00	University Pub. Co.	4.64
Segen Electronics	56.46	Charles Scribner	23.34
Tinker National Bank	27.25	Allyn and Bacon	148.08
American Book Co.	17.19	Bureau of Public.	15.56
American Med. Assoc.	1.25	Arthur C. Croft	19.61
Amsco School Pub.	49.96	Economy Company	1.65
Beckley-Cardy	32.36	Garrard Press	2.61
Wm. C. Brown Co.	1.50	Globe Book Co.	25.22
Campbell & Hall	9.88	J. L. Hammett	1.91
Cambridge Book Co.	30.22	Iroquois Pub.	7.74
Child Care Booklets	5.00	Charles E. Merrill	79.54
John de Graff, Inc.	12.54	National Geographic	2.80
Dryden Press, Inc.	4.76	News Map of the Week	16.50
Follett Pub. Co.	117.75	Noble and Noble	17.07
Harcourt Brace	46.74	A. J. Nystrom	16.52
Harlem Book Co.	2.16	G. Schirmer, Inc.	18.47
D. C. Heath	61.04	L. A. Schwagerl	49.71
Houghton Mifflin	184.64	School Service Co.	13.19
Laidlaw Bros.	73.14	F. A. Owen Pub. Co.	1.43
Lyons & Carnahan	66.52	Suffolk County Water	62.43
Macmillan Co.	81.35	Lyon Brothers	1.75
National Ed. Assoc.	7.62	Meister's Pharmacy	1.98
Rand McNally	1.08	Thornton M. Hawkins	30.00
Reader's Digest	.92	N. Y. Telephone Co.	38.66
Remedial Center	1.35	Rite-Way Sanitation	5.00
Rinehart	5.04	Smithtown Window Cl.	225.00

Maeder	\$417.25	Wm. R. Scott	9.60
J. P. Driscoll	21.25	History Book	49.00
Kenneth F. McCambridge	22.85	Simon & Schuster	2.59
General Door Check	80.00	Viking Press	13.02
Johnson Service	61.97	Wheeler Pub.	5.34
Island Music	49.75	Albert Whitman	4.29
A. Miller	10.83	Ath. Trainers	
Abingdon-Cokesbury	1.58	Supply	9.51
Bobbs-Merrill	2.34	Belle Croft	60.00
Charles W. Clark	1.72		
Thomas Y. Crowell	6.56		\$4,449.76
Doubleday & Co.	4.54		
E. P. Dutton	5.00		
Harper & Brothers	6.84		
History Book Club	4.80		
Holiday House	3.60		
Henry Holt	2.72		
H. R. Huntting	12.81		
Alfred A. Knopf	12.71		
J. B. Lippincott	5.12		
Little, Brown	2.52		
Longmans, Green	2.12		
Platt & Munk	3.25		
G. P. Putnam	5.46		
Random House	4.01		

Short-Term
Loans

By motion duly made, seconded and carried, two notes were authorized in anticipation of real estate taxes collectable before June 30, 1956, one note in the amount of \$3,200 dated September 15, 1955 and one in the amount of \$6,800 dated October 1, 1955, both maturing on call, not extending beyond the close of the applicable period provided in Section 24.00 of the Local Finance Law, subject to prior redemption and at the rate of interest of 2 $\frac{1}{2}$ %.

Ormsby
Dinner

A communication was read regarding a testimonial dinner being given for Mr. Ormsby on October 27th. It was decided that all members of the Board and the Principal should go, and the Principal was asked to request a representative group of teachers to attend as well.

Ground
Plans

There was considerable discussion of possible changes to be made in the layout of the school grounds in case of expansion.

Building
Plans

With the assistance of Mr. Smythe, preliminary plans were made for an addition to the school building.

Staff Dinner

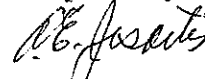
The staff dinner will be given at the Three Village Inn October 20, 1955 at 6:30 p.m.

Vote of
Thanks

By motion duly made, seconded and carried, a vote of thanks was extended to Mr. Ward Melville for his offer to donate 100 or more acres of land for the establishment of a State Teachers College in Suffolk County.

There being no further business to come before the Board, the meeting was adjourned at 10 p.m.

Respectfully submitted,



Alphonso E. Jesaitis
Clerk

TREASURER'S MONTHLY REPORT

For the period

From September 1, 1955 to September 30, 1955

Total available balance as reported at the end of preceding period . . . \$10,298.49

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
9/15/55	Tinker Bank - Note #35444	\$ 3,200
9/26/55	Suff. County Treas. - Public monies	11,470

Total Deposits \$14,670.67

Total Receipts, including balance \$24,969.16

DISBURSEMENTS MADE DURING MONTH

By Check	13712	13717	
From Check No.	13720	To Check No.	13842
			\$12,552.80
By Debit Charge	13868	13870	\$

(Total amount of checks issued and debit charges)

\$12,552.80

Cash Balance as shown by records \$12,416.36

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$12,604.68

Less total of outstanding checks \$ 188.32

(See list on reverse side of report)

Net balance in bank \$12,416.36

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$

(See reverse side of report)

Total available balance \$12,416.36

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

A. E. Josiah
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
13828	188	32						
TOTAL	188	32	TOTAL	\$		TOTAL	\$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$		

INTERNAL FUND

TREASURER'S MONTHLY REPORT

For the period

From September 1, 1955 to September 30, 1955

Total available balance as reported at the end of preceding period . . . \$ 4,475.41

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount \$

Total Deposits \$ _____

Total Receipts, including balance \$ 4,475.41

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. To Check No. \$ _____

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ _____

Cash Balance as shown by records \$ 4,475.41

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 4,475.41

Less total of outstanding checks \$ _____

(See list on reverse side of report)

Net balance in bank \$ _____

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 4,475.41

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

[Signature of Clerk]

Clerk of Board of Education

[Signature of Treasurer]

Treasurer of School District

CAFETERIA

TREASURER'S MONTHLY REPORT

For the period

From September 1, 1955 to September 30, 1955

Total available balance as reported at the end of preceding period . . . \$ 2,471.14

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
9/19/55	Helen McConnell - lunch money	\$ 193.94
9/21/55	" " " "	357.20
9/26/55	" " " "	269.64

Total Deposits \$ 820.78

Total Receipts, including balance \$ 3,291.92

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 350 To Check No. 352 \$ 148.40

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 148.40

Cash Balance as shown by records \$ 3,143.52

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 3,191.32

Less total of outstanding checks \$ 47.80

(See list on reverse side of report)

Net balance in bank \$ 3,143.52

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 3,143.52

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

A. B. Jesaitis
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
351	47	80						
TOTAL	\$ 47	80	TOTAL	\$		TOTAL	\$	

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$		

Meeting of the Board of Education of
Union Free School District No. 2,
Town of Brookhaven, held at the
Setauket School, Setauket, New York,
October 4, 1955, at 8 p.m.

The meeting was called to order by Mr. Melville,
President of the Board.

There were present: Ward Melville
Roscoe Denton
Paul Denzin
John Evans
Alphonso Jesaitis

Also present: Paul Gelinas

Minutes

It was moved, seconded and carried that the minutes
of the September 6 meeting be accepted as presented.

Treasurer's
Report

Motion was made, seconded and carried that the
Treasurer's report be accepted as read, and filed
with the minutes.

