

THREE VILLAGE CENTRAL SCHOOL DISTRICT OF  
BROOKHAVEN AND SMITHTOWN

MEETING OF THE BOARD OF EDUCATION  
MAY 29, 2013

Meeting of the Board of Education of the Three Village Central School District of Brookhaven and Smithtown held at the North Country Administration Center, 100 Suffolk Avenue, Stony Brook, New York 11790 on May 29, 2013 at 5:30 p.m.

Members present: Jeffrey Kerman, President  
Jonathan Kornreich, Vice President  
Deanna Bavlnka, Trustee  
William F. Connors Jr., Trustee  
Irene Gische, Trustee  
Susanne A. Mendelson, Trustee

Members absent: Inger Germano, Trustee

Also present: Cheryl Pedisich, Superintendent  
Jeffrey Carlson, Assistant Superintendent for Business Services  
Kevin Scanlon, Assistant Superintendent for Educational Services  
Gary Dabrusky, Assistant Superintendent for Human Resources  
Kathleen Sampogna, District Clerk  
Yaela Collins, Student Representative to the Board  
Visitors

CALL TO ORDER Dr. Kerman called the meeting to order at 5:39 p.m.

MOVE INTO EXECUTIVE SESSION On motion by Dr. Kerman, seconded by Mr. Connors, and carried by a 6-0-0 vote, the Board moved into Executive Session at 6:01 pm in accordance with Open Meeting Law §105 to discuss the employment history of a particular person(s), personnel matters and collective negotiations pursuant to Article 14 of the Civil Service Law.

RECONVENE INTO PUBLIC SESSION The meeting reconvened into open session at 7:50 p.m. Yaela Collins led the pledge of allegiance.

CHANGES IN THE MEETING AGENDA Replacement Pages:

- Instructional Personnel Cover Page and Schedules A.1 and A.6

Additional Items:

- Item V.1 – Resolution Recalling Employee to Probationary Position

NEWLY TENURED STAFF RECOGNITION The Board recognized newly tenured staff members and there was a brief recess for refreshments.

PUBLIC PARTICIPATION Thomas Resnick spoke regarding the budget.

BIDS Upon recommendation of the Superintendent of Schools, be it RESOLVED that the Board of Education award the attached bids, as presented.

<u>Bid Title</u>	<u>Bid Number</u>
Vehicle Repair Service	2337
Automotive Repair Parts/Supplies	2338
District wide Cesspool Cleaning and Repair	2339
Cost of Labor for Electrical Maintenance	2340
Glass Replacement	2341

On motion by Mr. Kornreich, seconded by Mrs. Gische, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

REPORTS

Student Representative Report Ms. Collins reported on various upcoming events at Ward Melville High School, encouraging members of the community and staff to attend.

