# THREE VILLAGE CENTRAL SCHOOL DISTRICT OF BROOKHAVEN AND SMITHTOWN

# MEETING OF THE BOARD OF EDUCATION NOVEMBER 2, 2016

Meeting of the Board of Education of the Three Village Central School District of Brookhaven and Smithtown held at the North Country Administration Center, 100 Suffolk Avenue, Stony Brook, New York 11790 on November 2, 2016 at 6:00 p.m.

Members present: William F. Connors Jr., President

Irene Gische, Vice President Deanna Bavlnka, Trustee Inger Germano, Trustee Jeffrey Kerman, Trustee Jonathan Kornreich, Trustee Angelique Ragolia, Trustee

Also present: Cheryl Pedisich, Superintendent

Jeffrey Carlson, Assistant Superintendent for Business Services Gary Dabrusky, Assistant Superintendent for Human Resources

Kathleen Sampogna, District Clerk

Brandon Cea, Student Representative to the Board

Visitors

CALL TO ORDER Mr. Connors called the meeting to order at 6:02 p.m.

MOVE INTO EXECUTIVE SESSION On motion by Dr. Kerman, seconded by Mrs. Gische, and carried by a 7-0-0 vote, the Board moved immediately into Executive Session in accordance with Open Meeting Law to discuss collective projections.

collective negotiations.

RECONVENE INTO PUBLIC SESSION The meeting reconvened into open session at 7:34 p.m. Mrs. Pedisich led the pledge of

allegiance.

CHANGES IN THE MEETING AGENDA There were no changes to the meeting agenda.

STUDENT RECOGNITION

Danny Solomon was recognized for being named Cadet World Cup Gold Medal Champion in

fencing.

PUBLIC

**PARTICIPATION** 

Maryellen David spoke regarding consent.

MINUTES AND BIDS

Minutes of October 19, 2016 Be it RESOLVED that the Board of Education accept the minutes of its October 19, 2016

meeting.

On motion by Dr. Kerman, seconded by Ms. Germano, and carried by a 7-0-0 vote, the Board

approved the resolution as presented.

**REPORTS** 

Student Representative

Report

Brandon Cea spoke regarding District events, including Trick or Treat Street and Patriot Pride

Day.

Three Village Academy Mr. Hueber presented a report on the Three Village Academy.

ITEMS FOR BOARD DISCUSSION There were no Items for Board Discussion.

#### ITEMS FOR **BOARD ACTION**

Revision to 2016-2017 Appointment of Impartial Hearing Officers

Upon the recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education approve the attached list that includes deletions of eligible impartial hearing officers, submitted by New York State Department of Education, to conduct special education impartial hearings for the 2016-2017 school year.

On motion by Mrs. Gische, seconded by Ms. Bavlnka, and carried by a 7-0-0 vote, the Board approved the resolution as presented.

#### Personnel Matters

Instructional

Upon the recommendation of the Superintendent of Schools be it RESOLVED that the Three Village Board of Education approve the instructional personnel items as described in the schedules listed below:

#### RESIGNATION

School/ Assignment Effective Date Date of Hire <u>Name</u> Hall, Kimberly 9/1/2016 Arrowhead/ 10/31/2016

**Teaching Assistant** 

#### APPOINTMENT TO INSTRUCTIONAL POSITIONS

DiCaterino, Isabella

Teaching Assistant St. Joseph's College - BA Long Island University - MLS Previous Tenure - No

Related to current employee - No Salary: Step 1 Level 3 - \$28,630 (pro-rated)

Effective: 11/16/16

This is a four-year probationary appointment with Tenure due 11/16/2020. This appointment is due to the resignation of Kira Niemczyk-DePaolo. Ms. DiCaterino will be assigned to Arrowhead Elementary School for the 2016-2017 school year. Fingerprint clearance for employment has been received.

Donnelly, Robert

Teaching Assistant SUNY Stony Brook - BA SUNY Stony Brook - MA Previous Tenure - No

Related to current employee - No

Salary: Step 1/Level 3 - \$28,630 (pro-rated)

Effective: 11/7/16

This is a four-year probationary appointment with Tenure due 11/7/2020. This appointment is due to the reassignment of the Program TA to a 1:1 assignment. Mr. Donnelly will be assigned to Murphy Junior High School for the 2016-2017 school year. Fingerprint clearance for employment has been received.