Bills and
Salaries

Motion was made and carried that the following bills
and salaries be approved for payment:

Bills: \$7,867.48 (#13920-13977 & 13919) dated Oct. 4 & Nov. 1
Supplementary Salaries: \$121.31 (#13978-13980) dated 10/4
Salaries: \$4,304.26 (#13871-13894) dated Oct. 15
\$4,422.31 (#13895-13918) dated Nov. 1
Cafeteria Account: \$1,409.67 (#353-367) dated 10/4, 9, 24

Setauket School-	Rite-Way Sanitation	6.00
Petty Cash	Cappy's	14.40
State Soc. Sec. Agency	B. & D.	25.20
Dir. of Int. Revenue	Aubrey E. Bain	150.00
Assoc. Hosp. Service	Elite Co.	27.80
Columbia Rib. & Carbon	Island Music Serv.	22.75
J.P. Driscoll	William J. Scholtz	15.65
School Service Co.	Amer. School & Univ.	4.90
Suffolk Cons. Press	Barnes & Noble	2.12
Williamson Law Book	Frank Cotter	534.31
Three Village Herald	Harper & Bros.	2.80
Cooper's	History Book Club	6.25
Bureau of Publications	Long Island Forum	2.00
Calif. Test Bureau	Edward Thompson Co.	2.50
American Book Co.	H.W. Wilson Co.	22.00
Houghton Mifflin	Ennis Hearing Inst.	15.00
Row, Peterson	Meister's Pharmacy	9.48
Otto Schmidt	Farley-Walsh & Co.	123.85
Bacon & Vincent	Whiting & Whiting	65.30
Bardeen's	Maeder's Service	244.40
Cambosco Scientific	Jos. Eikov	<u>2,335.00</u>
Gonde Mast Pub.		7,867.48
Creative Playthings	<u>Cafeteria</u>	
Denoyer-Geppert Co.	Beinbrink	15.30
B.F. Drakenfeld	Roulston's	101.32
J.L. Hammett	John Sexton	594.15
McCormick-Mathers	State Soc. Security	16.77
Patchogue Stationery	Dir. of Int. Rev.	70.80
G. Schirmer	Associated Hosp.	<u>7.44</u>
Bd. of Coop. Educ. Serv.		805.78
Suffolk County Water	H. E. Swezey	<u>8.74</u>
Demuth Co.		814.52
John J. Herbert		
Lyon Brothers		
Ruhland's Garage		
L. D. Lighting		
N.Y. Telephone Co.		
Arthur W. Phillips		

Short Term Loan By motion duly made, seconded and carried, a note was authorized in anticipation of real estate taxes collectable before June 30, 1956, in the amount of \$5,300, dated November 1, 1955, maturing on call, not extending beyond the close of the applicable period provided in Section 24.00 of the Local Finance Law, subject to prior redemption and at the rate of interest of $2\frac{1}{2}\%$.

Long Island College The principal reported that, according to prior instruction by the Board of Education, a letter had been addressed by the Honorable Frank Moore expressing the Board's hope that verious consideration be given to the location of a teachers' college on Long Island, stressing the fact that 100 or more acres had been offered as a proposed site in the Village of Setauket.

Transportation Bid It was reported that only one bid was received for the provision of added transportation, announced as follows:

"Bids will be received by Alphonso Jesaitis, Clerk, Union Free School District No. 2, Brookhaven, Suffolk County, Setauket, New York, c/o the Setauket School, East Setauket, N. Y. for supplementary bus transportation from present date to June 30, 1958, covering an approximate daily mileage of 60 miles on two bus routes for about 120 pupils, said bids to be submitted according to law before 2:00 p.m. October 3, 1955.

Full particulars will be furnished upon application at the Setauket School Office."

The bid in question was submitted by Joseph Eikov, who is now providing present bus transportation for the School District, said bid for \$3,700 to meet specifications as duly available to all who wished to bid.

Tentative Acceptance of bid The Board of Education tentatively accepted Mr. Joseph Eikov's bid with the proviso that this acceptance shall not be considered final until such time as the voters approve or disprove of it. In case of a negative vote, the acceptance shall not be finding and contractual relations will not be established for the provision of this added transportation service.

Special Meeting It was duly moved, seconded, and carried that notice of special meeting be posted and called as follows:

RESOLVED; That the Board of Education of Union Free School District No. 2 of the Town of Brookhaven, County of Suffolk, New York is hereby authorized to expend, above amount originally authorized, the sum of \$3,700 out of School funds on hand, payable to the lowest bidder, for additional school children transportation.

Donation of Land by Mrs. Hawkins Mr. Melville reported that Mrs. Everett A. Hawkins had offered to donate approximately seven acres of land to the Setauket School in memory of her son, Francis Sylvester Hawkins, and the following resolution was adopted:

Resolution of Gratitude and Acceptance WHEREAS, Mrs. Everett A. Hawkins has indicated a concern for the future welfare of Setauket School children and their need for ample school ground space to facilitate their educational growth; and WHEREAS, Mrs. Hawkins holds dear to her heart the memory of her hero son who laid down his life for love of country and the defense of our democratic way of life during World War II; and WHEREAS, the Board of Education, on behalf of all citizens of the School District, recognize the nobility of purpose, the commendable concern of Mrs. Hawkins with the selfare of the children of our community; and

TREASURER'S MONTHLY REPORT

For the period

From October 1, 1955 to October 31, 1955

Total available balance as reported at the end of preceding period . . . \$12,416.36

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
10/3/55	Tinker Bank - Note #35549	\$ 6,800

Total Deposits \$ 6,800.00

Total Receipts, including balance \$19,216.36

DISBURSEMENTS MADE DURING MONTH

By Check	13843	13867	
From Check No.	13871	To Check No.	13894
	13920		13980
By Debit Charge			\$ <u>16,686.49</u>

(Total amount of checks issued and debit charges)

\$16,686.49

Cash Balance as shown by records \$ 2,529.87

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$2,629.53

Less total of outstanding checks \$ 99.66

(See list on reverse side of report)

Net balance in bank \$2,529.87

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

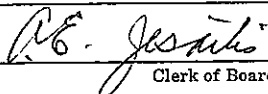
Total available balance \$2,529.87

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19



Clerk of Board of Education

Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount	Check No.	Amount	Check No.	Amount
13935	99 66				
TOTAL	\$ 99 66	TOTAL	\$	TOTAL	\$

Table 2Statement of cash on hand:
not deposited at end of period.

Date	SOURCE	Amount	Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$	

INTERNAL FUND

TREASURER'S MONTHLY REPORT

For the period

From October 1, 1955 to October 31, 1955

Total available balance as reported at the end of preceding period . . . \$ 4,475.41

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
		\$

Total Deposits \$ _____

Total Receipts, including balance \$ 4,475.41

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. To Check No. \$ _____

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ _____

Cash Balance as shown by records \$ 4,475.41

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 4,475.41

Less total of outstanding checks \$ _____
(See list on reverse side of report)

Net balance in bank \$ _____
(Should agree with Cash balance *above* unless there are
undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____
(See reverse side of report)

Total available balance \$ 4,475.41

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the
minutes of the Board meeting held

This is to certify that the above
statement is in agreement with
my bank statement.