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- Audit Committee Report Mr. Kornreich reported on the Audit Committee meeting. He noted that a bid was sent out for the TAN provider, there will be a review of prom ticket accounting, the on line payment service is going to be tested, and the analysis of the benefits of purchasing two mini busses was reviewed. An overtime report will be looked at at the next meeting, and a telephone audit will be done.
- Facilities Committee Report Dr. Kerman reported on the Facilities Committee meeting and noted that the facilities fee use will have to take into account the cost of security guards, the leak damage at Nicolls Road has been repaired, and bids are going out for the roof repair at North Country.
- Claims Auditor’s Report – March 2013 Mr. Carlson presented the Claim Auditor Report.
- District Treasurer’s Report – March 2013 Mr. Carlson presented the District Treasurer’s Report.
- Financial Reports – March 2013 Mr. Carlson presented the Financial Reports.
- Extracurricular Activity Treasurer’s Report – March 2013 Mr. Carlson presented the Extracurricular Activity Treasurer’s Report for March 2013.
- Transfer of Funds (Under \$10,000) – March 2013 Mr. Carlson presented the Transfer of Funds Report for March 2013.
- Alternative Education Program Mr. Scanlon presented the Alternative Education Program Report.
- INFORMATION ITEMS TO THE BOARD  
 Dr. Kerman congratulated student Isabella Scott for making it to the third round in the National Spelling Bee.  
 Ms. Mendelson reported on Governor Cuomo’s *Tax Free New York* plan which would reduce the amount of property taxes paid by Stony Brook University on future building.  
 Ms. Bavlnka reported on upcoming events.
- ITEMS FOR BOARD ACTION
- Declaration of Surplus Equipment  
 Upon the recommendation of the Superintendent of Schools, be it RESOLVED that the items listed below be declared surplus and disposed of in the best interest of the Three Village Central School District:
- | <u>Item Description</u>   | <u>Model</u> | <u>Serial #</u> | <u>Three Village #</u> | <u>Condition</u> |
|---------------------------|--------------|-----------------|------------------------|------------------|
| Television                | F27678BC     | 805414173       | T201970                | Poor             |
| Television                | F36678Et     | 827231231       | 000681                 | Poor             |
| Television                | F27678BC     | 806414435       | n/a                    | Poor             |
| Television                | F27678BC     | 802420672       | T242163                | Poor             |
| Brothers IntelliFax 4750e | U60283K5J    | 011038 362176   | 20082129               | Poor             |
- On motion by Mrs. Gische, seconded by Mr. Kornreich, and carried by a 6-0-0 vote, the Board approved the resolution as presented.
- Approval of Budgetary Transfers (Over \$10,000)  
 Upon recommendation of the Superintendent of Schools, be it RESOLVED that the following budgetary transfer be approved:

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<u>From</u>	<u>Amount</u>	<u>To</u>	<u>Reason</u>
A2320.1200-18-75 <i>Summer Reading Tch Sal K-6</i>	\$ 12,000	A2110.1502-11-07 <i>Music Instr Misc Sal</i>	To cover additional salary, transportation and repair costs incurred for hosting two NYSSMA festivals.
A2110.5010-18-75 <i>Dir of Curriculum Supp &amp; Mat</i>	\$ 800	A5540.4160-11-07 <i>Music Student Travel</i>	
	\$ 7,500	A2110.4400-11-07 <i>Music Contracted Services</i>	
A1620.4170-13-46 <i>M&amp;O Electricity</i>	\$100,000	A1620.419992-13-46 <i>M&amp;O Fuel Oil</i>	To cover cost of additional fuel oil deliveries to elementary schools.

On motion by Mrs. Gische, seconded by Mrs. Mendelson, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

Authorize Participation in Cooperative Bids for Cafeteria and Food Supplies

Upon recommendation of the Superintendent of Schools, be it RESOLVED that the attached resolution authorizing participation in cooperative bids for cafeteria and food supplies for the Child Nutrition Program for the 2013-2014 school year be approved and that the President of the Board of Education be authorized to execute same.

On motion by Mrs. Gische, seconded by Mr. Connors, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

Approval of Health and Welfare Services Contracts

Upon recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education approve the following contracts for health and welfare services with the following school districts:

South Huntington UFSD	43 Students	@ \$ 778.85 =	\$33,490.55
	1 Student	@ \$ 299.55 =	\$299.55
Commack UFSD	6 Students	@ \$ 876.78 =	\$ 5,260.68

Late Transportation Requests to Private/Parochial Schools

Upon the recommendation of the Superintendent of Schools be it RESOLVED that the late requests for transportation to the private/parochial schools listed below be approved:

<u>Private/Parochial School</u>	<u>Request Number</u>
Laurel Hill School	25-13
Laurel Hill School	26-13
<u>2013-2014 School Year</u>	
Harbor Country Day School	01-14
Harbor Country Day School	02-14
Laurel Hill School	03-14
Stony Brook School	04-14
Sts. Philip & James	05-14
Sts. Philip & James	06-14

On motion by Mr. Connors, seconded by Ms. Mendelson, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

Approval of Contracts with Outside Service Providers for Special Education Services

Upon recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education approve the *Consultant Services Contracts* for special education services with the following providers:

Achieve Beyond	Interim Healthcare of Greater New York
All Staff Healthcare Agency	Joint Works P.T. Inc.
Helen Badoyannis	Gayle E. Kligman Therapeutic Resources
Bright Futures	Little Angels
Career & Employment Options, Inc.	Long Island Developmental Consulting, Inc.
Christian Nursing Registry, Inc.	Agnes McConlogue
Consulting That Makes a Difference, Inc.	Metro Therapy, Inc.
Creative Tutoring	New York Therapy Placement Services, Inc.
DaVinci Education & Research LLC	OT Kids, Inc.
Education at Mather	PBS Consulting & Psychological Resources, PC
Empowering Minds Therapy, Inc.	St. James Tutoring
Family Residences & Essential Enterprises	Marion K. Salomon & Associates, Inc.
GB Language Consulting	David Seyfert
Ann E. Gordon Associates	Tender Age P.T., Inc.

On motion by Ms. Mendelson, seconded by Mr. Connors, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

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Appointment of Bond Counsel for 2013-2014 Tax Anticipation Note Borrowing

Upon recommendation of the Superintendent of Schools, be it RESOLVED that the Board of Education appoint the firm of Hawkins Delafield & Wood LLP to provide necessary advisory services in connection with the tax anticipation note borrowing for the 2013-2014 fiscal year with no increase in fees.

On motion by Mrs. Gische, seconded by Ms. Mendelson, and carried by a 6-0-0 vote, the Board approved the resolution as presented

Authorization for 2013-2014 Tax Anticipation Note Borrowing

Upon recommendation of the Superintendent of Schools, be it RESOLVED that the Board of Education adopt the attached resolution and authorize the issuance of up to \$26,000,000 aggregate principal amount of tax anticipation notes by the Three Village Central School District, pursuant to the New York State Local Finance Law, in anticipation of the collection of real estate taxes to be levied in and for the school district for its fiscal year beginning July 1, 2013.

On motion by Mrs. Gische, seconded by Ms. Mendelson, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

Appointment of Independent Auditor

Be it hereby RESOLVED that upon recommendation of the Superintendent of Schools, the Board of Education appoint the firm of Toski, Schaefer & Co., P.C. at a fee of \$41,000 to conduct an audit of the operations of the Three Village Central School District in compliance with all federal, state and GASB regulations and pronouncements pertaining thereto, and to provide all reports required by said entities for the fiscal year ending June 30, 2013.

On motion by Mr. Connors, seconded by Mrs. Gische, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

Appointment of Fiscal Advisor for 2013-2014 TAN Borrowing and Preparation of Annual Informational Statement

Upon recommendation of the Superintendent of Schools be it RESOLVED that the firm of Munistat Services, Inc. be appointed to provide necessary fiscal advisory services in connection with tax anticipation note borrowing and secondary market disclosure requirements for the 2013-2014 at a fee of \$4,700.

On motion by Ms. Mendelson, seconded by Mrs. Gische, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

Appointment of Substitute Election Workers for the May 21, 2013 School Budget Vote and Board Election

Be it RESOLVED that the Board of Education hereby approves the appointment of the following individuals who served as substitute Assistant Election Inspectors, Election Inspectors and/or Assistant Clerks for matters related to conducting the District's Budget Vote and School Board Election held on May 21, 2013.

Election Inspectors - \$10.00 per hour:

Francine Schoenfeld Carol Sheehan Patricia LaPorte

On motion by Mrs. Gische, seconded by Mr. Kornreich, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

Stipulation of Agreement for UPSEU Employee

Upon recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education approves an agreement between the Board of Education and the employee identified on Confidential Schedule "A".

On motion by Mr. Connors, seconded by Mrs. Gische, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

Resolution Recalling Employee to Probationary Position

RESOLVED, the employment of the aforementioned employee having had the least seniority in the district shall now be recalled to a probationary position, effective February 4, 2013.

<u>Name</u>	<u>Job Title</u>
Andrea Fischer	Mathematics Teacher – No reduction/excessing

In error Ms. Fischer was inadvertently not recalled to a full time position on February 4, 2013. This full-time appointment is retroactively effective as of February 4, 2013.