D'Orazi, Alyssa **Teaching Assistant** 

Long Island University - BS Previous Tenure - No

Related to current employee - No Salary: Step 1/Level 3 - \$28,630 (pro-rated)

Effective: 11/28/16

This is a four-year probationary appointment with tenure due 11/28/2020. This appointment is due to enrollment growth resulting in the addition of new position. Ms. D'Orazi will be assigned to Ward Melville High School for the 2016-2017 school year. Fingerprint clearance for employment has been received.

Felus, Jennifer

Teaching Assistant Edinboro University of PA - BS Indiana University of PA - MA Previous Tenure - No

Related to current employee - No Salary: Step 1 Level 1 - \$23,864 (pro-rated) Effective: 11/3/16

This is a four-year probationary appointment with Tenure due 11/3/2020. This appointment is due to the retirement of Donald Muldoon. Ms. Felus will be assigned to Ward Melville High School for the 2016-2017 school year. Fingerprint clearance for employment has been received.

#### Minutes of November 2, 2016

Graebner, Meaghan **Teaching Assistant** 

Long Island University - BA Long Island University - MS Previous Tenure - Yes

Related to current employee - No

Salary: Step 1/Level 3 - \$28,630 (pro-rated)

Effective: 11/3/16

This is a four-year probationary appointment with Tenure due 11/3/2020. This appointment is due CSE recommendation for a new student. Ms. Graebner will be assigned to Arrowhead Elementary School for the 2016-2017 school year. Fingerprint clearance for employment has been received.

Nappe, Sara **Teaching Assistant** 

SUNY Old Westbury - BS Touro College - MS Previous Tenure - No

Related to current employee - No Salary: Step 1/Level 1 - \$23,864 Effective: 11/3/16

This is a four-year probationary appointment with Tenure due 11/3/2020. This appointment is due to CSE recommendation. Ms. Nappe will be assigned to Setauket Elementary School for the 2016-2017 school year. Fingerprint clearance for employment has been received.

Ramos, Darla

Teaching Assistant Dowling College - BS Dowling College - MS Previous Tenure - No

Related to current employee - No

Salary Step 1/Level 3 – \$28,630 (pro-rated) Effective - 11/3/16

This is a four year probationary appointment with Tenure due 11/3/2020. This appointment is due to the resignation of Kimberly Hall. Ms. Ramos will be assigned to Arrowhead Elementary School for the 2016-2017 school year. Fingerprint clearance for employment has been received.

One-year Part-time ENL Teacher Raspler, Laurie

80% Position SUNY Stony Brook - BA Molloy College - MS Previous Tenure: No

Related to current employee: No Salary: Step/Level - 2/MA \$62,105 x .8 = \$49,684 Effective: 9/1/16-6/30/17

This is a (.1) increase to Ms. Raspler's (.7) appointment previously approved at the Board of Education Meeting held on July 13, 2016. This appointment is to allow for travel time between school buildings, effective, 9/1/16-6/30/17.

Tarnowski, Rachel **Teaching Assistant** 

College of Staten Island - BA Long Island University - MS Previous Tenure - No

Related to current employee - No

Salary Step 1/Level 3 – \$28,630 (pro-rated)

Effective - 11/3/16

This is a four year probationary appointment with Tenure due 11/3/2020. This appointment is due to CSE recommendation. Ms. Tarnowski will be assigned to Arrowhead Elementary School for the 2016-2017 school year. Ms. Tarnowski is currently working in the District and fingerprint clearance for employment is on file.

> APPOINTMENTS TO SUBSTITUTE TEACHER/NURSE/PARAPROFESSIONAL/ TEACHING ASSISTANT POSITIONS

#### **Substitute Teachers:**

#### Davies, Robert

Mr. Davies is the son of Robert Davies, a retired teacher.

Fingerprint clearance has been received.

#### Deacy, Danielle

Ms. Deacy was approved by Ms. Pedisich for emergency appointment on 10/25/2016 to begin working on 10/27/2016.

Fingerprint clearance has been received.

## Frankel, Lianne

Fingerprint clearance has been received.

<u>Hamilton, June</u>
Ms. Hamilton was approved by Ms. Pedisich for emergency appointment to begin working on 10/24/2016.