19

A. E. Jusatis

Clerk of Board of Education

Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount	Check No.	Amount	Check No.	Amount
TOTAL	\$	TOTAL	\$	TOTAL	\$

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount	Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$	

CAFETERIA ACCOUNT

TREASURER'S MONTHLY REPORT

For the period

From October 1, 1955 to October 31, 1955

Total available balance as reported at the end of preceding period . . . \$3,143.52

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
10/3/55	Helen McConnell - lunch money	\$ 383.60
10/10	" " " "	262.19
10/17	" " " "	248.71
10/24	" " " "	294.14
10/24	Check returned for signature	(1.00)
10/26	" redeposited	1.00
10/31	Helen McConnell - lunch money	314.24

Total Deposits \$1,502.88

Total Receipts, including balance \$4,646.40

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 353 To Check No. 367 \$1,349.67

By Debit Charge

\$ _____

(Total amount of checks issued and debit charges)

\$1,349.67

Cash Balance as shown by records \$3,296.73

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$3,324.73

Less total of outstanding checks \$ 28.00

(See list on reverse side of report)

Net balance in bank \$3,296.73

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$3,296.73

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

Clerk of Board of Education

R. E. Jesaitis

Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
364	28	00						
TOTAL	\$28	00	TOTAL	\$		TOTAL	\$	

Table 2Statement of cash on hand:
not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$		

WHEREAS, the Board of Education, in common with all Americans who hold with reverence and gratitude the great sacrifice of war dead soldiers, sailors and airmen, thinking particularly of one of our own boys who gave his life for his country after having grown to manhood in our midst, winning our respect by his manly qualities, the spirit of friendship, neighborliness and loyalty which was always a part of his personality; therefore, in gratitude, be it RESOLVED, That the Board of Education of Union Free School District No. 2, Brookhaven Town, do hereby accept Mrs. Everett A. Hawkins' kind offer of approximately 7 acres of land (more or less) adjacent to the present school site, this acceptance coupled with sincere thanks to the donor for a most gracious gesture of generosity; and further;

RESOLVE That a suitable inscription be appropriately placed in public view, reflecting the pride of our citizens, in memory of our beloved fellow townsman and friend, Francis Sylvester Hawkins, who gave his life in battle during World War II in order that American democratic tradition might be perpetuated.

Letter of
Thanks to
Dr. Mills

The Principal was requested to convey the Board's expression of appreciation to Dr. Sherman Mills for his cooperation in facilitating the above-mentioned donation of land to the School District.

Memorial
Tablet
Committee

Mr. Denton and Mr. Jesaitis were appointed as a committee to arrange for the erection of a proper memorial tablet in the school building.

Board
Meeting

The next regular meeting of the Board of Education will be held immediately following the special District Meeting on October 28th.

Building

There was a discussion of building plans and the suggested future program for the District.

New
Teachers

Since some of the classes have grown too large, the Principal was authorized to employ two new teachers if necessary. Mr. Denton and Mr. Evans were appointed as the Teachers Committee.

Adult
Education

Motion was made, seconded and carried that the Principal be requested to attend Adult Education training sessions to enable the District to qualify for State Aid in the coming year.

Extra
Play
Supervision

The Principal recommended more supervision on the playground, and suggested the employment of an assistant for $1\frac{1}{2}$ hours a day. It was decided to employ Mr. John P. Mitton at the rate of \$75 per month.

There being no further business to come before the Board, the meeting was adjourned at 10 p.m.

Respectfully submitted,

A. E. Jesaitis
Alphonse E. Jesaitis,
Clerk

Meeting of the Board of Education
of Union Free School District #2,
Town of Brookhaven, held at the
Setauket School, Setauket, N. Y.
October 28, 1955, at 8:45 p.m.

The meeting was called to order by Mr. Melville, President
of the Board.

There were present: Ward Melville
Roscoe Denton
John Evans
Alphonso Jesaitis

Also present: Paul Gelinus

Minutes It was moved, seconded and carried that the minutes of the
October 4th meeting be accepted with correction.

Treasurer's Report Motion was made, seconded and carried that the Treasurer's
report be accepted as read, and filed with the minutes.

Bills and Salaries Motion was made and carried that the following bills and
salaries be approved for payment:

Bills: \$17,212.92 (#14031 & 14037-14105) dated Nov.1 and
Dec. 1
Supplementary salaries: \$233.22 (#14032-14036) dated Nov.1
Salaries: \$4,751.58 (#13981-14005 & 14106) dated Nov.1 & 15
\$4,607.82 (#14006-14030 & 14107) dated Dec.1
Cafeteria Account: \$2,200.03 (#368-384) dated Nov.1,9 & 24
Internal Fund: \$137.65 (#348-349) dated Nov.1

Setauket School-Petty Cash	\$29.31	Frederick F. Shiels	.90
Tinker National Bank	1,604.13	Webster Pub. Co.	18.04
Assoc. Hosp. Service	30.52	Harold Smith Coal	44.14
Cooper's	9.96	Suff. Cty. Water	24.03
Jaques Printin Co.	34.54	L. I. Lighting	252.51
Elite Co.	36.35	Thornton M. Hawkins	6.50
L. A. Schwagerl & Co.	15.25	N. Y. Telephone	62.75
Natl. Educ. Assn.	25.00	"Rite-Way" Sanit.	15.50
Port Jefferson Times	11.85	Gem Stores	4.80
Adult Education Assn.	5.00	Wm. J. Scholtz	147.45
Cascade Paper Co.	242.27	D. T. Bayles & Son	93.44
Tinker National Bank	25.90	Amer. Seating Co.	391.80
Jeannette A. Stevens	6.00	Remington Rand	198.75
California Test Bureau	1.71	Americana Corp.	5.00
J. L. Hammett Co.	15.21	Best-In-Books	1.65
World Book Co.	14.92	Robt. Brunner, Inc.	6.27
Science Service	3.13	Educ. Progress Serv.	11.00
American Museum of Nat. Hist.	5.00	History Book Club	5.25
Bardeen's, Inc.	35.75	Henry Holt & Co.	3.72
Roulston's	26.41	H. R. Huntting Co.	19.95
J. P. Driscoll, Inc.	1.80	N. Y. State Hist. Assn.	1.50
Loper Bros. Lumber Co.	137.54	Dr. W. C. Eichacker	175.00
Life Filmstrips	115.00	Jos. Eikov	640.00
Natl. Science Teachers Assn.	4.62	Audio-Film Center	4.83
Oettingers Variety Store	24.11	Inst. Cinema Serv.	8.18
Patchogue Stationery	23.03	D. T. Bayles & Son	9.45
Port Hardware	39.42	H. A. Bennett	37.48
Salem Press, Inc.	13.45	Whiting & Whiting	36.45
G. Schirmer, Inc.	8.75	Wolf's Sport Shops	111.55
Science Research Assn.	39.50	Yale & Towne Mfg.	1.85
David Brown	8.00		\$14,877.92
Lyon Bros. & Sons	28.76	<u>Cafeteria</u>	
Singer Sewing Mach. Co.	27.41	Continental Bak.	61.11
Paul J. Gelinus	195.00	East Coast Food	31.25
Bd. of Coop. Educ. Serv.	612.76	Robert Eikov	140.75
Union Free School, Dist. #6	9,055.00	Horton's	105.12
Bureau of Publications	4.40	Randall Farms	328.19
Arthur C. Croft Pub.	11.12	Roulston's	72.49
B. F. Drakenfeld & Co.	10.30	S & H Foods	1,065.87
		Tierney	2.00
			<u>1,806.78</u>
<u>Internal</u> - Foremont Camera Store	\$87.65		
Dr. Herbert Nechin	50.00		

Short Term loans By motion duly made, seconded and carried, three notes were authorized in anticipation of real estate taxes collectable before June 30, 1956, one in the amount of \$15,000 dated November 1, 1955; one in the amount of \$4,800 dated November 15, 1955; and one in the amount of \$7,000 dated December 1, 1955, all maturing on call not extending beyond the close of the applicable period provided in Sec. 24.00 of the Local Finance Law, subject to prior redemption and at the rate of interest of $2\frac{1}{2}\%$.