On motion by Mr. Kornreich, seconded by Mrs. Gische, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

Personnel Matters

*Instructional*

Upon the recommendation of the Superintendent of Schools be it RESOLVED that the Three Village Board of Education approve the instructional personnel items as described in the schedules listed below:

RETIREMENT

<u>Name</u>	<u>School/Assignment</u>	<u>Effective Date</u>	<u>Date of Hire</u>
Hoppey, Michael	Ward Melville HS/ Physical Education	6/30/13	9/1/81
Lisanti-Levy, Geraldine	Murphy JHS/ Music Teacher	6/21/13	9/1/90

APPOINTMENT TO  
INSTRUCTIONAL POSITIONS

Fischer, Andrea  
 Mathematics Teacher  
 SUNY, Stony Brook – BS  
 SUNY, Stony Brook- MA  
 Previous Tenure – No  
 Related to current employee - No  
 Salary Step/Level – 2/MA (pro-rated)  
 Effective – 2/4/13

This is a continuing probationary appointment with tenure due 8/31/14, as a result of being recalled. Ms. Fischer's was previously appointed to a .9 position at the Board of Education meeting held on August 7, 2012 and was recalled .1 at the Board of Education meeting held on February 26, 2013. Ms. Fischer will be assigned to Ward Melville High School and Gelinas Junior High School for the 2012-13 school year. Fingerprint clearance for employment is on file.

APPOINTMENTS TO SUBSTITUTE  
TEACHER/NURSE/PARAPROFESSIONAL/  
TEACHING ASSISTANT POSITIONS

Substitute Teachers:

Kara Passaretti  
 Fingerprint clearance has been received.

APPOINTMENTS OF  
CO-CURRICULAR SPONSORS

<u>Last Name</u>	<u>First Name</u>	<u>Building</u>	<u>Activity</u>	<u>Effective</u>	<u>Rate</u>	<u>Not to Exceed</u>
Co-Curricular Clubs						
Peterson	Justin	Murphy	Co-Curricular sponsor - RCM Jazz Ensemble	5/10/2013-6/20/2013	\$239.70	\$239.70

\*\*The stipend is for the second half of the school year and is pro-rated (1/5th) for Mr. Peterson to finish the school year due to Todd Schievelbein's absence.

APPOINTMENTS OF  
HOURLY EXTRA ASSIGNMENTS

<u>Last Name</u>	<u>First Name</u>	<u>Building</u>	<u>Assignment</u>	<u>Effective</u>	<u>Rate</u>	<u>Hours</u>	<u>Not to Exceed</u>
<u>Chaperone/Supervision</u>							
Rufa	Jonathon	Murphy	Chaperone/Supervision at concerts, dances, extra-curricular activities.	9/10/2012-6/30-2013	\$ 39.64/hr	Up to 10/month	\$396.40
Fernandes	Charles	Murphy	Co-curricular sponser - Webmaster	Spring 2013	\$ 39.64/hr	up to 25	\$991.00
** These are additional hours to compensate Charle Fernandes to maintain updates to the RC Murphy website.							
McManus	Patrick	RCM	Chaperone, Bay Scallop Bowl Team to SBU for Regional Competition	2/16/2013	\$ 300 per weekend day	7	\$300.00

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Haas	Robert	RCM	Chaperone, Science Bowl, Regional competition at Brookhaven National Lab	3/2/2013	\$ 300 per weekend day	8	\$300.00
Pollera	Anthony	Murphy	Chaperone for the Memorial Day Parade - Setauket	5/27/2013	\$ 39.64/hr	4.5	\$198.20

\*\* Robert Haas replaced Patrick McManus on 3/2/13 due to illness. This recommendation is after the fact. Mr. McManus submitted this information on 2/27/2013

\*\*Anthony Pollera will be needed for chaperoning replacing Todd Schievelbein who was originally scheduled for the event\*\*\*