Fingerprint clearance has been received.

<u>Stelfox, Kristen</u>
Ms. Stelfox is a .7 1 year teacher and has asked to be added to our substitute teaching list. Fingerprint clearance is on file.

## Vatske, Tara

Fingerprint clearance has been received.

Whitfield, Alexis
Denial of clearance or conditional clearance from the Commissioner of Education shall result in immediate termination of employment.

## APPOINTMENTS OF WINTER COACH POSITIONS

<u>Last</u> <u>Name</u> Junior Hi	First Name gh Coaches	Building	Assig- nment	<u>Effective</u>	Step	<u>Year</u>	Total Years	Stipend	Status	End Date
Geoni- natti	Emiliano	Murphy	Boys Basket- ball 7/8	Early Winter	3	7	7	\$4,415.00	In District	1/21/2017
Emiliano i	s coaching bo	ys basketbal	ll at Murphy	not Gelinas	(correcti	on to the	9/28 BO	OE agenda)		
Geoni- natti	Emiliano	Murphy	Girls Basket- ball 7/8	Late Winter	3	7	7	\$4,415.00	In District	3/25/2017
Emiliano i	s coaching gi	rls basketbal	l at Murphy	in the Late V	Winter se	eason end	ding 3/25	, not Early W	inter (cori	rection to
the 9/28 B	OE agenda)						Ü	•	`	
Gian- nelli	Matthew	Gelinas	Boys Basket- ball 7/8	Early Winter	2	2	4	\$4,282.00	Out of District	01/21/17
Replacing	Emiliano Ge	oninatti as G	elinas Boys	Basketball C	Coach on	the 9/28	BOE ag	enda		
	ool Coaches		·							
Miller	Bryan	WMHS	JV Girls Basket ball	Winter	2	4	4	\$8,062.00	In District	02/10/17
Supervision Rate: \$27.91/hr prior to 6:00 p.m.										

\$41.87/hr after 6:00 p.m. and on days school is closed

Scoreboard Timer: \$107.22 p. contest All other times/scorers receive supervision pay rate

#### APPOINTMENTS OF CO-CURRICULAR SPONSORS

<u>Last Name</u>	<u>First</u> <u>Name</u>	Building	<u>Activity</u>	<u>Effective</u>	Rate	Not to Exceed				
<u>Co-Curricular Clubs</u>										
Cappiello	Lisa	Murphy	National Art Junior Honor Society	2016-2017	\$1,494.00	\$1,494.00				
** Ms. Capiello is replacing Ms. Baum who was originally approved for this club on 10/19/16.										
Jordan	Sean	PJ Gelinas	Fall Drama - Sound	2016-2017	\$400.00	\$400.00				
Figliozzi	Linda	Mount	Scrabble Club	2016-2017	\$1,493.00	\$1,493.00				
Figliozzi	Linda	Mount	Scrapbook Club	2016-2017	\$1,493.00	\$1,493.00				
Figliozzi	Linda	Mount	Student Government - A	2016-2017	\$1,667.00	\$1,667.00				
Hayes	Dan	Mount	Drama Club - A	2016-2017	\$2,083.00	\$2,083.00				
Hayes	Dan	Mount	Wind Ensemble	2016-2017	\$1,493.00	\$1,493.00				
Horn	Lauren	Mount	Drama Club - Dance - A - Co-	2016-2017	\$746.50	\$746.50				
Levenson	Melissa	Mount	Sponsor Drama Club - Dance - B - Co- Sponsor	2016-2017	\$746.50	\$746.50				
Lingner	James	Mount	Film Studies Club	2016-2017	\$1,493.00	\$1,493.00				
Lingner	James	Mount	Memory Alpha Club	2016-2017	\$1,493.00	\$1,493.00				
Ruggles	Theresa	Mount	Chamber Orchestra Ensemble	2016-2017	\$1,493.00	\$1,493.00				
Silverman	Nicole	Mount	Student Government - B	2016-2017	\$1,667.00	\$1,667.00				
Tranchino	Gretchen	Mount	Drama Club - B	2016-2017	\$2,083.00	\$2,083.00				
Donovan	Carol	RCM	Mock Trial Club Advisor	2016-2017	\$2,585.00	\$2,585.00				

