

THREE VILLAGE CENTRAL SCHOOL DISTRICT OF  
BROOKHAVEN AND SMITHTOWN

MEETING OF THE BOARD OF EDUCATION  
April 24, 2012

Meeting of the Board of Education of the Three Village Central School District of Brookhaven and Smithtown held at the North Country Administration Center, 100 Suffolk Avenue, Stony Brook, New York 11790 on April 24, 2012 at 6:00 pm.

Members present: John Diviney, President  
Jonathan Kornreich, Vice President  
Deanna Bavlnka, Trustee  
Inger Germano, Trustee  
Irene Gische, Trustee  
Jeffrey Kerman, Trustee  
Susanne Mendelson, Trustee

Members absent: All were present

Also present: Neil Lederer, Interim Superintendent of Schools  
Cheryl Pedisich, Deputy Superintendent  
Jeffrey Carlson, Assistant Superintendent for Business Services  
Gary Dabrusky, Assistant to the Superintendent for Human Resources  
Andrea Wilson, District Clerk  
Ashley Gabriele, Student Representative to the Board  
Visitors

CALL TO ORDER Mr. Kornreich called the meeting open at 6:00 pm.

MOVE INTO EXECUTIVE SESSION Dr. Kerman motioned to move into Executive Session at 6:01 pm in accordance with Open Meeting Law §105 (f) – employment history of a particular person(s) (TVTA member; Tenure Reviews; possible 3020-a charges, seconded by Mrs. Gische, and carried by a 4-0-0 vote.

Mrs. Germano entered the meeting at 6:10 pm.

Ms. Mendelson entered the meeting at 6:25 pm.

Mr. Diviney entered the meeting at 6:28 pm.

Dr. Kerman motioned to exit executive session and return to the public meeting after a brief recess, seconded by Mrs. Gische, and carried by consensus.

RECONVENE INTO PUBLIC SESSION Mr. Diviney reconvened the Board into public session at 8:10 pm and led the pledge of allegiance.

CHANGES IN THE MEETING AGENDA No changes were made to the meeting agenda.

STUDENT RECOGNITION Dr. Lilavois introduced Steven Fontana, for his outstanding accomplishment in raising funds for ALS and being selected as the Ride for Life Distinguished Youth/Student Honoree. Mr. Diviney presented a certificate to commemorate this achievement.

PUBLIC PARTICIPATION There were no public participants at this time.

MINUTES AND BIDS

Minutes of April 17 and 18, 2012 Be it RESOLVED that the Board of Education accept the minutes of its April 17 and 18, 2012 meetings.

Motion was made by Dr. Kerman, seconded by Mrs. Gische and carried by a 7-0-0 vote to accept the minutes as presented.

REPORTS

Student Representative Report Ms. Gabriele reported on various upcoming events at Ward Melville High School (Jazz Ensemble, Spring Festival, Spring into Arts), encouraging members of the community and staff to attend.

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- Claims Auditor Report – February 2012 Mr. Carlson presented the Claims Auditor Report for February 2012.
- District Treasurer’s Report – February 2012 Mr. Carlson presented the District Treasurer’s Report for February 2012.
- Financial Report – February 2012 Mr. Carlson presented the Financial Report for February 2012.
- Extra Classroom Activity Treasurer’s Reports – February 2012 Mr. Carlson presented the Extra Classroom Activity Treasurer’s Reports for February 2012.
- Transfer of Funds Report (Under \$10,000) Mr. Carlson presented the Transfer of Funds Report (Under \$10,000) for February 2012.
- Report of Board of Education Sub-Committees
- Audit* Mr. Kornreich presented the Audit Committee Report discussing the following items:
  - Reviewed Financial Reports noting a low incidence of errors
  - Request for Proposals (RFP) for District Counsel – General and Labor separate and combined
- Facilities* Mr. Kornreich presented the Facilities Committee Report discussing the following items:
  - Facilities Use Policy
  - Contract with Real Estate Broker for Nicolls Road property
- Legislative* Dr. Kerman presented the Legislative Committee Report discussing the following item:
  - District relationship with SUNY Stony Brook – looking at the new hotel being built on campus and meeting with legislators to discuss PILOT payments

ITEMS FOR BOARD ACTION

Acceptance of Petitions and Ballot Determination Be it RESOLVED that the Board of Education accepts the following candidate nominating petitions for the May 15, 2012 School Board Election:

William F. Connors, Jr.  
Andrea Fusco-Winslow  
Deanna Bavlnka

Motion was made by Dr. Kerman, seconded by Mrs. Gische, and carried by a 7-0-0 vote to approve the resolution as presented.

