

THREE VILLAGE CENTRAL SCHOOL DISTRICT OF  
BROOKHAVEN AND SMITHTOWN

MEETING OF THE BOARD OF EDUCATION  
SEPTEMBER 8, 2009

Meeting of the Board of Education of the Three  
Village Central School District of Brookhaven  
and Smithtown held at North Country  
Administration, 100 Suffolk Avenue, Stony  
Brook, New York 11790 on September 8, 2009 at  
6:30 pm

There were present: John Diviney  
Carol Leister  
Jonathan Kornreich  
Frank McIntosh  
David Micklos  
Diane Peritore  
Glen Whitney

There was absent: All were present

There were also present: Donald F. Webster  
Cheryl Pedisich  
B. Allen Mannella  
Jeffrey Carlson  
Kyle Seibert  
Andrea Wilson  
Visitors

CALL TO ORDER Mr. Diviney called the meeting open at 6:32 pm.

ADJOURN INTO EXECUTIVE SESSION Mr. McIntosh motioned to adjourn into Executive Session in accordance with Open Meeting Law §105 (f) – personnel matters for particular persons (Superintendent Search, Teacher Placements; Employee Updates), seconded by Mrs. Leister, and carried by a 6-0-0 vote.

Mr. Diviney and Dr. Whitney entered the meeting at 6:35 pm.

The Board adjourned Executive Session at 7:55 pm for a brief recess.

RECONVENE INTO OPEN SESSION Mr. Micklos reconvened the Board into open session at 8:02 pm and led the pledge of allegiance.

CHANGES IN THE MEETING AGENDA Additions: VII. REPORTS Item D2. Board of Education Sub-Committee Report - Facilities and Audit Committees. IX. ITEMS FOR BOARD ACTION Item J. Personnel Matters – Additional Appointment Schedule D1.

PUBLIC PARTICIPATION Ms. Ironside made an inquiry about the rate of the MTA Payroll Tax on the District. Mr. Carlson responded that it was 0.34% - approximately \$270,000 per year, to be reimbursed by New York State. Ms. Ironside also inquired about the Excel Bond.

Mr. Micklos introduced Kyle Seibert, the Student Representative to the Board of Education.

Report of Student Representative Mr. Seibert reported that on August 27, 2009 Student Orientation was conducted at Ward Melville High School.

MINUTES AND BIDS

Minutes of August 18, 2009 Motion was made by Dr. Whitney, seconded by Mr. McIntosh and carried by a 7-0-0 vote to accept the minutes of August 18, 2009.

ITEMS FOR BOARD DISCUSSION

Board of Education Goals 2009-2010 Mr. Micklos requested that Board Members present an overview of their goals for the 2009-2010 school year. A synopsis of the responses is enumerated below:

Mrs. Peritore:

In keeping with the three major responsibilities of the Board of Education – Policy, District Finance; and hiring of the Superintendent of Schools:

- Complete the search for a permanent Superintendent of Schools with a three-year contract.
- Continue to adopt and revise Policy, working towards completion of the Policy Manual.

Mr. Kornreich:

- Development of quantifiable assessments of programs to evaluate if the programs are working.
- Extension of last year's goals; to become a more effective member of the Board and Policy Committee by continued consultation with administration on how the District's administration and educational areas function.

Mrs. Leister:

- Strengthen focus on instruction and achievement by recruiting and retaining the best possible staff, starting with completion of the superintendent search.
- Maintain educational options for fiscally sound manners by gathering input from central office staff and requesting a process for evaluation of programs being mindful of the budgetary constraints.

Mr. McIntosh:

Concurred with Mrs. Leister and Mr. Kornreich on evaluation and assessment of programs;

- Would like a detailed process to measure the progress in existing programs and any new programs with specific goals that are measurable to enable informed decisions.
- The evaluation would provide the necessary data to backup decisions in determining if these programs need to be cut or continue when working on the budget.
- The analysis should be agreeable with the Board of Education, administration, teachers and the Teaching & Learning Committee.
- Would like the establishment of a 3-5 year financial plan.

