

BOARD OF EDUCATION
Meeting Minutes

(Continuation of
January 2, 1963

to

June 2 1964

A communication was received from the New York State School Boards Association regarding legislation. This was filed.

NYSSBA

A letter was read from Dr. Heugh of the Port Jefferson Schools regarding the tuition contracts, asking that the earlier contracts be returned, and new ones will be forwarded to our district.

Dr. Heugh

ADMINISTRATOR'S REPORT:

1. A request has been received from a parent asking that her son be permitted to re-enroll at the Port Jefferson High School. A letter has been received from Mr. Prochilo, who is cognizant of the circumstances involving this boy, stating that the Port Jefferson High School will accept the student pending the local school board's action. The Administrator recommended that we accept the student's enrollment at the Port Jefferson High School. It was moved by Mrs. Roberts and seconded by Mrs. Voorhest that the district send this boy to the Port Jefferson High School. The Board was polled, carried unanimously.

Re-enrollment
at P.J.H.S.

2. An inspection of the new school site was made by Mr. O'Connor and Mr. Harto on Wednesday, December 19th. To fully acquaint themselves with the issue presented in Mrs. Malkmes' letter of November 27th, they stopped at the intersection of Hollow Road and Suffolk Avenue. The Town Highway Department was working there that day, and they requested the Town to remove several trees on our property edge - conceivably they might have been on Town property - and the trees did obstruct the view from the intersection. The Town is also clearing the roadside and a clear view will be had upon completion of the work.

Inspection-
School Site

3. On December 14th, Mr. O'Connor, Mr. Clyde Alston, M.E. and Mr. Harto met with representatives of the Stony Brook Water District, Mr. Walter Hazlitt, Superintendent; Mr. William de Bruin, Engineer; and Mr. John Jones, Attorney. After a lengthy discussion, verbal approval was given by the Water District to proceed with the proposed plan; the plan was altered in a letter dated December 17th and necessitated additional costs. Details were worked out and the final bid proposal submitted by Robert Miller Huntington Corp was \$2450. for furnishing materials and equipment, and \$2340. for labor, excavation, wet tie in, road repair, etc. Dr. Rosenberger moved and it was seconded by Mrs. Voorhest that the Board of Education authorize the Principal and Vice-President to enter into this contract. The Board was polled, carried unanimously.

Meeting with
Water Dist.
Reps.

4. Mr. Alston informed us that he has prepared an Pump System alternate pump system for our new school as the Water District Engineer raised an objection to the constant pressure that our pump would maintain. The new system would utilize a variable pressure which would satisfy the Water District. There is an additional charge of \$402. for this new system and would require Board action for a change order. It was moved by Dr. Rosenberger and seconded by Mrs. Roberts that we authorize the expenditure of \$402. plus 6% interest for the new pump system. The Board was polled, carried unanimously.

5. We received a letter from Mr. Edward H.L. Civil Defense Smith, Civil Defense Director of Suffolk County, in which he informs us of the funds that are available for the construction of fall-out shelters. The Administrator suggested that the Board investigate the possibility of the construction of a fall-out shelter and determine what aid we would receive and what the cost would be to the school district. The Chair stated that he would also appoint a Civil Defense Committee to initiate work on this matter.

6. Communications have been received from Govern- Governmental mental Statistical Corp. listing 20 of the larger Statistical taxpayers in our school district. The original Corp. list was incorrect, as they had listed several large taxpayers of the Smithtown School District.

7. Information has been received from the Nation- Nat'l Dept. of al Department of Health, Education and Welfare Health, Educ. Office concerning School Bond Interest Rates. & Welfare Off. November was one of the best months for interest rates. Our bonds were sold on December 20, 1962 to Security National Bank at an interest rate of 3.20.

8. A letter was received from Mr. Edward J. Quinn, Franklin Vice-President of Franklin National Bank, suggest- Nat'l Bank ing that we take advantage of their offer of sav- ings accounts or savings certificates. The Admin- istrator urged the Board, as he has recommended to Mr. O'Connor, that a Board Committee be formed im- mediately and that our proceeds be invested or de- posited immediately on the day of receipt. We have anticipated \$25,000 revenue from interest on the \$1,283,000 Bond Issue - and we would be receiving approximately \$100. plus interest per day. The Administrator offered his assistance to the Board in any manner they wish to direct him. - The Administrator was instructed to investigate this matter with other districts on the Island; and then a meeting will be called of the Board Commit- tee as a whole to discuss this. There was no objection to this procedure.

BILLS TO BE PAID IN JANUARY, 1963

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
2:3	Williamson Law Book Co.- supplies	160.87
	Port Jefferson Times- class. ad.	1.00
	N. Y. S. School Boards Assoc., Inc.	16.34
2:11	Helen Patronio- office help	24.00
2:8-9	Board of Cooperative Ed. Services- adm exp.	148.61
	Clerk's Salary	183.32
	TOTAL GENERAL CONTROL	<u>534.14</u>
3:5	The Island Co.- office supplies	20.25
	McCabes Central Store Inc.	173.70
	Spies' Ltd.	40.00
3:9	Irma Peters- substitute teaching	104.00
	Nancy Mason- " "	104.00
	Helen Whelan- " "	26.00
3:10	Houghton Mifflin Co.- books	10.48
3:11	Columbia Sign Equipt Co.- supplies	30.74
	J. L. Hammett Co.- supplies	50.33
3:13	Eye Gate House Inc.- filmstrips	183.00
	The Jam Handy Organ. Inc.- "	36.80
	Educational Record Sales Inc.- records	21.26
	Society for Visual Education Inc.- filmstrips	85.85
	Filmstrip House	50.05
	Board of Coop. Ed. Services	3,093.42
	Secretaries Salaries	874.98
	Teachers Salaries	12,430.08
	TOTAL INSTRUCTIONAL SERVICES	<u>17,334.94</u>
4:3	Stony Brook Water Dist- service	28.30
4:4	Long Island Lighting Co.- "	136.75
4:5	Beinbrink Paper Co.- supplies	110.96
	The C. B. Dolge Co.- "	18.25
	J. I. Holcomb Mfg. Co.- "	29.35
	I. Janvey and Sons Inc.	112.50
4:7	New York Telephone Co.	98.51
	Custodians Salaries	1,334.00
	Clerk of the Works	200.00
	TOTAL OPERATION OF PLANT	<u>2,068.62</u>
5:2	D. T. Bayles and Son, Inc.	7.73
5:3	M. L. Zinna- heating repairs	23.00
5:6	Royal McBee Corp. -	55.00
	International Business Machines Corp.	335.00
	Long Island Fire Equipt. Co.	35.00
	American Seating Co.	129.39
	TOTAL MAINTENANCE OF PLANT	<u>585.12</u>

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BILLS TO BE PAID IN JANUARY, 1963 (2)

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
6:	Commissioner of Taxation & Finance	21.37
6:2	Suffolk Improvement Co.- rent	1,750.00
6:3	O. C. Lempfert- insurance	76.00
6:5	New York State School Boards Assoc. -dues	125.00
	TOTAL FIXED CHARGES	<u>1,972.37</u>
7:	Bond and Interest a/c- Prin & Int. due 2/ 1&s.c.	<u>4,142.25</u>
	TOTAL DEBT SERVICE	4,142.25
8:12-13	Thorp Sporting Goods Inc.- supplies	370.20
8:15	Golden Press Inc.	3.18
	Houghton Mifflin Co.	4.97
	The Garrard Publishing Co.	52.15
	TOTAL CAPITAL OUTLAY	<u>430.50</u>
9E3	The Grade Teacher- sub.	5.00
	National Foremen's Institute	16.08
9:11	Edith Robinson- reimb. supplies	3.46
	Frank Gumbus and Son- fruit for Christmas	84.00
	Paul Lachenauer- florist- wreaths	12.00
	John Burns- extra recreation hours	100.50
	Stephen Goodwin- " " "	40.50
	John Archambault- extra bus trips	90.00
	Randall Farms Inc.- Dec. milk	520.85
	National Biscuit Co.	6.80
	Transportation- Jan.	3,899.20
	TOTAL AUXILIARY AGENCIES	<u>4,778.39</u>
	BILLS TO BE PAID IN JANUARY, 1963	31,846.33

CONSTRUCTION ACCOUNT

The Bond Buyer - advertising	277.20
Sykes, Galloway and Dikeman- prof. services	
re: Bond anticipation note	50.00
E. W. Howell- 2nd payment	<u>39,600.00</u>
TOTAL CONSTRUCTION ACCOUNT	<u>39,927.20</u>

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U.F.S.D.#1 Stony Brook, New York

TREASURER'S REPORT

DECEMBER 1962

GENERAL ACCOUNT

BALANCE 11/30/62

\$ 2,355.02

RECEIPTS:

School Milk Collections 291.50

N.Y.S. Dept of Taxation & Finance
lunch program 302.94

Bank of Suffolk County - proceeds
tax anticipation note 60,000.00

TOTAL RECEIPTS

60,594.44
~~\$60,000.00~~

DISBURSEMENTS

\$56,674.50

BALANCE 12/31/62

\$ 6,274.96

BOND & INTEREST ACCOUNT

No Balance

CONSTRUCTION ACCOUNT

No Balance

CONSTRUCTION ACCOUNT

RECEIPTS:

Bank of Suffolk County - proceeds
Bond Anticipation Note \$150,000.00 \$150,000.00

DISBURSEMENTS

\$ 74,508.43

BALANCE 12/31/62

\$ 75,491.57

Jean R. Walsh
Treasurer

U.F. 810
LONG TERM INVESTMENT REPORT
DECEMBER 1952

\$ 2,322.02

REVENUE
FROM

281.50

EXPENSES

302.98

PROCEEDS

21,100.00

\$20,000.00

\$22,674.00

\$ 6,374.00

INVESTMENT

9. Dr. Phelan requested further information from the district principals in the proposed nine-district area. Forms 2 and 3 were completed and forwarded to Dr. Phelan on December 21st. Copies of the forms have been prepared for the Board members' information and Mr. Harto will be glad to answer any questions concerning this study.

Dr. Phelan re
Nine-Dists.

10. We have been requested to submit our preliminary Board of Cooperative Service requirements for the 1963-64 school year. Our final request is to be made by March, 1963. There is a listing of services on the second sheet that the Administrator recommends we apply for at this time. He stated that the Board should give serious consideration to our having a nurse-teacher on a full-time basis. - It was moved by Dr. Rosenberger and seconded by Mr. Feyk that we request the following services from the Cooperative Board for 1963-64:

Co-Op Services

Music - 3 days; Psychologist - 2 days;
Psychiatric Consultation; Remedial Reading -
 $3\frac{1}{2}$ days; Speech - 2 days; Nurse-Teacher -
 $3\frac{1}{2}$ days; Blind Instruction - $1\frac{1}{2}$ days;
Art - 3 days. -2-

The Board was polled, carried unanimously.

11. As per Board direction, the Administrator submitted to our architects the door designations for our new building.

Door Desig-
nations

12. Photostatic copies of the study of the effect that the 20% limitation has upon districts in the second supervisory district have been prepared for each Board member. Every effort should be exerted to have this factor eliminated in the Diefendorf formula.

20% Limit.

13. Memorandums were sent to all Board members on December 13th and 19th concerning the brick facing for our new building. A new section of brick facing is being prepared for our inspection. The brick is in accordance with our selection.

Brick Facing

14. In a memorandum to the Board dated December 12th, the Administrator informed the Board members that Mr. Christopher Cobb has been hired as custodian at a salary of \$4000. per year.

Mr. Cobb

15. A verbal request was received from the Brookhaven Town Recreation Department for permission to use our school auditorium on Saturday afternoons to show movies to the children. They will provide the movies and a projectionist, and

B'khaven
Town Rec.
Dept.

74
will also pay for one of our staff members in attendance during these performances. After a lengthy discussion, it was moved by Mrs. Roberts and seconded by Dr. Rosenberger that upon receipt of the names of the films to be shown that Mr. O'Connor and Mr. Harto have the authorization to decide whether or not the school will be made available each Saturday for the showing of these films, and, if approved, notification will be sent to the parents. The Board was polled: Mrs. Roberts-yes; Mrs. Benito-no; Mr. O'Connor-no; Dr. Rosenberger-yes; Mrs. Voorhest-yes; Mr. Feyk-yes. Motion carried.

16. The Administrator requested permission from the Board to interview and to extend contracts to teachers in accordance with Board policy. At present, three additional teachers will be needed. Mr. Feyk so moved and it was seconded by Mrs. Roberts. The Board was polled: Mr. Feyk-yes; Mrs. Roberts-yes; Mrs. Benito-no; Mr. O'Connor-no; Dr. Rosenberger-yes; Mrs. Voorhest-yes. Motion carried.

New Teachers

17. The Administrator recommended that the Board investigate the possibility of renting additional facilities on a monthly basis for the 1963-64 school year. We already need two additional classrooms for 1963-64 - a first grade and a fourth grade. Our new building will be completed for occupancy sometime during 1963-64 but no one expects it to be ready by September, 1963. This was referred to the Housing Committee.

Classroom Space

18. The 1961-62 School Board had directed the Administrator to prepare salary schedules prior to January 15th for the Board's consideration. The Administrator requested that the Board extend this time to March 1st so that he will be able to ascertain the action that will be taken by our neighboring districts and the State Legislature. He will have prepared salary schedules for all personnel of the school district prior to the March Board meeting. There was no objection.

Salary Sched.

19. The Administrator reported that he has been working on the 1963-64 budget and that a preliminary budget will be prepared for the Board members as in previous years unless he is directed to do otherwise.

Budget

20. The Honor Roll of the Port Jefferson Schools was brought to the Board's attention.

Honor Roll

21. Job Meeting Reports are submitted by the architect. The Administrator asked that if any Board member would like a copy of these reports, to please advise him.

Architect's
Job Meeting
Reports

UNFINISHED BUSINESS:

Mrs. Roberts requested that the following statement be included in the Minutes:

Mrs. Roberts

Inasmuch as no communication has been directed to the Clerk of the School District in regards to the recent Supreme Court Decision, it is apparent that the respondents in this case are the four individuals named and not the School Board itself. I wish to make it clear at this time that we, the Petitioners, hold the four (4) Respondents directly responsible for any financial obligation that they have entailed in defense of the action on June 26, 1962 of Respondents O'Connor, Voorhest, and Rosenberger.

Mr. Feyk pointed out in the November and December meetings that there is no record of any Board Action authorizing the services of Kendrick C. Smith to defend the Board in this appeal. Thus, the action taken in requiring the services of Kendrick C. Smith was at the request of the four (4) Respondents and not at the request of the Stony Brook Board of Education.

It is requested that my comments be included in the minutes of this meeting.

MONDA S. ROBERTS.

Mr. O'Connor requested that his remarks be included in the minutes in toto:

Mr. O'Connor

There was no official attorney appointed for the District at either the July 1960 or July 1961 organizational meetings.

EXCERPT FROM SPECIAL PUBLIC OPEN MEETING - FEBRUARY 20, 1962:

"It was moved by Mr. O'Connor and seconded by Mrs. Voorhest that Kendrick C. Smith of Farmingdale be appointed to perform legal services for the district as required. The Board was polled, all in favor except Mr. Haenlein who abstained. Carried."

- Mr. Kendrick C. Smith therefore became our school district's attorney of record. Since our Board has not reorganized for the 62-63 school year, all existing 61-62 positions and appointments have automatically continued.

EXCERPT FROM SPECIAL PUBLIC OPEN MEETING - APRIL 11, 1962:

"It was moved by Mr. Haenlein and seconded by Mrs. Voorhest that Pelletreau and Pelletreau be appointed attorneys for this district to represent us in the bonding of our new school. The Board was polled, unanimously carried."

- This motion specifically appoints Pelletreau and Pelletreau only to represent the district in our new bond issue. A playback of the taped discussion of that meeting clearly will indicate the Board's intent - as does the very wording of the motion. This specific appointment was made only because of other initial work performed on this matter prior to the district's appointment of Kendrick C. Smith.

The school district attorney is an employee of the school district. In order to effectively discharge his responsibilities to the taxpayers and children of the district, the chairman of the Board is duty bound to call upon any school district employee as the occasion warrants.

EXCERPT FROM SPECIAL MEETING - MARCH 20, 1962

"Mr. O'Connor stated that our Attorney has been contacted to meet with Mrs. Jayne, Mr. Harto and himself on Thursday night at 8:30 P.M. and any Board member who wishes to attend."

Note: This meeting was for the purpose of preparing the advertising for the annual meeting. Mr. Kendrick Smith was the Attorney present at the meeting. No official motion was made to have him present at the meeting.

EXCERPT FROM 66th ANNUAL DISTRICT MEETING - May 1, 1962

"Mr. Kendrick C. Smith, School Attorney, administered the oath of office to the Chairman, Mr. O'Connor; the Clerk, Mrs. Jayne; and Russell Kerr, Charlotte Rasmussen and Irma Peters, Inspectors of Election."

"The Chair introduced Mr. Kendrick C. Smith of Huntington, School Attorney."

Note: There was no official motion to have attorney present at this meeting.

WEDNESDAY - May 2, 1962

"The Chair stated that the 66th Annual Meeting was resumed. The Chairman stated that 8 Inspectors of Election took the oath of office which was administered by Mr. Donovan, attorney. Mr. Richard Haskell has been appointed Chief Inspector of Election."

"The tellers canvassed the vote with Mr. Stevenot and Mr. Donovan. The Chair thanked the Inspectors of Election." Note: Mr. Donovan is an associate of Mr. Smith.

Note: There was no official motion to have attorney present at this meeting.

EXCERPT FROM JULY 3, 1962 SPECIAL PUBLIC OPEN MEETING

"The Chair asked to be excused to contact the Attorney, Mr. Smith."

"Mr. O'Connor stated that Mr. Smith was not home but is expected home in ten minutes, at which time he will immediately be on his way over here to clarify this position."

"Mrs. Roberts moved, and it was seconded by Dr. Rosenberger that we adjourn the meeting until Mr. Kendrick Smith arrives. Etc. etc. etc."

EXCERPT FROM ANNUAL ORGANIZATION MEETING - July 3, 1962

"The question was asked if the attorney was still in Farmingdale, and the Chair stated that the attorney was en route. Therefore, it was moved by Mr. Feyk and seconded by Dr. Rosenberger that we recess until the attorney arrives. The Board was polled, all in favor with Mr. Bastedo abstaining."

Note: Since Mr. Feyk stated in his remarks at the last Board meeting that "no Board action has been taken to date to authorize Kendrick Smith to represent this Board or any member of this Board in any matter", it would appear that he is at least mistaken. At the July 3 meetings, as cited above, Mrs. Roberts made a motion that we "adjourn the meeting until Mr. Kendrick Smith arrives." and Mr. Feyk moved that "we recess until the attorney arrives." These motions certainly indicate the unqualified acceptance of the Board of Mr. Smith as our District's attorney, and of the Chair's duty to call for his legal services as required.

With reference to Mrs. Robert's statement on this matter, the Supreme Court Order with reference to the Commissioner's decision has not as yet been received.

The Chair appointed the following committee chairmen:

Committee
Chairmen

Plaque Committee
Board Bulletin

Mrs. Voorhest
Mrs. Voorhest

SPECIAL PUBLIC OPEN BOARD MEETING

JANUARY 9, 1963

A special public open meeting of the Board of Education of Union Free School District No. 1 of the Towns of Brookhaven and Smithtown, Suffolk County, New York was held in the school on Wednesday, January 9, 1963.

The meeting was called to order at 9:35 P.M. by the Vice-President, Mr. O'Connor, with the following members present: Messrs. O'Connor, Rosenberger and Mrs. Voorhest and Mrs. Roberts. Mr. Harto, Principal, also attended.

There were four guests present.

Visitors

The meeting opened with a moment of silent prayer.

The meeting was called for the purpose of discussion of investment of funds.

Investment
of Funds

The Clerk read the following bids:

1. Tinker National Bank - Interest at 3% per annum
2. Security National Bank - Interest at $3\frac{1}{2}\%$ quarterly to be compounded
3. Franklin National Bank - Interest at $3\frac{1}{2}\%$ from day of deposit to day of withdrawal compounded quarterly

No bid was submitted by the Bank of Suffolk County.

The following resolution was offered by Trustee Mrs. Voorhest and duly seconded by Trustee Dr. Rosenberger and, upon being put to a vote, was unanimously carried.

BE IT RESOLVED that the Vice-President of the Board of Education be and he hereby is authorized to invest the proceeds of the sale of the district bonds dated December 20, 1962 together with the premium and accrued interest thereon in a special savings account in the Franklin National Bank in accordance with the provisions of Section 165 of the Local Finance Law of the State of New York, and in accordance with the Franklin National Bank's quote of $3\frac{1}{2}\%$ interest contained in their letter of January 8, 1963.

It was moved by Mrs. Roberts and seconded by Mrs. Bond Ant. Note Voorhest that the Vice-President of the Board of Education be empowered to extend the \$150,000 Bond Anticipation Note which becomes due on February 6, 1963 to June 30, 1963 at an interest rate not to exceed 1.9%. The Board was polled, carried unanimously.

It was moved by Dr. Rosenberger and seconded by Mrs. Voorhest that the meeting adjourn at 9:42 P.M. The Board was polled, carried unanimously

*Beatrice Jayne
District Clerk*

~~It was moved by Mrs. Roberts and seconded by Mrs. Bond Ant. Note Voorhest that the Vice-President of the Board of Education be empowered to extend the \$150,000 Bond Anticipation Note which becomes due on February 6, 1963 to June 30, 1963 at an interest rate not to exceed 1.9%. The Board was polled, carried unanimously.~~

~~It was moved by Dr. Rosenberger and seconded by Mrs. Voorhest that the meeting adjourn at 9:42 P.M. The Board was polled, carried unanimously~~

SEVENTH REGULAR PUBLIC OPEN MEETING

FEBRUARY 6, 1963

The seventh regular public open meeting of the Board of Education of Union Free School District No. 1 of the Towns of Brookhaven and Smithtown, Suffolk County, New York was held at the school on Wednesday, February 6, 1963.