Appointment of the Board of Registry and Election Workers for the May 15, 2012 School Budget Vote and Board Election Be it RESOLVED, that the Board of Education hereby approves the appointment of the following individuals to serve as Board of Registration, Chief Election Inspectors, Assistant Election Inspectors, Election Inspectors and/or Assistant Clerks for matters related to conducting the District’s Budget Vote and School Board Election scheduled on May 15, 2012:

Chief Election Inspectors/Chairperson/Board of Registration/  
Assistant Election Inspectors - \$12.00 per hour:

|                |                |                |                |
|----------------|----------------|----------------|----------------|
| Agatha Meadows | Blake Edwards  | Henry Koepchen | Lisa Brellis   |
| Kathleen Kerr  | Barbara Lynch  | Mary Moeller   | Mark Swerdloff |
| Martha Forte   | Marion Paddock |                |                |

Election Inspectors - \$10.00 per hour:

|                       |                     |                 |                     |
|-----------------------|---------------------|-----------------|---------------------|
| Claire Kahn           | Desiree Ljucovic    | Muriel Lesonsky | Caroline Manelski   |
| Lisa Acampora-Johnson | Jeannine Paetz      | Dolores Crane   | Carole Sheehan      |
| Janet Koenig          | Richard Wollenstein | Daniel Mirocco  | Helen Rohr          |
| Michael Shannon       | Eleanor Glover      | Gail Wharton    | Gabrielle Giannotti |
| Eleanore Handley      | Catherine Johnstone | John Sarno      | Powell Bradshaw     |
| Mary Jones            |                     |                 |                     |

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Alternate Election Workers:

|                     |                    |                  |                     |
|---------------------|--------------------|------------------|---------------------|
| Ralph Barbieri, Sr. | Mary Biblo         | Debra Cohen      | Pearl Cohen         |
| Paul DiBenedetto    | Andrew Eichner     | Robert Flaherty  | Valerie Gabriele    |
| Angela George       | Anita Gustafson    | Jean Kearns      | Louise Koepchen     |
| Karen Leger         | William Maffei     | Marion Manno     | Rose Millich        |
| Stephen Palermo     | Alexander Reichelt | Ahmed Syed       | Dianne Tortoso-Hahn |
| Allan Wegman        | Doris Wegman       | Danuta Zmijewski | Dawn Lopez          |

Motion was made by Dr. Kerman, seconded by Mrs. Gische, and carried by a 7-0-0 vote to approve the resolution as presented.

Approval of Budgetary Transfer (Over \$10,000)

Upon recommendation of the Superintendent of Schools, be it RESOLVED that the following budgetary transfers be approved:

| FROM   | AMOUNT    | TO   | REASON   |
|--|-----------|--|--|
| A2330.4400-22-41<br><i>Home Tutoring-Contracted Services</i> | \$ 20,000 | A2330.1502-22-41<br><i>Home Tutoring - Payroll</i> | Staff performing services previously contracted. |

Motion was made by Dr. Kerman, seconded by Mrs. Gische, and carried by a 7-0-0 vote to approve the resolution as presented.

Declaration of Surplus Equipment

Upon the recommendation of the Superintendent of Schools, be it RESOLVED that the items listed below be declared surplus and disposed of in the best interest of the Three Village Central School District:

EQUIPMENT

| ITEM DESCRIPTION                 | MODEL        | SERIAL NO. | THREE VILLAGE # | CONDITION |
|----------------------------------|--------------|------------|-----------------|-----------|
| Pitney Bowes Address Printer     | W770         | 1007335    | N/A             | Poor      |
| White Refrigerator               | TDX11SNSCRWH | FM071838   | 20081321        | Poor      |
| Delineascope Book Reader Machine | 3525         | TI08302    | 02967/002279    | Poor      |

Motion was made by Dr. Kerman, seconded by Mrs. Gische, and carried by a 7-0-0 vote to approve the resolution as presented.

Acceptance of Donations

Upon the recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education accept with gratitude the following items:

- A check in the amount of \$5000.00 from Intel’s Society for Science and Public awarded to Ward Melville HS as recognition for their 5 finalists in the Intel Science Talent Search. The check will be deposited into the InStar Trust and Agency account.
- A portable electronic keyboard (MAudio, Model Axiom 61 USB Cable and software) donated by Ms. Linda Ihde, an ESL teacher at Mount Elementary School. The keyboard is being donated for use by the Mount Music Composition Program.
- A check in the amount of \$1,195.36 Setauket School PTA to be used for the purchase of a 63” Americana All Wood Bench with the engraving “A Gift from the Class of 2012”. The bench will represent a token of thanks and remembrance from the sixth grade class of Setauket Elementary School.

