

THREE VILLAGE CENTRAL SCHOOL DISTRICT OF  
BROOKHAVEN AND SMITHTOWN

MEETING OF THE BOARD OF EDUCATION  
DECEMBER 8, 2009

Meeting of the Board of Education of the  
Three Village Central School District of  
Brookhaven and Smithtown held at  
North Country Administration,  
100 Suffolk Avenue, Stony Brook,  
New York 11790 on December 8, 2009  
at 6:00 pm

There were present:

John Diviney  
Carol Leister  
Jonathan Kornreich  
David Micklos  
Diane Peritore  
Glen Whitney

There was absent:

Frank McIntosh

There were also present:

Donald F. Webster  
Cheryl Pedisich  
B. Allen Mannella  
Jeffrey Carlson  
Andrea Wilson  
Visitors

CALL TO  
ORDER

Mr. Micklos called the meeting open at 6:05 pm.

ADJOURN INTO  
EXECUTIVE  
SESSION

Mrs. Leister motioned to adjourn into Executive Session in accordance with Open Meeting Law §105 (e) collective negotiations pursuant to article fourteen of the civil service law (Nurses and Substitutes); (f) – personnel matters for particular persons (appointments, §913; retirement), seconded by Dr. Whitney, and carried by a 4-0-0 vote.

Mr. Diviney and Mr. Kornreich entered the meeting at 6:08 pm.

The Board adjourned Executive Session at 8:00 pm for a brief recess.

RECONVENE  
INTO OPEN  
SESSION

Mr. Micklos reconvened the Board into open session at 8:09 pm and led the pledge of allegiance.

SPECIAL  
PRESENTATION

Dr. Baum introduced Ruoyi (Roy) Jiang as the 2009 Siemen's National Competition Winner. Mr. Micklos presented Roy with a certificate to acknowledge the acclaimed award.

CHANGES IN  
THE MEETING  
AGENDA

No changes were made to the meeting agenda.

RESPONSE TO  
BOARD AND  
PUBLIC  
INQUIRIES

Class Size

Mrs. Pedisich presented the Minnesauke – Grade 4 Class Size Follow Up Report:

At the November 4, Board of Education Meeting, parents expressed concern regarding the size of the fourth grade classes at Minnesauke Elementary School. The BOE guideline for average class size at grade 4 is 26 students. There are currently 131 students in grade 4 at Minnesauke creating an average class size of 26.2 with 5 sections. Currently, two teachers have 26 students, two teachers have 27 students and one teacher has 25 students. The District average at grade 4 is currently 22.5 (Arrowhead 21.5; Mount 22.2; Nassakeag 21.6; Setauket 21), which does not include the self contained IG class with 28 students.

On Monday, November 16, 2009, Mrs. Bienia and Dr. Bossert met with the 5 fourth grade teachers at Minnesauke. The purpose of the meeting with the instructional staff was to inform the teachers about the concerns expressed by the parents; ascertain if they shared the same level of concern; and ask for their suggestions with regard to support that may be provided.

The thoughts shared by the teachers may be categorized into the following main points:

- The larger size has had the most effect on the guided reading portion of the day. A larger number of students create a larger range of levels with greater variations within the benchmark assessments; therefore a larger number of groups and the need to meet with each
- Any management issues that have been expressed are not directly related to the size of the class. The teachers pointed out that there are some very "strong personalities" within the grade level, that may present a challenge (behaviorally, work habits, etc.) regardless of class size. They did, however, point out that there is one less class section to divide these students between
- Individual writing conferences take a bit longer than past years, as there are a greater number of one to one conferences that need to be held with students
- The size of the group has made work in the Science Lab very "tight" as the room is ideally (currently) set up for 24 or

## Minutes of December 8, 2009

fewer students

- The teachers are pleased with the assistance that the reading teacher (Terry Arasa) is providing on a push-in basis to 3 of the 5 sections. The other 2 sections are receiving some push-in assistance from the certified teacher assistant
- During the two 90 minute enrichment blocks, students are also being pulled out for resource room services, leaving a small group of students behind. It is understandable that teachers prefer to have their full class together as frequently as possible.