**Math AIS**

Glasheen	Rich	Gelinas	Math - AIS	5/30/13-6/10/13	\$ 51.53/hr	25 hours total for Math AIS Regents Prep	\$ 1,288.25 for entire group
Fischer	Andrea	Gelinas	Math - AIS	5/30/13-6/10/13	5/30/13-6/10/13	25 hours total for Math AIS Regents Prep	\$ 1,288.25 for entire group
Hanscom	Stan	Gelinas	Math - AIS	5/30/13-6/10/13	5/30/13-6/10/13	25 hours total for Math AIS Regents Prep	\$ 1,288.25 for entire group
DeRosa	Mike	Gelinas	Math - AIS	5/30/13-6/10/13	5/30/13-6/10/13	25 hours total for Math AIS Regents Prep	\$ 1,288.25 for entire group
McNamara	Laura	Gelinas	Math - AIS	5/30/13-6/10/13	5/30/13-6/10/13	25 hours total for Math AIS Regents Prep	\$ 1,288.25 for entire group

APPOINTMENTS OF SUMMER ASSIGNMENTS

<u>Last Name</u>	<u>First Name</u>	<u>Building</u>	<u>Assignment</u>	<u>Effective</u>	<u>Rate</u>	<u>Hours</u>	<u>Not to Exceed</u>
<u>Program Coordinator</u>							
Montalbano	Gina	Arrow-head	ELA Program Coordinator	7/8/2013 - 8/1/2013	\$5,000.00		\$5,000.00
<u>In Service Course</u>							
Hunter	Kathryn	Minnes-auke	One Clip at a Time	7/8/13	70.78/hr	15	\$1,061.70
<u>2013 Summer Enrichment</u>							
Allegra	Mary Jo	Mount	Mimic The Masters/Color the World: Explorations in Painting	7/1 - 7/12/2013	\$ 25/hr		\$750.00
Assip	Michael	Mount	Screenwriting	7/1 - 7/12/2013	\$ 25/hr		\$750.00
Bernstein	Matthew	Mount	Assistant	7/1 - 7/12/2013	\$ 15/hr		\$750.00
Conlon	Toni	Mount	Getting Ready for Kindergarten	7/1 - 7/12/2013	\$ 35/hr		\$945.00
Connors	Jessica	Mount	Assistant	7/1 - 7/12/2013	\$ 15/hr		\$750.00
Cooper	Justin	Mount	Assistant	7/1 - 7/12/2013	\$ 10/hr		\$400.00

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Cuomo	Johnny	Mount	Animals All Around/Music & Stories	7/1 - 7/12/2013	\$ 50/hr	\$1,350.00
Cuomo	Kristin	Mount	ECO-Art	7/1 - 7/12/2013	\$ 30/hr	\$750.00
DeSantis	Christina	Mount	Exploration in Science & Nature/Math Mania	7/1 - 7/12/2013	\$ 25/hr	\$750.00
Gerber	Monica	Mount	Science Olympiad	7/1 - 7/12/2013	\$ 30/hr	\$1,200.00
Gitter	Marilyn	Mount	Creative Writing	7/1 - 7/12/2013	\$ 25/hr	\$750.00
Hall	Maureen	Mount	Card Making/Scrap booking	7/1 - 7/12/2013	\$ 35/hr	\$1,120.00
Hammer	Brian	Mount	Assistant	7/1 - 7/12/2013	\$ 15/hr	\$750.00
Ihne	Dawn	Mount	Assistant	7/1 - 7/12/2013	\$ 25/hr	\$1,200.00
Kain	Bonnie	Mount	Assistant	7/1 - 7/12/2013	\$ 15/hr	\$750.00
Lage Macari	Christina	Mount	Fun with Clay	7/1 - 7/12/2013	\$ 25/hr	\$900.00
Lagville-Graham	Jocelyn	Mount	Make Time for Breakfast	7/1 - 7/12/2013	\$ 30/hr	\$1,080.00
Lange	Darlene	Mount	Math Games Galore/Poetry Power	7/1 - 7/12/2013	\$ 35/hr	\$700.00
Levenson	Jamie	Mount	Assistant	7/1 - 7/12/2013	\$ 15/hr	\$750.00
Long	AnneMarie	Mount	Nurse	7/1 - 7/12/2013	\$ 20/hr	\$700.00
Malone	Lauren	Mount	Cartooning	7/1 - 7/12/2013	\$ 30/hr	\$750.00
Massi	Kim	Mount	Substitute Teacher	7/1 - 7/12/2013	\$ 35/hr	\$1,120.00
Messina	Lorna	Mount	So You Think You Can Dance?/tu Tu Much!	7/1 - 7/12/2013	\$ 25/hr	\$750.00
Mintz	Barbara	Mount	Sweet Tooth	7/1 - 7/12/2013	\$ 45/hr	\$1,620.00
Novetti	Jason	Mount	Assistant	7/1 - 7/12/2013	\$ 15/hr	\$750.00
Novetii	Laura	Mount	Assistant	7/1 - 7/12/2013	\$ 15/hr	\$750.00
Novetti	Michelle	Mount	Assistant	7/1 - 7/12/2013	\$ 15/hr	\$750.00
Reinhardt	Robin	Mount	Aloha! Luau Party	7/1 - 7/12/2013	\$ 25/hr	\$750.00
Stiegert	Jaclyn	Mount	Science Olympiad	7/1 - 7/12/2013	\$ 30/hr	\$1,200.00
Taborsky	Cheryl	Mount	Stylin' Giraffe	7/1 - 7/12/2013	\$ 25/hr	\$750.00
Tauby	Erin	Mount	Kickline	7/1 - 7/12/2013	\$ 25/hr	\$750.00
Vorwald	Gary	Mount	Science Olympiad	7/1 - 7/12/2013	\$ 50/hr	\$2,350.00
Weik	Andrew	Mount	Digital Photography	7/1 - 7/12/2013	\$ 50/hr	\$1,350.00
Taldone	Cathy	N. Country	Director, Summer Enrichment Program	7/1 - 7/12/2013		\$5,980.00
<u>2013-2014 Saturday Enrichment</u>						
Taldone	Cathy	N. Country	Director, Saturday Enrichment Program	2013-2014		\$5,980.00
<u>Extra Compensation</u>						
Bernhard	William	WMHS	Testing and Placement Only	July/August 2013	1/200	10 Hours