Motion was made by Dr. Kerman, seconded by Mrs. Gische, and carried by a 7-0-0 vote to approve the resolution as presented.

SEQRA Determination in Connection with Installation/Upgrades to Existing Gas Services

WHEREAS, the Board of Education of the Three Village CSD is the lead agency under the State Environmental Quality Review Process for the purpose of required determinations respecting the proposed Capital Improvement Projects as follows:

Installation/upgrades to existing incoming gas services. New incoming services from street, gas meters & boiler room modifications at:

- Paul J. Gelinas JHS 58-02-01-06-0-008-031
- Robert M. Murphy JHS 58-02-01-06-0-015-029
- Arrowhead ES 58-02-01-06-0-007-024
- Minnesauke ES 58-02-01-06-0-014-023
- William S. Mount ES 58-02-01-06-0-006-025
- Nassakeag ES 58-02-01-06-0-002-025
- Setauket ES 58-02-01-06-0-001-032
- North Country Administration Center 58-02-01-06-0-018-017

WHEREAS, in 1995, amendments were made to the SEQRA Regulation (Part 617) to classify projects, which will be excluded from the requirements for the preparation of an Environmental Impact Statement (Type II Actions). The projects mentioned above are now classified as Type II Actions as determined by 6NYCRR§617.5 and

WHEREAS, these projects fall under the following categories:

- A. Routine Maintenance and Repair 6NYCRR§617.5 (c)(1): Maintenance or repair involving no substantial change in an existing facility.
- B. Replace or Rehabilitation 6NYCRR§617.5 (c)(1): replacement or rehabilitation or reconstruction of a structure or facility, in kind, on the same site, unless the work exceeds a threshold for a Type I Action in 6NYCRR§617.4.

THEREFORE, as the lead agency for the SEQRA determination, all the above referenced projects fall under Categories “A” or “B” above. The procedure for Type II Actions, with regard to the SEQRA Process for Capital Projects noted above is “No Additional Required Action under 6NYCRR§617.5(a)”.

Motion was made by Dr. Kerman, seconded by Mrs. Gische, and carried by a 7-0-0 vote to approve the resolution as presented.

Approval of Extension of Exclusive Brokerage Agreement

Upon the recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education approve the extension of the brokerage agreement, as attached, appointing Sperry Van Ness Commercial Real Estate Advisors as leasing agent for the district property located at 200 Nicolls Road, Stony Brook.

Motion was made by Dr. Kerman, seconded by Mrs. Gische, and carried by a 7-0-0 vote to approve the resolution as presented.

Authorization for Nassau BOCES Cooperative Bids for Supplies and Equipment

Upon the recommendation of the Superintendent of Schools be it RESOLVED that the attached resolution authorizing cooperative bids for supplies and equipment for the 2012-13 school year be approved and that the President of the Board of Education be authorized to execute same.

Motion was made by Dr. Kerman, seconded by Mrs. Gische, and carried by a 7-0-0 vote to approve the resolution as presented.

Authorization for Eastern Suffolk BOCES Cooperative Bids for Supplies and Equipment

Upon the recommendation of the Superintendent of Schools be it RESOLVED that the attached resolution authorizing cooperative bids for supplies and equipment for the 2012-13 school year be approved and that the President of the Board of Education be authorized to execute same.

Motion was made by Dr. Kerman, seconded by Mrs. Gische, and carried by a 7-0-0 vote to approve the resolution as presented.

Authorization to Participate in Cooperative Bids with Educational Data Services, Inc. for New York Skilled Trades Time and Materials

Upon the recommendation of the Superintendent of Schools be it RESOLVED that the attached resolution authorizing the Three Village Central School District to participate in the cooperative bids for New York Skilled Trades Time and Material for the period April 1, 2012 through March 31, 2013 at a fee of \$1,990, be approved and that the President of the Board of Education be authorized to execute same.

Motion was made by Dr. Kerman, seconded by Mrs. Gische, and carried by a 7-0-0 vote to approve the resolution as presented.

UPSEU Employee Agreement

Upon the recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education approves an agreement between the Board of Education and the employee identified on Confidential Schedule “B.”

Motion was made by Dr. Kerman, seconded by Mrs. Gische, and carried by a 7-0-0 vote to approve the resolution as presented.

UPSEU Employee Agreement

Upon the recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education approves an agreement between the Board of Education and the employee identified on Confidential Schedule “A.”

Motion was made by Dr. Kerman, seconded by Mrs. Gische, and carried by a 7-0-0 vote to approve the resolution as presented.