When asked for assistance that could be provided, the teachers suggested:

- Assistance (in the form of the T.A.) in both the Computer Lab and the Science Lab. Mrs. Bienia has made this service available upon request to the teachers.
- The teachers are not in favor of an increase in aides in the classrooms. They do not feel this type of assistance is warranted or necessary.
- The teachers would appreciate a small amount of coverage during the administration of one to one benchmark testing for literacy. Mrs. Bienia has offered assistance in this area as well.
- The teachers would be in favor of increased services from the certified teacher assistant, especially if this could be scheduled during the fourth grade literacy block. This would require an increase in staffing to address this accommodation; however, two of the teachers have a reading teacher push in daily.

At no point did any teacher believe that academic instruction in the classroom had been compromised or diminished. Although it does take longer for certain tasks to be accomplished, the teachers are confident that the needs of students in their classes are being met.

In addition, I followed up with each of the parents that presented concerns at the November 4 BOE Meeting. The parents expressed that they were pleased that the District was responsive to the concerns presented; earnest in the efforts to address the concerns; had met with the teachers to garner their feedback and offer assistance; and had made a commitment to address class size for this cohort of students moving into grade 5. We are working closely with Mrs. Bienia to continue monitoring this situation, so to provide appropriate support with the understanding that an additional class section will be added to grade 5 to bring this cohort more in line with class sizes at the other elementary schools.

### Terra Nova Test

#### Mrs. Pedisich presented the Alternatives to the TerraNova in grades 2 and 6 Update:

Through both the Elementary and Secondary Program Review processes and our evaluation of the District's instructional materials budget, a decision was made to eliminate Terra Nova testing for the 2009-2010 school year. This exam was administered at great cost and last year we experienced a disparity between the performance on the state assessments and the Terra Novas in grades six into seven.

In prior school years, the Terra Nova, which is a series of standardized achievement tests designed to assess student achievement in reading, language arts, mathematics, was administered at both the second and sixth grades. The assessment data was used as one form of criteria to identify students for:

- A.I.S. placements (grade 3)
- I.G./Enrichment placements (grade 4)
- Honors recommendations (sixth grade to seventh) in Math, English, Science and Social Studies

The Terra Nova scores had been used in conjunction with: report card information, other standardized testing (including OLSAT, New York State Assessments) and teacher observation reports.

Dr. Bossert is facilitating a committee to develop a district grade level assessment for grade 2 while, Ms. Castiglie is chairing a committee comprised of building leadership and chair people at both junior high schools to establish criteria for honors placement that will allow students to be successfully challenged.

At the elementary level, the work to develop this grade level assessment for second grade began on Superintendent's Conference Day, November 3. Dr. Bossert met with all second grade classroom teachers, resource room teachers, and members of the reading and math departments to evaluate the current second grade curriculum in E.L.A. and Math. This was done to identify the key areas of learning that would be addressed in the grade level assessment. Teachers and members of the building administration worked in groups to develop a list of key concepts that will be addressed on each of the two assessments (E.L.A. and Math).

During the month of November, Dr. Bossert continued work to develop an ELA and Math grade level assessments with a much smaller group of teachers and administrators. It is expected that the grade level assessment will provide data that will assist in making recommendations for both the A.I.S. and I.G./Enrichment programs. In addition, it is anticipated that these assessments will provide valuable data to our instructional staff to inform, direct, and differentiate instruction. The committee will also work to develop the protocol and teacher's directions for the assessments.

At the secondary level, we initially began looking for an assessment created by an outside source, which has been tested for validity and reliability. To this end, Ms. Castiglie investigated a Pre PSAT exam which may be administered anytime between January and May at a minimal cost (\$12 per student, which includes administration, scoring and reports). While the committee is in favor of encouraging more students to achieve at the honors level, the concerns lie in the students' expectations of good results and age appropriateness of the exam (reading comprehension and selection of topics). The College Board also offers a program called Spring Board which can be used in grades 6-12. This program is aimed at opening the avenue to AP level of studies to more students. SpringBoard is a unique, comprehensive program that enables students to build the skills and understanding they need for success in AP courses and college-level work. This powerful program provides rigorous English and mathematics lessons for students in grades 6-12. SpringBoard provides educators with tools and resources that build students' critical thinking skills in reading, writing, and mathematics. While Ms. Castiglie and her committee are still investigating this option, Spring Board does not appear to have an entrance exam, but does offer assessments that are part of the program. The mathematics educators at the junior high level are in favor of working with the sixth grade teachers to create a locally developed entrance exam. The creating of this assessment could be accomplished during the Professional Development Day in January. The test would then be administered in the spring and used in conjunction with the state assessment results.