Mr. Diviney:

Concurs with the need of program assessment with the following approach:

- Development of accountability and review of systematic systems representative of specific issues (i.e. Foreign language – German and French)
- Review of procedures for evaluation to fairly and objectively assess programs/issues.
- Finalize the administrative team – Superintendent and Assistant Superintendent for Human Resources. Utilizing Audit recommendations for the Human Resources Dept.

Mr. Whitney:

Continue with work on governance issues and progress in transparency:

- Placing adopted Policies on the web in a searchable format.
- Conduct an open forum where individuals can come and speak to the Superintendent and any participating Board of Education members in an informal manner.
- Start addressing the anticipated budget difficulties this year “from day one.”

Mr. Micklos:

- Become a data driven organization to be used in improving governance, teaching, and other areas. Also utilize input from parents and students.
- More open governance with discussions by the BOE in open session with the exception of personnel and personal issues.
- Be more “customer oriented” and become more attentive to parents and residents of the district (clients).

REPORTS

Attendance and Enrollment – Students

Mrs. Pedisich presented the report on Attendance and Enrollment – Students.

Mrs. Peritore asked that the Board consider reducing the number of Attendance and Enrollment Reports to a quarterly basis. No consensus was reached.

H1N1 Influenza Update

Mr. Webster presented the update on the H1N1 Influenza.

Board of Education Sub-Committee Report

Facilities – Mr. McIntosh presented the report:

- Excel 2 Bond Referendum – \$8.2 million. This would enable the District to install cool roofs on the school buildings, and any money not used for such would allow for security updates, and asbestos abatement.
- Summer Construction Update; the Board of Education conducted their annual walk-through of each of the school buildings and reviewed construction and building readiness for the school year. The Board determined that the buildings were ready for the opening of the school year.
- Nicolls Road Administration Building – Inquiries from the community for possible use have been made and the committee recommends that a RFP be conducted to solicit renters of the facility.

Audit – Mr. Diviney presented the report:

- First meeting of this fiscal year was held and the committee is awaiting the report from the Auditors. The preliminary report from the Internal Auditors for the last 2 years was received and the focus will be to follow-up on recommendations made to address the Human Resources Department and the Benefit Plans. A follow-up report is due late fall/early winter.
- The committee has asked Administration to address the Field Trip/Trip Reimbursement Policy.
- In October/November work will begin on the 2010-2011 budget.

INFORMATION ITEMS

None were presented.

ITEMS FOR BOARD ACTION

Policy

2120.2 – Voting Procedures – Second Reading (Draft 1); 2121 – Board Member Qualifications – Second Reading (Draft 1); 2160 – School District Officer and Employee Code of Ethics – Second Reading (Draft 1); 2210 – Board Organizational Meeting – Second Reading (Draft 1); 5300 – Code of Conduct – Second Reading (Draft 1)

Be it RESOLVED that the Board of Education accept the following Policies as delineated below:

- 2120.2 – Voting Procedures – *Second Reading (Draft 1 – new policy)*
- 2121 – Board Member Qualifications – *Second Reading (Draft 1 – new policy)*
- 2160 – School District Officer and Employee Code of Ethics – *Second Reading (Draft 1 – revised policy)*
- 2210 – Board Organizational Meeting – *Second Reading (Draft 1 – revised policy) - tabled*
- 5300 – Code of Conduct – *Second Reading (Draft 1 – revised policy) – as amended*

Motion was made by Mrs. Peritore, seconded by Mr. McIntosh, opposed by Mr. Diviney, and carried by a 6-1-0 vote to approve the resolution as amended.