Contract – Assistant Superintendent for Educational Services

Upon the recommendation of the Superintendent of Schools, be it RESOLVED that the contract and the appointment of Mr. Kevin Scanlon, Assistant Superintendent for Educational Services, be approved effective July 1, 2012.

Motion was made by Dr. Kerman, seconded by Mrs. Gische, and carried by a 7-0-0 vote to approve the resolution as presented.

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Personnel Matters

*Instructional*

Upon the recommendation of the Superintendent of Schools be it RESOLVED that the Three Village Board of Education approve the instructional personnel items as described in the schedules listed below:

Motion was made by Dr. Kerman, seconded by Mrs. Gische, and carried by a 7-0-0 vote to approve the resolution as presented.

APPOINTMENTS TO SUBSTITUTE  
TEACHER/ NURSE/ PARAPROFESSIONAL/  
TEACHING ASSISTANT POSITIONS

TEACHERS:

Wolf, Jenna  
Fingerprint clearance has been received.

Pascarella, Melissa  
Fingerprint clearance has been received.

APPOINTMENTS OF HOURLY EXTRA ASSIGNMENTS

| <u>Last Name</u> | <u>First Name</u> | <u>Building</u> | <u>Assignment</u> | <u>Effective</u>   | <u>Rate</u> | <u>Not to Exceed</u> |
|------------------|-------------------|-----------------|-------------------|--|-------------|----------------------|
| HOME TUTORING    |                   |                 |                   |  |             |                      |
| Anzalone         | Richard           | Murphy          | Home Tutoring     | 3/5-3/9/12   | \$44.26     | \$398.34             |
| Anzalone         | Richard           | Murphy          | Home Tutoring     | 3/12-3/15/12   | \$44.26     | \$398.34             |
| Anzalone         | Richard           | Murphy          | Home Tutoring     | 3/21-3/23, 3/28/12                                       | \$44.26     | \$354.08             |
| Dornick          | James             | WMHS            | Home Tutoring     | 3/15/2012  | \$44.26     | \$44.26              |
| Goldmacher       | Jacqueline        | Murphy          | Home Tutoring     | 3/6-3/8,3/12,3/13/12                                     | \$44.26     | \$442.60             |
| Goldmacher       | Jacqueline        | Murphy          | Home Tutoring     | 3/14,3/15,3/19,3/20,3/22/12                              | \$44.26     | \$442.60             |
| Littman          | Ilene             | WMHS            | Home Tutoring     | 3/20,3/21,3/27,3/28/12                                   | \$44.26     | \$354.08             |
| Malusa           | Steve             | WMHS            | Home Tutoring     | 2/15,2/16,3/7,3/14/12                                    | \$44.26     | \$354.08             |
| McCabe           | Kim               | Murphy          | Home Tutoring     | 1/31,2/8,2/28,3/8,3/13/12                                | \$44.26     | \$354.08             |
| Muller           | Gisela            | WMHS            | Home Tutoring     | 3/20,3/22,3/28/12  | \$44.26     | \$199.17             |
| Schmupp          | Jeanne            | Murphy          | Home Tutoring     | 3/7,3/14,3/29/12   | \$44.26     | \$265.66             |
| Servedio         | Heather           | Gelinas         | Home Tutoring     | 1/9,1/23,1/30,2/6,2/27/12<br>11/14,11/28,12/5,1/9,1/13/1 | \$44.26     | \$442.60             |
| Servedio         | Heather           | Gelinas         | Home Tutoring     | 2  | \$44.26     | \$221.30             |
| Sterne           | Ira               | WMHS            | Home Tutoring     | 2/17,3/2,3/9,3/16,3/23/12                                | \$44.26     | \$398.34             |
| Tursi            | Jennifer          | WMHS            | Home Tutoring     | 3/12,3/14,3/22/12  | \$44.26     | \$177.04             |
| Tursi            | Jennifer          | WMHS            | Home Tutoring     | 3/23,3/27,3/29/12  | \$44.26     | \$177.04             |

*Non-Instructional*

Upon the recommendation of the Superintendent of Schools be it RESOLVED that the Three Village Board of Education approve the non-instructional personnel items as described in the schedules listed below:

Motion was made by Dr. Kerman, seconded by Mrs. Gische, and carried by a 7-0-0 vote to approve the resolution as presented.