The committee will be meeting with the Elementary Program Review committee to establish a task force to either create a new assessment or select a standardized test to address this need.

Discussion ensued and a consensus was reached to evaluate the usage of a designated assessment for the purpose of providing an overlap with the discontinuation of the Terra Nova and the new assessment being developed in District this year.

### PUBLIC PARTICIPATION

Janine Shay presented her concerns regarding course proposals.

Susan Romanelli, President of the Nurses Association presented an outline of the role of school

nurses.

Michelle Clarkson presented her concerns regarding course proposals.

MINUTES AND  
BIDS

Minutes of  
November 4, 10,  
12, and 17, 2009

Motion was made by Mrs. Peritore, seconded by Mr. Diviney and carried by a 6-0-0 vote to accept the minutes of November 4, 10, 12, and 17, 2009.

ITEMS FOR  
BOARD  
DISCUSSION

2010-2011 Budget  
Guidelines (D.  
Webster)

Mr. Webster presented an overview of the District's start of the developmental process for the 2010-2011 Budget.

Mr. Carlson presented an overview of anticipated increases due to retirement, salaries, transportation, and TAN interest. Mr. Carlson also discussed the use of Fund Balance/Reserves and stated that New York State has not presented the State Aid awards as of this date.

Discussion ensued with members of the Board presenting points for the Budget process outlined below :

- Proposed budget cuts prioritized with different levels of impact
- Preserve student programs
- Input from employees
- No positions eliminated
- Instructional programs preserved
- Present a line by line review of non-mandated programs
- Discretionary spending curbed
- Preserve Fund Balance
- Look for more ways to save in the operational budget
- Anticipate a \$3.5 million cut in State Aid

REPORTS

Report of Student  
Representative

Mr. Seibert was not in attendance and no report was submitted.

Board Sub-  
Committee  
Reports

1. Policy Committee – Mrs. Peritore presented the Policy Committee Report.
  - The Committee continues its work in reviewing Policy on an ongoing basis.
2. Teaching and Learning Committee – Mrs. Leister presented the Teaching and Learning Committee Report.
  - Course proposals were presented by Mrs. Castiglie and the Committee recommended them for Board approval with the recommendation to table the Economics and Business courses to verify compliance with New York State mandates.
  - Approval of courses are contingent upon any budgetary constraints imposed by the 2010-2011 budget.
  - SAT prep courses will be offered to Ward Melville High School Students on various days from 2:05-3:35pm. This will be a self-sustaining program with a fee of \$250.
3. Legislative Committee – Mr. Kornreich presented the Legislative Committee Report.
  - The Committee will meet on December 18, 2009 at 6:00pm at the North Country Administration Building to receive input from community members and organizations formulation of new directions for Committee work.

School Plan for  
Results -  
Elementary

The Elementary Principals and Assistant Principals presented the School Plan for Results.

Mrs. Casciano presented the RTI overview.

Mr. Diviney exited the meeting at 9:38 pm and re-entered the meeting at 9:41 pm.

Mrs. Gentile presented the Performance Appraisal.

Mrs. Redden presented the Facilities/Accomplishments overview.

Mrs. Bienia presented the Community Engagement overview.

Mrs. Casciano presented the Report Cards overview for Grades 3-5.

Mrs. White presented the Professional Development overview.

Mr. Webster exited the meeting at 10:02 pm and re-entered the meeting at 10:05 pm.

School Plan for Results - Secondary Mr. Vizzo presented the School Plan for Results overview for R.C. Murphy Junior High School.  
Mr. Hueber presented the School Plan for Results overview for P.J. Gelinis Junior High School.  
Dr. Baum presented the School Plan for Results overview for Ward Melville High School.  
Mrs. Leister exited the meeting at 10:37 pm and re-entered the meeting at 10:40 pm.

**INFORMATION ITEMS TO THE BOARD**

Policy Be it RESOLVED that the Board of Education accept the following Policies as delineated below:

- 0200 – School District Goals and Objectives – *First Reading (Draft 1 – revision) - tabled*
- 3000 – Administration Responsibilities – *First Reading (Draft 1 – revision)*
- 3100 – Superintendent of Schools – *First Reading (Draft 1 – revision)*
- 3120 – Duties of Superintendent – *First Reading (Draft 1 – revision)*
- 3320 – Board Review of Regulations – *First Reading (Draft 1 – revision) – removed*

Motion was made by Dr. Whitney, seconded by Mrs. Leister, opposed by Mr. Diviney and carried by a 5-1-0 vote to approve the resolution as amended.