# APPOINTMENTS OF HOURLY EXTRA ASSIGNMENTS

Last Name	<u>First</u> <u>Name</u>	Building	Assignment	Effective	Rate	<u>Hours</u>	Not to Exceed			
Home Tutoring										
Baumann	Matt	WMHS	Home Tutoring	9/26, 9/27, 9/29, 9/30, 10/6, 10/7, 10/11, 10/13	\$47/hr	14	\$658.00			
Kane	Allison	WMHS	Home	9/30/16	\$47/hr	2	\$94.00			
Stolfi	Jennifer	Arrowhead	Tutoring Home Tutoring	9/29, 10/10, 10/12	\$47/hr	3	\$141.00			
Forese	Elizabeth	WMHS	Detention Supervision	2016-2017	\$42.75	60	\$2,565.00			
Stelfox	Kristin	WMHS	Detention Supervision	2016-2017	\$42.75	60	\$2,565.00			
Vonnes	Carol	WMHS	Detention Supervision	2016-2017	\$42.75	60	\$2,565.00			
Fyfe	Matt	Gelinas	Detention	2016-2017	\$42.75		\$1,500.00			
Ouzounian	Marisa	Gelinas	Supervision Detention	2016-2017	\$42.75		\$1,500.00			
Murphy	Chris	Gelinas	Supervision Detention	2016-2017	\$42.75		\$1,500.00			
Schuchman	Peter	Gelinas	Supervision Detention	2016-2017	\$42.75		\$1,500.00			
Lorenzen	Jennifer	Gelinas	Supervision Detention	2016-2017	\$42.75		\$1,500.00			
** This is a c	correction fron	the board rec	Supervision ommendation on	9/21. The rate w	as incorrect a	nd approved	for \$42.12.			
Anderson	Melissa	Arrowhead	Chaperone	11/18/16	\$42.75/hr	1.5	\$64.13			
Swift	Kristen	Gelinas/	All-Country Rehearsal Chaperone	11/18/16	\$42.75/hr	1.5	\$64.13			
		Arrowhead	All-Country Rehearsal							
Siemes	Jessica	WMHS	PSAT Proctoring	10/15/16	\$42.75/hr	5	\$213.75			
Yasson	Carol	WMHS	PSAT Proctoring	10/15/16	\$42.75/hr	2	\$85.50			
Weiler	Christy	Gelinas	Accompanist for concerts at Gelinas	12/04/16	\$150/con cert	5 concerts	\$750.00			
Russo	Stacey	Academy	AIS - ENL Services	2016-2017	\$55.63/hr	60	\$3,337.80			
		S	APPOINTN SUMMER AS		S					
Last Name	<u>First</u> <u>Name</u>	Building	Assignment	<u>Effective</u>	Rate	<u>Hours</u>	Not to Exceed			
Meier	Brendan	WMHS	Chaperone Lake Owego Camp	08/25/2016- 08/28/2016	\$300 day/\$150 Night	3 nights 4 days	\$1,650.00			
Gustavsen	Laura	WMHS	Chaperone Lake Owego Camp	08/25/2016- 08/28/2016	\$300 day/\$150 Night	3 nights 4 days	\$1,650.00			
Ayala	Michael	WMHS	Chaperone Lake Owego Camp	08/25/2016- 08/28/2016	\$300 day/\$150 Night	3 nights 4 days	\$1,650.00			
Domenech	Debbie	WMHS	Chaperone Lake Owego Camp	08/25/2016- 08/28/2016	\$300 day/\$150 Night	3 nights 4 days	\$1,650.00			
Hill	Jeanne	WMHS	Chaperone Lake Owego Camp	08/25/2016- 08/28/2016	\$300 day/\$150 Night	3 nights 4 days	\$1,650.00			
Hayes	Daniel	WMHS	Chaperone Lake Owego Camp	08/25/2016- 08/28/2016	\$300 day/\$150 Night	3 nights 4 days	\$1,650.00			

On motion by Mrs. Gische, seconded by Ms. Ragolia, and carried by a 7-0-0 vote, the Board approved the resolution as presented.