The meeting was called to order at 9:17 P.M. by the Vice-President, Mr. O'Connor, with the following members present: Messrs. O'Connor, Feyk, Rosenberger, Mrs. Voorhest, Mrs. Roberts and Mrs. Benito. Mr. Harto, Principal, also attended.

There were about eleven guests present. Visitors

The meeting opened with a moment of silent prayer.

It was moved by Mrs. Roberts and seconded by Mrs. Voorhest that the Minutes of the January 2nd meeting be accepted as presented. The Board was polled, carried unanimously. Minutes

Jan. 2, 1963

It was moved by Mrs. Voorhest and seconded by Mr. Feyk that the Minutes of the January 9th meeting be accepted as presented. The Board was polled, carried unanimously.

Jan. 9, 1963

Mrs. Walsh read the Treasurer's Report. It was moved by Mrs. Voorhest and seconded by Mrs. Roberts that the Treasurer's Report be accepted as presented. The Board was polled, carried unanimously.

Treas. Rept.

The Clerk of the Works, Mr. Nesbitt, gave his report to the Board on the progress of the construction of the new school. He expressed again his dissatisfaction with the cooperation he is receiving from the Superintendent concerning the sub-contractors. The Clerk read a weekly job report regarding cement inspection. The Clerk read the letter Mr. Harto wrote to Mr. Schindel concerning the authority of the Clerk of the Works. The Clerk read a letter directed to Mr. Sourbeck from Mr. Nesbitt concerning the lack of cooperation on the part of E.W. Howell's Construction Superintendent. Mr. Harto read the report of a job meeting held on January 16th. After discussion, it was moved by Dr. Rosenberger and seconded by Mrs. Roberts that the Board make plans to meet with the architects and go over the problems that have come up in connection with the

Clerk of the Works

BILLS TO BE PAID IN FEBRUARY, 1963

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
2:3	Williamson Law Book Co.- ledger sheets	9.09
2:8-9	Board of Cooperative Educational Services	148.61
2:11	Helen Petronio- office help	18.00
	Clerk's Salary	183.32
	TOTAL GENERAL CONTROL	<u>359.02</u>
3:5	The Island Company- supplies	17.25
3:11	McCabes' Central Store Inc.- supplies	173.70
	J. L. Hammett Co.	96.40
3:13	Bowmar Records	19.35
3:13	Shirley Weiss- reimb. records	9.70
3:	Board of Cooperative Ed. Services	3,549.42
3:9	Helen Whelan- substitute teaching	390.00
	Irma Peters- " "	286.00
	Nancy Mason- " "	156.00
	Secretaries Salaries	874.98
	Teachers Salaries	12,430.08
	TOTAL INSTRUCTIONAL SERVICES	<u>18,002.88</u>
4:11	Rita Brown-	16.50
4:2	Duane C. Cole Corp- fuel	733.61
	Stony Brook Community Church- gas	393.85
4:3	Stony Brook Community Church- water	3.55
4:4	Stony Brook Community Church- lights	130.60
	Long Island Lighting Co.	148.94
4:5	Hillyard Sales Co- cust. supplies	68.50
	I. Janvey and Sons, Inc.- "	12.50
	The C. B. Dolge Company	81.00
	Cortes Ward & Co., Inc.-	14.40
4:11	Peter Gustafson- snow plowing	40.00
	George Nesbitt-use of truck	92.00
4:7	New York Telephone Co.- service	91.99
	Clerk of the Works	200.00
	Custodians Salaries	<u>1,334.00</u>
	TOTAL OPERATION OF PLANT	<u>3,361.44</u>
5:2	D. T. Bayles and Son, Inc.	38.42
5:3	Stony Brook Electric	24.00
	Robert Miller Huntington Corp- materials	2,450.00
	Robert Miller Huntington Corp- services	2,340.00
	M. L. Zinna	37.00
5:4	William J. Scholtz	106.89
5:4	Robert Thomas- reimb. proj. tube	4.29
5:6	Balding Products- spraydry	328.25
	Wood's Machine Shop	<u>2.75</u>
	TOTAL MAINTENANCE OF PLANT	<u>5,331.60</u>

MEMORANDUM

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<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
6:5	Tinker National Bank- rent C. Church	12,000.00
	Emma S. Clarke Library	4,000.00
	TOTAL FIXED CHARGES	<u>16,000.00</u>
7:	Bank of Suffolk Co. - t/a note + int.	60,310.00
8:12-13	Wm. J. Scholtz and Son- proj. etc.	1,190.55
	Time Incorporated- filmstrips	65.00
8:15	William Morrow- books	11.32
	Harcourt Brace and World Inc.- books	7.72
	Franklin Watts Inc.	37.13
	Follett Library Book Co.	<u>153.52</u>
	TOTAL CAPITAL OUTLAY	1,465.24
9:11	Joseph Pillus- Christmas trees	40.00
	Films Incorporated	22.60
	Stony Brook Apothecary- film	7.17
	Educational Film Library	9.25
	Stephen Goodwin- rec. hours	67.50
	John Burns " "	144.00
9:12	John Archambault	165.00
	Randall Farms Inc. - milk	410.94
	National Biscuit Co.- crackers	106.25
	Transportation Feb.	<u>3,899.20</u>
	TOTAL AUXILIARY AGENCIES	4,871.91
TOTAL BILLS TO BE PAID IN FEB. \$109,701.16		

CONSTRUCTION ACCOUNT

Robert Miller Huntington Corp	5,850.00
Island Air Conditioning Co.	1,350.00
M. K. Lacey Co.	2,206.90
Robert Miller Huntington Corp.	6,030.00
E. W. Howell	25,470.00
Pelletreau and Pelletreau	5,000.00
Sykes, Galloway and Dikeman	1,633.00
Northern Bank Note Co.	286.00
The Signature Co.	36.43
Governmental Statistical Corp.	1,619.77
	<u>48,482.10</u>

LAUNDRY & CLEANING

LAUNDRY & CLEANING
1234 MAIN ST
CITY, STATE

LAUNDRY & CLEANING

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TREASURER'S REPORT

JANUARY, 1963

GENERAL ACCOUNT

BALANCE 12/31/62 \$ 6,274.96

RECEIPTS:

School Milk Collection	422.92	
Edna R. Barnett- reimb. Ins. Fund	4.95	
Town of Brookhaven		
Tax Payment #1	18,675.00	
2	24,900.00	
3	24,900.00	68,475.00

N.Y.S. Dept. of Tax. & Fin.- lunch	259.38
N.Y. S. Dept. of Tax. & Fin.-state aid	21,520.00

Board of Coop. Ed. Services-	
2nd Quarter State Aid	<u>5,041.00</u>

TOTAL RECEIPTS \$ 95,723.25

DISBURSEMENTS \$ 32,159.90

BALANCE 1/31/63 \$ 69,838.31

BOND AND INTEREST ACCOUNT

Balance 12/31/62 .00

RECEIPTS-transfer from General account	
interest due 2/1/63	4,122.00
Balance 1/31/63	<u>\$ 4,122.00</u>

CONSTRUCTION ACCOUNT

Balance 12/31/62 \$ 75,491.57 ✓

DISBURSEMENTS \$ 39,927.20

BALANCE 1/31/63 \$ 35,564.37

Jean R. Walsh,
Treasurer

ORDER OF CONFERENCE

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construction of the new school, with Mr. Nesbitt in attendance. The Board was polled, carried unanimously.

It was moved by Mr. Feyk and seconded by Mrs. Voorhest that bills be paid when funds are available. The Board was polled, carried unanimously.

Payment of Bills

COMMITTEE REPORTS:

Mrs. Voorhest reported that Mr. Harto wrote to the Fire District requesting the use of the Fire House next year. No reply has been received to date. She asked Mr. Harto to contact Suffolk Improvement Co. regarding use of the Annex for another year. This lease is being prepared. She contacted Rev. Smith regarding the possibility of getting extra rooms at the Community Church. The Church does not want to give up the Church basement, but suggested they could possibly finish a room upstairs at the Education Building if the Board is interested. Mr. Harto recommended that as much available space as possible be found prior to September. Investigation of this matter will continue.

Housing

As outcome of the Committee meeting held prior to the Board meeting, Mrs. Voorhest moved, and it seconded by Mr. Feyk, that the list of names as presented be submitted to Weidersum Associates for the plaque and that the school be named North Country Elementary School. The Board was polled, all in favor except Mrs. Benito, who voted no. Carried.

Plaque

Mr. Feyk reported that he has met with Mr. Harto and has been reviewing and studying the Secretarial and Custodial Salary Schedules. He stated that he is waiting to receive additional teachers' salary schedules from our local area before presenting schedules to the Board Committee. He stated that he will have a Salary Committee Meeting the week of February 25th.

Salary

The Clerk was directed to send notices of a Committee Meeting on February 28th with Dr. Phelan at 8 P.M., followed immediately by a Salary Committee meeting.

Mr. Feyk reported that once the salary schedules are set, the budget can be completed. The rest of the budget has been prepared by Mr. Harto..

Budget

COMMUNICATIONS:

1. A letter dated February 5, 1963 was received from Supervisor Dominy requesting the dates tax funds are needed by the District. The Clerk was asked to prepare a breakdown of when we need money and Mr. O'Connor will write a letter to Mr. Dominy. Mr. Feyk so moved and it was seconded by Dr. Rosenberger. The Board was polled, carried unanimously. Sup. Dominy

2. A letter was received from the New York State School Boards Association stating that a grievance procedure must be established in districts employing 100 or more teachers. It recommended that smaller districts should also consider a grievance procedure. Mrs. Roberts will consider this and report at the next meeting. NYSSBA

3. A letter dated February 1, 1963 was received from Kendrick C. Smith regarding the matter of the application of Monda Roberts et al vs. James E. Allen, Jr., Commissioner of Education, A. Richard O'Connor et al. He included a copy of the Final Order of The Honorable Kenneth S. MacAffer and a copy of the Notice of Appeal. Appeal

PRINCIPAL'S REPORT:

1. The following communications were prepared for the Board's information: Construction:
New School

1. Administrator's letter to Frederic P. Wiedersum Associates as per instruction of the Board.

2. Mr. George Nesbitt's letter to Mr. Sourbeck regarding the lack of cooperation on the part of Mr. Hunt, Job Superintendent.

3. Letter from Mr. Schindel of Frederic P. Wiedersum Associates, informing us of our appointment on January 16th.

4. Administrator's Memo to all Board members informing them of the outcome of our meeting with representatives of the General Contractor and of the Architects.

2. We are in receipt of a communication from Jane B. Ford, Chairman of the Public Relations Committee of the Nassau-Suffolk School Boards Association. The communication concerns the National School Board Association Meeting in Denver, Colorado. Nassau-Suff,
SBA

3. A letter from Edward H.L. Smith, Director of Suffolk County Civil Defense, informing us of the availability of School Alert Monitor Receivers. We have a set at school and an additional one is not needed at this time.

Suffolk Co.
Civil Def.

4. Dr. Phelan's letter and Dr. Dooley's letters have been reproduced for the Board's information. Do not recommend any action on the part of the Board at this time.

Dr. Phelan
Dr. Dooley

5. A letter was received from Dr. Phelan, District Superintendent, in which he reviews the aid we have received from the Federal Government under Public Law 874. Last year we received \$30,404, and since our first application in 1954-55 the district has received a total of \$119,396. Dr. Phelan suggests that we contact our Congressmen to urge them to support the extension of PL 874 and so avoid losing this important source of financial aid. A list of State and Federal Officials are given, should the Board wish to write letters regarding this legislation. Dr. Rosenberger will work with Mr. Harto preparing letters for individual Board members.

Dr. Phelan:
PL 874

6. We are in receipt of anticipated monthly financial requests from our four major contractors. This schedule will be revised as will the Construction Schedule that was submitted by E.W. Howell as soon as the cold weather allows more definite prognostication.

Financial
Schedule of
Contractors

7. On January 17, 1963, Mr. Christopher Cobb tendered his resignation as custodian. Mr. Barney LaSala has been working since January 23, 1963. Mr. Harto recommended to the Board that Mr. LaSala be hired on a six-month temporary appointment at a salary of \$3700. per year. Mrs. Roberts moved, and it was seconded by Mr. Feyk, that Mr. LaSala be appointed for a six-month probationary period to serve as custodian at an annual salary rate of \$3700. The Board was polled, carried unanimously.

Mr. Cobb

8. The Friday night Teen Club activity is proving most satisfactory and the attendance is increasing as the weeks progress. Mr. Burns' monthly report, which all Board members have received, expresses gratitude to the Board in his behalf and also on behalf of the children for the excellent recreational program the Stony Brook School District is affording its students.

Teen Club

9. The Saturday afternoon movies have been a tremendous success. The movie titles, as read, for the remainder of the year, need the approval of Mr. O'Connor and Mr. Harto before sending the list home with the children.

Saturday
Movies

10. A request for the use of the school has been received from the Setauket Area of the American Association of University Women. Their request is for either April 20th or May 11th - both Saturdays. We would have to cancel our Saturday morning Sports Program if the request is granted. After discussion, it was moved by Mr. Feyk and seconded by Dr. Rosenberger that we write a letter informing them our recreation program is using the school during the hours they want to use the school on these dates. The Board was polled, carried unanimously.

Setauket
Amer. Assn
Univ. Women

11. Mr. Harto reported that most attorneys claim .01 per cent of the bond issue which, in our case, would have been \$12,830. Our architects did not budget this amount, but used \$12,000., for, in their experience in working with Pelletreau and Pelletreau, they had found that they did not take the amount they were entitled to. It is most gratifying to see that Pelletreau and Pelletreau's complete bill is for \$8,902.40, or .0069 per cent of the bond issue. The decrease in their claim effects a saving to the district of \$3,097.60.

Attorneys'
Claim

12. Mr. Harto requested that the Board of Education authorize our utilizing the services of a woman physical education teacher for one day each week - this service to be requested from the Cooperative Board. The cost of this will be approximately \$1500., of which approximately 70% will be received back in State Aid. The actual cost to the district will be \$450.00. This request is made because it is impossible to assign Mr. Goodwin two additional classes for physical education next year. Mr. Feyk so moved, and it was seconded by Mrs. Roberts. The Board was polled, carried unanimously.

Phys. Ed.
Teacher

13. Mr. Harto requested the Board to consider placing Mr. Warren Hershey at a higher level on the salary schedule. Mr. Hershey has taught for 20 years at the Stony Brook Boys School and has had three years of military service during World War II. At the time he was offered a contract, Mr. Harto was asked not to offer contracts beyond the fifth step. Mr. Harto recommended that, effective July 1, 1963, Mr. Hershey be advanced

Mr. Hershey

three salary steps, so that in 1963-64 he will be placed on the tenth step. It was the Board's pleasure to defer this until the Salary Committee Report at the next regular meeting.

14. Mr. Harto reported that he has received Mrs. Mildred Just's resignation, effective as of February 28, 1963. Mrs. Just has found it necessary to terminate her services due to personal reasons. Mr. Harto recommended to the Board that Mrs. Beatrice Jayne be appointed to fill this vacancy. Mrs. Jayne will be able to perform her duties as Clerk of the Board of Education and also do the required work at the Education Building. By utilizing the services of Mrs. Jayne, we will be able to effect a savings to the district.

Mrs. Just
Mrs. Jayne

Mrs. Just's present salary	-	\$2800.	per year
Mrs. Jayne's present salary	-	\$2200.	" "
		Total \$5000.	" "

Mr. Harto recommended that Mrs. Jayne's salary be computed at \$4200. pro rata for the remainder of the 1962-63 school year. It was moved by Mr. Feyk and seconded by Mrs. Roberts that the appointment of Mrs. Jayne be made as outlined. The Board was polled, carried unanimously.

15. Three of our teachers attended portions of teachers conferences sponsored by the Smithtown Central School District. The teachers who attended felt that the information secured was most valuable and regretted that they could not remain for the entire day. There are many important and educational conferences being held which would be of value to members of our staff, but, unfortunately, the notices arrive after a Board meeting and Mr. Harto is not at liberty to secure a substitute so that more teachers might be in attendance at these conferences.

Smithtown
Tea. Conf.

16. Mr. Harto has contacted the placement bureaus at three of the State Teachers Colleges and the placement bureaus of the colleges on Long Island. The directors have answered the letters and inform Mr. Harto that our vacancies will be brought to the attention of their graduates.

Teacher
Placement
Bureaus

17. Mr. Harto recommended to the Board that Lumbermens Mutual Casualty Company be authorized, and any other insurance company that may so desire, to make a survey of our present coverages and develop a full-cost estimate to compare with our present program. Mr. Harto also suggested

Insurance
Coverage

that an evaluation be made of our future needs and that proper bid form be submitted to insurance companies for providing the necessary insurance coverage. Dr. Rosenberger so moved and it was seconded by Mr. Feyk. The Board was polled, carried unanimously.

18. The three bid proposals submitted by (1) Franklin National Bank, (2) Security National Bank, and (3) Tinker National Bank have been reproduced for the Board members' files.

Bank Bid
Proposals

19. Mr. Harto brought to the Board's attention that he has inserted in their black binders the honor roll and perfect attendance lists for our elementary children. These are for the mid-year.

Attendance
and Honor
Roll Lists

20. It has been brought to Mr. Harto's attention that the Community Church would appreciate it very much if we could arrange to pay our gas and electric bill upon submission of their bill. They do not receive their bill until the 7th or 8th of the month and, thus, it is usually after we have had our regular Board meeting. It was moved by Mrs. Voorhest and seconded by Dr. Rosenberger that the school district pay the utility bills to the Community Church immediately upon submission, if funds are available. The Board was polled, all in favor except Mr. Feyk, who voted no. Carried.

Church Util-
ity Bills

21. Mr. Harto requested that the following be included in the Minutes in toto:

Maintenance:
Com. Church

"I feel that it is necessary for me to report to the Board that several items of maintenance requests that have been made to the Community Church Trustees have not been attended to as of this date. Two most important items that are of immediate urgency are:

1. The looseness of sinks in the boys and girls bathrooms.
2. The security of the building.

I had instructed Mr. Nesbitt to stop and secure the building, and he has had to use force to lock the doors, but then we find that the Church uses the building and, unfortunately, they do not lock the doors.

"Under the present circumstances, I feel that we cannot assume the responsibility for this building. It is impossible for us to be held responsible for a building which (1) cannot be secured, and (2) which is used by the Church groups after school hours."

After discussion, it was moved by Dr. Rosenberger and seconded by Mrs. Voorhest that the Housing Committee be instructed to contact the Trustees of the Church as soon as possible in regard to the conditions we have discussed. The Board was polled, carried unanimously.

22. Mr. Harto has completed all the necessary forms and has made application for State Aid on the interest payments that we will have to make on our \$1,283,000. bond issue during the 1962-63 school year. The State Education Department will advise us what percentage of our principal and interest the State will assume as a result of this application as now submitted.

State Aid

23. The estimated balance of budget items shows a deficit. This is partially based on the fact that additional high school students have enrolled. Dr. Phelan states that it is legal to go over the budget amount if it is due to increased enrollment.

Est. Balance of Budget

24. Mr. Harto asked the Board to direct the Clerk to renew the Bulk Mailing Permit. Dr. Rosenberger so moved, and it was seconded by Mr. Feyk. The Board was polled, carried unanimously.

Bulk Mailing Permit

25. It was recommended that the Board authorize Mrs. Voorhest to utilize the services of the person mentioned to assist her in publishing the Board Bulletin, namely, William Foulkes. Mr. Feyk so moved, and it was seconded by Dr. Rosenberger. The Board was polled, carried unanimously.

Board Bull.

Dr. Rosenberger moved, and it was seconded by Mrs. Roberts, that we go into executive session. The Board was polled, carried unanimously.

Exec. Session

Mrs. Benito left the meeting at this time.

The Board entered executive session at 11:05 P.M. and resumed regular session at 11:16 P.M.

The Administrator recommended that the Board authorize the transfer of \$13,000. from the Time Deposit Account to the Construction Account. Mr. Feyk so moved, and it was seconded by Mrs. Roberts. The Board was polled, carried unanimously.

Transfer of Accounts

The Administrator recommended that a tax anticipation note be issued to the Franklin National Bank in the sum of \$150,000. to be placed in the General Account; said proceeds to be used

Tax Ant. Note

for the payment of the Bond Anticipation Note due February 7th at the Bank of Suffolk County, Stony Brook, New York. This note is to bear interest at a rate not to exceed 1.9% and is to be repaid on Friday, June 28th, from sums of money realized from the sale of the \$1,283,000 Bond Issue. Mr. Feyk so moved, and it was seconded by Mrs. Roberts. The Board was polled, carried unanimously.

RESOLUTION TO BE ADOPTED FOR BORROWING MONEY
ON A TAX ANTICIPATION NOTE

At a meeting of the Board of Education of School District #1, Towns of Brookhaven and Smithtown, Suffolk County, New York, held the 6th day of February, 1963, the following resolution was adopted in relation to a tax anticipation note for taxes to be levied during the school year 1962-1963.

1. A tax anticipation note is to be issued in anticipation of the collection and receipt of real estate taxes.
2. The fiscal year in which this tax anticipation note is issued is for the year ending June 30, 1963.
3. The amount of taxes to be levied during the fiscal year ending June 30, 1963, is \$327,603.00, of which \$68,475.00 has been collected and received.
4. The amount of the tax anticipation note shall be \$150,000.
5. The day of maturity of this tax anticipation note will be the 28th day of June, 1963 subject to prior redemption and the rate of interest is to be 1.9%.
6. The day of maturity of this tax anticipation note does not extend beyond the close of the applicable period provided in the Section 24.00 of the Local Finance Law.

It was moved by Mrs. Voorhest and seconded by Dr. Rosenberger that the meeting adjourn at 11:19 P.M. The Board was polled, carried unanimously.

