



**THREE VILLAGE
CENTRAL SCHOOL DISTRICT**

The mission of the Three Village Central School District, in concert with its families and community, is to provide an educational environment which will enable each student to achieve a high level of academic proficiency and to become a well-rounded individual who is an involved, responsible citizen.

***Paul W. Gold, Ed.D., Acting Principal
Ward Melville High School***

April 26, 2024

RE: Grades 9, 10, & 11 Course Recommendation Verification Process

Dear Parent(s)/Guardians(s):

Throughout the winter, counselors met with all 9th, 10th and 11th grade students to assist in selecting elective course choices for the 2024-2025 school year. In addition, your child's current academic teachers have carefully considered appropriate course placement for each student.

The Infinite Campus Parent Portal will open on Monday, April 29th, 2024 at 9:00 a.m. Please log into the Infinite Campus Parent Portal using a desk top computer to review your child's course list for accuracy.

This can be found by selecting the following:

MORE > COURSE REQUEST FOR VERIFICATION

The Infinite Campus Parent Portal will close on Monday, May 6th, 2024 at 11:59 p.m.

In the event that you believe that your child qualifies for placement in a course at a different level, you, and/or your child, may appeal the indicated placement directly to your child's teacher. If, after contacting your child's current teacher for a change in course placement, you are not satisfied with the decision, you are encouraged to contact the department chairperson. Please contact your child's guidance counselor at any time if you would like assistance with this decision. Should you wish to change your child's elective course(s), please contact your child's current guidance counselor.

Ward Melville High School schedules, which include courses, assigned teachers, class periods, and room numbers, will be posted to the portal in the middle of August. Families will be notified during the summer of the exact date that the Infinite Campus Portal will open to view student schedules for the 2024-2025 school year.

If you have any questions, please contact your child's current guidance counselor.

Sincerely,

Rosanne DiBella

Rosanne DiBella
Acting Assistant Principal-Grade 10
Ward Melville High School
(631) 730-4909

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