**ITEMS FOR BOARD ACTION**

Policy Be it RESOLVED that the Board of Education adopt the following Policies as delineated below:

- 2150 – Filling Board Vacancies – *Second Reading – (Draft 1 – revision)*
- 2370 – Public Participation at Board Meetings (See Policy 1230) – *Second Reading (Draft 1 – abolishment)*
- 2520 – Board Member Training – *Second Reading (Draft 1 – adoption)*
- 2521 – School Board Conferences, Conventions, Workshops – *Second Reading (Draft 1 – revision)*

Motion was made by Mrs. Leister, seconded by Mrs. Peritore, and carried by a 6-0-0 vote to approve the resolution as presented.

Authorization for the Issuance of Serial Bonds in Connection with the November 10, 2009 Bond Referendum Upon recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education adopt the attached resolution and authorize the issuance of serial bonds not to exceed \$8,243,165 for the replacement of roofs at the three secondary schools, at the estimated cost of \$7,876,440 and the installation of district-wide security improvements, at the estimated cost of \$366,725.

Motion was made by Mr. Diviney, seconded by Dr. Whitney, and a role call vote was called:

- Mrs. Peritore – yes
- Mr. Kornreich – yes
- Mrs. Leister – yes
- Mr. Micklos – yes
- Mr. Diviney – yes
- Dr. Whitney – aye

The motion carried by a 6-0-0 vote to approve the resolution as presented.

Amended OMNI 403(b) Services Agreement Upon recommendation of the Superintendent of Schools be it hereby RESOLVED that the Board of Education approves the amended Services Agreement pertaining to Eligibility and Non-Elective Employer Contributions.

Motion was made by Mr. Diviney, seconded by Dr. Whitney, and carried by a 6-0-0 vote to approve the resolution as presented.

Acceptance of Donations Upon the recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education accept with gratitude the following items:

- \$300 anonymous donation to the Gelinis Science Olympiad Program, to be deposited into the Gelinis Science Olympiad Allied Account
- \$2,000 from the Three Village Educational Foundation to Mount Elementary School, to be used toward the Mount Elementary School Career Day

Motion was made by Mrs. Peritore, seconded by Mr. Diviney, and carried by a 6-0-0 vote to approve the resolution as presented.

Approval of Contract with Outside Service Provider for Special Education Services

Upon recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education approve the contract for services to be provided by the following outside service provider for the 2009-2010 school year:

Top Grade

Motion was made by Mr. Diviney, seconded by Mrs. Peritore, and carried by a 6-0-0 vote to approve the resolution as presented.

Selection Classification - Winter

Upon the recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education approve the following junior high school students' participation on the high school varsity teams as indicated:

Patrick Andersen	7 <sup>th</sup>	Bowling	Gelinas	Varsity
Matthew Pozmanter	7 <sup>th</sup>	Winter Track	Gelinas	Varsity

Motion was made by Mr. Diviney, seconded by Dr. Whitney, and carried by a 6-0-0 vote to approve the resolution as presented.

Course Proposals 2010-2011

Upon the recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education approve the courses enumerated on the report on file in Educational Services that were reviewed by the Curriculum Development and the Teaching and Learning Committees with recommendations for additions/revisions for the 2010-2011 school year.

Motion was made by Mrs. Leister, seconded by Mr. Diviney, and carried by a 6-0-0 vote to approve the resolution as presented.

Appointment to Committee on Preschool Special Education

Upon the recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education approve the appointment of the following parent member for the Committee on Preschool Special Education for the 2009-2010 school year:

Michelle Drucker

Motion was made by Dr. Whitney, seconded by Mr. Diviney, and carried by a 6-0-0 vote to approve the resolution as presented.

Personnel Action – Education Law §913 Examination

RESOLVED, that pursuant to Section 913 of the Education Law, the Board of Education hereby appoints Dr. Randall Solomon to serve as school medical inspector for purposes of conducting a medical examination of the employee listed on Confidential Attachment A, for the purpose of determining said employee's fitness to continue to perform the duties of her position.