Beatrice Jayne
District Clerk

BILLS TO BE PAID IN MARCH, 1963

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
2:	Board of Cooperative Ed. Services	148.61
	Clerk's Salary	183.32
	TOTAL GENERAL CONTROL	<u>331.93</u>
3:5	The Island Company- office supplies	15.00
3:9	Mrs. Irma Peters- sub. teaching	26.00
	Nancy Mason- substitute teaching	234.00
3:10	Houghton Mifflin Co.- texts	85.76
	Bardeen's Inc.- registers	34.14
3:11	American Book Co.- supplies	59.58
	Prentice-Hall Inc.- supplies	114.75
	Row, Peterson Co.- supplies	20.96
	Scott, Foresman and Co.- supplies	116.28
	Readers Digest Services Inc.- supplies	59.20
3:13	Radio Corp. of America- records	34.52
	Stanley Bowmar Co.- record	6.05
	Shirley Weiss- reimb. records	8.95
	Port Jefferson Public Schools- tuition-2nd Quar.	31,412.50
	L. G. Balfour Co.- supplies	15.61
	The Nixon Co.- supplies	88.67
	Secretaries Salaries	808.34
	Teachers Salaries	12,430.08
	TOTAL INSTRUCTIONAL SERVICES	<u>45,570.39</u>
4:2	Duane C. Cole and Co.- fuel	382.06
4:4	Long Island Lighting Co.- service	143.72
4:5	I. Janvey and Sons	105.50
	Beinbrink Paper Co.- supplies	43.75
4:7	New York Telephone Co.- service	102.46
	Arthur W. Phillips- piano tuning	24.00
	Custodians Salaries	1,334.00
	TOTAL OPERATION OF PLANT	<u>2,135.49</u>
5:2	D. T. Bayles and Son, Inc.- supplies	13.17
	Island Coal and Lumber Corp.-"	13.60
5:3	M. L. Zinna- heater repair	16.00
	Luxor Lighting Products- supplies	144.60
5:4	Wm. J. Scholtz and Son- repair apparatus	27.25
	Nissen Corp.	17.75
	TOTAL MAINTENANCE OF PLANT	<u>232.37</u>
8:12-13	Lyons Band Instrument Co.- supplies	72.00
8:15	Golden Press Inc.- books	20.96
	Cambridge Book Co.- books	24.46
	Readers Digest Service- book	22.25
-	The Robert Keene Bookshop & Gallery	681.66
	TOTAL CAPITAL OUTLAY	<u>821.33</u>

BILLS TO BE PAID IN MARCH, 1963

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
9:3	National Education Assoc. of U.S.- book	5.35
9:11	Stephen Goodwin- Feb. recreation hours	48.00
	John A. Burns- " " "	144.00
	International Film Bureau Inc.	15.42
	National Biscuit Co.- crackers	23.26
	Randall Farms Inc. - milk - two months	1,108.43
9:12	John Archambault- extra trips	180.00
	Charles Giannini- Feb. transp.	459.20
	John Archambault- " "	3,440.00
	TOTAL AUXILIARY AGENCIES	<hr/> 5,423.66
	TOTAL BILLS TO BE PAID IN MARCH	\$54,515.17

CONSTRUCTION ACCOUNT

M. K. Lacey Co.- electrical work	\$ 3,600.00
E. W. Howell Co.- general const.	50,310.00
TOTAL	<hr/> 53,910.00

TREASURER'S REPORT

BOND AND INTEREST ACCOUNT

Balance 1/31/63	\$	4,122.00
DISBURSEMENTS: Coupon certificates due 2-1-63 3 @ \$1,000. and 66 @ \$17		<u>4,122.00</u>
Balance 2/28/63		.00

CONSTRUCTION ACCOUNT

Balance 1/31/63	\$	35,564.37
RECEIPTS: Franklin National Bank- transfer from Time Deposit Account		13,000.00
DISBURSEMENTS:		<u>48,482.10</u>
BALANCE 2/28/63	\$	82.27

TIME DEPOSIT ACCOUNT:

DEPOSITS: 1-10-63 Good Faith Deposit	\$	25,660.00
1-15-63 Sale of Bonds		<u>1,263,127.75</u>
	\$	<u>1,288,787.75</u>
WITHDRAWALS: 2-7-63 Transfer to Const. a/c		<u>13,000.00</u>
BALANCE @/28/63	\$	1,275,787.75

Jean R. Walsh,
Treasurer

TREASURER'S REPORT
FEBRUARY, 1963

GENERAL ACCOUNT

BALANCE 1/31/63 \$ \$ 69,838.31

RECEIPTS:

School milk collection	247.00
Franklin Nat'l Bank-proceeds	
Tax Anticipation Note	150,000.00
Town of Brookhaven Pmt #4	49,800.00 /
Town of Smithtown Pmt #1	26,438.42
New York State Dept. of Tax and Fin.-lunch prog.	<u>204.84</u>

TOTAL RECEIPTS 226,690.26

DISBURSEMENTS , 259,419.68

BALANCE 2/28/63 \$ 37,108.89

Jean R. Walsh,
Treasurer

EIGHTH REGULAR PUBLIC OPEN MEETING

MARCH 6, 1963

The eighth regular public open meeting of the Board of Education of Union Free School District No. 1 of the Towns of Brookhaven and Smithtown, Suffolk County, New York was held at the school on Wednesday, March 6, 1963.

The meeting was called to order at 9:07 P.M. by the Vice-President, Mr. O'Connor, with the following members present: Messrs. O'Connor, Feyk and Mrs. Voorhest and Mrs. Roberts. Mr. Harto, Principal and Mrs. Walsh, Treasurer also attended.

There were thirteen guests present.

Visitors

The meeting opened with a moment of silent prayer.

It was moved by Mrs. Voorhest and seconded by Mrs. Roberts that the Minutes of the last regular meeting be accepted as presented. The Board was polled, carried unanimously.

Minutes

Mrs. Walsh read the Treasurer's Report consisting of the following: General Account, Bonded Interest Account, Construction Account and Time Deposit Account. It was moved by Mrs. Voorhest and seconded by Mr. Feyk that the Treasurer's Report be accepted as presented. The Board was polled, carried unanimously.

Treas. Rept.

Mr. Nesbitt reported that there is a new superintendent on the job and that there is complete cooperation. Mr. Nesbitt brought the Board up to date on the progress of the construction. The Board assured Mr. Nesbitt that they are solidly behind him in any decision he makes.

Clerk of Works Rept.

It was moved by Mrs. Voorhest and seconded by Mr. Feyk that we pay the bills. The Board was polled, carried unanimously.

Payment of Bills

It was moved by Mr. Feyk and seconded by Mrs. Voorhest that we transfer \$53,828.00 from the Time Deposit Account to the Construction Account. The Board was polled, carried unanimously.

Transfer of Accounts

COMMITTEE REPORTS:

There will be a Bulletin published in a week or so.

Bulletin

Mrs. Voorhest reported that she and Mr. Harto attended a meeting of the Community Church Trustees on February 26 and that all the problems Mr. Harto mentioned at the last meeting were taken care of and that it was a satisfactory meeting. Mrs. Voorhest also stated that there was a discussion of the possibility of additional housing for next year. An answer will be given prior to the April meeting. - The lease for the North Country Annex is ready to be signed. Mr. Harto stated that we attempted to get a lease for half a year, but the final agreement was a nine-month lease to be on a per month basis for the last three months, if needed. It was moved by Mrs. Voorhest and seconded by Mr. Feyk that the Chairman be empowered to sign the lease with Suffolk Improvement Co. The Board was polled, carried unanimously. - With regard to the rental of the Fire House for next year, the Commissioners requested a meeting with the Housing Committee on March 12th to discuss this matter.

Housing

It was moved by Mr. Feyk and seconded by Mrs. Roberts that Bylaw 4200 be amended to include the proposed schedule for Teaching Personnel, effective July 1, 1963:

Salary

Step	B.A. or Less	B.A. + 15	B.A. + 30	M.A.	B.A. + 60	M.A. + 30	Ph.D
1	5,400	5,500	6,000	6,300	6,400	6,800	7,500
2	5,700	5,800	6,300	6,600	6,700	7,100	7,800
3	6,000	6,100	6,600	6,900	7,000	7,400	8,100
4	6,300	6,400	6,900	7,200	7,300	7,700	8,400
5	6,600	6,700	7,200	7,500	7,600	8,000	8,700
6	6,850	6,950	7,450	7,800	7,900	8,300	9,000
7	7,100	7,200	7,700	8,100	8,200	8,600	9,300
8	7,350	7,450	7,950	8,400	8,500	8,900	9,600
9	7,600	7,700	8,200	8,700	8,800	9,200	9,900
10	7,850	7,950	8,450	9,000	9,100	9,500	10,200
11	8,100	8,200	8,700	9,300	9,400	9,800	10,500
12	8,350	8,450	8,950	9,550	9,650	10,050	10,750
13	8,600	8,700	9,200	9,800	9,900	10,300	11,000
14	8,850	8,950	9,450	10,050	10,150	10,550	11,250
15	9,100	9,200	9,700	10,300	10,400	10,800	11,500
16	9,350	9,450	9,950	10,550	10,650	11,050	11,750
17	9,600	9,700	10,200	10,800	10,900	11,300	12,000
18			10,450	11,050	11,150	11,550	12,250
19				11,300	11,400	11,800	12,500
20						12,050	12,750

\$700. maximum increment in adjustment to the salary schedule.

That Bylaw 6-4200 be amended to include the proposed salary schedule for the Administrator, effective July 1, 1963:

The proposed schedule to be compensation for twelve months of school - one month of vacation at principal's discretion.

- A. Base salary as a teacher. (In adjusting to new salary schedule, increment will be subject to \$700 maximum increment as a teacher.)
- B. Allowance for duties as supervising principal - 45% of base salary as a teacher.
- C. \$200 allowance for each 30 hours of work above M.A. + 30.

That Bylaw 4300 be amended to include the proposed salary schedule for Office Personnel, effective July 1, 1963:

<u>Step</u>	<u>Steno-Secretary</u>	<u>Clerk-Typist</u>
1	\$3400	\$2900
2	3600	3100
3	3800	3300
4	4000	3500
5	4200	3700
6	4400	3900
7	4600	4100
8	4800	

The secretary of the supervising principal shall receive the salary of a steno-secretary on the appropriate step plus 10% for additional responsibilities.

That Bylaw 4301 be amended to include the proposed salary schedule for Maintenance Personnel, effective July 1, 1963:

<u>Step</u>	<u>Head Custodian</u>	<u>Custodian</u>	<u>Cleaner</u>
1	\$4600	\$3800	\$3500
2	4900	4100	3700
3	5200	4300	3900
4	5500	4500	4100
5	5800	4700	
6	6100	4900	
7	6300	5100	
8	6500	5200	

Part time Cleaner: Start \$1.50 per hour. Annual increments 10 cents per hour to maximum of \$2.00 per hour.

And that Bylaw 4302 be established to include the proposed salary schedule for nurse-teacher, effective July 1, 1963:

Step 1	\$4600
2	4900
3	5200
4	5500
5	5700
6	5900
7	6100
8	6300
9	6500
10	6700
11	6900
12	7100

Adjustment to the salary guide shall be at a maximum increment and adjustment equal to \$400 per year.

The Board was polled, and all Bylaws as outlined above pertaining to salaries were carried unanimously.

It was moved by Mr. Feyk and seconded by Mrs. Roberts that Mr. Warren Hershey be placed on Salary Step #10, effective July 1, 1963 - the annual increment in adjustment to salary step shall not exceed \$700. The Board was polled, carried unanimously.

Mr. Feyk stated that since the salary schedules have been approved, about 90% of the budget has been completed.

Mrs. Roberts reported on her investigation of Grievance Procedure. She stated that a grievance procedure should be established but that in the light of all the details confronting the Board at this time that it would be advisable to wait until after the Annual Meeting to work on acceptable procedure.

Grievance
Procedure

COMMUNICATIONS:

1. A communication was received from North Suffolk Management Corp concerning the flow of water from the school property into the basement of Mrs. Murray. The Board directed Mr. Harto to investigate the matter and to arrange for necessary correction, if possible.

North Suff.
Mgt. Corp.

2. A letter from Frank C. Moore of the State Board of Equalization and Assessment regarding a comparable method of assessing real estate was brought to the Board's attention.

Mr. Moore

3. A communication from the New York State School Boards Association concerning the purchasing power of a dollar was also brought to the Board's attention.

NYSSBA

4. All Board members were in receipt of a letter from the Long Island Educational Leadership Conference regarding the Diefendorf formula.

L.I. Educ'l
Leader. Conf.

PRINCIPAL'S REPORT:

1. Mr. Harto, as directed by the Board of Education on February 6th, forwarded the pertinent information concerning the plaque to Frederic P. Weidersum Associates. The architects will draw up the design of the plaque and submit it to the Board for their approval.

Plaque

2. All communications that transpired between our office and the architects concerning the irregularities as reported to the Board by its Clerk of the Works have been prepared for the Board. All infractions have been corrected by the General Contractor who is convinced that the action taken was for the best interests of all concerned. The U.S. Testing Co. is also adhering strictly to the specifications. The actions taken by these two contractors confirm the Board's faith that they have placed in Mr. Nesbitt's judgment as their representative during the construction of our new school.

Contractors

3. Mr. Burns and Mr. Nesbitt brought to Mr. Harto's attention the fact that present plans for our gymnasium do not specify a door or vision panel from the instructor's office into the gymnasium. Mr. Harto contacted Mr. Schindel and requested that he prepare an estimate to include this door and vision panel in the instructor's office. The Administrator recommended to the Board that this change order be approved so that the contractors may proceed with this change as they begin the construction of the gym. It was moved by Mrs. Voorhest and seconded by Mr. Feyk that the Board approve the recommendation for the items listed in the letter dated March 1st from Frederic P. Weidersum Associates. The Board was polled, carried unanimously.

Gym Plans

4. Mr. Harto recommended that Mr. Burns be placed on tenure beginning September 1, 1963. Action on this will be taken after the Board receives a written report, which will be discussed in executive session.

Mr. Burns

Mr. Burns, Recreation Director, has submitted his report for the month of February. The attendance at all the events is increasing and the interest is very high. The Saturday afternoon movie program has been attended by an average of 300.

Recreation
Program Rept.

6. Mr. Burns and Mr. Goodwin have made a request of the Board of Education and the Administrator that they be permitted to hold a ten-mile school-sponsored hike for the elementary school children and all others who may wish to participate. Mr. Harto recommended that the authorization be given to hold this event. Mrs. Roberts so moved and it was seconded by Mr. Feyk. The Board was polled, carried unanimously.

Hike

7. Mr. Harto has prepared the Port Jefferson Junior and Senior High School Honor and Merit Rolls for all Stony Brook children. He reported that over 50% of our students in the Junior High School - Grades 7, 8, and 9 - are on the Honor and Merit Rolls. Mr. Harto has written to each Junior High School student and will write to the Senior High students this next marking period.

P.J. Honor &
Merit Rolls

7. The New York Regents have announced the winners of Regents Scholarships for the 1963-64 school year. Our students did exceptionally well. We have 35 in the Senior class; six students are listed as Regents Scholarship winners and 3 are listed as alternates.

Regents
Scholarships

9. Mr. Harto recommended to the Board that the request made by the Suffolk Museum for the use of our school from August 7th through 11th be granted. The conditions set forth as a result of Mrs. Voorhest's and the Administrator's meeting with Mrs. des Grange are to be in effect. It was moved by Mrs. Voorhest and seconded by Mrs. Roberts that we grant permission to the Suffolk Museum for the use of the school facilities on Wednesday, August 7th through Sunday, August 11th with the same arrangements and conditions as last year. The Board was polled, carried unanimously.

Suffolk
Museum

10. On Wednesday, February 20th, the school held a most successful Science Fair from 7:00 P.M. to 9:15 P.M. The science studies of all classes were displayed in each individual classroom. Letters which were received from parents concerning their appreciation of the Fair have been reproduced for the Board members.

Science Fair

11. The Administrator requested that the Board of Education approve the hiring of a Nurse-Teacher on a full-time basis for the 1963-64 school year. Action on this was deferred pending approval by

Nurse-Teacher

the State and notification from the Cooperative Board for a Nurse-Teacher for $3\frac{1}{2}$ days a week.

12. At the January meeting, Mr. Harto had prepared our request for Cooperative Board services for 1963-64. The Board gave preliminary approval and the final approval must be submitted by March 15th. A list of the desired services now includes a physical education instructor for one day a week as approved by the Board at its February meeting. It was moved by Mr. Feyk and seconded by Mrs. Roberts that the Administrator be authorized to submit the request for Cooperative Services as approved by the Board for the school year 1963-64, as follows:

Coop. Board
Services

Music	-	3	days
Psychologist	-	2	"
Psychiatric Consultation			
Remedial Reading	-	$3\frac{1}{2}$	"
Speech	-	2	"
Blind Instruction	-	$1\frac{1}{4}$	"
Art	-	3	"
Physical Education	-	1	"
Nurse-Teacher	-	$3\frac{1}{2}$	"

The Board was polled, carried unanimously.

13. The Administrator requested permission from the Board of Education to extend contracts to all personnel in accordance with the salary schedule adopted by the Board of Education. Mr. Feyk so moved and it was seconded by Mrs. Roberts. The Board was polled, carried unanimously.

Personnel
Contracts

14. The Administrator forwarded to each Board member the request from the Emma S. Clark Library Trustees for \$6000. appropriation for the 1963-64 school year. After discussion, it was decided that the Board should meet with representatives of the Library to discuss the proportionate share of the load rather than operating on what has been appropriated in the past.

Library

15. The Administrator received a request from parents for home teaching for their child. The child has not been out the required 40 days, nor has he, as of this date, complied with the 20-day requirement. The Administrator informed the Board that there are extenuating circumstances in this instance in that the student is absent on several occasions during the school year, each time exceeding ten or fifteen days. The Administrator recommended that the Board furnish this home teaching whenever he has been absent ten consecutive days, due to the hereditary condition for which there is no cure. Mrs. Voorhest moved

Home
Teaching

and it was seconded by Mr. Feyk that we provide this service. The Board was polled, carried unanimously.

16. The Administrator requested permission to distribute "The Story of the Red Stripe" to each child. After discussion, it was so moved by Mr. Feyk and seconded by Mrs. Roberts.

Distribution
of Material

17. The Administrator was pleased to report that the school district received a credit of \$107.68 as a result of our very successful book fair which was held in December, 1962. Approximately \$717.00 worth of books were sold and our classroom libraries received 15% of the sales. Thus, the \$107.68 was credited to our invoice when we purchased the library books for the school, in addition to the 25% discount received on the purchase of library books.

Book Fair

18. Transportation requests have been received from a few parents. All requests will be acknowledged by the Administrator. Any parents making a request which exceeds the State mandate will be informed that such transportation will have to receive the approval of the district voters at the Annual Meeting and the Administrator will inform them of the procedure to follow.

Transp't'n

19. As requested by the Board of Education, Mr. Harto attended the meeting of the Community Church Trustees and Mrs. Voorhest, Housing Committee Chairman. The results of this meeting can be summarized as follows:

Church
Trustees

a. The Church Trustees reaffirmed their position in connection with our use of the Education Building. The Trustees have, at no time, altered their stand as recorded in their Minutes of the September meeting with the School Administrator. Mr. Harto has been operating under these terms since the September meeting and will continue to do so for the duration of our occupancy of the building.

b. The Church Trustees designated one of their members to whom the School Administrator will make requests for repairs, etc.

c. An appeal was made to the Trustees of the Church to make available to the school district all available space that might be utilized for classroom space.

20. Last year we found that having the primary grades on a separate night for gym night was most satisfactory. This year the intermediate grades - 4th, 5th and 6th - will hold their gym night on Tuesday, March 26th, and the primary grades - 1st, 2nd and 3rd - will perform on Thursday, March 28th.

Gym Night

21. It was brought to Mr. Harto's attention that we had not secured insurance coverage for our new building. After further inquiry, he was informed that each Board member would be personally liable in the event of any mishap. Mr. Harto informed Mr. O'Connor of this and received his approval to place the necessary insurance coverage on this project. It is in order for the Board of Education to approve the actions of the Administrator and Vice-President in securing the insurance for our building which is under construction. It was so moved by Mrs. Roberts and seconded by Mr. Feyk. The Board was polled, carried unanimously.

Insurance

22. Three insurance companies are presently studying the insurance requirements of the school district and will be submitting their estimates in time for our budget figures.

23. The Administrator reminded the Board that mechanics should be arranged for the Annual Meeting, particularly the reservation of voting machines and engaging the services of Mr. Stevenot. Mr. Harto was instructed to reserve the voting machines and to contact Mr. Stevenot.

Ann. Meeting

24. The meeting with Dr. Phelan on February 28th gave us an insight on State Aid on our present building. Therefore, Mr. Harto has composed a letter to Dr. Schmidt, with carbon copies to Dr. Allen, Dr. Crewson, Dr. Griffin and Dr. Phelan, requesting an investigation of this matter and asking Dr. Schmidt to do everything in his power to see that we receive aid for our present building. It was moved by Mrs. Voorhest and seconded by Mrs. Roberts that Mr. Harto forward this letter to the above-mentioned individuals. The Board was polled, carried unanimously.

State Aid

25. In order that the parents and taxpayers of this district become aware of legislative problems, it was moved by Mrs. Voorhest and seconded by Mr. Feyk that the Administrator be empowered to send home to the parents the letters which he had prepared on the dates mentioned, and also place a supply in the Post Office. The Board was polled, carried unanimously. - Letters will be drawn up for each Board member to sign regarding these two items.

Legislation

~~25~~
100

UNFINISHED BUSINESS: None

NEW BUSINESS:

There was discussion by the Board regarding the strong probability that another proposition will be presented, similar to Proposition #7, for inclusion on the voting machines this year. Mr. Feyk recommended that the Board poll the parents of the 5th and 6th grades to get their feeling in the matter. He also felt that our Board should meet with the Setauket Board to inquire as to whether or not they can accomodate our children, etc. After discussion, it was moved by Mrs. Roberts and seconded by Mr. Feyk that there be a Board Committee meeting of the Board as a whole to meet with the Setauket Board and the District Principals at the earliest convenience of both parties. The Board was polled, carried unanimously. Mr. O'Connor will make arrangements for a mutually agreeable night.