Communications A letter was read from Dr. Shea and Mr. Harto, expressing appreciation for being invited to the staff dinner.

A letter was read from the Setauket Chamber of Commerce, regarding possible upzoning of land.

The following resolution was made, seconded and carried:

Whereas, a communication from the Setauket Chamber of Commerce has solicited the support of the Board of Education in their effort to secure upzoning of areas under zoning category "C" and "D" to the "B" zoning category; and

Whereas, it is to the interest of the school district to secure such up-zoning in order to create a more secure and stable tax-base for the support of public education in the Setauket School district, therefore be it

RESOLVED, that the Board commend the Setauket Chamber for its objective in obtaining such up-zoning, and be it further resolved that the Board of Supervisors of the Town of Brookhaven be respectfully urged to give favorable consideration to this request.

Converse Accident A report was presented by the Principal regarding an accident to Jeffrey Converse, and the action taken received the approval of the Board.

Additional 5th grade Teacher The principal recommended the employment of Mrs. Isabelle Pearson at the rate of \$4,600, as an additional Fifth Grade teacher. This was approved by the Board.

Possible Purchase of Property There was some discussion of the possible acquisition from Fullerton and Mapp of a piece of land to improve the present site. It was decided to have Mr. Jesse Wells' survey the piece to find out how much is involved.

Mr. Crawford Mr. William Crawford, President of the P.T.A., visited the meeting at 9:50. He was made welcome by the Board, and thanked for his attendance.

P.T.A. Meeting The Board readily accepted the P.T.A.'s invitation to appear at their next meeting in order to supply school planning data to interested citizens of our community.

December 13 Meeting By motion duly made, seconded and carried unanimously, it was resolved to call a special meeting of the taxpayers for the purpose of voting on the following propositions:

PROPOSITION #1

RESOLVED:

- (a) That the Board of Education of Union Free School District No. 2, Town of Brookhaven, in the County of Suffolk, New York, is hereby authorized to construct a 10-room addition to the existing Setauket School building in the district, on a part of the site of the existing school, to grade and improve the site and purchase the necessary original furnishings, equipment, machinery and apparatus required for the purpose for which such addition is
- Purchasing*

to be used, at an estimated maximum cost not to exceed \$255,000, including preliminary costs and costs incidental thereto and the financing thereof;

- (b) That a tax is hereby voted for the foregoing purpose in an amount not to exceed \$255,000, to be levied and collected in installments in such years and in such amounts as may be determined by the Board of Education.
- (c) That in anticipation of the said tax, bonds are hereby authorized to be issued in the principal amount not to exceed \$255,000; that a tax is hereby voted to pay the interest on the said bonds as the same shall become due and payable.

PROPOSITION #2

RESOLVED:

- (a) That the Board of Education of Union Free School District No. 2, Town of Brookhaven, in the County of Suffolk, New York, is hereby authorized to acquire by purchase as an addition to the site of the existing Setauket School in the district and herein designated as such addition, the certain piece or parcel of land adjacent thereto now owned by Fullerton and Mapp, containing approximately 5 acres more or less at an estimated maximum cost not to exceed \$20,000, said parcel of land being described by metes and bounds as follows:

BEGINNING at a point which is the Southwesterly corner of the parcel of land intended to be purchased, and running thence along the present boundary of the property formerly owned by Celia Gillette Hawkins and now owned by the Setauket School District North 16° 47' 40" East 192.46 feet; thence South along the land of the Setauket School 73° 35' 20" East 676.19 feet; thence North 17° 56' East 100 feet; thence South 70° 50' 50" East 129.85 feet; thence South 17° 16' 30" West 300 feet more or less; thence North 70° 28' 40" West more or less 806.04 feet more or less, to the point or place of beginning.

- (b) That a tax is hereby voted for the foregoing object or purpose in the amount of \$20,000 to be levied and collected in installments in such years and in such amounts as may be determined by the Board of Education of said District;
- (c) That in anticipation of the collection of said tax, bonds are hereby authorized to be issued in the principal amount not to exceed \$20,000; that a tax is hereby voted to pay the interest on the said bonds as the same shall become due and payable.

Cupola
Leakage

Mr. Jesaitis reported that Oechslein had checked leaks which had previously been reported in the cupola, and that this contractor recommended a painting job as an effective means of stopping the leaks in question.

There being no further business to come before the Board, the meeting adjourned at 11 p.m.

Respectfully submitted,

Alphonso E. Jesaitis
Alphonso E. Jesaitis,
Clerk

CAFETERIA ACCOUNT

TREASURER'S MONTHLY REPORT

For the period

From November 1, 1955 to November 30, 1955

Total available balance as reported at the end of preceding period . . . \$ 3,296.73

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
11/3/55	New York State - refund	\$ 369.35
11/7/55	Helen McConnell - lunch money	230.19
"	" " " "	154.31
11/14/55	" " " "	192.80
11/21/55	" " " "	295.78

Total Deposits \$ 1,242.43

Total Receipts, including balance \$ 4,539.16

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 368 To Check No. 384 \$ 2,200.03

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 2,200.03

Cash Balance as shown by records \$ 2,339.13

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 2,377.41

Less total of outstanding checks \$ 38.28

(See list on reverse side of report)

Net balance in bank \$ 2,339.13

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 2,339.13

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

A. E. Jesaitis
Clerk of Board of Education

Jeanette A. Stevens
Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount		Check No.	Amount		Check No.	Amount	
382	38	28						
TOTAL	\$38	28	TOTAL	\$		TOTAL	\$	

Table 2Statement of cash on hand:
not deposited at end of period.

Date	SOURCE	Amount		Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$		

TREASURER'S MONTHLY REPORT

For the period

From November 1, 1955 to November 30, 1955

Total available balance as reported at the end of preceding period . . . \$ 2,529.87

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
Nov. 1	Tinker Bank Note #35740	\$ 15,000.00
	" " " #35741	5,300.00
2	Bd. of Cooper. Ed. 1st quarter State Aid	1,145.00
16	Tinker Bank Note #35824	4,800.00

Total Deposits \$ 26,245.00

Total Receipts, including balance \$ 28,774.87

DISBURSEMENTS MADE DURING MONTH

By Check	13895	13919	
	From Check No. 13981	To Check No. 14005	\$ 26,595.03
	14032	14106	
By Debit Charge		and 14108	\$ _____

(Total amount of checks issued and debit charges)

\$ 26,595.03

Cash Balance as shown by records \$ 2,179.84

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 2,196.26

Less total of outstanding checks \$ 16.42

(See list on reverse side of report)

Net balance in bank \$ 2,179.84

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

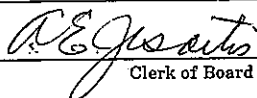
(See reverse side of report)

Total available balance \$ 2,179.84

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.


Clerk of Board of Education


Treasurer of School District

TREASURER'S MONTHLY REPORT

For the period

From January 1, 1956 to January 31, 1956

Total available balance as reported at the end of preceding period . . . \$ 1,301.10

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
1/3/56	Tinker National Bank - Note #36162	\$ 7,300.
	Helen Murry - tuition	40.
1/4/56	Tinker National Bank - Note #36174	10,400.
1/12/56	Superv. Brookhaven - Tax account	22,250.
1/26/56	" " " "	22,250.