Appointment of Election Workers for the September 16, 2009 Annual Emma S. Clark Memorial Library Budget Vote

Be it RESOLVED, that the Board of Education hereby approves the appointment of the following individuals to serve as Board of Registration and Election Inspectors for matters related to conducting the Annual Emma S. Clark Memorial Library Budget Vote scheduled on September 16, 2009:

Chief Election Inspectors/Election Inspectors/Board of Registration/\$8.50 per hour:

Barbara Clute   Henry Kopechen   Russell Kerr  
 Agnes Maggiacomo   Agatha Meadows

Election Inspectors/Assistant Clerks - \$7.50 per hour:

Ralph Barbieri Sr.   Louise Koepchen   Elizabeth Voss

\*Alternate Election Inspector/Assistant Clerk - \$7.50

Kathleen Kerr

\*The alternate is for an on-call basis should an absence of a designated election workers occurs.

Motion was made by Mr. McIntosh, seconded by Mrs. Peritore, and carried by a 7-0-0 vote to approve the resolution as presented.

Resolution Calling for a Referendum

Upon the recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education adopt the resolution entitled “Resolution of the Three Village Central School District of Brookhaven and Smithtown, New York, adopted September 8, 2009, calling a Special District Meeting to Authorize the Expenditure of Moneys for School Purposes and the Levy of Tax Therefor”.

The adoption of the foregoing resolution was seconded by Board Member David Micklos and duly put to a vote on roll call which resulted as follows:

- Diane Peritore – Yes
- Jonathan Kornreich – Yes
- Carol Leister – Yes
- Frank McIntosh – Yes
- David Micklos – Yes

John Diviney – Yes  
 Glen Whitney – Aye

Ayes: 7  
 Noes: 0

The resolution was declared adopted.

SEQRA  
 Determination in  
 Connection with  
 District-Wide  
 Security  
 Improvements

WHEREAS, the Board of Education of the Three Village CSD is the lead agency under the State Environmental Quality Review Process for the purpose of required determinations respecting the proposed Capital Improvement Projects as follows:

Construction of District-Wide Security Improvements

Scope: Construction of district-wide security improvements, including the installation of surveillance cameras and access control devices.

WHEREAS, in 1995, amendments were made to the SEQRA Regulation (Part 617) to classify projects, which will be excluded from the requirements for the preparation of an Environmental Impact Statement (Type II Actions). The projects mentioned above are now classified as Type II Actions as determined by 6NYCRR§617.5 and

WHEREAS, these projects fall under the following categories:

- A. Routine Maintenance and Repair 6NYCRR§617.5 ©(1): Maintenance or repair involving no substantial change in an existing facility.
- B. Replace or Rehabilitation 6NYCRR§617.5 ©(2): replacement or rehabilitation or reconstruction of a structure or facility, in kind, on the same site, unless the work exceeds a threshold for a Type I Action in 6NYCRR§617.4.
- C. 6NYCRR§617.5 (c)(8); Routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings.

THEREFORE, as the lead agency for the SEQRA determination, all the above referenced projects fall under Categories “A” or “B” above. The procedure for Type II Actions, with regard to the SEQRA Process for Capital Projects noted above is “No Additional Required Action under 6NYCRR§617.5 (a)”.

Motion was made by Mr. McIntosh, seconded by Dr. Whitney, and carried by a unanimous vote (7-0-0) to approve the resolution as presented.

Selection  
 Classification

Upon the recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education approve the following junior high school students’ participation on the high school varsity teams as indicated:

|                   |               |   |
|-------------------|---------------|---|
| Rachael Bertini   | Cross Country | 8 <sup>th</sup> Grade/Varsity - Gelinas |
| Matthew Pozmanter | Cross Country | 8 <sup>th</sup> Grade/Varsity - Gelinas |
| Kelsey Catalano   | Soccer        | 8 <sup>th</sup> Grade/JV - Gelinas      |
| Julia Page Joseph | Soccer        | 8 <sup>th</sup> Grade/JV - Gelinas      |
| Sydney Loiacono   | Soccer        | 8 <sup>th</sup> Grade/JV - Gelinas      |

Motion was made by Mr. Kornreich, seconded by Mr. Diviney, abstention by Mr. McIntosh, and carried by a 6-0-1 vote to approve the resolution as presented.