Proposition

It was moved by Mr. Feyk and seconded by Mrs. Voorhest that the meeting adjourn at 11:07 P.M. The Board was polled, carried unanimously.

Beatrice Jayne
District Clerk

BILLS TO BE PAID IN APRIL, 1963

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
2:	Board of Coop. Ed. Services- adm. exp.	148.61
2:11	Mel Bryant, Printing- Bulletin	97.50
	Verna Foulkes- sub. office	12.00
	William R. Foulkes- writing Bulletin	148.60
	Clerk's Salary	183.32
	 TOTAL GENERAL CONTROL	 <hr/> 590.03
3:	Board of Cooperative Ed. Services	3,321.42
3:5	The Island Company- supplies	30.73
	Spies' Ltd. supplies	11.45
3:9	Cora Anne Thomas- substitute teaching-	26.00
	Irma Peters - " "	26.00
	Nancy Mason - " "	182.00
	Katherine A. Maxwell- Home teaching	22.50
	Richard Bishop- " "	22.50
	John Junior- " "	22.50
	Richard Goulette	30.00
3:10	Vroman's-texts	180.00
3:11	American Education Publications- map skills	3.30
	Phonovisual Products Inc.- supplies	12.90
3:13	L.G. Balfour Co.- supplies	11.14
	Secretaries Salaries	808.34
	Teachers Salaries	12,430.08
	TOTAL INSTRUCTIONAL SERVICES	<hr/> 17,140.86
4:3	Stony Brook Water District- service	31.00
	Stony Brook Community Church- water service	21.30
4:4	Long Island Lighting Co.- service	151.94
4:5	Beinbrink Paper Co.- supplies	75.00
	Cortes Ward Co.- supplies	17.90
4:7	New York Telephone Co.- service	84.16
	Arthur W. Phillips- piano tuning	11.00
4:11	Peter Gustafson- snow plowing	40.00
	Custodians Salaries	1,334.00
	TOTAL OPERATION OF PLANT	<hr/> 1,766.30
5:1	Central Islip G. L. F. Service	61.70
5:2	D. T. Bayles and Son, Inc. supplies	9.29
5:4	William J. Scholtz and Son- repair proj.	56.93
5:6	Stony Brook Cleaners- drycleaning	5.00
	Stony Brook Laundromat- laundry	1.00
	TOTAL MAINTENANCE OF PLANT	<hr/> 133.92
6:3	O. C. Lemfert- insurance	713.04
	TOTAL FIXED CHARGES	<hr/> 713.04
7:	Bond and Interest Account	16,050.00
	TOTAL DEBT SERVICE	<hr/> 16,050.00

BILLS TO BE PAID IN APRIL, 1963 (Page 2)

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
8:12-13	Science Kit Lab Corp.-	548.85
8:15	The Economics Press- books	1.10
	World Book Year Book- books	29.75
	McGraw Hill Book Co.- book	5.35
	Follett Library Book Company- books	58.12
	The Robert Keene Bookshop-	53.93
	TOTAL CAPITAL OUTLAY	<u>697.10</u>
9:6	U.F.S.Dist. #2- Uniondale-Health Ser.	22.38
9:11	John Burns- recreation hours	141.00
	Stephen Goodwin- " "	63.00
	Educational Film Library- films	4.25
	Randall Farms Inc.- milk	601.62
	National Biscuit Co.- crackers	84.03
9:12	John Archambault- extra trips	180.00
	John Archambault- April transportation	3,440.00
	Charles Giannini- " "	459.20
	TOTAL AUXILIARY AGENCIES	<u>4,995.48</u>
	TOTAL BILLS TO BE PAID IN APRIL- GENERAL ACCOUNT	\$42,214.62

CONSTRUCTION ACCOUNT

Frederic P. Wiedersum Assoc.	2,705.75
E. W. Howell- Gen. Contractor-5th pmt.	34,560.00
Robert Miller Hunt. Corp.- plumb. 4th pmt.	5,625.00
M.K.Lacey- electrical - 3rd pmt.	2,565.00
TOTAL BILLS CONSTRUCTION ACCOUNT	<u>\$ 45,455.75</u>

TREASURER'S REPORT

(Page 2)

MARCH, 1963

BOND AND INTEREST ACCOUNT

BALANCE 3/31/63 \$.00

CONSTRUCTION ACCOUNT

BALANCE 2/28/63 82.27

RECEIPTS:

Franklin National Bank -transfer
from Time Deposit Account \$ 53,828.00

DISBURSEMENTS: \$ 53,910.00

BALANCE 3/31/63 \$.27

TIME DEPOSIT ACCOUNT

BALANCE 2/28/63 \$ 1,275,787.75

WITHDRAWALS: Transfer to
Construction account 53,828.00

BALANCE 3/31/63 \$ 1,221,959.75

Jean R. Walsh,
Treasurer

TREASURER'S REPORT

MARCH, 1963

GENERAL ACCOUNT

BALANCE 2/28/63 \$ 37,108.89

RECEIPTS:

School Milk Collections 453.35

N.Y.S. Dept. of Taxation & Finance-
lunch program 312.30

Town of Brookhaven- tax
payment #5 49,800.00

TOTAL RECEIPTS \$ 50,565.65

DISBURSEMENTS \$ 56,937.63

BALANCE 3/31/63 \$ 30,736.91

Jean R. Walsh
Treasurer

NINTH REGULAR PUBLIC OPEN MEETING

APRIL 3, 1963

The ninth regular public open meeting of the Board of Education of Union Free School District No. 1 of the Towns of Brookhaven and Smithtown, Suffolk County, New York was held at the school on Wednesday, April 3, 1963.

The meeting was called to order at 9:08 P.M. by the Vice-President, Mr. O'Connor, with the following members present: Messrs. O'Connor, Feyk, Rosenberger and Mrs. Voorhest and Mrs. Roberts. Mr. Harto, Principal and Mrs. Walsh, Treasurer also attended.

There were six guests present.

Visitors

The meeting opened with a moment of silent prayer.

It was moved by Mrs. Voorhest and seconded by Mr. Feyk that the Minutes of the last regular meeting be accepted with the correction on page 8, item 16, showing that the Board was polled, carried unanimously. The Board was polled, all in favor with Dr. Rosenberger abstaining. Carried.

Minutes

Mrs. Walsh read the Treasurer's Report. It was moved by Mr. Feyk and seconded by Mrs. Voorhest that the Treasurer's Report be accepted as read. The Board was polled, carried unanimously.

Treas. Rept.

It was moved by Mrs. Voorhest and seconded by Dr. Rosenberger that the Vice-President of the Board be empowered to float a Tax Anticipation Note not to exceed the amount of \$12,000. if necessary to pay the bills. The Board was polled, carried unanimously.

Tax Ant. Note

It was moved by Mr. Feyk and seconded by Mrs. Voorhest that a withdrawal from the Time Deposit Account be authorized in the amount of \$45,455.48 and transferred to the Construction Account. The Board was polled, carried unanimously.

Transfer of Accounts

It was moved by Mr. Feyk and seconded by Mrs. Voorhest that the bills be paid when funds are available. The Board was polled, carried unanimously.

Payment of Bills

Mr. Nesbit reported that as of last Friday the walls and footings are finished, and that the brick and structural steel work is proceeding very well. A new progress schedule has been requested and this

Clerk of Works Rept.

will be discussed with the Board at its next regular meeting.

COMMITTEE REPORTS:

Mrs. Voorhest reported that work will be started shortly on the next issue of the Bulletin.

Bulletin

Mrs. Voorhest reported that she and the Administrator met with representatives of the Fire District regarding use of the Fire House next year. The Commissioners will grant the use of the upstairs room in the Fire House next year.

Housing

Mrs. Voorhest also reported on communications received from the Community Church. She quoted from the letter which stated that due to the Church's program it prevented them from offering us the use of the Church basement. The only space available would be the Kindergarten Sunday School Room in the Sullivan House. - Mr. O'Connor requested Mrs. Voorhest to work with the Administrator in securing sample brochures from other districts regarding their publicizing of their budgets. - He also asked Mrs. Voorhest to work with the Administrator regarding the use of the Fellowship Hall for classrooms. - It was moved by Mrs. Voorhest and seconded by Mrs. Roberts that a letter be written to the Community Church thanking them for their offer and stating that we are not interested in using the room offered as it would be inadequate to meet our needs. The Board was polled, carried unanimously.

Community Church

It was moved by Mrs. Roberts and seconded by Mrs. Voorhest that a letter be written to the Fire District thanking them for their graciousness in using our rent funds to redecorate the hall, and for their offer of facilities for the 1963-64 school year, and that we will notify them as soon as we are able to determine the exact need for the 1963-64 school year. The Board was polled, carried unanimously.

Fire Dist.

Mr. Feyk reported that there has been a Committee Meeting of the Board as a whole on the budget. He will have a final meeting with Mr. Harto shortly and will have the budget in final form by the time of the meeting with Dr. Phelan. The budget will be discussed the same evening as this meeting.

Budget

The matter of transportation will be taken up in the Principal's Report.

Transport'n

COMMUNICATIONS:

1. A communication dated March 27, 1963 was received from Senator Keating acknowledging the Board's letter to him.

Sen. Keating

2. A petition was received, dated March 23, 1963, requesting that a proposition be put on the voting machines at the Annual Meeting regarding private and parochial transportation. This matter will be discussed later in the meeting.

Private and Parochial Transport'n Petition

3. A claim for payment, together with a bill for \$750., was received from Kendrick C. Smith. After discussion, it was moved by Mr. Feyk and seconded by Mrs. Roberts that the Board contact Pelletreau & Pelletreau, whom the Board is using at the present time concerning the bond issue and who formerly represented the district, with regard to Mr. Feyk's questions concerning Kendrick C. Smith's bill. The Board was polled: Mr. Feyk-yes; Mrs. Roberts-yes; Mr. O'Connor-no; Dr. Rosenberger-no; Mrs. Voorhest-no. Motion defeated.

Bill from Kendrick C. Smith

PRINCIPAL'S REPORT:

1. Notification has been received of the New York State School Boards Spring Conference. They are scheduled in Suffolk County on May 20th at Mattituck and on May 21st at Elwood. Reservations must be made in advance. Dr. Rosenberger moved, and it was seconded by Mr. Feyk, that if any Board member wishes to attend that they be authorized to do so and submit their bill for expenses. The Board was polled, carried unanimously.

NYSSB Conf.

2. All Board members have received notification of the Annual Meeting of the Board of Cooperative Educational Services of the Second Supervisory District. It will be held at the Port Jefferson Senior High School on April 10th at 8:15 P.M.

Bd. of Coop. Ed'l Serv. Meeting

3. A letter has been received from the law firm of Percy Ingerman, attorneys for E.W. Howell Co. Mr. Harto forwarded this communication to Mr. Snyder. The Administrator recommended to the Board that Pelletreau & Pelletreau be instructed to make the necessary arrangements for the transaction of our check for \$18,260.00 and the substitution of municipal bonds by E.W. Howell. A motion is in order to instruct the Treasurer to issue the check and for Pelletreau & Pelletreau to arrange for the transaction. It was moved by Mr. Feyk and seconded by Mrs. Roberts that \$18,260. be transferred from the Time Deposit Account and the Treasurer be instructed to issue the check

Percy Ingerman, Attorney for Howell

and that Pelletreau & Pelletreau arrange for the transaction and insure that the bonds being transferred are in proper order. The Board was polled, carried unanimously.

4. The Administrator has prepared for the Board members information and important dates for the Annual Meeting. He has also drawn up a proposed Annual Meeting notice. These items will be taken up under New Business,

Annual Mtg.

5. It is in order that the Board of Education adopt the Rules for the Use of Voting Machines and the manner of submitting questions or propositions for the Annual Meeting, This was also deferred until New Business,

6. With reference to the last paragraph in the letter received from the Fire Department concerning the installation of a means to stop forced hot air systems from operating during a fire, it was decided that the Housing Committee bring this to the attention of the Stony Brook Community Church.

Fire Dept.

7. The Administrator wrote to Mr. Mount on March 11th informing him of the necessity for immediate attention to a repair which had been reported on several occasions. As of this date, no reply has been received nor has this matter received attention. It was moved by Mrs. Voorhest and seconded by Mr. Feyk that the Board write a letter to the Church enclosing a copy of Mr. Harto's letter. The Board was polled, carried unanimously.

Repair at Church

8. The Administrator recommended to the Board the tenure appointment of Mr. John Burns, effective September 1, 1963. Mr. Feyk so moved and it was seconded by Mrs. Roberts. The Board was polled, carried unanimously.

Tenure:
John Burns

9. The Administrator recommended to the Board the reconfirmation of appointments of the following teachers: Esther Marshall, Stephen Goodwin, James Carl and Warren Hershey. Mr. Feyk so moved and it was seconded by Mrs. Roberts. The Board was polled, carried unanimously.

Reconfirmation of
Teacher Appts.

Dr. Rosenberger left the meeting at this point (10:10 P.M.).

10. We have received several communications from the Port Jefferson Schools. The first letter informs us that the tuition rate for 1963-64 is set at \$550. per student. The second letter requests a two-year contract for our pupils attending Port Jefferson Schools. The Administrator stated he

Port Jefferson Schools

felt we should acknowledge receipt of this latter request and inform the Port Jefferson Board that the proposition will be submitted to the district voters at our Annual Meeting on May 7, 1963. Mr. Feyk so moved and it was seconded by Mrs. Roberts. The Board was polled, carried unanimously.

11. Mr. Burns submitted his monthly recreation report. The ten-mile hike physical fitness venture was most favorably received. Gym Night drew capacity crowds on March 26th and March 28th. The programs showed the varied activities that the children are offered in the physical education classes. Commendation is deserving to both Mr. Burns and Mr. Goodwin for excellent programs. Recreation Report

12. The Administrator has had reproduced the three letters relative to our appeal to the State Education Department for reinstating our financial assistance for our present school building. Dr. Phelan has assured Mr. Harto that he will keep him posted on any development and will do all he can to assure us of the continuance of the receipt of this State assistance. Appeal to State Educ. Dept.

13. Mr. John Wallen's letter of March 4th has been reproduced, in which he notifies us of his application for State Aid in our behalf for \$12,218.18. We will be notified if this amount is certified for payment. State Aid

14. On March 20th, Mr. Harto requested an estimate from Mr. Mahan of the interest we might anticipate during the estimated time of our construction program. The withdrawals are estimates that Mr. Harto made from the original request submitted by the four prime contractors. Interest

15. An announcement of the Nassau-Suffolk School Boards Third Annual School Board Workshop has been received. This workshop will be held at the State University of New York at Stony Brook. It was moved by Mr. Feyk and seconded by Mrs. Roberts that any Board member wishing to attend be reimbursed for expenses. The Board was polled, carried unanimously. NSSB Workshop

16. The Administrator received an estimate for the repair of the heating system in the fifth grade unit. This estimated amount will be incorporated in the 1963-64 budget. Heating System Repair

17. As of April 1, 1963, we had received requests for transportation to the following schools: Transport'n Requests

Seton Hall, Patchogue	3	students
St. Joseph's, Brentwood	3	"
Mercy High School, Riverhead	1	"
Emmanuel Lutheran Sch., Patchogue	3	"

St. Anthony's, Smithtown	4	students
Harbor Country Day School,		
St. James	5	"
Sts. Philip & James, St. James	29	"
Infant Jesus, Port Jefferson	14	"

An additional request for transportation to St. Anthony's School in Smithtown was delivered to Mr. Harto this morning. The child is presently attending that school now. After discussion, it was moved by Mr. Feyk and seconded by Mrs. Roberts that the Board of Education honor all requests received for transportation for the 1963-64 school year up to and including April 3, 1963. This action is subject to written confirmation from the District Superintendent that the action will not commit our District to honor private or parochial transportation requests received subsequent to this Board action. The Board was polled, carried unanimously.

18. It was brought to the Board's attention that there are two dismissal times at Harbor Country Day School. The lower grades are dismissed at 2:30 P.M. and the upper grades are dismissed at 4 P.M. After discussion, it was moved by Mrs. Roberts and seconded by Mrs. Voorhest that the Board honor both dismissal times at Harbor Country Day School. The earlier dismissal coincides with the dismissal time at Sts. Philip & James School and the students dismissed later will be transported by taxi. The Board was polled, carried unanimously.

Dismissal:
Harbor Coun-
try Day Sch.

19. No action was taken concerning the communication received from the New York State School Boards Association regarding the National School Boards Association Information Service subscription.

NYSSBA

20. Copies of letters pertaining to the details that the Board, at its last meeting, requested Mr. Harto to attend to have been reproduced for the Board's information.

Letters:
Mr. Harto

21. A communication was received from Fred Schilling and Son pertaining to a Pyr-A-Larm (a fire warning system) and has been reproduced for the Board members' information.

Pyr-A-Larm

22. We were notified by Mr. Fechter that our Cooperative Board Services had been approved. The Administrator has confirmed our requisition for these services for the 1963-64 school year.

Coop. Services

23. The Administrator requested that the Board of Education sponsor the swimming program for the summer. The Stony Brook Rotary Club has been approached and it is understood that they will financially support the program. Under school sponsorship, our present liability policy will be in effect as well as our Student Accident Insurance program. Without school sponsorship, the cost to be charged each child would have to be increased by \$1.00 to defray the liability insurance and we would still be without accident insurance coverage. After discussion, it was moved by Mrs. Voorhest and seconded by Mr. Feyk that the School District sponsor a swimming program this summer. The Board was polled, carried unanimously.

Swimming
Program

24. The 20% limitation on State Aid increase has passed both the Senate and the House. The bill does not carry a retroactive coverage, but the removal of the 20% will give us considerable help. The \$45,000 retroactive monies due the district would have been of tremendous assistance. Regarding the Federal legislation, Public Law 874, which has direct bearing on our tax structure for the 1963-64 school year, we have been informed that bills have been introduced to extend it.

State Aid &
Federal Aid

25. The Town Clerk's office was contacted in order to determine the action taken on the application for change of zoning from "B" residence to "J-2" business. Photostatic copies of this notification were forwarded to all Board members on March 11th. The Clerk's office informs us that the change of zoning was granted - subject to the building being set back 10 feet from the property line and the planting of a hedge or erection of a stockade fence.

Zoning

26. The Administrator received a letter from Mr. Hershey in which he asked that Mr. Harto convey his appreciation to the Board for the action the Board has taken in advancing him on the salary schedule.

Mr. Hershey

27. The Administrator received a letter from the parents of the child for whom the Board has approved home teaching. The parents asked that Mr. Harto convey their appreciation to the Board for the Board's kind consideration and action on behalf of their request.

Home
Teaching

28. On March 13th, Mr. Harto forwarded to each Board member the communications received from the New York State School Boards Association requesting Board opinion on sales tax. Mr. O'Connor asked

NYSSBA:
Sales Tax

that a canvass be made of each Board member so that the form could be returned and in Albany by March 19th. The majority of the Board expressed favoring some form of sales tax.

29. The Chief and First Assistant Chief of the Stony Brook Fire Department came to the school on Tuesday, March 26th, and we conducted fire drills in all our school buildings. The children in North Country Road Annex vacated the building in 48 seconds. The children in the Education Building only took 31 seconds to empty the building. The Main School was vacated in 44 seconds.

Fire Dept.

30. A motion is in order to appoint the Vice-President of the Board as Chairman of the Annual Meeting. It was moved by Mr. Feyk and seconded by Mrs. Roberts that Mr. O'Connor be appointed Chairman of the Annual Meeting. The Board was polled, carried unanimously.

Chairman,
Annual Mtg.

It was moved by Mr. Feyk and seconded by Mrs. Voorhest that the Vice-President have the authority to appoint the Inspectors of Election for the Annual Meeting. The Board was polled, carried unanimously.

Inspectors
of Election

31. Suggested school calendars have been received from the Port Jefferson Schools and also from Dr. Phelan's office. The Administrator is presently working on the school calendar which will be recommended to the Board at a future Board meeting.

School
Calendars

32. A memo from Dr. Phelan on the Emergency Lighting Problem should be filed for future reference at the time when we occupy the new building.

Emergency
Lighting

33. Mr. Rupert Parks, Assistant Superintendent in Dr. Phelan's office, informs us that we may anticipate \$25,681 in Federal Aid under Public Law 874. This figure is \$2,319. shy of the \$28,000. we estimated in our receipts for this year's budget. Fortunately, the \$12,000. unexpected State Aid that we may receive on our interest payment of the \$1,283,000 bond issue will more than offset this shortage.

Federal Aid

34. There was no objection by the Board that Mr. Harto take eight days vacation beginning April 21st.

Mr. Harto:
Vacation

UNFINISHED BUSINESS: None.

NEW BUSINESS:

It was moved by Mr. Feyk and seconded by Mrs. Roberts that our District adopt the Rules for the Use of Voting Machines:

Rules for the Use of Voting Machines

RULES FOR THE USE OF VOTING MACHINES AND
THE MANNER OF SUBMITTING QUESTIONS OR
PROPOSITIONS IN ACCORDANCE WITH SECTION
2035 OF THE EDUCATION LAW

1. Time of filing petitions with the Board of Education for inclusion of propositions or questions in a school district meeting or in a notice of such meeting shall be as specified in the section of the education law pursuant to which such petition is filed. If no time is so specified the time of filing shall be no later than 14 days prior to the school district meeting date (or prior to the last day to publish notice of such school district meeting if publication is required).
2. Number of signatures of qualified voters required for petitions filed with the Board of Education for inclusion of propositions or questions in a school district meeting or in a notice of such meeting shall be as specified in the section of the Education Law pursuant to which such petition is filed. If no number of signatures is specified, one hundred such signatures shall be deemed sufficient.
3. Nominating petitions for member of the Board of Education shall be in accordance with Section 2018 of the Education Law.
4. Names of the candidates shall be arranged on the ballot alphabetically according to their surnames in one vertical column under title or designations showing whether they are to be elected for full terms or unexpired terms. The section of the ballot containing the names of the candidates to be voted for full terms shall precede the section of the ballot containing the names of the candidates to be voted for unexpired terms.
5. All petitions submitting questions or propositions shall contain clearly and concisely the proposition or question to be placed upon the voting machine, but the form and language of such question or proposition may be revised by the Board of Education of the District, before placing upon the voting machine.
6. At the Annual School District Meeting or Election, the proposition for the approval of the annual budget shall be placed upon the voting machine as Proposition No. 1 without the filing of a petition therefor.
7. The Board of Education shall examine each petition filed for the submission of questions and propositions and shall determine whether such question or proposition is for a

purpose authorized by law to be voted upon by the qualified electors of the district, and if it shall determine that such question or proposition is for a purpose not authorized by law to be voted upon by the qualified electors of the district, shall omit such question or proposition from the voting machine.