Total Deposits \$ 62,240.00

Total Receipts, including balance \$ 63,541.10

DISBURSEMENTS MADE DURING MONTH

By Check	14134	To Check No.	14159	
	From Check No. 14257		14347	\$22,420.91
By Debit Charge	14374			\$ _____

(Total amount of checks issued and debit charges)

\$ 22,420.91

Cash Balance as shown by records \$ 41,120.19

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 42,889.63

Less total of outstanding checks \$ 1,769.44

(See list on reverse side of report)

Net balance in bank \$ 41,120.19

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 41,120.19

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19
P. E. Josants

Clerk of Board of Education

Jeannette A. Stevens

Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount	Check No.	Amount	Check No.	Amount
14258	\$1,769 44				
TOTAL	\$ 1,769.44	TOTAL	\$	TOTAL	\$

Table 2

Statement of cash on hand:

not deposited at end of period.

Date	SOURCE	Amount	Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$	

CAFETERIA ACCOUNT
TREASURER'S MONTHLY REPORT

For the period
 From January 1, 1956 to January 31, 1956

Total available balance as reported at the end of preceding period . . . \$ 2,430.56

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
1/9/56	Helen McConnell - lunch money	\$ 278.35
1/16/56	" " " "	301.84
1/18/56	" " " "	20.00
1/23/56	" " " "	308.59

Total Deposits \$ 908.78

Total Receipts, including balance \$ 3,339.34

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 404 To Check No. 422 \$ 2,336.58

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 2,336.58

Cash Balance as shown by records \$ 1,002.76

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 1,268.46

Less total of outstanding checks \$ 265.70

(See list on reverse side of report)

Net balance in bank \$ 1,002.76

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 1,002.76

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

A. E. J. [Signature]
 Clerk of Board of Education

Jeannette A. Stevens
 Treasurer of School District

INTERNAL FUND
TREASURER'S MONTHLY REPORT

For the period
From January 1, 1956 to January 31, 1956

Total available balance as reported at the end of preceding period . . . \$ 3,982.41

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
------	--------	--------

\$

Total Deposits \$ _____

Total Receipts, including balance \$ 3,982.41

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. To Check No. \$ _____

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ _____

Cash Balance as shown by records \$ _____

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 3,982.41

Less total of outstanding checks \$ _____
(See list on reverse side of report)

Net balance in bank \$ _____
(Should agree with Cash balance *above* unless there are
undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____
(See reverse side of report)

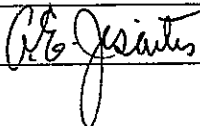
Total available balance \$ 3,982.41

(Must agree with Cash Balance above if there is a true reconciliation)

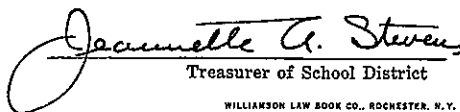
Received by the Board of Education and entered as a part of the
minutes of the Board meeting held

This is to certify that the above
statement is in agreement with
my bank statement.

19



Clerk of Board of Education



Treasurer of School District

INTERNAL FUND

TREASURER'S MONTHLY REPORT

For the period

From November 1, 1955 to November 30, 1955

Total available balance as reported at the end of preceding period . . . \$ 4,475.41

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount \$

Total Deposits \$ _____

Total Receipts, including balance \$ 4,475.41

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 348 To Check No. 350 \$ 137.65

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 137.65

Cash Balance as shown by records \$ 4,337.76

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 4,337.76

Less total of outstanding checks \$ _____
(See list on reverse side of report)

Net balance in bank \$ 4,337.76

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____
(See reverse side of report)

Total available balance \$ 4,337.76

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

[Signature] Clerk of Board of Education

[Signature] Treasurer of School District

Special Meeting of the Board of
Education of Union Free School
District #2, Town of Brookhaven, held
at the Setauket School, Setauket, New
York, December 1, 1955 at 7:30 p.m.

The meeting was called to order by Mr. Melville, President
of the Board.

There were present: Ward Melville
Roscoe Denton
Paul Denzin
John Evans
Alphonso Jesaitis

Also present: Paul Gelinis

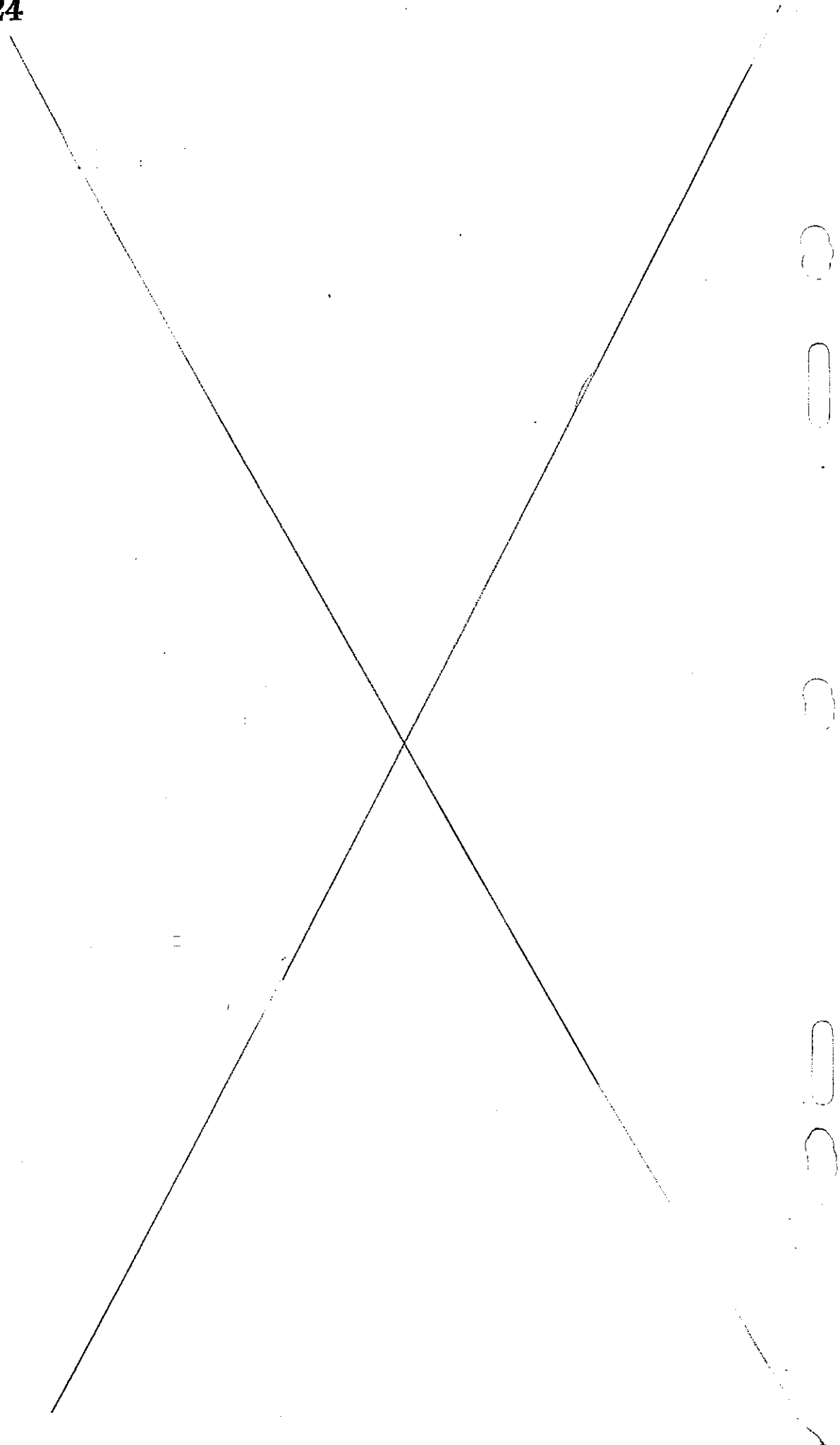
Contract with
Architect

It was duly moved, seconded and carried that a contract
be signed with Mr. Richard Haviland Smythe to provide
the Setauket School District with his services as an
architect for the proposed expansion of school facilities
as described in the legal notice advertised according
to law, said added facilities to be approved or dis-
proved in a voters meeting on December 13, 1955. The
proposed contract provides for six per cent of the
cost of the work, with a limited payment of \$500 of the
above six per cent for a preliminary draft in form
suitable to submit to the voters and to the State De-
partment, and also providing for a voiding of the said
contract, except for the \$500 specified above, in case
the voters decide not to proceed with the work.