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Cadolino	Joanna	PJG	Testing and Placement Only	July/ August 2013	1/200	10 Hours
Duffy	Catherine	RCM	Testing and Placement Only	July/ August 2013	1/200	10 Hours
McAuliffe	Brian	WMHS	Testing and Placement Only	July/ August 2013	1/200	10 Hours
McNamara	Laura	PJG	Testing and Placement Only	July/ August 2013	1/200	10 Hours
Vetro	Rocco	RCM	Testing and Placement Only	July/ August 2013	1/200	10 Hours

On motion by Mr. Connors, seconded by Mrs. Gische, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

*Non-Instructional*

Upon the recommendation of the Superintendent of Schools be it RESOLVED that the Three Village Board of Education approve the non-instructional personnel items as described in the schedules listed below:

APPOINTMENT TO  
NON-INSTRUCTIONAL POSITION

School-Aged Child Care (SACC)

Ondrush, Sonja  
Supervisor  
Mount Elementary School  
Replacing: Jamie Carrillo  
Related to current employee: No  
Salary - \$22.94 hourly (Step 1)  
Effective – May 30, 2013

Fingerprinting clearance has been received and is on file.

CHANGE OF STATUS  
NON-INSTRUCTIONAL STAFF

Custodial

Ciappetta, Joseph  
From: “Acting” Groundskeeper I (Step 9/Level 9)  
Grounds  
To: Custodial Worker I (Step 9/Level 1)  
Ward Melville High School  
Annual Salary: \$54,312 (prorated)  
Effective: April 23, 2013

Mr. Ciappetta is returning to his previous position.

APPOINTMENTS TO NON-INSTRUCTIONAL  
SUBSTITUTE POSITIONS

Clerical

Granger, Jane  
Salary-\$11.42/hr.  
Effective-5/30/13

Fingerprinting clearance has been received and is on file.

Food Service Worker

Femia, Kathleen  
Salary-\$11.42/hr.  
Effective-5/30/13

Fingerprinting clearance has been received and is on file.

APPOINTMENTS TO NON-INSTRUCTIONAL  
SUMMER RECREATION PROGRAM

Food Service Workers

Cline, Kathleen  
Salary: \$24.51 per hour  
Effective – July 1, 2013 – August 9, 2013