- 8. The Board of Education shall, in its discretion, determine the order in which all questions and propositions shall appear upon the voting machines.
- 9. The Board of Education may cause to be placed upon the voting machine any proposition or question without a petition therefor.
- 10. Any petition filed pursuant to these rules shall contain at least the signature and address of the qualified voter and the date of signing by such qualified voter.

The Board was polled, carried unanimously.

It was moved by Mr. Feyk and seconded by Mrs. Voorhest that Mr. Harto write a letter to the parents involved requesting transportation to the Emmanuel Lutheran School. The Board was polled, carried unanimously.

Transport'n Request

A letter will be written to the Emma S. Clark Memorial Library informing them that the proposition will be placed on our voting machines and that a representative may be present at our Annual Meeting to discuss this.

Library Proposition

After further discussion of the Annual Meeting Notice, it was moved by Mr. Feyk and seconded by Mrs. Roberts that the Clerk be instructed to publish the Notice of our Annual School District Meeting on or before the time required by law. The Notice is to read as follows:

Annual Mtg. Notice

NOTICE OF ANNUAL SCHOOL DISTRICT MEETING

NOTICE IS HEREBY GIVEN that the annual meeting of the inhabitants of Union Free School District No. 1, Towns of Brookhaven and Smithtown, County of Suffolk, New York, qualified to vote at school meetings in said district, will be held in the auditorium of the Christian Avenue School, Stony Brook, New York, in said district, on May 7, 1963, at 8:00 o'clock p.m. (DST), for the purpose of discussing: (1) the school budget for the ensuing year; (2) proposition authorizing that a) Union Free School District #1 (Stony Brook) enter into a contract for the 1963-64 school year with Union Free School District #2 (Setauket) for the education of the Union Free School District #1 (Stony Brook) seventh grade pupils; that Union Free School District #1 (Stony Brook) enter into a contract with Union Free School District #6 (Port Jefferson)

for the education of Union Free School District #1 (Stony Brook) pupils in grades 8 through 12 inclusive; b) that Union Free School District #1 (Stony Brook) enter into a contract for the 1964-65 school year with Union Free School District #2 (Setauket) for the education of Union Free School District #1 (Stony Brook) seventh and eighth grade pupils; that Union Free School District #1 (Stony Brook) enter into a contract with Union Free School District #6 (Port Jefferson) for the education of Union Free School District #1 (Stony Brook) pupils in grades 9 through 12 inclusive; or as an alternative to proposition #2: (3) a proposition authorizing that Union Free School District #1 (Stony Brook) enter into a contract with Union Free School District #6 (Port Jefferson) for the education of Union Free School District #1 (Stony Brook) pupils in grades 7 through 12 for a two year period, 1963-65; (4) proposition appropriating the sum of \$6,000 to defray the cost of maintaining and operating the Emma S. Clark Memorial Library at Setauket, thereby increasing the 1963-64 school budget by that amount; (5) proposition authorizing transportation of resident pupils in grades 7 through 12, inclusive, to private and parochial school facilities located outside of the district and within 20 miles of the district, measured from said school facility to the home; (6) proposition authorizing that transportation shall be provided during the ensuing fiscal year for resident pupils in grades 7 through 12, inclusive, to private and parochial facilities located more than 20 miles outside of the district and within 30.5 miles of the district, as measured from said school facility to the home; (7) proposition authorizing transportation during the ensuing fiscal year of resident pupils in grades 7 through 12, inclusive, to private and parochial school facilities located outside of the district and within 10.3 miles of the district, as measured from said school facility to the home; and for the transaction of such business as is authorized by the Education Law.

PLEASE TAKE FURTHER NOTICE that at the conclusion of the meeting on May 7, 1963, the same will be adjourned to 4:00 o'clock p.m. (DST), Wednesday, May 8, 1963, at the auditorium, Christian Avenue School, for the purpose of voting on the following matters, which shall appear on the voting machines in the following manner:

Proposition 1

RESOLVED, that the school budget for the fiscal year 1963-64, as submitted, is hereby approved.

Proposition 2

RESOLVED, a) that Union Free School District #1 (Stony Brook) enter into a contract for the 1963-64 school year with Union Free School District #2 (Setauket) for the education of the

Union Free School District #1 (Stony Brook) seventh grade pupils; that Union Free School District #1 (Stony Brook) enter into a contract with Union Free School District #6 (Port Jefferson) for the education of Union Free School District #1 (Stony Brook) pupils in grades 8 through 12, inclusive; b) that Union Free School District #1 (Stony Brook) enter into a contract for the 1964-65 school year with Union Free School District #2 (Setauket) for the education of Union Free School District #1 (Stony Brook) seventh and eighth grade pupils; that Union Free School District #1 (Stony Brook) enter into a contract with Union Free School District #6 (Port Jefferson) for the education of Union Free School District #1 (Stony Brook) pupils in grades 9 through 12, (inclusive).

Proposition 3

RESOLVED, that Union Free School District #1 (Stony Brook) enter into a contract with Union Free School District #6 (Port Jefferson) for the education of Union Free School District #1 (Stony Brook) pupils in grades 7 through 12, inclusive, for a two year period, 1963-1965.

Proposition 4

RESOLVED, that the sum of \$6,000 is hereby appropriated to defray the cost of maintaining and operating the Emma S. Clark Memorial Library at Setauket, and the 1963-64 budget is hereby increased by that amount.

Proposition 5

RESOLVED, that transportation shall be provided during the ensuing fiscal year for resident pupils in grades 7 through 12, inclusive, to private and parochial school facilities located outside of the district and within 20 miles of the district, as measured from said school facility to the home.

Proposition 6

RESOLVED, that transportation shall be provided during the ensuing fiscal year for resident pupils in grades 7 through 12, inclusive, to private and parochial facilities located more than 20 miles outside of the district and within 30.5 miles of the district, as measured from said school facility to the home.

Proposition 7

RESOLVED, that transportation shall be provided during the ensuing fiscal year for resident pupils in grades 7 through 12, inclusive, to private and parochial school facilities located

-13-

outside of the district and within 10.3 miles of the district, as measured from said school facility to the home.

The hours of voting on May 8, 1963 shall be from 4 o'clock p.m. (DST) to 10 o'clock p.m. (DST).

PLEASE TAKE FURTHER NOTICE that three members are to be elected to the Board of Education at said meeting of May 8, 1963, as follows:

One member is to be elected for a five year term to fill the vacancy created by the expiration of the term of AGNES BENITO, whose term of office expires on June 30, 1963.

One member is to be elected for the unexpired term of OTHO D. EASTERDAY, resigned, commencing May 8, 1963 and ending June 30, 1964.

One member is to be elected for the unexpired term of DANIEL G. ROSENBERGER, resigned, commencing July 1, 1963 and ending June 30, 1966.

PLEASE TAKE FURTHER NOTICE that all nominating petitions of candidates for the office of member of the Board of Education, shall be filed with the Clerk of the District not later than 3 P.M., April 23, 1963. Each vacancy is a separate, specific office and a separate petition is required to nominate a candidate for each separate office. Each petition shall be directed to the Clerk of the District, must be signed by at least twenty-five qualified voters of the District, must state the name and residence of the candidate, and must describe the specific vacancy for which the candidate is nominated, including at least the length of the term of office and the name of the last incumbent. Forms for petitions may be obtained at the Stony Brook Elementary School, Christian Avenue, Stony Brook.

PLEASE TAKE FURTHER NOTICE that anyone interested in presenting a specific proposition to be voted upon at the Annual Meeting must present a petition signed by at least twenty-five legal voters of the school district and have this in the hands of the Board of Education in time for the Board to include it as a special proposition in the budget which must be made available to the people seven days before the Annual Meeting.

PLEASE TAKE FURTHER NOTICE that each person entitled to vote must register. Registration dates and hours are as follows: Wednesday, April 17, 1963, between the hours of 4 o'clock p.m. (EST) and 8 o'clock p.m. (EST), and Tuesday, April 30, 1963, between the hours of 4 o'clock p.m. (DST) and 10 o'clock p.m. (DST). Said registration shall be held in the kindergarten room of the Christian Avenue School, Stony Brook, New York.

All persons who registered at the last Annual Meeting on May 1, 1962 and election held on May 2, 1962, will not be required to re-register for the purpose of voting at the Annual Meeting to be held on May 7, 1963 and the election to be held on May 8, 1963.

The Board of Registration will meet during the Annual Meeting on Tuesday, May 7, 1963 between the hours of 8 p.m. and 10 p.m. (DST), and between the hours of 4 p.m. and 10 p.m. (DST) on May 8, 1963, in the kindergarten room for the purpose of preparing a register for meetings or elections to be held more than thirty (30) days subsequent to this Annual Meeting and election.

PLEASE TAKE FURTHER NOTICE that the register will be open for inspection by any qualified voter of the school district between the hours of 9 o'clock a.m. to 12 Noon and 1 o'clock p.m. to 3 o'clock p.m. (DST) during the five (5) days immediately preceding the Annual Meeting, except Sunday, and including the day of the meeting.

PLEASE TAKE FURTHER NOTICE that a copy of the proposed budget for the ensuing fiscal year 1963-64 may be obtained by any taxpayer at the office of the District Clerk at the Christian Avenue School, Stony Brook, New York, and the office of the Supervising Principal at the Christian Avenue School, Stony Brook, New York, at any time during the period of seven (7) days immediately preceding the Annual Meeting, between the hours of 9 o'clock a.m. and 4 o'clock p.m. (DST), Monday through Friday, inclusive.

Dated: April 12, 1963 BY ORDER OF THE BOARD OF EDUCATION
Beatrice Jayne, District Clerk

NOTE: The mileage on Proposition 6 to be supplied by the Transportation Committee Chairman. The Board was polled, carried unanimously.

Mr. O'Connor asked the Clerk to read a letter from Dr. Rosenberger which Dr. Rosenberger, prior to his leaving the meeting, had requested be read. His letter, which was directed to Mr. O'Connor, was read by the Clerk. The letter stated that he was tendering his resignation, effective June 30, 1963. - It was moved by Mr. Feyk and seconded by Mrs. Roberts that the Board accept Dr. Rosenberger's resignation, pending receipt of notice of acceptance of Dr. Rosenberger's resignation by the District Superintendent of the Second Supervisory District. The Board was polled, carried unanimously.

Dr. Rosenberger's Resignation

It was moved by Mr. Feyk and seconded by Mrs. Roberts that the portion of this Annual School District Meeting Notice concerning vacancies on the Board be amended to include the vacancy created by Dr. Rosenberger's resignation upon receipt by the District Clerk of the notice of acceptance by the District Superintendent. The Board was polled, carried unanimously.

Vacancies
on Board

It was moved by Mr. Feyk and seconded by Mrs. Voorhest that the Administrator be authorized to draw up the transportation requirements and advertise for same on April 12th, bids to be opened on Wednesday, April 17th. The Board was polled, carried unanimously.

Transport'n
Requirements

It was moved by Mrs. Voorhest and seconded by Mr. Feyk that the meeting adjourn at 11:58 P.M. The Board was polled, carried unanimously.

*Beatrice Jayne
Clerk*

SPECIAL PUBLIC OPEN MEETING

APRIL 18, 1963

A special public open meeting of the Board of Education of Union Free School District No. 1 of the Towns of Brookhaven and Smithtown, Suffolk County, New York was held at the school on Thursday, April 18, 1963.

The meeting was called to order at 9:44 P.M. by the Vice-President, Mr. O'Connor, with the following members present: Messrs. O'Connor, Feyk, Rosenberger, Mrs. Voorhest, Mrs. Roberts and Mrs. Benito. Mr. Harto, Principal, also attended.

There were two guests present.

Visitors

The meeting opened with a moment of silent prayer.

The Chair stated that no formal agenda had been set. He presented an agenda for the Board's approval of:

Agenda

- 1) Bus transportation bids and awarding of contracts; and
- 2) The annual school budget.

It was moved by Mr. Feyk and seconded by Mrs. Voorhest that we accept the agenda as presented. The Board was polled, carried unanimously.

The first item was the bus transportation. The Clerk read the bids received, as follows:

Bus Trans.

Item No. 1 - Sts. Philip and James School and Harbor Country Day School transportation is \$4900. per bus per year, from John Archambault, Coram Bus Service Inc., Coram, N.Y.

Mr. Charles Giannini, Jay Dee Taxi, St. James, N.Y. bid on the following:

Item No. 2 - St. Anthony's High School, \$1800. per eight pupil capacity vehicle per year.

Item No. 3 - St. Joseph's Academy, \$900. per pupil per year. (Guarantee of three pupils, or \$2700. per year) Next two additional students, \$100. each per year.

Item No. 4 - Stony Brook Elementary School, \$1400. per eight pupil capacity vehicle per year. Cost per pupil above 8 pupils, \$700. per pupil per year for 9th and 10th pupils. No additional charge for 11th, 12th and 13th pupils.

Item No. 5 - Harbor Country Day School, \$600. per eight pupil capacity vehicle per year.

Item No. 6 - Seton Hall, \$1200. per pupil per year. (Guarantee of three pupils, or \$3600.) Next two additional students, \$100. per student per year.

Item No. 7 - Mercy High School, \$5400. per pupil per year. \$100. per pupil for each of four additional pupils.

It was moved by Mrs. Roberts and seconded by Mrs. Voorhest that the following bids be accepted and transportation awards be made, as follows;

- John Archambault - St. Philip & James School) \$4900. per bus
Harbor Country Day School) per year
- Charles Giannini - St. Anthony's High School - \$1800. per eight pupil capacity vehicle per year.
- Stony Brook Elem. School - \$1400. per eight pupil capacity vehicle per year as per bid.
- Harbor Country Day School - \$600. per eight pupil capacity vehicle per year.

The Board was polled, carried unanimously.

Mrs. Roberts moved, and it was seconded by Dr. Rosenberger that pending the action of the district voters at the annual meeting, we will withhold contracts from Charles Giannini in regard to the transportation to Seton Hall, Patchogue; St. Joseph's, Brentwood; and Mercy High School, Riverhead, N.Y. The Board was polled, carried unanimously.

It was moved by Mrs. Roberts and seconded by Mr. Feyk to authorize the Chairman of the Board to enter into a contract with John Archambault for transportation to Sts. Philip and James and Harbor Country Day School, and with Charles Giannini for transportation to St. Anthony's, Stony Brook Elementary School and Harbor Country Day School. The Board was polled, carried unanimously.

The next item on the agenda was the consideration of the budget. Mr. Feyk, Chairman of the Budget Committee, presented the school budget for 1963-64 school year as herein submitted for adoption by the Board.

Budget

GENERAL CONTROL

CODE 2

BUDGET-1963-64

1. School Elections	\$ 1,000
2. Clerk's Salary	800
3. Treasurer's Salary	600
3. Legal Fees	1,000
4. Bd. of Ed. Supplies: Supplies, stationery, checkbooks, postage, account books, conventions, con- ferences, etc.	2,000
5. Other Expenses Supt's Office: Prorated cost to District for Supt's Office	2,167
6. Census Enumeration	600
7. Other Expenses of G.C.: Additional office help, brochures, publicity	2,500
TOTAL GENERAL CONTROL	<u>\$10,667</u>

INSTRUCTIONAL SERVICES

CODE 3

4. Clerical	\$ 12,440
5. Office Supplies	900
9. Teachers' Salaries	175,100
9. Substitute Teaching	2,500
10. Textbooks	3,100
11. Supplies for Instruction	4,700
12. Cooperative Service Teaching	38,283
13. Other supplies for instruction	500
14. Tuition	171,050
TOTAL INSTRUCTIONAL SERVICES	<u>\$408,573</u>

OPERATION OF PLANT

CODE 4

1. Custodian Salaries	\$18,200
2. Fuel	4,200
3. Water	500
4. Light and Power	2,800
5. Custodians' Supplies	2,400
7. Services other than personal: Telephone & telegraph bills, cartage, piano tuning, etc.	1,400
11. Other expenses of operation: Extra help on grounds, cost of operating power equipment, etc.	3,000
TOTAL OPERATION OF PLANT	<u>\$32,500</u>

MAINTENANCE OF PLANT

CODE 5

BUDGET-1963-64

1. Upkeep of grounds: Regrading, re-seeding, resodding and restoration of lawns; repair of drains, walks, fences, driveways and other non-structural improvements; materials used in restoring grounds to original condition	\$ 1,000
2. Repair of building: All building repair work, labor; materials and supplies used in repairs, repainting, redecorating	1,000
3. Repair and replacement of: Heating, lighting, plumbing equipment; all repair work, labor and materials used in repairing or replacing the heating, lighting, plumbing and electrical equipment	1,000
4. Apparatus: Repair of instructional equipment, maps, globes, record players, projectors, etc.	550
5. Furniture: Repairing and reconditioning of work or broken furniture	200
6. Other Equipment: Fire extinguishers, power equipment	600
TOTAL MAINTENANCE OF PLANT	<u>\$ 4,350</u>

FIXED CHARGES

CODE 6

1. State Teachers Retirement	\$28,936
2. Rent	26,625
3. Insurance (all forms)	5,150
5. Membership and activity dues to organizations	175
6. Custodians'-Secretaries' Retirement and Social Security	5,000
TOTAL FIXED CHARGES	<u>\$65,886</u>

DEBT SERVICE

CODE 7

1. Redemption of Bonds	\$56,000.00
4. Interest on Bonds	44,529.50
TOTAL DEBT SERVICE	<u>\$100,529.50</u>

CAPITAL OUTLAY

<u>CODE 8</u>	<u>BUDGET-1963-64</u>
12-	
13. Apparatus, furniture and other equipment; Pupils' desks, chairs' teachers' desks, chairs; new maps, globes, charts, sand tables, etc.	\$ 7,210
14. Other Expenses of Capital Outlay: Non-teaching equipment or apparatus .	175
15. Library Books: New Books for Library	<u>1,400</u>
TOTAL CAPITAL OUTLAY	<u>\$ 8,785</u>

AUXILIARY AGENCIES

<u>CODE 9</u>	
3. Library Expenses: Stationery, index cards, repair of books, magazines, etc.	500
4. Medical Inspection	700
6. Nurse Service - Parochial, Port Jefferson, St. James	500
8. Transportation	41,180
11. Community Assemblies: Special assemblies, programs of educational value given for benefit of students and adults	1,700
12. Other Expenses A.A.	<u>1,200</u>
TOTAL AUXILIARY AGENCIES	<u>\$45,780</u>

ANNUAL SCHOOL BUDGET

<u>Schedule A - Appropriation</u>	<u>1963-64</u>
General Control	\$ 10,667
Instructional Service	408,573
Operation of Plant	32,500
Maintenance of Plant	4,350
Fixed Charges	65,886
Debt Service	100,529
Capital Outlay	8,785
Auxiliary Agencies	<u>45,780</u>
TOTALS	<u>\$677,070</u>

Schedule B - Receipts

1963-64

State Aid		
W.A.D.A.	}	\$173,340
Transportation		
Cooperative Services		21,500
Federal Aid		28,000
Balance		41,600
Interest on Bond Proceeds		7,000
Amount to be raised by Taxes		405,630
	TOTALS	\$677,070

Estimated Assessed Valuation - 1963-64 . . \$ 4,512,515
 Estimated Full Valuation - 1963-64 . . \$24,051,005

Estimated Tax Rate, Assessed Valuation - 1963-64
 Town of Brookhaven . . . 9.37
 Town of Smithtown . . . 6.02

It was moved by Mr. Feyk and seconded by Mrs. Roberts that the Annual School Budget for the school year 1963-64 as outlined be accepted. The Board was polled, carried unanimously.

It was moved by Mrs. Benito and seconded by Dr. Rosenberger that the meeting adjourn at 9:56 P.M. The Board was polled, carried unanimously.

State Aid		
W.A.D.A.	}	\$173,340
Transportation		
Cooperative Services		21,500
Federal Aid		28,000
Balance		41,600
Interest on Bond Proceeds		7,000
Amount to be raised by Taxes		405,630
	TOTALS	\$677,070

Beatrice Jayne
 Clerk

Estimated Assessed Valuation - 1963-64 . . \$ 4,512,515
 Estimated Full Valuation - 1963-64 . . \$24,051,005

Estimated Tax Rate, Assessed Valuation - 1963-64
 Town of Brookhaven . . . 9.37
 Town of Smithtown . . . 6.02

It was moved by Mr. Feyk and seconded by Mrs. Roberts that the Annual School Budget for the school year 1963-64 as outlined be accepted. The Board was polled, carried unanimously.

000,000
11,000
7,000
102,030
\$877,070

TENTH REGULAR PUBLIC OPEN MEETING

MAY 1, 1963

The tenth regular public open meeting of the Board of Education of Union Free School District No. 1 of the Towns of Brookhaven and Smithtown, Suffolk County, New York was held at the school on Wednesday, May 1, 1963.

The meeting was called to order at 7:17 PM by the Vice-President, Mr. O'Connor, with the following members present: Messrs. O'Connor, Feyk, Mrs. Voorhest and Mrs. Roberts. Mr. Harbo, Principal and Mrs. Walsh, Treasurer also attended.

There were three guests present.

Visitors

The meeting opened with a moment of silent prayer.

It was moved by Mrs. Voorhest and seconded by Mrs. Roberts that the Minutes of the Special Public Open Meeting of April 18, 1963 be approved as presented. The Board was polled, carried unanimously.

Minutes:
April 18th

It was moved by Mrs. Roberts and seconded by Mr. Feyk that the Minutes of the Regular Public Open Meeting of April 3rd be accepted as presented. The Board was polled, carried unanimously.