Personnel Matters

Upon the recommendation of the Superintendent of Schools be it RESOLVED that the Three Village Board of Education approve the personnel items described and amended in the following schedule:

Motion was made by Mrs. Peritore, seconded by Mr. McIntosh, and carried by a unanimous vote (7-0-0) to approve the resolution as presented.

**PERSONNEL**

**A. Terminations: None**

**B. Resignations: None**

**C. Leaves of Absence: None**

**D. Appointments:**

**1. Teachers**

| <u>Name</u>   | <u>Certification Area</u> | <u>Status</u> | <u>Salary</u> | <u>Effective</u> |
|---------------|---------------------------|---------------|---------------|------------------|
| Brienza, Mark | Science                   | Initial (3)   | 1/MA          | 9/8/09-6/30/10   |

**2. Civil Service**

| <u>Name</u>  | <u>Area</u>                    | <u>Salary/ Stipend</u> | <u>Effective</u> |
|--------------|--------------------------------|------------------------|------------------|
| Slack, Holly | Part-time Clerk Typist (repl.) | \$11.03/hr             | 9/9/09           |

Minutes of September 8, 2009

|                     |                                   |                      |        |
|---------------------|-----------------------------------|----------------------|--------|
| Aiello, Alyssa      | SACC/Child Care Assistant (repl.) | \$12.50/hr           | 9/9/09 |
| Attanasio, Nicholas | Special Education Aide (new)      | \$12.18/hr/<br>\$500 | 9/9/09 |
| Conrad, Chelsea     | Special Education Aide (new)      | \$12.18/hr/<br>\$500 | 9/9/09 |
| Davidson, Eric      | Special Education Aide (new)      | \$12.18/hr/<br>\$500 | 9/9/09 |

**3. Changes in Status:**

**A. Civil Service**

| <u>Name</u>          | <u>Area From</u><br><u>Area To</u>                       | <u>Salary/</u><br><u>Stipend</u> | <u>Effective</u> |
|----------------------|--|----------------------------------|------------------|
| Paglia, Jeanne Marie | Custodial Worker I<br>Senior Custodian                   | \$58,985 per ann.                | 9/9/09           |
| Gaden, Jocelyn       | SACC/Special Education Aide<br>SACC/Child Care Assistant | \$12.50/hr                       | 9/9/09           |
| Gresch, Maureen      | SACC/Special Education Aide<br>SACC/Child Care Assistant | \$12.50/hr                       | 9/9/09           |
| Guest, Denise        | SACC/Child Care Assistant<br>SACC/Assistant Supervisor   | \$18.24/hr                       | 9/8/09           |

**4. Hourly & Substitute Staff**

**A. Teacher/Teaching Assistant/Nurse**

The following personnel listed below are being recommended for hourly/substitute positions for the 2009-2010 school year on an as needed basis:

**1. Substitute**

| <u>Name</u>          | <u>Area</u>                        | <u>Effective</u> |
|----------------------|------------------------------------|------------------|
| Condon, Susan        | Substitute Teacher                 | 9/9/09           |
| Cross, Leslie        | Substitute Teacher                 | 9/9/09           |
| Davidson, Samantha   | Substitute Teacher                 | 9/9/09           |
| Kersting, Stephanie  | Substitute Teacher                 | 9/9/09           |
| Willis, William      | Substitute Teacher                 | 9/9/09           |
| Gallerani, Patricia  | Substitute Teacher & Substitute TA | 9/9/09           |
| Nally, Erin          | Substitute Teaching Assistant      | 9/9/09           |
| Pugliese, Christian* | Substitute Teacher                 | 9/9/09           |

\* Corrected spelling of first name. Appeared as "Christina" on 9/1/09 Agenda.