RESOLVED, pursuant to the authority of Section 913 of the Education Law, the employee listed in Confidential Attachment A, is hereby directed to submit to a medical examination at the office of Dr. Randall Solomon, 55 Nesconset Highway – Suite 1, Port Jefferson Station, NY, on December 11, 2009, at 3:30 p.m., to determine her fitness to continue to perform the duties of her position.

Motion was made by Mrs. Peritore, seconded by Mr. Diviney, and carried by a 6-0-0 vote to approve the resolution as presented.

Personnel Matters

*Instructional*

Upon the recommendation of the Superintendent of Schools be it RESOLVED that the Three Village Board of Education approve the personnel items described in the following schedules:

Motion was made by Mrs. Diviney, seconded by Mrs. Peritore, and carried by a 6-0-0 vote to approve the resolution as presented.

LEAVE OF ABSENCE

<u>NAME</u>	<u>SCHOOL/ASSIGNMENT</u>	<u>EFFECTIVE</u>	<u>REASON</u>	<u>TENURED</u>
Wonderland, Katherine	Minnesauke / Elementary Teacher	12/1/09-6/30/10	Childcare	Yes

APPOINTMENT TO INSTRUCTIONAL POSITION

Gallerani, Patricia	Teaching Assistant Cortland University - BA Dowling College - MS Previous Tenure – No Related to current employee – No Salary Step/Level – 1/3 \$24,751 + \$150 stipend New position Effective – 12/9/09
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Ms. Gallerani is currently a substitute teacher and teaching assistant in the district. This is a three year probationary appointment with tenure due 12/9/12. She is being assigned to Minnesauke Elementary School.

Minutes of December 8, 2009

APPOINTMENTS TO SUBSTITUTE  
TEACHER/ NURSE/ PARAPROFESSIONAL/ TUTOR POSITIONS

TEACHERS:

Jantzen, Daniel

Mr. Jantzen is the brother of Michael Jantzen, a teacher at Murphy JHS. Fingerprint clearance has been received.

Replak, James

Fingerprint clearance has been received.

Urso, Marissa

Fingerprint clearance has been received.

APPOINTMENTS OF ANNUAL EXTRA ASSIGNMENTS

<u>Last Name</u>	<u>First Name</u>	<u>Building</u>	<u>Assignment</u>	<u>Effective</u>	<u>Rate</u>	<u>Not to Exceed</u>
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CO-CURRICULAR CLUBS

Maier	Kenneth	Gelinas	Scenic Design & Painting Club	2009-2010	\$1,104.00	\$1,104.00
Herrel	Kraig	Gelinas	Stage Set Construction - Co Advisor	2009-2010	\$1,104.00	\$1,104.00
Moloney	Edward	Gelinas	Stage Set Construction - Co Advisor	2009-2010	\$1,104.00	\$1,104.00
Pardi	Jacki	Murphy	Murphy Page Turners - Book Club	10/9/09-6/30/10	\$1,277.00	\$1,277.00

<u>Last Name</u>	<u>First Name</u>	<u>Building</u>	<u>Assignment</u>	<u>Effective</u>	<u>Rate</u>	<u>Not to Exceed</u>
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6th  
CLASSES

Williams	John	WMHS	.2 6th Class, Technology	9/7/09-6/25/10	\$18,518.34	\$18,518.34
Rogers	Steve	WMHS	.2 6th Class, Technology	9/7/09-6/25/10	\$18,076.59	\$18,076.59
Ambrose	Donald	WMHS	.1 AP Calculus Lab	9/29/09-6/25/10	\$6,227.42 (pro-rated)	\$6,227.42 (pro-rated)
Swierupski	James	WMHS	.1 PM Art	2/1/10-6/25/10	\$6,715.75	\$6,715.75
Primerano	Lisa	WMHS	.2 Global Languages	10/14/09-11/10/09	\$12,011.33 (pro-rated)	\$12,011.33 (pro-rated)

GUIDANCE  
LEAD

Jantzen*	Leah	Murphy	Guidance	9/8/09-11/8/09	\$3,147.00 (pro-rated)	\$3,147.00 (pro-rated)
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\* Ms. Jantzen's dates have been amended as she is now on medical leave. Previously approved 6/23/09 for full year 2009-2010.