April 3rd

Mrs. Walsh read the Treasurer's Report. It was moved by Mr. Feyk and seconded by Mrs. Voorhest that the Treasurer's Report be accepted as read. The Board was polled, carried unanimously.

Treas. Rept.

Mr. Neshitt reported that the damage to the new building during the storm has been remedied to his satisfaction and that the building is structurally sound. It is hoped that as much work as possible will be completed before any strikes occur. The drainage work has been started so that site work may be completed this fall.

Report of
Clerk of Works

It was moved by Mr. Feyk and seconded by Mrs. Voorhest that the Vice-President of the Board be empowered to float a Tax Anticipation Note not to exceed the amount of \$26,000 if necessary to pay the bills. The Board was polled, carried unanimously.

Tax Ant. Note

TREASURER'S REPORT

APRIL, 1963

GENERAL ACCOUNT

Balance 3/31/63 \$30,736.91

RECEIPTS:

School Milk Collections	357.10
N.Y.S. Dept. Taxation & Finance- lunch program	541.02
P.L. #874- Federal Aid	19,260.00
N.Y.S. Dept. of Tax. & Fin.- State Aid	15,782.01
Town of Brookhaven- tax pmt#6	<u>12,450.00</u>

TOTAL RECEIPTS 48,390.13

DISBURSEMENTS 45,093.01

BALANCE 4/30/63 \$ 34,034.03

Jean R. Walsh,
Treasurer

BILLS TO BE PAID IN MAY, 1963 Page 2

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
9:6	Sunrise Surgical Co.- nurse supplies	9.75
	U.F.S.Dist. #24-Patchogue- health service	27.63
9:11	Stephen Goodwin- recreation hours	34.50
	John A. Burns- " "	88.50
9:12	L. I. Dailry Press- transp. ad.	10.64
	Port Jefferson Times- " "	7.03
	John Archambault- transp. May	3,440.00
	Charles Giannini- " "	459.20
	TOTAL AUXILIARY AGENCIES	<u>4,077.25</u>

TOTAL BILLS TO BE PAID IN MAY, 1963-

\$59,015.80

CONSTRUCTION ACCOUNT

Robert Miller Huntington Corp-	
5th payment- plumbing work	8,415.00
E. W. Howell Co.- 6th payment-	
general contractor	<u>125,100.00</u>
TOTAL BILLS CONSTRUCTION ACCOUNT	\$ 133,515.00

BILLS TO BE PAID IN MAY, 1963

<u>CODE</u>	<u>To WHOM PAID</u>	<u>AMOUNT</u>
	Board of Coop. Ed. Services	148.61
2:1	Long Island Daily Press- annual meet. not.	281.36
2:3	Pelletreau and Pelletreau- legal services	20.00
	The Island Company- supplies	59.25
2:11	William R. Foulkes- preparation Bulletin	200.45
	Clerk's salary	183.32
	TOTAL GENERAL CONTROL	892.99
3:5	The Island Company- supplies	16.71
	McCabes' Central Store-"	27.50
	J. L. Hammett Co.- "	15.31
3:	Board of Cooperative Ed. Services	3,321.42
3:9	Cora Anne Thomas- sub. teaching	156.00
	Namcy Mason- " "	130.00
3:13	Stony Brook Apothecary- supplies	7.17
	U.F.S. District #6- tuition	31,880.00
	Film Strip of the Month Clubs	66.00
	Secretaries' salaries	808.34
	Teachers' salaries	12,430.08
	TOTAL INSTRUCTIONAL SERVICES	48,858.53
4:2	Duane C. Cole Corp- fuel	370.51
4:2	S. B. Community Church- fuel	138.10
4:4	Long Island Lighting Co.- service	150.17
	S. B. Community Church- service-light	63.90
4:5	Beinbrink Paper Co.- supplies	21.33
	Patchogue Stationery Co., Inc.	19.80
	Suffolk County Paper Co.-	13.65
	I. Janvey and Sons, Inc.	25.00
4:7	N.Y.Tel. Co.- service	107.62
4:11	Robert Thomas- extra help	57.75
	Custodians' salaries	1,334.00
	TOTAL OPERATION OF PLANT	2,301.83
5:1	Central Islip G. L.F.- grass seed	13.00
	George W. Clay- tree removal	100.00
5:2	Fred Schilling and Son- supplies	2.70
	D. T. Bayles and Son- supplies	22.21
5:3	Luxor Lighting Products- supplies	36.48
	M. L. Zinna- plumbing work	30.60
5:4	William J. Scholtz and Son.- repair megaphone	47.50
	TOTAL MAINTENANCE OF PLANT	252.49
6:3	O. C. Lempfert- ins. prem.	2,357.34
	TOTAL FIXED CHARGES	2,357.34
8-12-13	- Thorp Sporting Goods Inc.	155.10
8:15	Rand McNally and Co.- books	5.75
	Doubleday and Co.- books	8.00
	Thomas Y. Crowell Co.- books	11.50
	National Aviation Educ. Council- book	1.10
	Little Brown and Co.- books	4.95
	Follett Book Co.- books 9.39 + 79.58=	88.97
	TOTAL CAPITAL OUTLAY	275.37

TREASURER'S REPORT

PAGE 2

APRIL, 1963

BOND AND INTEREST ACCOUNT

Balance 3/31/63 .00

RECEIPTS:

Transfer from General account 16,050.00

BALANCE 4/30/63 \$ 16,050.00

CONSTRUCTION ACCOUNT

Balance 3/31/63 .27

RECEIPTS: Franklin National Bank-
transfer from Time Deposit a/c 63,715.48DISBURSEMENTS 45,455.75

BALANCE 4/30/63 \$ 18,260.00

TIME DEPOSIT ACCOUNT

BALANCE 3/31/63 \$ 1,221,959.75

RECEIPTS: INTEREST to 3/31/63 9,063.85

WITHDRAWALS: Transfer to Construction a/c 63,715.48

BALANCE 4/30/63 \$ 1,167,308.12

Jean R. Walsh,
Treasurer

It was moved by Mr. Feyk and seconded by Mrs. Roberts that the sum of \$123,000 be transferred from the Time Deposit account to the Construction account. The Board was polled, carried unanimously.

Transfer of Accounts

It was moved by Mr. Feyk and seconded by Mrs. Roberts that the bills presented under general account and the construction account be paid when funds are available. The Board was polled, carried unanimously.

Payment of Bills

COMMITTEE REPORTS:

Mrs. Voorhest reported that the leak in the Boys Room has been remedied by the Community Church.

Housing

Mr. Feyk stated that the Board should prepare a brochure more fully explaining the budgetary items and distribute this to the taxpayers. It was moved by Mrs. Voorhest and seconded by Mrs. Roberts that the Budget Committee Chairman prepare a brochure with reference to a complete explanation of all budgetary items, to be distributed to the taxpayers of the district. The Board was polled, carried unanimously.

Budget

COMMUNICATIONS:

Photostatic copies of all communications received were prepared for all Board members.

1. A letter from Dr. Phelan directed to the Clerk, dated April 9, 1963, was read informing us that he has accepted Dr. Rosenberger's resignation effective June 30, 1963. Dr. Phelan attached a copy of his letter to Dr. Rosenberger.

Dr. Phelan

2. A letter from Mr. Augustine J. Lanzo directed to the Clerk, dated April 30, 1963, was read in which he requested that his petition be withdrawn and his name removed from the ballot for the position of trustee for the unexpired term of Dr. Rosenberger. It was moved by Mrs. Voorhest and seconded by Mr. Feyk that we acknowledge Mr. Lanzo's letter and inform him that we have complied with his request to remove his name from the ballot, and so instruct the Clerk. The Board was polled, carried unanimously.

Mr. Lanzo

3. A proclamation from Governor Nelson Rockefeller proclaiming May 21, 1963 as Teacher Recognition Day was read. It was moved by Mrs. Voorhest and seconded by Mr. Feyk that the Education Committee Chairman and the Administrator be

Governor Rockefeller:
Teacher
Recog. Day

authorized to arrange for a joint conference of teachers, Board members and staff members; reimbursement of expenses for attendance at the conference to be made upon receipt of the bills, the date of the conference to be at the discretion of the Chairman and the Administrator. The Board was polled, carried unanimously.

4. We have received a reminder from the Nassau Suffolk School Boards of the Third Annual School Board Workshop to be held at the State University of New York at Stony Brook on May 11, 1963.

NSSBA

5. A letter from Kendrick C. Smith directed to the Board, dated April 28th, was read, in which he informed us that the Appeal Roberts v Allen and O'Connor, et al, has been scheduled for argument on May 14, 1963, when it will appear on the day calendar as the fourth case.

Mr. Kendrick
C. Smith

6. A communication from Mr. Lempfert, dated April 19, 1963, was read reminding the Board of the renewal of the Treasurer's Bond and the necessary audit to accompany the application for bond renewal.

Mr. Lempfert

7. We are in receipt of the Message from the Commissioner of Education to be read at the Annual Meeting.

Com. of Ed.

8. A letter from Kendrick C. Smith, dated April 24th, which was sent to Mr. O'Connor, was read in which Mr. Smith pro-rated his bill to indicate which part of his initial bill of \$750. was concerned with the initial appeal to the Commissioner of Education. The amount charged for this portion of his services is \$450.00. He stated that this letter did not constitute a waiver of any claim to fees for professional services rendered concerning the Article 78 proceeding. However, he stated that if the Board desires to approve payment of the \$450. at this time, Mr. Smith has no objection. It was moved by Mr. Feyk and seconded by Mrs. Roberts that the portion of Kendrick C. Smith's bill pertaining to the defense of this district in the appeal to the Commissioner by Monda Roberts and others in the amount of \$450. be paid. The Board was polled, carried unanimously.

Mr. Kendrick
C. Smith

PRINCIPAL'S REPORT:

1. We have received a memorandum from Dr. Phelan informing us that Mr. Charles Fake, Fire Safety

Fire Safety
Coordinator

Coordinator at the State Education Department, Albany, N.Y. is available to inspect school buildings in the Second Supervisory District. Mr. Harto will write a letter to Dr. Phelan stating that we desire Mr. Fake to visit our schools.

2. A letter has been received from Mr. John Wallen, Assistant Superintendent, informing us that the provision in the present law that school districts cannot receive an increase in State Aid in excess of 20% over the amount received the previous year has been eliminated. Photostatic copies of the computation of State Aid for the 1963-64 school year have been prepared for each Board member.

State Aid

3. The Administrator reported that we now have a record of the briefs submitted by Kendrick C. Smith regarding the appeal of Walter Bastedo's appointment to the Board of Education. Copies of the material as outlined in his letter of April 15th are now on file in the school district office.

Appeal
Briefs

4. As instructed by the Board of Education, Mr. Harto contacted Pelletreau & Pelletreau regarding the bonds that E.W. Howell wishes to render in exchange for the release of a like amount of monies retained by the district under the terms of its contract with E.W. Howell Co.. Mr. Snyder has listed the bonds which we are to accept in the amount of \$8,000. Mr. Ralph Howell called inquiring as to which bank the bonds are to be deposited and he also stated that they have an additional \$15,000 of bonds which they will be depositing in exchange for a like sum of money from the district. Mr. Harto advised Mr. Howell to submit the bond issues to Pelletreau & Pelletreau and, upon their advice, we would make payment to E.W. Howell.

Bonds:
E.W. Howell

5. A letter was received from Senator Keating, dated April 8th, regarding our entitlement under Public Law 874, and also a letter from Rupert C. Parks, Assistant Superintendent, notifying us of the letters they had received in connection with our PL 874 entitlement. We have received \$19,260. as initial payment on our \$25,681 entitlement.

PL 874

6. Mr. Harto wrote to Mr. Harold Malkmes, Commissioner of Parks for Brookhaven Town, and secured permission to use the southern portion of West Meadow Beach for the weeks of July 8th and July 15th for our swimming program. Mr. Robert Bell will be director of the swimming program and he is already contacting instructors as well as parents to assist in the program.

Swimming
Program

7. The Royal Globe Insurance Company conducted an inspection of our boilers on March 22nd and their recommendation was received on April 15th. Mr. Harto has instructed Mr. Nesbitt to arrange for the installation of the new lever type pressure relief valve as soon as we can turn off the boilers.

Boiler
Inspection

8. Copies of Mr. Harto's letters to Mr. Mapp have been made for the Board's information. The Community Church has followed the recommendation of the Fire Department for installing a means to shut off the forced hot air system during a fire.

Safety Valve

9. Mr. Harto wrote to Dr. Phelan, as directed by the Board of Education, regarding the request for transportation submitted by a parent on April 3rd. A copy of the letter submitted to Dr. Phelan is reproduced for the Board's information. Dr. Phelan discussed this matter with Mr. Harto yesterday by telephone and he is sending a letter to Mr. Harto. It has not arrived as yet.

Transporta-
ion

10. Mr. Harto informed the parents who requested transportation for their elementary children to Emmanuel Lutheran School in Patchogue that the Board of Education would not present this request as a proposition to the people. He outlined to them the procedure they should follow if they desired a proposition authorizing this transportation to be placed before the district voters at the Annual Meeting.

11. Mr. Harto's letter to Mr. Duane C. Cole, Chairman of the Fire Commissioners, has been reproduced for the Board's information. We thanked the Fire Commissioners for (1) utilizing our rent monies for the 1962-63 school year for the renovation of the facilities used by the school; and (2) acting favorably upon our request for the use of the auditorium for the 1963-64 school year.

Fire Com.

12. At the last regular meeting of the Board on April 3rd, several motions were made authorizing the Board members' attendance and reimbursement of expenses at two conferences which are to be held in May. These motions did not include the Administrator's attendance and reimbursement at these conferences. It was moved by Mr. Feyk and seconded by Mrs. Roberts that the attendance and reimbursement of the Administrator's expenses at the May conferences be approved. The Board was polled, carried unanimously.

Conferences

13. Several important events are coming up: The Annual Declamation Contest will be held on Friday, May 10th, at 8:00 P.M. - Kindergarten registration will be held on Wednesday, May 15th, from 9 A.M. to 12 Noon, 1 to 3 P.M., and from 7 to 9 P.M. Mr. Harto distributed a set of pamphlets to the Board members which are distributed to the parents when a child is registered for kindergarten. After perusing the pamphlets, it was moved by Mr. Feyk and seconded by Mrs. Roberts that the Administrator be empowered to distribute these pamphlets to the kindergarten parents on Registration Day. The Board was polled, carried unanimously.

Declamation Contest

Kindergarten Registration

UNFINISHED BUSINESS: None.

NEW BUSINESS:

It was moved by Mr. Feyk and seconded by Mrs. Roberts that the law firm of Pelletreau and Pelletreau be requested to send a representative to our district's Annual Meeting and Election, May 7th and May 8th. The Board was polled, carried unanimously.

Attorney at Annual Mtg. & Election

Mr. O'Connor reminded the Board that the Budget Committee Chairman is authorized to prepare a brochure explaining the budgetary items. He requested that all Board members remain after the meeting to assist in this.

Brochure on Budget

It was moved by Mr. Feyk and seconded by Mrs. Voorhest that we adjourn at 10:37 P.M. The Board was polled, carried unanimously.

Beatrice Jayne
Clerk

SIXTY-SEVENTH ANNUAL DISTRICT MEETING

MAY 7, 1963

The sixty-seventh annual district meeting of the voters of Union Free School District No. 1 of the Towns of Brookhaven and Smithtown, Suffolk County, New York was held at the school on Tuesday, May 7, 1963.

The meeting was called to order at 8:05 P.M. (DST) by the Vice-President of the Board, Mr. O'Connor, who welcomed everyone to the meeting. He introduced Mr. Schoenfeld, Attorney from Pelletreau and Pelletreau; Mrs. Monda Roberts, Mr. Richard Feyk, Mr. O'Connor, Mrs. Helen Voorhest, Board members; Mrs. Beatrice Jayne, District Clerk; and Mrs. Jean Walsh, Treasurer.

Mr. O'Connor announced that the Board of Education had previously designated him as Chairman of the meeting. Assent of a majority of the voters present at the meeting is required. It was moved by Mr. Ripel and seconded by Dr. Sunyar that assent be given designating Mr. O'Connor Chairman of the Annual Meeting. By a show of hands, the motion was carried unanimously.

Chairman

The Chair announced that Beatrice Jayne, District Clerk, will act as Clerk of the Annual Meeting and record the minutes of the meeting pursuant to Section 2027 of the Education Law.

Clerk

The Chair announced that the meeting will be conducted in accordance with Roberts Rules of Order, except wherein it is inconsistent with the provisions of the Education Law.

Roberts Rules of Order

The Chair announced the prior appointment of the following Inspectors of Election:

Inspectors of Election

Kenneth Robinson	Mrs. Joseph Palkovitz
Mrs. Robert Nash	Mrs. Donald Spetta
Mrs. William Schoen	Mrs. Peter Haring
Russell W. Kerr	Mrs. Irma Anderl
Mrs. William Speiser	Richard Haskell
Mrs. Irma Peters	

Mr. Richard Schoenfeld, Attorney, administered the oath of office to Mr. O'Connor, Chairman; Mrs. Jayne, Clerk; and to Mrs. William Speiser and Mrs. Irma Anderl, Inspectors of Election.

Oath of Office

The Clerk read the Call of the Meeting and the qualifications of voters according to Section 2012 of the Education Law.

Call of Mtg. -
Qualifications
of Voters

The Treasurer read her report as follows:

Treas. Rept.

TREASURER'S ANNUAL REPORT
May 1, 1962 -- April 30, 1963

BALANCE April 30, 1962 \$ 43,809.66

RECEIPTS:

Board of Cooperative Services- State Aid	\$ 14,063.08
Board of Cooperative Services- Refund, Retirement Plan	2,625.66
School Milk Collection	3,546.95
Town of Brookhaven - tax money	285,824.20
Town of Smithtown - tax money	35,055.91
Bank of Suffolk County - proceeds Tax Antic. Note	60,000.00
Franklin National Bank - proceeds Tax Antic. Note	150,000.00
Treasurer of U.S.-Federal Aid	49,452.00
N.Y.S. Dept. Taxation & Finance- lunch program	2,606.64
N.Y.S. Dept. Taxation & Finance- State Aid	59,202.27
Miscellaneous	207.00

TOTAL RECEIPTS: \$706,393.37

DISBURSEMENTS: 672,359.34

BALANCE: April 30, 1963 \$ 34,034.03

(Signed) JRW
Jean R. Walsh
Treasurer

The Clerk read a Message to the Patrons of the School District from James E. Allen, Jr. Commissioner of Education.

Message

The Chair reported that the new school will be completed in January if the progress continues as anticipated, barring unforeseen circumstances. He also stated that the school will be operating on single sessions. There is a possibility of a vote being brought to the people by the State Education Department with reference to a merger. He stated any special questions will be taken up later in the meeting.

New School

The Chair introduced the candidates to the meeting, after which each candidate gave a short address. The candidates in attendance were Mrs. Barbara Bastedo and Robert B. Mason who have filed for the unexpired term of Otho D. Easterday; George Farnum and Robert S. Sides who have filed for the five-year term of Agnes Benito; and Mr. Frederick Nolte who has filed for the unexpired term of Daniel Rosenberger. Mr. Haenlein, who also filed for the unexpired term of Daniel Rosenberger, was not present.

Candidates

While copies of the budget were distributed to the audience, the Chair stated that Mr. Feyk, Chairman of the Budget Committee, will read the budget items in detail. Discussion and questions concerning the budget will take place after the budget has been read. The room will be divided into four quadrants with one question from a quadrant at a time. Discussion of the budget as presented to the district voters, and which is recorded in the Special Board Minutes of April 18th, ensued. - The Chairman reminded the meeting that the budget vote is not a popularity contest. Certain items, such as milk program, textbooks, were included in the budget because the Board felt that you as parents would want them for your children. Should the budget be defeated, Mr. O'Connor stated he was sure the Board would want to resubmit it for a vote. This vote would cost the district about \$900. This \$900. could be used toward furnishing the new school, or filmstrips and other such items which would benefit the children instead.

Budget

When there was no further discussion of the budget from the floor, the Chair introduced Mr. Sinclair Hatch of the Emma S. Clark Memorial Library, who was present in the audience to answer any questions anyone might have regarding Proposition #4. There were no questions.

Library

Proposition 4

Prop. #4

RESOLVED, that the sum of \$6,000 is hereby appropriated to defray the cost of maintaining and operating the Emma S. Clark Memorial Library at Setauket, and the 1963-64 budget is hereby increased by that amount.

The Clerk read Proposition #2 and Proposition #3 as follows:

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Proposition #2

RESOLVED, a) that Union Free School District #1 (Stony Brook) enter into a contract for the 1963-64 school year with Union Free School District #2 (Setauket) for the education of the Union Free School District #1 (Stony Brook) seventh grade pupils; that Union Free School District #1 (Stony Brook) enter into a contract with Union Free School District #6 (Port Jefferson) for the education of Union Free School District #1 (Stony Brook) pupils in grades 8 through 12, inclusive; b) that Union Free School District #1 (Stony Brook) enter into a contract for the 1964-65 school year with Union Free School District #2 (Setauket) for the education of Union Free School District #1 (Stony Brook) seventh and eighth grade pupils; that Union Free School District #1 (Stony Brook) enter into a contract with Union Free School District #6 (Port Jefferson) for the education of the Union Free School District #1 (Stony Brook) pupils in grades 9 through 12, inclusive.

Prop. #2

Proposition 3

RESOLVED, that Union Free School District #1 (Stony Brook) enter into a contract with Union Free School District #6 (Port Jefferson) for the education of Union Free School District #1 (Stony Brook) pupils in grades 7 through 12, inclusive, for a two year period, 1963-65.

Prop. #3

Discussion ensued on the above two propositions.

Proposition #5 was read by the Clerk, as follows:

Proposition 5

RESOLVED, that transportation shall be provided during the ensuing fiscal year for resident pupils in grades 7 through 12, inclusive, to private and parochial school facilities located outside of the district and within 20 miles of the district, as measured from said school facility to the home.