**B. Civil Service**

The following personnel listed below are being recommended for hourly/substitute positions for the 2009-2010 school year on an as needed basis:

**1. Substitute**

| <u>Name</u>       | <u>Area</u>                   | <u>Effective</u> |
|-------------------|-------------------------------|------------------|
| Callan, Christine | Hourly Monitor/SEA Substitute | 9/9/09           |
| Lupo, Marie       | Hourly Monitor/SEA Substitute | 9/9/09           |

**C. Hourly Assignments**

**1. CURRICULUM WRITING**

| <u>Name</u>    | <u>Area</u>        | <u>Rate</u> | <u>Not to Exceed</u> | <u>Effective</u> |
|----------------|--------------------|-------------|----------------------|------------------|
| Davis, Melissa | Curriculum Writing | \$40.97     | \$40.97              | 8/1-8/31/09      |

**2. REGENTS PROCTORING/GRADING**

| <u>Name</u>       | <u>Area</u>                 | <u>Rate</u> | <u>Not to Exceed</u> | <u>Effective</u> |
|-------------------|-----------------------------|-------------|----------------------|------------------|
| Donovan, Danielle | Regents Proctor/<br>Grading | \$47.38     | \$568.56             | 8/1-8/31/09      |

**E. Additional Appointments**

**a. TVSAA MENTORING**

| <u>Name</u> | <u>Area</u>                     | <u>Flat Fee</u> | <u>Effective</u> |
|-------------|---------------------------------|-----------------|------------------|
| Brecht, Liz | Mentor for Jennifer<br>Trettner | \$300.00        | 4/2/09-6/30/09   |

**b. ADDITIONAL CLASS**

| <u>Name</u>       | <u>Area</u> | <u>School</u> | <u>Stipend</u> | <u>Effective</u> |
|-------------------|-------------|---------------|----------------|------------------|
| Swierupski, James | .2 Art      | WMHS          | \$6,715.75     | 2/1/10-6/30/10   |

**c. LEAD TEACHER**

| <u>Name</u>   | <u>Area</u> | <u>School</u> | <u>Stipend</u> | <u>Effective</u> |
|---------------|-------------|---------------|----------------|------------------|
| Kost, Maureen | Health &    | WMHS          | \$2,289        | 9/9/09-1/31/10   |

Physical  
Education

Pro-Rated

**PERSONNEL ADDENDUM**

**D. Appointment:**

**1. Administrator**

| <u>Name</u>         | <u>Certification Area</u>            | <u>Status</u> | <u>Salary</u>                              | <u>Effective</u> |
|---------------------|--------------------------------------|---------------|--|------------------|
| Rose, Patricia Neal | Interim Secondary<br>Asst. Principal | Permanent (3) | \$575 per diem<br>not to exceed<br>\$9,200 | 9/8//09-9/30/09  |

Recommendations of Committee on Special Education Meetings of March 5, June 4, 5, 10, 16, 17, 19, 30, July 14, 28, August 6 and 13, 2009

Upon recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education, through the administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the report of the Committee on Special Education.

Motion was made by Dr. Whitney, seconded by Mr. McIntosh, and carried by a unanimous vote (7-0-0) to approve the resolution as presented.

Recommendations of Committee on Preschool Special Education Meetings of June 16, July 22, August 12, and 26, 2009

Upon recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education, through the administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the report of the Committee on Preschool Special Education.

Motion was made by Mr. McIntosh, seconded by Dr. Whitney, and carried by a unanimous vote (7-0-0) to approve the resolution as presented.

**OTHER ITEMS OF INTEREST**

Mrs. Peritore asked that the purchase of a dog for the use of geese control be investigated. A discussion ensued and consensus was reached for the Administration to investigate the cost and logistics of such.

Mrs. Leister reported that she completed the walk-through of W.S. Mount Elementary and found that everything was in order for the opening of the school year.

**PUBLIC PARTICIPATION**

There were no public participants at this time.

**ADJOURNMENT**

There being no further business to be conducted, motion was made by Dr. Whitney, seconded by Mr. McIntosh, and carried by a unanimous vote (7-0-0) to adjourn the meeting at 9:24 pm.

Respectfully submitted,

Andrea Wilson  
District Clerk