RETIREMENTS – NON-INSTRUCTIONAL STAFF

| <u>NAME</u>  | <u>SCHOOL/ASSIGNMENT</u>                          | <u>EFFECTIVE DATE</u> | <u>YEARS OF SERVICE</u> |
|--|---|-----------------------|-------------------------|
| Richard Carpenter  | Gelinas Junior High School/<br>Custodial Worker I | 8/1/12                | 10 yrs. 1 mo.           |
| Mr. Carpenter is eligible for the one-time retirement incentive pursuant to the Memorandum of Agreement between the Three Village BOE and the Three Village CSD Custodial Unit approved at the 4/17 BOE meeting. |   |                       |                         |
| Frank Gaeta  | Maintenance/<br>Maintenance Mechanic IV           | 8/1/12                | 13 yrs. 4 mo.           |
| Mr. Gaeta is eligible for the one-time retirement incentive pursuant to the Memorandum of Agreement between the Three Village BOE and the Three Village CSD Custodial Unit approved at the 4/17 BOE meeting.     |   |                       |                         |
| Frank LaSelva  | Murphy Junior High School/<br>Custodial Worker I  | 8/25/12               | 10 yrs. 3 mo.           |
| Mr. LaSelva is eligible for the one-time retirement incentive pursuant to the Memorandum of Agreement between the Three Village BOE and the Three Village CSD Custodial Unit approved at the 4/17 BOE meeting.   |   |                       |                         |

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APPOINTMENT TO NON-INSTRUCTIONAL POSITION

MONITOR/SPECIAL EDUCATION AIDE

Blackburn, Lauren                      Special Education Aide (6.0 hours/day)  
 Setauket Elementary School  
 New Position  
 Related to current employee: No  
 Salary: \$13.59/hr (Step 1/ Level 11)  
 Annual Stipend: \$700  
 Effective: April 25, 2012

Denial of clearance or conditional clearance from the Commissioner of Education shall result in immediate termination of employment.

CHANGE OF STATUS NON-INSTRUCTIONAL STAFF

CLERICAL

Townsend, Virginia                      From: 10 month Clerk Typist (Step 8/Level 1)  
 To: "Acting" 10 month Senior Clerk Typist (Step 8/Level 3)  
 Ward Melville High School  
 Replacing: Ginny Schwartz  
 Annual Salary: \$38,485 (pro-rated)  
 Effective: January 17, 2012 through April 5, 2012

Ms. Townsend assumed the role of "Acting" Senior Clerk Typist in the Attendance Office at Ward Melville High School in a .5 capacity in the absence of Ginny Schwartz.

APPOINTMENT OF HOURLY EXTRA ASSIGNMENT

| <u>Last Name</u> | <u>First Name</u> | <u>Building</u> | <u>Assignment</u>         | <u>Effective</u> | <u>Rate</u> | <u>Hours</u> | <u>Not to Exceed</u> |
|------------------|-------------------|-----------------|---------------------------|------------------|-------------|--------------|----------------------|
| Kapps            | Ron               | Minnesauke      | Minnesauke Spring Concert | 2011-2012        | \$38.77     | 2            | \$77.54              |

APPROVAL OF EMERGENCY CONDITIONAL APPOINTMENT

Be it resolved, that upon the recommendation of the Superintendent of Schools, the following employee be granted an extension of emergency conditional appointment status pending fingerprinting clearance from the New York State Department of Education.

EMERGENCY CONDITIONAL

| <u>LAST NAME</u> | <u>FIRST</u> | <u>SCHOOL</u>       | <u>ASSIGNMENT</u>      |
|------------------|--------------|---------------------|------------------------|
| BLACKBURN        | LAUREN       | SETAUKET ELEMENTARY | SPECIAL EDUCATION AIDE |

Recommendations of Committee on Special Education Meetings of:  
 January 5, March 13, 14, 19, 20, 21, 22, 26, 29, April 9, and 11, 2012

Upon recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education, through the administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the report of the Committee on Special Education.

Motion was made by Dr. Kerman, seconded by Mrs. Gische, and carried by a 7-0-0 vote to approve the resolution as presented.

Recommendations of Committee on Preschool Special Education Meetings of:  
 March 27, 28, April 3, and 4, 2012

Upon recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education, through the administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the report of the Committee on Preschool Special Education.

Motion was made by Dr. Kerman, seconded by Mrs. Gische, and carried by a 7-0-0 vote to approve the resolution as presented.

OTHER ITEMS OF INTEREST

Mr. Diviney and Mr. Kornreich presented various District-wide student achievements and community events.

PUBLIC PARTICIPATION

There were no public participants at this time.

ADJOURNMENT

There being no further business to be conducted, motion was made by Dr. Kerman, seconded by Mr. Diviney, and carried by a 7-0-0 vote to adjourn the meeting at 8:33 pm.

Respectfully submitted,

Andrea Wilson  
 District Clerk