Prop. #5

At this point in the meeting, the transportation questions were directed to Mrs. Monda Roberts, Chairman of the Transportation Committee. During discussion of Proposition #5, Mr. Bruce W. Tuttle requested the following to be included in the minutes of this meeting:

Transp't'n

"I would like to go on record as protesting against the erroneous information listed under Proposition #5 in 'The Bulletin', the official publication of the Board of Education. I was appalled at the extent of the misinformation and feel that it undoubtedly will

cause the defeat of the Proposition.

"The 6 students involved would come under Section 3627, Subdivision 11, B, of the State Education Law which provides for the reimbursement to the School District by the State of 90% of the cost of such transportation since these students live more than $1\frac{1}{2}$ mi. from the school they attend.

"The Bulletin states that the cost to the School District would be

\$900 per student to Ac. of St. Jos.
& \$1200 per student to Seton Hall

The facts are!

\$20 per student to Acad of S. Joseph
\$20 per student to Seton Hall

4400% difference in the first figure

5900% difference in the second figure

Submitted
Bruce N. Tuttle
Stony Brook, L.I., N.Y.
7 May 1963 "

Further discussion ensued.

Mr. Harto, Supervising Principal, asked that his statement be included in the minutes of this meeting.

"The Board of Education did not give out erroneous statements. When the cost for transportation is computed, it is the actual cost of the transportation. We cannot deduct State Aid from the actual cost. The State Aid reimbursement is not realized by the district until the following year. The Board in 'The Bulletin' listed the actual cost of the transportation according to bids received by them. The Board at no time misinformed the public. The Board gave the true facts to the voters and at no time misrepresented the information regarding the transportation."

Further discussion continued on Proposition #5.

The Chair stated that an informal poll of the Board has been made and it is the feeling of the Board that the Board, is at all possible, will endeavor to get a better price on this transportation.

As it was the feeling of the meeting that the State Aid reimbursement on this transportation was not made clear to the voters, Mrs. Roberts asked the aggrieved parents if it was agreeable with them if the Board placed a poster at the entrance to the voting area tomorrow explaining the State Aid reimbursement to our district on the transportation in Proposition #5. Following discussion on this suggestion, it was moved by Mr. Sullivan and seconded by Mrs. Zentgraf that Mrs. Roberts' proposal be presented to the voters tomorrow. By a show of hands, the motion carried - 77 ayes and 6 nays.

The Clerk read Proposition #6, as follows:

Proposition 6

RESOLVED, that transportation shall be provided during the ensuing fiscal year for resident pupils in grades 7 through 12, inclusive, to private and parochial facilities located more than 20 miles outside of the district and within 30.5 miles of the district, as measured from said school facility to the home.

Prop. #6

A similar discussion ensued regarding the State Aid reimbursement on this proposition. Further discussion of this continued, after which it was moved by Mr. Stapleton and seconded by Mr. Uzar that the State Aid reimbursement to this district on the transportation in Proposition #6 also be included in the poster to be displayed in the voting area tomorrow explaining the State Aid refund from Proposition #5. By an aye and nay vote, motion carried.

The Clerk read Proposition #7.

Proposition 7

RESOLVED, that transportation shall be provided during the ensuing fiscal year for resident pupils in grades 7 through 12; inclusive, to private and parochial school facilities located outside of the district and within 10.3 miles of the district, as measured from said school facility to the home.

Prop. #7

The meeting discussed this proposition.

Upon completion of all discussion, it was moved by Dr. Herman and seconded by Mrs. Gatehouse that the meeting recess until 4 o'clock P.M. (DST) on May 8, 1963 for the purpose of voting

Recess

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on the budget as presented, all additional propositions and candidates for members of the Board of Education. By an aye and nay vote, the motion was carried.

The Chairman declared the meeting recessed at 11:45 P.M. until 4 P.M. on May 8, 1963.

The Oath of Office was administered by Mr. Schoenfeld to the following Inspectors of Election who were not present on Tuesday night at the time the others took the oath of office:

Oath of Office

Kenneth Robinson	Mrs. Joseph Palkovitz
Mrs. Robert Nash	Mrs. Donald Spetta
Mrs. William Schoen	Mrs. Peter Haring
Russell W. Kerr	Richard Haskell
Mrs. Irma Peters	

After organizing, it was announced that Richard Haskell had been appointed Chief Inspector of Election. The Inspectors of Election examined the voting machines with Mr. Robert Stevenot, Custodian of the Voting Machines. Each Inspector signed the form stating that the machine was in proper condition for use.

Chief Inspector of Election

The Chairman declared the polls open at 4 o'clock P.M. (DST).

Polls Open

At 9:55 P.M. the Chair asked that if there was anyone in the room who has not yet voted to please do so at this time. At 9:59 P.M. the Chair announced that the polls would close in one minute. The Chairman declared the polls closed at 10 o'clock P.M. (DST).

Polls Closed

The Inspectors of Election and Mr. Stevenot canvassed the votes. Mr. Haskell, Chief Inspector of Election, reported the results to the Chairman. The Chairman thanked the Inspectors of Election for serving at the Annual Meeting. The Chairman announced the results as follows:

Results of Vote

711 passed through the voting machines.

BENITO	George W. Farnum	-	386
5-year term	Robert S. Sides	-	269
expiring	Void	-	56
6/30/68	Total		711

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EASTERDAY	Barbara Bastedo	-	278
unexpired term	Robert B. Mason	-	374
5/8/63-6/30/64	Void	-	59
	Total		<u>711</u>
ROSENBERGER	Fred Haenlein	-	346
unexpired term	Frederick Nolte	-	292
7/1/63-6/30/66	Void	-	73
	Total		<u>711</u>
PROPOSITION #1	BUDGET	Yes	- 371
		No	- 303
		Void	- 37
		Total	<u>711</u>
PROPOSITION #2	SETAUKET	Yes	- 392
		Void	- 319
		Total	<u>711</u>
PROPOSITION #3	PORT JEFFERSON	Yes	- 289
		Void	- 422
		Total	<u>711</u>
PROPOSITION #4	EMMA S. CLARK LIBRARY-\$6,000	Yes	- 396
		No	- 277
		Void	- 38
		Total	<u>711</u>
PROPOSITION #5	TRANSPORTATION to be provided in Grades 7-12 to private and parochial facilities located within 20 miles of the district.	Yes	- 191
		No	- 459
		Void	- 61
		Total	<u>711</u>
PROPOSITION #6	TRANSPORTATION to be provided in Grades 7-12 to private and parochial facilities located more than 20 miles outside of the district and within 30.5 of the the district.	Yes	- 143
		No	- 507
		Void	- 61
		Total	<u>711</u>
PROPOSITION #7	TRANSPORTATION to be provided for resident pupils Grades 7-12 to private and parochial facilities located outside the district and within 10.3 miles of the district.	Yes	- 276
		No	- 377
		Void	- 58
		Total	<u>711</u>

The Chair declared the following Trustees elected:

- George Farnum
- Robert B. Mason
- Fred Haenlein

The Chair declared the following Propositions passed:

PROPOSITION #1 (the budget as presented and as recorded in the Minutes of the Special Board Meeting of April 18, 1963); PROPOSITION #2 and PROPOSITION #4.

The Chair declared the following Propositions defeated:

PROPOSITION #3; PROPOSITION #5; PROPOSITION #6 and PROPOSITION #7.

It was moved by Mrs. Petronio and seconded by Mr. Feyk that the meeting adjourn at 11:25 P.M. By an aye and nay vote, motion carried.

Beatrice Jayne
Clerk

ELEVENTH REGULAR PUBLIC OPEN MEETING

JUNE 5, 1963

The eleventh regular public open meeting of the Board of Education of Union Free School District No. 1 of the Towns of Brookhaven and Smithtown, Suffolk County, New York was held at the school on Wednesday, June 5, 1963.

The meeting was called to order at 9:03 P.M. by the Vice-President, Mr. O'Connor, with the following members present: Messrs. O'Connor, Rosenberger, Feyk, Mason and Mrs. Voorhest and Mrs. Roberts. Mr. Harto, Principal and Mrs. Walsh, Treasurer also attended.

There were thirteen guests present.

Visitors

The meeting opened with a moment of silent prayer.

The Chair welcomed Mr. Robert Mason to the Board.

Mr. Mason

Mrs. Roberts moved, and it was seconded by Mrs. Voorhest, that the Minutes of the 67th Annual Meeting be accepted as presented. The Board was polled, all in favor with Dr. Rosenberger abstaining. Carried.

Minutes

67th Ann.Mtg.

Mrs. Voorhest moved, and it was seconded by Mr. Feyk, that the Minutes of the last regular Board meeting be accepted as presented. The Board was polled, carried unanimously.

Last regular Board Mtg.

Mrs. Walsh read the Treasurer's Report. It was moved by Mrs. Voorhest and seconded by Mrs. Roberts that the Treasurer's Report be approved as presented. The Board was polled, all in favor with Mr. Mason abstaining. Carried.

Treas. Rept.

Dr. Rosenberger moved, and it was seconded by Mrs. Voorhest, that we withdraw the accrued interest from the Time Deposit account and deposit it to the General account as necessary to meet expenses. The Board was polled, carried unanimously.

Transfer of Funds

It was moved by Mr. Feyk and seconded by Mrs. Roberts that the sum of \$233,520.00 be transferred from the Time Deposit account to the Construction account and he further moved that the action of Mr. O'Connor in transferring the sum of \$12,060.00 from the Time Deposit account to the Construction account for payment to L.K. Lacey be approved. The Board was polled, carried unanimously.

It was moved by Mr. Feyk and seconded by Mrs. Roberts that the bills be paid when funds are available. The Board was polled, carried unanimously.

Payment of
Bills

Dr. Rosenberger moved and it was seconded by Mr. Feyk that the President be authorized to issue checks to cover all the bills which come due during the month of June as funds are available. The Board was polled, carried unanimously.

Mr. Nesbitt reported that the general contractor has started plastering the corridors even though the roof has not been closed in. He will not give his approval for payment for the plastering, as it is not according to specifications. The architects are aware of this situation and have written to the General Contractor that this plastering must be remedied or they will be forced to take action. There also may be a question as to whether or not the terrazzo will meet specifications. The Administrator reported that due to the diligence of Mr. Nesbitt that of the 15 items listed on the communication to Mr. Russell and numerous other items brought to Mr. Russell's attention during his inspection, that over 95% of these items have been corrected. Mr. Nesbitt is to be commended for his constant vigilance.

Report of
Clerk of the
Works

COMMITTEE REPORTS:

Mrs. Voorhest stated that the drawing for the plaque has been received. After discussion, it was moved by Mrs. Voorhest, and seconded by Dr. Rosenberger, that Mr. Harto be authorized to send this back to Weidersum with the Board's approval. The Board was polled, carried unanimously.

Plaque

The Chair appointed Mr. Mason to the Audit Committee with Mrs. Voorhest and Mr. Feyk as Chairman.

Audit

COMMUNICATIONS:

A letter was read from the Manufacturer's Hanover Trust Co. asking that the Board notify them if they were to handle the Serial Bonds 1962. Mr. Harto was instructed to answer this communication and inform Manufacturer's Hanover that the Bank of Suffolk County will handle the Bonds and interest payments.

Mfg. Hanover
Trust Co.

A thank-you from the teachers for the District Conference conducted on May 20th was read and placed on file.

Teachers
Assn.

BILLS TO BE PAID IN JUNE, 1963

<u>CODE</u>	<u>TOWHOM PAID</u>	<u>AMOUNT</u>
2:1	Robert C. Stevenot- services etc.	160.00
	Port Jefferson Times -annual meet. notice	156.52
	County of Suffolk- rental voting machines	75.00
	Marjorie G. Sunyar- Bd. of Reg.	16.00
	Adelaide F. Silkworth- " "	19.00
	Juliana Davison - " "	26.00
	Helen Crownover- " "	17.00
	Carolyn Giuffreda- " "	20.00
	Ann Dischley- " "	14.00
2:8-9	Board of Coop. Ed. Services- adm. exp.	148.61
2:11	Martin's Camera Center- film supplies	30.00
	Verna Foulkes- sub. office	33.75
	Mel Bryant - printing Bulletin	122.50
	Clerk's Salary	183.32
	TOTAL GENERAL CONTROL	<u>1,021.70</u>
3:	Board of Coop. Ed. Services- services	3,449.88
3:5	International Business Machines- supplies	12.50
3:9	Cora Anne Thomas- sub. teaching	26.00
	Nancy Mason- sub. teaching	546.00
	Richard F. Goulette- home teaching	15.00
	Katherine P. Maxwell- " "	20.00
	John F. Junior- " "	15.00
	Richard Bishop- " "	22.50
3:11	StenOtape Co.- supplies	42.00
	Bureau of Publications- supplies	64.50
	Harcourt, Brace and World- "	38.15
3:13	L. G. Balfour- supplies	118.25
	Secretaries' Salaries	808.34
	Teachers' Salaries	35,915.28
	TOTAL INSTRUCTIONAL SERVICES	<u>41,093.40</u>
4:2	Duane C. Cole and Co.- fuel	271.31
	S. B. Community Church- fuel	95.90
4:4	S. B. Community Church- light	54.90
	Long Island Lighting Co.- "	121.91
4:5	The C. B. Dolge Co.- supplies	81.00
	I. Janvey and Sons Inc. "	25.00
	Cortes Ward Company, Inc."	9.95
4:7	N.Y. Telephone Co.- service	87.81
	George Nesbitt- use of truck	90.00
	Custodians' Salaries	1,334.00
	TOTAL OPERATION OF PLANT	<u>2,171.78</u>
5:2	Port Glass and Mirror Inc.- glass	4.30
	D. T. Bayles and Son- supplies	17.71
5:3	M.L.Zinna- plumbing repair	24.30
5:5	Henrickson and Hallock	30.36
5:6	Wood's Machine Shop	9.40
	TOTAL MAINTENANCE OF PLANT	<u>86.07</u>

BILLS TO BE PAID IN JUNE, 1963 (Page 2)

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
6:5	Supplemental Pension Fund	16.02
	N.Y.S. Employees Retirement System	1,651.00
	TOTAL FIXED CHARGES	<u>1,667.02</u>
8:15	Holden Day Inc.-books	36.67
	Science Research Assoc. Inc.	5.60
	The Macmillan Co.- book	2.20
	Follett Publishing Co.- books	29.75
	TOTAL CAPITAL OUTLAY	<u>74.22</u>
9:6	Port Jefferson Public Schools -paroch. health ser	63.00
9:11	John A. Burns- recreation hours	142.50
	Stephen Goodwin- " "	60.00
9:12	John Archambault- extra trips	60.00
	Randall Farms Inc.- milk (2 months)	1,086.62
	National Biscuit Co.- crackers	90.24
	John Archambault- transportation June	3,440.00
	Charles Giannini- " "	459.20
	TOTAL AUXILIARY AGENCIES	<u>5,401.56</u>

TOTAL BILLS TO BE PAID IN JUNE- \$51,515.75

CONSTRUCTION ACCOUNT

E. W. Howell- Payment #7	146,520.00
E. W. Howell- release of cash retainer	15,000.00
Robert Miller Hunt. Corp- Payment#6	16,605.00
Island Air Conditioning Co.- Payment #2	12,060.00
M. K. Lacey and Co.- Payment #5	4,725.00
Island Air Conditioning Co.- Payment#3	<u>38,610.00</u>
TOTAL BILLS CONSTRUCTION ACCOUNT JUNE	233,520.00
M. K. Lacey 4th Payment Paid 5/15/63	12,060.00

TREASURER'S REPORT

MAY 1963

BOND AND INTEREST ACCOUNT

BALANCE 4/30/63	\$16,050.00
DISBURSEMENTS: Coupons and Bonds due 5/1/63	16,050.00
RECEIPTS: Transfer from General Account	<u>20,528.00</u>
BALANCE 5/31/63	\$20,528.00

CONSTRUCTION ACCOUNT

BALANCE 4/30/63	\$18,260.00
RECEIPTS:	
Franklin National Bank- transfer	
from Time Deposit account	\$123,260.00
Transfer from Time Dep. a/c	<u>12,060.00</u>
TOTAL RECEIPTS	\$135,320.00
DISBURSEMENTS	\$153,575.00
BALANCE 5/31/63	\$ 5.00

TIME DEPOSIT ACCOUNT

BALANCE 4/30/63	\$1,167,308.12
WITHDRAWALS: TRANSFER TO CONST. ACCOUNT	<u>135,320.00</u>
BALANCE 5/31/63	\$1,031,988.12

Jean R. Walsh,
Treasurer

TREASURER'S REPORT

MAY 1963

GENERAL ACCOUNT

BALANCE 4/30/63

\$ 34,034.03

RECEIPTS:

School Milk Collections	405.27
Barney LaSala- reimb. health ins.	21.96
O.C.Lempfert-rebate ins.	50.04
Town of Brookhaven- tax pay. #7	24,900.00
Bd. of Coop. Educ. Services- retirement refund '61-'62	3,416.47
Bd. of Coop. Educ. Services-	<u>4,979.63</u>

TOTAL RECEIPTS

33,773.37

DISBURSEMENTS

78,250.68

BALANCE 5/31/63

OVERDRAWN

\$ 10,443.28

Jean R. Walsh,
Treasurer

PRINCIPAL'S REPORT:

1. A letter was sent to the District Principals of the Nine District North Shore Area by Dr. Phelan bringing them up to date as to the nine district reorganization study. As of May 1st, the Commissioner of Education had not officially reacted to Dr. Phelan's recommendations of March 12th.

Nine-District
N. Shore Area

2. The Administrator wrote to Dr. Phelan requesting Mr. Fake, Fire Safety Coordinator of the State Education Department to visit our district should he be in the Second Supervisory District. No answer has been received.

Visit from
Mr. Fake

3. Dr. Phelan has answered Mr. Harto's letter requesting in writing his opinion regarding the late receipt for transportation request. Mrs. Roberts moved, and it was seconded by Mr. Feyk, that Mr. Harto notify the parents that the Board has given permission for the child to be transported in accordance with action taken at an earlier Board meeting. The Board was polled, carried unanimously.

Transporta-
tion Request

4. The requests for instruction contracts were made to the Port Jefferson Public Schools and the Setauket School in compliance with the wishes of the voters at the Annual Meeting. These contracts have been fully executed by the Chairman of the Board and the District Clerk.

Instruction
Contracts

5. The Board members have in their possession a series of communications regarding Bonds being deposited by E.W. Howell in the Bank of Suffolk County which are to be held in a Custodian Account for the Board of Education. We have already paid \$8,000 to E.W. Howell. We have been informed by the Bank that they have received an additional \$15,000 in bonds and that this amount is payable to E.W. Howell. Pelletreau and Pelletreau has written us that E.W. Howell will be delivering an additional \$25,000 in bonds. The Bank of Suffolk County, as of this date, has not advised us of receipt of these bonds.

Bonds -
E.W. Howell

6. A letter was received from Kendrick C. Smith with regard to the Appeal. He enclosed a copy of the Petitioners-Respondents Brief for the Board files.

Kendrick
C. Smith

7. We have received requests for post graduate study at the Earl L. Vandermeulen High School for two of our students. The Administrator recommended to the Board that the requests of

Post Grad.
Students

these parents be granted. Dr. Rosenberger so moved and it was seconded by Mrs. Voorhest. The Board was polled, carried unanimously.

8. We have been notified by the Town Clerk's office of a public hearing to be held on June 11th, 1963 at 2 P.M. at the Brookhaven Town Hall, Patchogue, N.Y. regarding application for change of zone by Wirth Building Corp. from "B" residence to "B-1".

Hearing -
Zone Change

9. The master keys for the North Country Elementary School have been received. Instructions have been given as to what is to be done when the project is completed, and the construction master key is to be made void.

Master Keys -
New School

10. Frederick P. Wiedersum Associates has sent us, for our information, the itemized bill for the damages caused by the severe wind storm during the day of April 4th and the morning of April 5th.

Wind Damage

11. Photostatic copies of various Board Association meetings that were to be and are to be held have been sent to all Board members. The Brookhaven Town School Boards Association met Friday, May 24, 1963 at Bayport-Bluepoint. Dr. Phelan was the speaker of the evening. Three Board members and the Administrator were in attendance at this meeting. - The Annual Meeting of the Nassau-Suffolk School Boards Association will be held tomorrow evening, June 6th, at the Barnes Junior-Senior High School in Massapequa. This is a dinner meeting and reservations should be made.

Board Assn.
Meetings

12. The Administrator requested permission from the Board of Education to attend the law conference to be held at New Paltz State Teachers College and to be reimbursed in accordance with the policy of the Board. Mr. Feyk so moved and it was seconded by Mrs. Roberts. The Board was polled, carried unanimously.

Law Conf. -
New Paltz

13. Last year the Board of Education gave direction to the Administrator as to the number of awards to be presented at the graduation exercises and the remaining number to be presented at the Class Day exercises. The Administrator asked that the Board reconsider its directive that only five awards be presented on graduation night while we reveal the recipients of awards which are to be presented at the Class Day exercises on Friday A.M. After discussion, it was moved by Mrs. Roberts and seconded by Dr. Rosenberger that the children receiving class day awards be recognized at graduation by reading

Graduation
Awards

the list and the graduation awards be presented individually at graduation, omitting the name of the donor, and that no listing of awards be made. The Board was polled: Mrs. Roberts-yes; Mr. O'Connor-no; Dr. Rosenberger-yes; Mrs. Voorhest-no; Mr. Feyk-yes; Mr. Mason-yes. Motion carried.

14. The Administrator reminded the Board that a motion is in order to authorize the transfer of \$150,000 from the Time Deposit account to the general fund, in order that we might pay our \$150,000 tax anticipation note due at the Franklin National Bank on Friday, June 28th. Mrs. Roberts so moved, and it was seconded by Dr. Rosenberger. The Board was polled, carried unanimously.