There being no further business to come before the
Board, the meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Alphonso E. Jesaitis
Alphonso E. Jesaitis,
Clerk



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Meeting of the Board of Education
of Union Free School District #2,
Town of Brookhaven, held at the
Setauket School, Setauket, N. Y.,
December 6, 1955, at 8 p.m.

The meeting was called to order by Mr. Melville,
President of the Board.

There were present: Ward Melville
 Roscoe Denton
 Paul Denzin
 John Evans
 Alphonso Jesaitis

Also present: Paul Gelinas

Minutes

It was moved, seconded and carried that the minutes
of the October 28th meeting and of the December 1st
meeting be accepted as presented.

Teacher for
J. Converse

The principal reported that he had employed a part-
time teacher for Jeffrey Converse while he is unable
to attend school. This was approved.

Mr. John Payne joined the meeting.

Appraisal

Mr. Denzin reported that a representative of the In-
dependent Appraisal Company had offered to appraise
the school building and equipment for a preliminary
cost of \$1,000 and \$108 annually thereafter.

Mr. Payne said that having such an appraisal is a
good business practice.

Inventory

After thorough discussion, it was decided not to employ
the Independent Appraisal Company, but upon motion of
Mr. Denzin it was directed that an inventory of the
contents of the school building be made. This was
seconded and carried.

Insurance

Mr. Payne recommended another split in insurance
commissions, to include Attmore Robinson, Jr.

The Board decided that the present arrangements
should be left in force, with a possible share for
Mr. Robinson when the new annex is completed.

Treasurer's
Report

Motion was made, seconded and carried that the
Treasurer's report be accepted as read and filed
with the minutes.

Bills and
Salaries

Motion was made and carried that the following bills
and salaries be approved for payment:

Bills: \$8,466.77 (#14178-14256 & 14159) dated
December 6 and January 1, 1956
Supplementary Salaries: \$618.25 (#14160-14177)
dated December 6
Salaries: \$4,570.70 (#14109-14133) dated Dec. 15, 1955
\$4,598.93 (#14134-14158) dated Jan. 1, 1956
Cafeteria Account: \$1,475.30 (#385-403) dated 12/6, 12/9
and 12/16
Internal Fund: \$355.35 (#351) dated Dec. 6, 1955

Internal
Three Village Inn \$355.35

Setauket School-Petty Cash	\$49.08	Beinbrink Paper	87.80
Tinker Natl. Bank	1609.37	I. Edward Brown, Inc.	6.75
Brookhaven Printing Serv.	25.50	Duro-Test Corp.	128.80
Cooper's	26.53	Thornton M. Hawkins	8.50
The Elite Co.	48.20	N.Y. Telephone Co.	62.95
L.A. Schwagerl & Co.	20.53	Rite-Way Sanitation	13.50
Williamson Law Book Co.	15.00	Robert C. Griffith	61.00
Three Village Herald	13.02	Johnson Serv. Co.	8.50
Port Jefferson Times	12.18	Kenneth E. McCambridge	61.00
Adrienne Kalfalan	21.75	Burroughs Corp.	12.10
Edna M. Phillips	17.20	Island Music Service	45.75
California Test Bureau	99.00	McCabe's	3.00
Harry N. Abrams	7.46	William J. Scholtz	148.05
Allyn & Bacon, Inc.	71.14	Frank Cotter	56.55
Beckley-Cardy Co.	33.34	Singer Sew. Mach. Co.	108.95
Cambridge Book Co.	28.41	D. T. Bayles & Son	4.70
Continental Press	6.74	J.W. Wells	240.00
Coward-McCann, Inc.	2.35	Arts and Activities	5.00
Ginn and Company	17.89	Craft Horizons	4.00
Houghton Mifflin Co.	18.32	History Book Club	5.25
McCormick-Mathers Pub. Co.	5.20	Industrial Arts &	
William Morrow and Co.	10.65	Voc. Educ.	5.50
Row, Peterson & Co.	14.18	Alfred A. Knopf	4.53
Science Research Assoc.	15.26	Life	7.87
World Book Co.	9.04	Stanford Univ. Press	1.42
Bayles-Stony Brook Lumber	31.94	Edward Thompson Co.	5.00
David Brown	43.16	Meister's Pharmacy	4.39
Broadhead-Garrett Co.	37.08	Sunrise Surg. Supply	32.50
Bureau of Publications	28.18	Joseph Eikov	470.00
Eastern Handicraft	109.93	The Athletic Inst.	2.50
J.L. Hammett Company	6.50	Link Cleaners	17.85
Loper Bros. Lumber Co.	60.30	Whiting & Whiting	26.00
Modern Handicraft	7.44	Denton's Photo Studio	44.50
National Audubon Society	8.09		5761.77
Port Hardware	36.35	<u>Cafeteria</u>	
Roulston's	30.92	Cont. Baking Co.	68.59
G+Schirmer, Inc.	10.35	East Coast Food	2.50
Stanley Bowmar Co.	286.52	Robert Eikov	65.15
Bd. of Coop. Educ. Services	612.76	Horton's	120.36
O. Fjeldal	4.50	Randall Farms	338.95
Suffolk Museum	30.00	Roulston's	151.87
Appleton-Century-Croft	9.08	S & H Woods	51.48
Prentice-Hall, Inc.	4.52	John Sexton	194.03
Harold Smith Coal Co.	47.29	H. E. Swezey	17.10
Suffolk County Water Auth.	26.73	E. Tierney	5.25
Long Island Light. Co.	344.53		1015.28

Short Term
Loans

By motion duly made, seconded and carried, three notes were authorized in anticipation of real estate taxes collectable before June 30, 1956, one in the amount of \$5,200, dated December 7, 1955; one in the amount of \$4,600 dated December 15, 1955; and one in the amount of \$7,300 dated January 1, 1956, all maturing on call not extending beyond the close of the applicable period provided in Sec. 24.00 of the Local Finance Law, subject to prior redemption and at the rate of interest of $2\frac{1}{2}\%$.

Civic Association
Letter

A communication was read from the Secretary of the Civic Association of the Setaukets, recommending unlimited debate at the December 13th district meeting.

State Education
Dept. Letter

A communication was read from the State Education Department, arranging a December 12th appointment for the inspection of building plans, etc. It was decided that Mr. Melville and Mr. Smythe would go.

Title Insurance

A letter was read from Mr. Melville, reporting that he had arranged for insurance coverage of the school's title to the Hawkins property donation.