Non-Instructional

Upon the recommendation of the Superintendent of Schools be it RESOLVED that the Three Village Board of Education approve the non-instructional personnel items as described in the schedules listed below:

#### RETIREMENT

<u>Name</u>	School/ Assignment	Effective Date	Years of
Scholl, Warren	Ward Melville High School/ Custodial Worker I	12/31/16	<u>Service</u> 33 yrs

#### RESIGNATIONS

<u>Name</u>	School/ Assignment	Effective Date	<u>Length of</u> Service
Reinhardt, Robin	Nassakeag ES SACC Program/ Child	10/27/16	3 yrs. 10 mo.
Veraldi, Susan	Care Assistant Mount Elementary School/ Monitor	10/31/16	10 vrs. 1 mo.

# APPOINTMENTS TO NON-INSTRUCTIONAL POSITIONS

#### Food Service Worker

Gerogianis, Dianne Part-time Food Service Worker (Step 1)

Mount Elementary School

Replacing: Maria Ciullo (reassigned) Related to current employee: No

Salary: \$14.16/hourly Effective: November 3, 2016

Denial of clearance or conditional clearance from the Commissioner of Education shall result in immediate termination of employment.

#### Monitors/Special Education Aides

Freriks, Joanna Monitor (3.5 hours/day)

Setauket Elementary School

New Position

Related to current employee: No Salary: \$13.59/hourly (Step 1/ Level 3)

Effective: November 3, 2016

Fingerprinting clearance has been received and is on file.

Dooley, Christine Special Education Aide (6.0 hours/day)

Setauket Elementary School

New Position

Related to current employee: No Salary: \$13.59/hourly (Step 1/ Level 11) Annual Stipend: \$700.00 prorated Effective: November 3, 2016

Denial of clearance or conditional clearance from the Commissioner of Education shall result in immediate termination of employment.

#### School-Aged Child Care (SACC)

Ramos, Patricia Child Care Assistant (max 20 hrs/week)

Nassakeag Elementary School

New Position

Related to current employee: No Salary - \$13.40 hourly (Step 1/Level 1) Effective – November 3, 2016

Ms. Ramos is currently a Monitor at Arrowhead Elementary School. Fingerprinting clearance has been received and is on file.

Reinhardt, Robin Child Care Assistant (max 25 hrs/week)

Nassakeag Elementary School Related to current employee: No Salary - \$14.14 hourly (Step 5/Level 1)

Effective – October 31, 2016

Ms. Reinhardt's resignation for the purpose of retiring from the NYS Teachers Retirement System is recommended for approval effective October 27, 2016. She is being recommended for reinstatement as SACC Child Care Assistant. Fingerprinting clearance has been received and is on file.

#### **CHANGES OF STATUS**

#### Administrative

Aupperlee, Lawrence From: Provisional Assistant Plant Facilities

Administrator

To: Permanent Assistant Plant Facilities

Administrator

Maintenance & Operations Effective: November 3, 2016

Monitors/Special Education Aides

Comerford, Kerry From: Special Education Aide (Step 3/Level 10)

To: Special Education Aide (Step 3/Level 11)

Setauket Elementary School Effective: September 6, 2016

Eversman, Juliane From: Special Education Aide (Step 1/Level 10)

To: Special Education Aide (Step 1/Level 11)

Setauket Elementary School Effective: September 6, 2016

Frosch, Linda From: Special Education Aide (Step 3/Level 10)

To: Special Education Aide (Step 3/Level 11)

Setauket Elementary School Effective: September 6, 2016

Hughes, Ann Marie From: Special Education Aide (Step 1/Level 10)

To: Special Education Aide (Step 1/Level 12)

Gelinas Junior High School Effective: October 5, 2016

Randazzo, Donna From: Special Education Aide (Step 2/Level 10)

To: Special Education Aide (Step 2/Level 11)

Setauket Elementary School Effective: September 6, 2016

Schrader, Margaret From: Special Education Aide (Step 7/Level 10)

To: Special Education Aide (Step 7/Level 11)

Setauket Elementary School Effective: September 6, 2016

Sells, Kerry From: Special Education Aide (Step 1/Level 10)

To: Special Education Aide (Step 1/Level 12)

Gelinas Junior High School Effective: October 5, 2016

#### SALARY ADJUSTMENT STIPEND FOR NIGHT LEAD CUSTODIAN

NamePosition/ AssignmentEffectiveStipend AmountNitschmann,Night Lead Custodian/10/18/16\$500.00 annually\*

Kenneth Nassakeag Elementary School

Mr. Nitschmann is replacing Thomas Casella who has been reassigned.