Connolly*	Erin	Murphy	Guidance Lead	11/9/09-6/20/10	\$3,147.00 (pro-rated)	\$3,147.00 (pro-rated)
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\*Fulfilling Leah Jantzen's responsibilities, while Ms. Jantzen is on medical leave.

APPOINTMENTS OF HOURL EXTRA ASSIGNMENTS

<u>Last Name</u>	<u>First Name</u>	<u>Building</u>	<u>Assignment</u>	<u>Effective</u>	<u>Rate</u>	<u>Not to Exceed</u>
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ACADEMIC INTERVENTION SERVICES (AIS)

Berman	Susan	Minnesauke	540 Coordinators, Special Education	2009-2010	\$47.38/hr	\$1,500.00
Doherty	Carol	Mount	540 Coordinators, Special Education	2009-2010	\$47.38/hr	\$1,500.00
Forese	Elizabeth	Nassakeag	540 Coordinators, Special Education	2009-2010	\$47.38/hr	\$1,500.00
LaScala	Rene	Arrowhead	540 Coordinators, Special Education	2009-2010	\$47.38/hr	\$1,500.00
Lynch	Mary	WMHS	540 Coordinators, Special Education	2009-2010	\$47.38/hr	\$1,500.00
Rebore	Lauren	Gelinas	540 Coordinators, Special Education	2009-2010	\$47.38/hr	\$1,500.00
Reyes	Maureen	Setauket	540 Coordinators, Special Education	2009-2010	\$47.38/hr	\$1,500.00

CHAPERONES

Petersen	Justin	Murphy	Winter Concert 1	12/7/2009	\$36.55/hr	\$109.65
Petersen	Justin	Murphy	Winter Concert 2	12/10/2009	\$36.55/hr	\$109.65
Baker	Brian	Murphy	Winter Concert 1	12/7/2009	\$36.55/hr	\$109.65
Baker	Brian	Murphy	Winter Concert 2	12/10/2009	\$36.55/hr	\$109.65
Rabbitt	Alisa	WMHS	String Concert	10/28/2009	\$36.55	\$91.38

Minutes of December 8, 2009

AFTER-HOURS ONE-ON-ONE SUPERVISION

			1:1 TA Supervision as per identified on	12/9/09- 6/26/10	\$17.51/hr	30 hours
Davidson	Eric	Murphy	IEP			

*Non-Instructional*

Upon the recommendation of the Superintendent of Schools be it RESOLVED that the Three Village Board of Education approve the personnel items described in the following schedules:

Motion was made by Mr. Kornreich, seconded by Mr. Diviney, and carried by a 6-0-0 vote to approve the resolution as presented.

RESIGNATIONS – NON-INSTRUCTIONAL STAFF

<u>NAME</u>	<u>SCHOOL/ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>LENGTH OF SERVICE</u>
Gladstein, Lisa	Arrowhead ES/ Special Education Aide	11/17/09	1 yr. 1 mo.
Mandracchia, Gail	Nassakeag ES/ Part-time Clerk Typist	12/23/09	1 yr. 2 mo.

APPOINTMENTS TO NON-INSTRUCTIONAL POSITIONS

CLERICAL

Breaton, Tina  
Clerk Typist (Step 6/Level 1)  
Ward Melville High School  
Replacing: Barbara Perniciaro  
Related to current employee: No  
Annual Salary: \$34,005  
Effective: December 9, 2009

Ms. Breaton is currently a substitute clerical, monitor/Special Education aide and Teaching Assistant in the district. Fingerprinting clearance has been received and is on file.

MONITOR/SPECIAL EDUCATION AIDE

Mannetta-Karagiorgis, Florence  
Special Education Aide (6.0 hours/day)  
Arrowhead Elementary School  
New position  
Related to current employee: No  
Salary: \$12.18/hourly (Step 1/Level 11)  
Effective: December 9, 2009

Ms. Mannetta-Karagiorgis is currently a substitute monitor/Special Education aide and clerical in the district. Fingerprinting clearance has been received and is on file.