TREASURER'S MONTHLY REPORT

For the period

From December 1, 1955 to December 31, 1955

Total available balance as reported at the end of preceding period . . . \$ 2,339.13

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
12/5/55	Helen McConnell @ Lunch money	\$ 253.00
12/7	Helen McConnell " "	201.94
12/12	Helen McConnell " "	485.24
12/16	Helen McConnell " "	230.87
12/19	New York State - Lunch refund	395.68

Total Deposits \$ 1,566.73

Total Receipts, including balance \$ 3,905.86

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 385 To Check No. 403 \$ 1,475.30

By Debit Charge \$ _____

(Total amount of checks issued and debit charges)

\$ 1,475.30

Cash Balance as shown by records \$ 2,430.56

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$ 2,430.56

Less total of outstanding checks \$ _____

(See list on reverse side of report)

Net balance in bank \$ 2,430.56

(Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$ 2,430.56

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held.

This is to certify that the above statement is in agreement with my bank statement.

19

R.E. Josaitis
 Clerk of Board of Education

Jeannette A. Stevens
 Treasurer of School District

TREASURER'S MONTHLY REPORT

For the period

From December 1, 1955 to December 31, 1955

Total available balance as reported at the end of preceding period . . . \$2,179.84

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
12/1/55	Tinker National Bank - Note#	\$ 7,000.00
5	V. D. Sealey - Tuition	46.80
6	Priscilla Hochman "	80.00
7	Tinker National Bank - Note#	5,200.00
15	" " " Note#	4,600.00
16	Albert Woodfield - Tuition	10.00
16	Milton Van Ranst - "	78.00

Total Deposits \$17,014.80

Total Receipts, including balance \$19,194.64

DISBURSEMENTS MADE DURING MONTH

By Check	14006 -	14031, 14107,	
	From Check No. 14109	To Check No. 14133	\$ 17,893.54
	14160	14256	\$ _____
By Debit Charge			

(Total amount of checks issued and debit charges)

\$17,893.54

Cash Balance as shown by records \$1,301.10

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$1,735.08

Less total of outstanding checks \$ 433.98

(See list on reverse side of report)

Net balance in bank \$1,301.10

(Should agree with Cash balance *above* unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ _____

(See reverse side of report)

Total available balance \$1,301.10

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

A. E. Jusatz
Clerk of Board of Education

Jeannette A. Steven
Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount	Check No.	Amount	Check No.	Amount
14109	185 38				
14115	199 58				
14173	25 80				
14200	14 18				
14202	9 04				
TOTAL	433 98	TOTAL	\$	TOTAL	\$

433.98

Table 2

Statement of cash on hand:
not deposited at end of period.

Date	SOURCE	Amount	Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$	

INTERNAL FUND

TREASURER'S MONTHLY REPORT

For the period

From December 1, 1955 to December 31, 1955

Total available balance as reported at the end of preceding period . . . \$4,337.76

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date Source Amount \$

Total Deposits \$

Total Receipts, including balance \$4,337.76

DISBURSEMENTS MADE DURING MONTH

By Check

From Check No. 351 To Check No. \$355.35

By Debit Charge \$

(Total amount of checks issued and debit charges)

\$ 355.35

Cash Balance as shown by records \$3,982.41

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month \$3,982.41

Less total of outstanding checks \$ (See list on reverse side of report)

Net balance in bank \$ (Should agree with Cash balance above unless there are undeposited funds in treasurer's hands)

Amount of receipts undeposited (add) \$ (See reverse side of report)

Total available balance \$3,982.41

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above statement is in agreement with my bank statement.

19

A.E. Jesaitis Clerk of Board of Education

Jeanette A. Stevens Treasurer of School District

Table 1

List of outstanding checks.

Check No.	Amount	Check No.	Amount	Check No.	Amount
TOTAL	\$	TOTAL	\$	TOTAL	\$

Table 2Statement of cash on hand:
not deposited at end of period.

Date	SOURCE	Amount	Dates of Subsequent Deposits
	TOTAL RECEIPTS NOT ON DEPOSIT	\$	

Mrs. Hawkins It was decided to have Mrs. Hawkins present at the December 13th district meeting, and to ask Mr. Marco Smith to thank per publicly for the gift of land on behalf of the citizens of the Setaukets.

Doors in Bad Shape Mr. Jesaitis reported that the outside doors are all in very bad condition. Mr. Melville agreed to speak to the architect and report at the next meeting.

Plans discussed Plans for the new annex were discussed.

Child Population The principal reported that he had studied the population of children on Strong's Neck and in Forty Acres and found that it ran one child per house.

Teachers' Sick Leave The principal presented a report on teachers' sick leave, recommending six years' cumulative leave up to sixty days. The matter was tabled until later.

Parent-Teacher interviews The principal suggested setting aside four afternoons a year for appointments with teachers and parents. It would be necessary to dismiss the children for those afternoons. This was approved subject to experiment.

Stony Brook-Setauket Consolidation There was a discussion of possible consolidation with Stony Brook, and the principal gave a summary of a report which he was preparing.

There being no further business to come before the Board, the meeting was adjourned at 10:15 p.m.

Respectfully submitted,



Alphonso Jesaitis,
Clerk

Meeting of the Board of Education
of Union Free School District #2,
Town of Brookhaven, held at the
Setauket School, Setauket, N. Y.,
January 3, 1956, at 8 p.m.

The meeting was called to order by Mr. Melville,
President of the Board.

There were present: Ward Melville
Roscoe Denton
Paul Denzin
John Evans
Alphonso Jesaitis

Also present: Paul Gelinas

Minutes

It was moved, seconded and carried that the minutes
of the December 6th meeting be accepted as presented,
with corrections.

Treasurer's
Report

Motion was made, seconded and carried that the
Treasurer's report be accepted as read and filed with
the minutes.

Bills and
Salaries

Motion was made and carried that the following bills
and salaries be approved for payment:

Bills: \$12,836.21 (#14257-14314 & 14373 dated Jan. 3, 1956
and Feb. 1, 1956
Supplementary Salaries: \$517.27 (#14315-14322 and #14374)
dated Jan. 3, 1956
Salaries: \$4,459.50 (#14323-14347) dated Jan. 15, 1956
\$4,605.28 (#14348-14372) dated Feb. 1, 1956
Cafeteria Account: \$2,336.58 (#404-422) dated Jan. 3,
Jan. 9 and Jan. 24, 1956

Setauket School-Petty Cash	\$49.83	Instit. Dist.	39.50
Director of Int. Rev.	1,769.44	Loper Bros. Lumb.	1.13
N.Y. State Soc. Sec.	161.18	Thornton M. Hawkins	9.00
Columbia Ribbon Co.	7.49	N.Y. Telephone Co.	38.50
J.P. Driscoll, Inc.	20.25	Arthur W. Phillips	24.00
L.A. Schwagerl	18.60	Rite-Way Sanit.	13.50
C.F. Williams	3.23	Maeder Service	20.15
L.G. Balfour Co.	99.72	Port Glass & Mirror	7.50
Soc. for Proj. Techniques	6.00	Island Music Serv.	79.00
D.T. Bayles	76.56	Set. H. S. Allied Assn	31.00
Port Jefferson Times	50.79	John T. Payne	5,143.89
3-Willage Herald	54.60	Frank Cotter	11.00
Todd Company	8.25	History Bk. Club	10.50
Robert Brunner Inc.	6.95	Meister's Pharm.	5.31
Campbell & Hall	19.56	Joseph Eikov	370.00
Follett Publishing Co.	53.96	Audio-Film Center	3.32
Scott, Foresman	22.35	H. G. Grand	2.00
Charles Scribner's	3.50	Homestead Candies	12.55
Sport Shelf	8.24	Institutional Cin.	8.65
J.L. Hammett	274.57	Gerry Brophy	5.00
Bd. of Coop. Ed. Serv.	612.76	Norman Ness	5.00
Bardeen's	16.12	Oettinger's	28.63
Bayles Stony Brook Lumber	28.14	Roulston's	3.05
Fabrola Products	9.50	G. Schirmer, Inc.	28.80
Handicraft Hobby Shop	1.80		\$10,131.21
Iyon Bros. & Sons	6.59	<u>Cafeteria</u>	
Port Hardware	45.69	Cont. Baking	61.70
School Arts Magazine	5.00	East Coast Food	17.75
Stanley Bowmar	22.64	Robert Eikov	115.46
Harold Smith Coal Co.	273.74	Horton's	105.48
Suffolk County Water	23.28	Randall Farms	332.92
Long Island Lighting	396.90	Roulston's	196.32
John J. Herbert	73.00	S & H Foods	258.23