\*This stipend is prorated and to be paid as a flat dollar amount on a monthly basis for each month of service.

APPOINTMENTS TO NON-INSTRUCTIONAL SUBSTITUTE POSITIONS

Clerical

Allen, Susan Salary-\$12.00/hr.

Effective-11/3/16

Ms. Allen is currently a SACC Child Care Assistant and Swim Supervisor in the District.

#### Minutes of November 2, 2016

Fingerprinting clearance has been received and is on file.

Gregorovius, Suzie Salary-\$12.00/hr.

Effective-11/3/16

Fingerprinting clearance has been received and is on file.

Custodial

Makarius, Thomas Salary-\$12.00/hr.

Effective-11/3/16

Fingerprinting clearance has been received and is on file.

Sawicki, Brian Salary-\$12.00/hr.

Effective-11/3/16

Fingerprinting clearance has been received and is on file.

Torre, Jr., James Salary-\$12.00/hr.

Effective-11/3/16

Mr. Torre is the son of James Torre, Sr., a Maintenance Mechanic III in the District. Fingerprinting clearance has been received and is on file.

Monitors/Special Education Aides

Blaum, Kendra Salary-\$12.00/hr.

Effective-11/3/16

Ms. Blaum is the daughter of Jack Blaum, District-wide Safety & Security Coordinator. Fingerprinting clearance has been received and is on file.

Gregorovius, Suzie Salary-\$12.00/hr.

Effective-11/3/16

Fingerprinting clearance has been received and is on file.

Sampogna, Lauren Salary-\$12.00/hr.

Effective-11/3/16

Ms. Sampogna is the daughter of Kathy Sampogna, District Clerk. Denial of clearance or conditional clearance from the Commissioner of Education shall result in immediate termination of employment.

Verbiar, Debbie Salary-\$12.00/hr.

Effective-11/3/16

Fingerprinting clearance has been received and is on file.

## APPOINTMENTS OF HOURLY EXTRA ASSIGNMENTS

<u>Last Name</u>	First Name	Building	Assignment	Effective	Rate	<u>Hours</u>	Not to Exceed
<u>Proctors</u>							
Kickel	Cathy	WMHS	PSAT Proctoring	10/15/2016	\$42.75	0.5*	.50 hours
Menten	Sue	WMHS	PSAT Proctoring	10/15/2016	\$42.75	2*	2.0 hours
Zwolinski	Cheryl	WMHS	PSAT Proctoring	10/15/2016	\$42.75	1*	1.0 hours
*These assignn additional hour		E approved at th	e October 9, 201	6 BOE meeting.	These recon	nmendation	s are for
Gerard	Maria	District Wide	Translator	2016-2017	\$50.00 /hour	10	\$500.00

On motion by Mr. Kornreich, seconded by Ms. Germano, and carried by a 7-0-0 vote, the Board approved the resolution as presented.

Recommendations of Committee on Special Education Meetings of: July Upon recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education, through the administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the report of the Committee on Special Education.

#### Minutes of November 2, 2016

27, September 22, October 5, 6, 7, 11, 12, 13, 14, 17, 18, 19, and 20, 2016

On motion by Mr. Kornreich, seconded by Ms. Germano, and carried by a 7-0-0 vote, the Board approved the resolution as presented.

Recommendations of Committee on Preschool Special Education Meetings of: October 13, 14, Upon recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education, through the administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the report of the Committee on Preschool Special Education.

and 19, 2016

INFORMATIONAL

On motion by Mr. Kornreich, seconded by Dr. Kerman, and carried by a 7-0-0 vote, the Board approved the resolution as presented.

There were no Informational Items of Interest.

ITEMS OF INTEREST

PUBLIC There was no Public Participation at this time. PARTICIPATION

ADJOURNMENT There being no further business to be conducted, motion was made by Dr. Kerman, seconded by

Mrs. Gische, and carried by a 7-0-0 vote to adjourn the meeting at 8:12 p.m.

Respectfully submitted,

Kathleen Sampogna District Clerk