CHANGES OF STAUTS NON-INSTRUCTIONAL STAFF

MONITORS/SPECIAL EDUCATION AIDES

Haselton, Patricia  
From: School Monitor (Step 2/Level 3)  
To: Special Education Aide (Step 2/Level 11)  
New Position  
Setauket Elementary School  
Salary: \$12.36/hourly  
Annual Stipend: \$500  
Effective: December 9, 2009

Schmidt, Susanne  
From: School Monitor (Step 2/Level 2)  
To: Special Education Aide (Step 2/Level 11)  
New Position  
Mount Elementary School  
Salary: \$12.36/hourly  
Annual Stipend: \$500  
Effective: December 9, 2009

SALARY ADJUSTMENT

<u>Name</u>	<u>Position/Assignment</u>	<u>Effective</u>	<u>Salary</u>
Fisher, Myriam	Substitute Clerical/ Office of Pupil Personnel Services	11/01/09	\$22.00 hourly

Ms. Fisher is a substitute clerical who has worked in Pupil Personnel Services since August 12, 2009. Her responsibilities are critical to the functioning of the department and the fulfillment of IEP mandates. In order to more fairly compensate Ms. Fisher for the job she is doing, this recommendation is being made to increase her salary from \$11.03/hr to \$22.00/hr.

APPOINTMENTS OF HOURLY EXTRA ASSIGNMENTS

<u>Last Name</u>	<u>First Name</u>	<u>Building</u>	<u>Assignment</u>	<u>Effective</u>	<u>Rate</u>	<u>Hours</u>	<u>Not to Exceed</u>
McMullin	Maura	North Country	Out of Title pay	7/1/09 - 8/31/09	\$5.12/hr*	111**	\$568.32
Pesapane	Donna	North Country	Out of Title pay	7/1/09 - 8/17/09	\$3.45/hr*	124**	\$427.80

As per the Clerical contract, Ms. McMullin, a clerk typist and Ms. Pesapane, a senior clerk typist are entitled to out of title pay for coverage of the duties of an absent employee who is a senior account clerk.

\* Difference in regular hourly rate and out of title pay rate

\*\*Number of hours worked out of title

Minutes of December 8, 2009

CLERICAL SUPPORT FOR VARIOUS FUNCTIONS

<u>Last Name</u>	<u>First Name</u>	<u>Building</u>	<u>Assignment</u>	<u>Effective</u>	<u>Rate</u>	<u>Hours</u>
Ventura	Helen	Ward Melville	Parent/Teacher Conference Sign-ups	11/19/2009	reg. hrly rate	2
Shults	Kitty	Ward Melville	Parent/Teacher Conference Sign-ups	11/19/2009	reg. hrly rate	2
Bartunek	Alberta	Ward Melville	Parent/Teacher Conference Sign-ups	11/19/2009	reg. hrly rate	2
Bromberger	Karolys	Ward Melville	Parent/Teacher Conference Sign-ups	11/19/2009	reg. hrly rate	2
Cronin	Pat	Ward Melville	Parent/Teacher Conference Sign-ups	11/19/2009	reg. hrly rate	2
Pesapane	Donna	Murphy	Parent/Teacher Conference Sign-ups	11/23/2009	reg. hrly rate	4
Jehle	Margaret	Murphy	Parent Teacher Conference Sign-ups	11/23/2009	reg. hrly rate	4
Figorito	Laura	Murphy	Parent Teacher Conference Sign-ups, alternate	11/23/2009	reg. hrly rate	4

Recommendations of Committee on Special Education Meetings of August 18, October 20, 21, 22, 23, 27, 28, 29, November 4, 6, 9, 12, 13, 16, 17, 18, and 20, 2009

Upon recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education, through the administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the report of the Committee on Special Education.

Motion was made by Dr. Whitney, seconded by Mr. Diviney, and carried by a 6-0-0 vote to approve the resolution as presented.

Recommendations of Committee on Preschool Special Education Meetings of November 9, 10, and 17, 2009

Upon recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education, through the administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the report of the Committee on Preschool Special Education.

Motion was made by Dr. Whitney, seconded by Mr. Diviney, and carried by a 6-0-0 vote to approve the resolution as presented.

OTHER ITEMS OF INTEREST

There were no other items of interest presented.

PUBLIC PARTICIPATION

There were no public participants.

ADJOURNMENT

There being no further business to be conducted, motion was made by Dr. Whitney, seconded by Mrs. Peritore, and carried by a 6-0-0 vote to adjourn the meeting at 11:03 pm.

Respectfully submitted,

Andrea Wilson  
District Clerk