John Sexton 511.17
 Elizabeth Tierney 2.50
 N.Y. State Soc. Sec. 67.83
 Dir. of Int. Rev. 265.70
 \$1,935.06

Dr. Leifels Dr. Robert Leifels joined the meeting at 8:45, and explained the requirements of the Education Department for new buildings, and made suggestions for possible alterations in the existing building.

Principal to Albany A motion was made, seconded and carried, directing the principal to go to Albany and present a report of the school's building needs.

New teachers needed Dr. Leifels was requested to accompany Dr. Gelinas.

Sick Leave The principal spoke about the present enrollment in the grades. He said it will be necessary to have four more teachers next year, to take care of extra 6, 7, 8 and 9th grades. This was approved.

It was regularly moved, seconded and carried that teachers' sick leave policy shall hereafter be as follows:

- a) Cumulative sick leave in the Setauket School shall be set at 60 days.
- b) This accumulation shall grow out of our present practice of 10 days per year. In other words, a teacher who works six years without taking any time off due to sickness shall be entitled to 60 days off with full pay upon proper certification by a physician.
- c) A teacher who, through illness extending beyond the outer limit of his or her accumulated sick leave, shall be paid the difference between her salary and that of his or her substitute for the days extending beyond the accumulated sick leave, such leave of absence not to exceed the remainder of a given school year.
- d) If the compensation under the above listed provisions should result in an amount less than one-half of a teacher's salary in a given year, then that teacher shall be entitled to the difference between the amount paid in that year and that which is one-half his or her established salary of that given year. However, this provision will not apply except when the teacher shall have accumulated 60 days of sick leave.

Letter of Sympathy The principal was requested to write a letter of sympathy to Mrs. Taffs for the loss of her mother.

Clean Building Mr. Jesaitis commented on the very good condition of the building during the Christmas holidays, and the good behavior of the children at the party, and also of the pleasant relations among the staff.

Santa Claus It was suggested that the School buy a Santa Claus costume for use every year.

Registering Voters There was some discussion of methods of registering voters at school meetings.

Use of Gym on
Saturdays

Mr. Evans reported that he had been approached re-
garding the use of the gymnasium by a group of high
school children on Saturday afternoons.

There being no further business to come before the
Board, the meeting was adjourned at 10:05 p.m.

Respectfully submitted,

Alphonso E. Jesaitis

Alphonso E. Jesaitis,
Clerk

Put with 1/2 minute

SPECIAL REPORT
to the
BOARD OF EDUCATION

Re: (a) Sick leave for teachers

(b) Recommendations

Sick Leave Setauket now provides for ten days' sick leave yearly for each teacher (non-cumulative).
The following are some tests by which one may judge the adequacy of sick leave policy:

1. How does the Setauket plan compare with the benefits provided by the State Civil Service (150 days)?
2. Does our plan fulfill the 3 major purposes of cumulative sick leave?
 - a) Does it protect the teacher when serious illness occurs?
 - b) Does it preserve the retirement rights of teachers during long illness? (i.e., does it (1) keep the teacher on the payroll for the full year and (2) guarantee that her total salary for the year will be equal to at least one half her scheduled salary?)
 - c) Does it discourage unnecessary use of annual sick leave allowance?
3. What is its cost to the district?
 - a) Unlimited cumulative leave may be no more expensive than a non-cumulative yearly allowance since the latter tends to be used up while the cumulative leave is saved for a real need.
 - b) Keeping the teacher on the payroll by giving her the difference between her scheduled salary and that of the substitute entails no additional cost to the district.
4. In order to compare the practices in other school districts the following table is provided:

TABLE I
LEAVE FOR PERSONAL ILLNESS - FULL SALARY
1953 and 1955
(New York State)

Leave at Full Salary	Dities		Villages		Percentage by District Type		Total
	1955	1953	1955	1953	50 Tchr. /	-50 Tchr. /	
Dists. Responding	50	38	78	74	114	217	331
Supervisory Districts							
1955 by District Size							
							1953 Total
							258
Maximum Annual Days:							
	5	5	--	--	--	1	1
	8	18	8	19	27	42	37
	10	55	75	64	65	51	56
	15	3	4	3	2	4	3
	20	8	8	10	2	1	1
	Not set	3	5	4	4	1	2
MEDIAN DAYS							
	10	10	10	10	10	10	10
Cumulative Leave							
	90	79	88	78	92	88	90
Maximum Days							
	4	7	1	6	8	25	19
	7	20	13	24	32	32	32
	9	3	9	5	6	6	6
	9	7	16	14	11	6	8
	13	10	26	23	19	16	17
	13	7	10	9	10	6	7
	29	23	18	12	8	4	5
	7	13	--	--	1	1	1
	9	10	7	7	4	4	4
	--	--	--	--	1	--	1
MEDIAN DAYS							
	90	90	60	50	50	30	30

5. Sick leave in industry *

Paid leaves for personal illnesses which have been fairly common for industry's salaried workers for a long time are now being provided also for hourly workers in more and more industries.

Employers find many advantages to themselves in the provision of sick leave plans:

Employee morale is improved when the fear of loss of income during sickness is alleviated. Some feel that productivity actually improves because the general health of the work force may be improved. If employees can "afford to be sick" they will tend to take preventative steps and avoid serious complications which might arise due to neglect of minor ailments. Such benefits are also considered useful in reducing turnover. Industry, which has not generally allowed accumulation of unused sick leave, is beginning to adopt cumulative provisions and finds them useful in reducing unnecessary absenteeism.

Recommendation

Noting from Table I that the median number of cumulative sick leave days allowed as reported from a sample of schools in New York State range from a low of 30 days to a high of 90 days, it might be prudent to arrive at the middle point between the two extremes, namely, 60 days.

Accordingly, the following are recommended:

- (a) Cumulative sick leave in the Setauket School shall be set at 60 days.
- (b) This accumulation shall grow out of our present practice of 10 days per year. In other words, a teacher who works six years without taking any time off due to sickness shall be entitled to 60 days off with full pay upon proper certification by a physician.
- (c) A teacher who, through illness extending beyond the outer limit of his or her accumulated sick leave, shall be paid the difference between her salary and that of his or her substitute for the days extending beyond the accumulated sick leave, such leave of absence not to exceed the remainder of a given school year.

* Data from Company Paid Sick Leave and Supplements to Workmen's Compensation, studies in Personnel Policy, No. 146, National Industrial Conference Board, Inc., 1954.

(d) If the compensation under the above listed provisions should result in an amount less than one-half of a teacher's salary in a given year, then that teacher shall be entitled to the difference between the amount paid in that year and that which is one-half his or her established salary of that given year.

However, this provision ~~shall~~ ^{will} not apply except when the teacher shall have accumulated 60 days of sick leave