Transfer of Funds

15. It is in order for the Board of Education to pass a motion designating Tuesday, July 2nd, for a Special Board Meeting to begin at 7:45 P.M. for the purpose of transfer of funds - the Special Board Meeting to be followed by the Organizational Meeting which, by law, is held the first Tuesday in July at 8 P.M., and, finally, that the Board hold its regular July monthly meeting immediately following the Organizational Meeting. There would be three meetings on July 2nd - Special Board Meeting at 7:45 P.M.; Organizational Meeting at 8 P.M. followed by the Regular Board Meeting. Mrs. Voorhest moved, and it was seconded by Mr. Feyk. The Board was polled, carried unanimously.

July Board Meetings

16. The Administrator recommended that the Treasurer's Bond be increased to \$100,000. This figure represents 15% of the budget. Mrs. Voorhest so moved and it was seconded by Mr. Mason. The Board was polled, carried unanimously.

Treas. Bond

17. Kindergarten registration was held on Wednesday, May 15th, and as of this date we have 64 children registered for kindergarten. There are still many children eligible who have not as yet registered.

Kdgn. Reg'n

18. On December 5, 1962, the Board of Education extended a courtesy two-year leave of absence to Mrs. Caroline Smith, to become effective May 1, 1963. In January, 1963, the Administrator contacted Mrs. Nancy Mason to inquire as to her availability as a substitute for Mrs. Smith. Mr. Harto consulted with Dr. Phelan concerning Mrs. Mason's certification, and through information supplied by his office, Mrs. Mason was able to secure her permanent certification in February.

Mrs. Mason

At that time, the Administrator asked her to substitute for Mrs. Smith, commencing May 1st. Mr. Mason was elected to the Board of Education at the May Annual Meeting, his taking of office to become effective as of the Annual Meeting. The Administrator wished the Board to be fully acquainted with the circumstances of Mrs. Mason's employment as a substitute and, at this time, the Administrator wished to know if the Board desired to give him any directive in this matter. The Board accepted Mr. Harto's information.

19. By law, the Board of Education is directed to appoint a new Board of Registry thirty (30) days following the Annual Meeting. Thus, it is in order for a new Board of Registry to be appointed. It was moved by Mrs. Voorhest and seconded by Dr. Rosenberger that the President be authorized to contact the present members of the Board of Registry to ascertain their availability and appoint them, if possible. The Board was polled: Mrs. Voorhest-yes; Mr. Feyk-no; Mr. Mason-no; Mrs. Roberts-no; Mr. O'Connor-yes; Dr. Rosenberger-yes. Motion defeated due to lack of majority.

Bd. of Registry

Mrs. Roberts moved, and it was seconded by Mr. Feyk, that a list be compiled from the present list of Inspectors of Election to formulate a new Board of Registry consisting of six. This motion was tabled.

20. The Administrator requested that the Board of Education authorize the attendance of three (3) teachers at a Math Workshop to be conducted at the Brentwood Schools, June 24-28, at a tuition cost of \$30. per teacher to be paid by the Board. Mr. Feyk so moved and it was seconded by Mr. Mason. The Board was polled, carried unanimously.

Math Workshop

21. The Annual Field Day and Class Picnics will be held on Monday, June 17th. - Graduation Exercises will be on Thursday evening, June 20th. - Class Day Exercises will be held on Friday, June 21st.

Field Day
Graduation
Class Day

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Mrs. Voorhest requested that the following be included in the Minutes in toto:

Mrs. Voorhest

In the recent campaign to elect Trustees for the Board of Education a certain piece of material was mailed to the boxholders of this community by Monda Roberts and Richard Feyk reporting on a meeting held between the Stony Brook and Setauket School Boards. This letter claimed to be supplying the community with facts-"answers given by the ENTIRE Setauket Board to the questions put to them by ALL the members of the Stony Brook (Mrs. Benito was the only Board member not in attendance at this meeting):" The letter then went on to provide the facts, and concluded with a paragraph stating, "This information should have come from your Board of Education but was withheld due to a divided Board."

I now wish to make a factual statement, with no hidden motives, regarding this letter. At no time, either in a committee meeting, an executive session or at a regular meeting was the issue of presenting the public with any information in regard to the meeting between the two Boards ever discussed. It was with the full cooperation and agreement of the Board that the meeting with Setauket was arranged in the first place and with the full cooperation of the Board that Proposition #2 appeared on the ballot, without the necessity of petition by the taxpayers. At no time has information of any sort been withheld from the public because of "a divided Board".

Under the circumstances, I cannot consider this statement a misunderstanding. I cannot even consider it a "Shading of the truth." I can only consider it what it is--a lie.

As a member of this Board who has served conscientiously and faithfully for three years, I feel that I must make this statement in an effort to set the record straight and in order to voice my objections. I therefore request that the foregoing be made a part of the minutes.

It was moved by Mr. Roberts and seconded by Mr. Feyk that a letter be sent to Mrs. Benito and Dr. Rosenberger thanking them for their service on the Board of Education. The Board was polled, all in favor with Dr. Rosenberger abstaining. Carried.

Letters of Appreciation to Retiring Bd. Members

The tabled motion from the Principal's Report was discussed. The Board was polled as follows: Mrs. Roberts-yes; Mr. O'Connor-no; Dr. Rosenberger-no; Mrs. Voorhest-no; Mr. Feyk-yes; Mr. Mason-yes. Motion defeated due to lack of majority.

Bd. of Registry

It was moved by Mrs. Voorhest and seconded by Mr. Mason that the Chair be empowered to reappoint the three members to the Board of Registry who have served only one year each and three members who have served as Inspectors of Election for the

last year in alphabetical order, limiting the total members to six. The Board was polled, carried unanimously.

It was moved by Dr. Rosenberger and seconded by Mrs. Roberts that the meeting adjourn at 10:45 P.M. The Board was polled, carried unanimously.

*B. Jayne
Clerk*

BILLS TO BE PAID IN JULY, 1963

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
5:6	International Business Machines- agreement	33.54
	Edwards Company- service contract	<u>90.00</u>
	TOTAL MAINTENANCE OF PLANT	123.54
7:	Bond and Interest a/c -int. due 8/1	1,122.00
	TOTAL DEBT SERVICE	<u>1,122.00</u>
	Custodial salaries	1,516.00
	Secretarial Salaries	1,037.00
	TOTAL BILLS TO BE PAID	<hr style="border-top: 1px solid black;"/> \$ 3,798.54

CONSTRUCTION ACCOUNT

Frederic P. Wiedersum Assoc.	7,666.28
M. K. Lacey and Co.- 6th payment elec.	10,295.00
E. W. Howell Co.- 8th payment- gen. cons.	<u>111,600.00</u>
TOTAL CONSTRUCTION BILLS	\$ 129,661.28

BILLS PAID IN JUNE, 1963
in addition to those listed
for regular board meeting

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
2:2	Jean R. Walsh, balance Treas. Contract	300.00
2:3	Postmaster, stamps	67.00
2:11	Verna K. Foulkes, substitute office help	15.00
	TOTAL GENERAL CONTROL	<u>382.00</u>
3:5	The Island Company, office supplies	32.75
3:9	Nancy Mason- substitute teaching	390.00
	Susan Carl, " "	52.00
	Cora Anne Thomas " "	78.00
	Irma Peters, " " "	13.00
3:13	Union Free School Dist. #6- tuition	31,827.50
	TOTAL INSTRUCTIONAL SERVICES	<u>32,393.25</u>
4:3	S. B. Water District, services	26.00
4:3	S. B. Community Church- water service	11.75
4:2	S. B. Community Church- gas	26.60
4:4	S.B. Community Church- electric	48.05
	Long Island Lighting Co.- "	123.63
4:5	Beinbrink Paper Co.- supplies	22.50
4:7	New York Telephone Co.- service	103.41
	Arthur W. Phillips- piano tuning	12.50
	Postmaster- Box rent-1 year	6.00
4:11	W. Doyle- extra help	48.60
	TOTAL OPERATION OF PLANT	<u>429.04</u>
5:2	D. T. Bayles and Son- supplies	18.13
	TOTAL MAINTENANCE OF PLANT	<u>18.13</u>
6:	Barney LaSala- reimb. overpmt hosp.	10.94
	TOTAL FIXED CHARGES	<u>10.94</u>
7:	Franklin National Bank- paym & Int. T/A nt	151,116.25
	TOTAL DEBT SERVICE	<u>151,116.25</u>
9:3	International Reading Assoc.- sub.	9.00
9:	F. Duane Squire- bal. of contract	300.00
9:11	Stephen Goodwin- extra sports hours	30.00
	John Burns- " " "	66.00
	Pelham Film Library- films	59.80
	Arthur Welling- films	109.20
	National Biscuit Co.- crackers	7.75
	John Archambault- extra trips May & June	530.00
	Randall Farms Inc.- milk	373.29
	TOTAL AUXILIARY AGENCIES	<u>1,485.04</u>
	TOTAL BILLS PAID	\$185,834.65

TREASURER'S REPORT

JUNE 1963

CONSTRUCTION ACCOUNT

BALANCE 5/31/63	\$	5.00
RECEIPTS:		
Franklin National Bank - transfer TDA		233,520.00
DISBURSEMENTS:		233,520.00
BALANCE 6/30/63	\$	5.00

TIME DEPOSIT ACCOUNT

BALANCE 5/31/63		\$1,031,988.12
WITHDRAWALS:		
Transfer to Construction Account	\$233,520.00	
Transfer to General Acct.	150,000.00	
	<u>\$383,520.00</u>	383,520.00
INTEREST: Posted 6/28/63		6,986.52
BALANCE 6/30/63	\$	655,454.64

BOND & INTEREST ACCOUNT

BALANCE 5/31/63		\$20,528.00
DISBURSEMENTS:		
80 coupons @ \$80. due June 5 thru June 20	\$ 6,400.	
5 collection items - all coupons	13,648.	
	<u>\$20,048.</u>	
TOTAL DISBURSEMENTS:		20,048.00
BALANCE 6/30/63	\$	480.00

Jean R. Walsh
Treasurer

TREASURER'S REPORT

JUNE 1963

GENERAL ACCOUNT

BALANCE 5/31/63 (Overdrawn) \$ 10,443.28

RECEIPTS:

School Milk Collection	312.10
Barney La Sala - reimb. health insurance	21.92
N.Y.S. Dept. Taxation & Finance - lunch program	544.23
N.Y.S. Dept. Taxation & Finance - State Aid	5,922.34
Town of Brookhaven - final tax payment	100,040.25
George Nesbitt - reimb. health insurance	21.92
Board of Cooperative Serv.- refund for revised tuition charges	141.36
Franklin National Bank - transfer TDA	<u>150,000.00</u>

TOTAL RECEIPTS: 257,004.12

DISBURSEMENTS: 238,625.77

BALANCE 6/30/63 \$ 7,935.07

Jean R. Walsh
Treasurer

A special public open meeting of the Board of Education of Union Free School District No. 1 of the Towns of Brookhaven and Smithtown, Suffolk County, New York was held at the school on Tuesday, July 2, 1963.

The meeting was called to order a 7:55 P.M. by Mr. O'Connor with the following members present: Messrs. O'Connor, Feyk, Farnum, Mason and Mrs. Roberts and Mrs. Voorhest. Mr. Harto, Principal, also attended.

There was one guest present.

Visitors

The meeting opened with a moment of silent prayer.

The meeting was for the purpose of transfer of accounts. Mr. Harto explained the balance of budgetary items.

It was moved by Mr. Feyk and seconded by Mr. Mason to transfer the balances from General Control and Auxiliary Agencies which total \$4,445.15 to offset the deficit in Maintenance of Plant of \$4,187.14. This will leave a balance of \$258.01 which we will apply to the deficit in Fixed Charges. After applying the \$258.01 to the \$1,618.01 deficit in Fixed Charges, we will maintain a deficit of \$1,360.

Transfer of Accounts

It is to be noted that we will still have a total deficit of \$9,052.92 in the items dealing with operating expenses but have a combined balance of \$5,084.82 in Capital Outlay and Debt Service.

The Board was polled, carried unanimously.

Mr. O'Connor welcomed Mr. Farnum to the Board.

Mr. Farnum

It was moved by Mrs. Voorhest and seconded by Mr. Feyk that the meeting adjourn at 8 P.M. The Board was polled, carried unanimously.

Beatrice Jayne
Club

Accounts

ANNUAL ORGANIZATION MEETING

JULY 2, 1963

The annual organization meeting of the Board of Education of Union Free School District No. 1 of the Towns of Brookhaven and Smithtown, Suffolk County, New York was held at the school on Tuesday, July 2, 1963.

The meeting was called to order at 8 P.M. by Mr. O'Connor with the following members present: Messrs. O'Connor, Feyk, Farnum, Mason and Mrs. Roberts and Mrs. Voorhest. Mr. Haenlein arrived at 8:20 P.M. Mr. Harto, Principal, also attended.

There were two guests present.

Mrs. Roberts moved, and it was seconded by Mr. Mason, to place the name of Mr. Richard Feyk in nomination for President of the Board for 1963-1964. As there were no further nominations, the Chair declared the nominations closed. The Clerk passed out the ballots to each Board member. The Clerk canvassed the ballots and announced 4 votes for Mr. Feyk, 1 no vote and 1 abstaining vote. The Chair declared Mr. Feyk elected President of the Board for 1963-64.

Mr. O'Connor relinquished the Chair to Mr. Feyk at 8:05 P.M.

Mr. Mason nominated Mrs. Roberts as Vice-President of the Board for 1963-1964; Mr. Farnum seconded the nomination. As there were no further nominations, the Chair declared the nominations closed. The Clerk passed out the ballots to each Board member. The Clerk canvassed the ballots and reported 4 votes for Mrs. Roberts, 1 no vote and 1 abstaining vote. The Chair declared Mrs. Roberts elected as Vice-President of the Board for 1963-64.

It was moved by Mr. O'Connor and seconded by Mr. Farnum that Mrs. Beatrice Jayne be appointed as District Clerk for the coming year. The Board was polled, carried unanimously.

Mr. O'Connor moved and it was seconded by Mr. Mason that Robert Bell be appointed census enumerator for the school district for 1963-64 at an annual stipend of \$600.00.

Mr. Haenlein arrived and took his seat on the Board. The Chair welcomed Mr. Haenlein to the Board as this was the first meeting he was attending as a Board member since his election at the District Meeting in May. The Board was polled, carried unanimously.

Visitors

President of Bd. of Educ.

Vice-Pres. of Bd. of Educ.

Dist. Clerk

Census Enumerator

Mr. Haenlein

As no salary was stated for the Clerk when the appointment was made, it was moved by Mr. O'Connor and seconded by Mr. Mason that the annual stipend be set at \$800. for the school year 1964-64. The Board was polled, carried unanimously.

Clerk's Salary

It was moved by Mr. O'Connor and seconded by Mrs. Voorhest that Mrs. Jean Walsh be nominated Treasurer for the coming year at an annual salary of \$600. The Board was polled: Mr. O'Connor-yes; Mrs. Voorhest-yes; Mr. Farnum-abstained; Mr. Haenlein-abstained; Mr. Mason-abstained; Mrs. Roberts-abstained; Mr. Feyk-abstained. Motion defeated due to lack of majority.

Treasurer

Discussion ensued.

It was moved by Mr. O'Connor and seconded by Mrs. Voorhest that Mrs. Jean Walsh be appointed Treasurer for the 1963-64 school year at an annual salary of \$600. The Board was polled; Mr. O'Connor-yes; Mrs. Voorhest-yes; Mr. Farnum-yes; Mr. Haenlein-abstained; Mr. Mason-abstained; Mrs. Roberts-abstained; Mr. Feyk-abstained. Motion defeated due to lack of majority.

It was moved by Mrs. Roberts and seconded by Mr. Haenlein that Mrs. Evelyn Gailer be appointed School District Treasurer at an annual salary of \$600. for 1963-64. The Board was polled: Mrs. Roberts-yes; Mr. Feyk-yes; Mr. O'Connor-no; Mrs. Voorhest-no; Mr. Farnum-abstained; Mr. Haenlein-yes; Mr. Mason-yes. Motion carried. Mr. O'Connor asked that his statement be included in the Minutes as follows: "I feel that the action just taken by the Board of Education was arbitrary in nature. It is not dictated by the best interest of the taxpayers. It is indicative of the type of Board action which is based not on facts or past performance but on petty politics and prejudice. I sincerely hope that this is not typical of the benefits to be derived by our school district from a 'unified' Board of Education."

Clerk's Salary

Treasurer

It was moved by Mr. Haenlein and seconded by Mrs. Roberts that Mr. Peter V. Snyder of Pelletreau & Pelletreau be appointed as the school district's attorney for the current school year. The Board was polled, all in favor with Mr. O'Connor and Mrs. Voorhest abstaining. Carried.

School Dist. Attorney

It was moved by Mr. Haenlein and seconded by Mrs. Roberts that the President be authorized to sign the Treasurer's Bond. The Board was polled, carried unanimously.

Treas. Bond

It was moved by Mrs. Roberts and seconded by Mr. Mason that Dr. F. Duane Squire be appointed School Physician for the current school year at an annual stipend of \$700. The Board was polled, carried unanimously.

School Physician

The Chair stated he will defer naming committees at this time with the exception of the Audit Committee. The Chair named Mr. Mason as Chairman of the Audit Committee with Mrs. Voorhest and Mr. Haenlein.

Audit Com.

It was moved by Mr. Haenlein and seconded by Mrs. Roberts that we name the Bank of Suffolk County as depository for our general, construction and bond and interest accounts, and that the Time Deposit Account remain at the Franklin National Bank, Port Jefferson Station. The Board was polled, carried unanimously.

Banks

It was moved by Mrs. Roberts and seconded by Mr. Mason that we designate the Port Jefferson Times and the Three Village Herald as the official newspapers of the district for the ensuing year. The Board was polled: Mrs. Roberts-yes; Mr. Feyk-no; Mr. O'Connor-no; Mrs. Voorhest-no; Mr. Farnum-yes; Mr. Haenlein-yes; Mr. Mason-yes. Motion carried.

Newspapers

It was moved by Mr. Haenlein and seconded by Mr. Farnum that the regular Board meeting night be designated as the first Wednesday of the month at 8:30 P.M. The Board was polled, carried unanimously.

Reg. Board Mtg. Night

It was moved by Mrs. Roberts and duly seconded that the meeting adjourn at 9:03 P.M. The Board was polled, carried unanimously.

Beatrice Jayne Clark

TREASURER'S REPORT

JUNE 1963

GENERAL ACCOUNT

BALANCE 5/31/63	(Overdrawn)	\$ 10,443.28
RECEIPTS:		
School Milk Collection	312.10	
Barney La Sala - reimb. health insurance	21.92	
N.Y.S. Dept. Taxation & Finance - lunch program	544.23	
N.Y.S. Dept. Taxation & Finance - State Aid	5,922.34	
Town of Brookhaven - final tax payment	100,040.25	
George Nesbitt - reimb. health insurance	21.92	
Board of Cooperative Serv.- refund for revised tuition charges	141.36	
Franklin National Bank - transfer TDA	<u>150,000.00</u>	
TOTAL RECEIPTS:		257,004.12
DISBURSEMENTS:		238,625.77
BALANCE 6/30/63		\$ 7,935.07

Jean R. Walsh
Treasurer

BILLS TO BE PAID IN JULY, 1963

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
5:6	International Business Machines- agreement	33.54
	Edwards Company- service contract	<u>90.00</u>
	TOTAL MAINTENANCE OF PLANT	123.54
7:	Bond and Interest a/c -int. due 8/1	1,122.00
	TOTAL DEBT SERVICE	<u>1,122.00</u>
	Custodial salaries	1,516.00
	Secretarial Salaries	1,037.00
	TOTAL BILLS TO BE PAID	<hr/> <u>\$ 3,798.54</u>

CONSTRUCTION ACCOUNT

Frederic P. Wiedersum Assoc.	7,666.28
M. K. Lacey and Co.- 6th payment elec.	10,295.00
E. W. Howell Co.- 8th payment- gen. cons.	<u>111,600.00</u>
TOTAL CONSTRUCTION BILLS	\$ 129,661.28

BILLS PAID IN JUNE, 1963
in addition to those listed
for regular board meeting

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
2:2	Jean R. Walsh, balance Treas. Contract	300.00
2:3	Postmaster, stamps	67.00
2:11	Verna K. Foulkes, substitute office help	15.00
	TOTAL GENERAL CONTROL	<u>382.00</u>
3:5	The Island Company, office supplies	32.75
3:9	Nancy Mason- substitute teaching	390.00
	Susan Carl, " "	52.00
	Cora Anne Thomas " "	78.00
	Irma Peters, " " "	13.00
3:13	Union Free School Dist. #6- tuition	31,827.50
	TOTAL INSTRUCTIONAL SERVICES	<u>32,393.25</u>
4:3	S. B. Water District, services	26.00
4:3	S. B. Community Church- water service	11.75
4:2	S. B. Community Church- gas	26.60
4:4	S.B. Community Church- electric	48.05
	Long Island Lighting Co.- "	123.63
4:5	Beinbrink Paper Co.- supplies	22.50
4:7	New York Telephone Co.- service	103.41
	Arthur W. Phillips- piano tuning	12.50
	Postmaster- Box rent-1 year	6.00
4:11	W. Doyle- extra help	48.60
	TOTAL OPERATION OF PLANT	<u>429.04</u>
5:2	D. T. Bayles and Son- supplies	18.13
	TOTAL MAINTENANCE OF PLANT	<u>18.13</u>
6:	Barney LaSala- reimb. overpmt hosp.	10.94
	TOTAL FIXED CHARGES	<u>10.94</u>
7:	Franklin National Bank- paym & Int. T/A nt	151,116.25
	TOTAL DEBT SERVICE	<u>151,116.25</u>
9:3	International Reading Assoc.- sub.	9.00
9:	F. Duane Squire- bal. of contract	300.00
9:11	Stephen Goodwin- extra sports hours	30.00
	John Burns- " " "	66.00
	Pelham Film Library- films	59.80
	Arthur Welling- films	109.20
	National Biscuit Co.- crackers	7.75
	John Archambault- extra trips May & June	530.00
	Randall Farms Inc.- milk	373.29
	TOTAL AUXILIARY AGENCIES	<u>1,485.04</u>
	TOTAL BILLS PAID	\$185,834.65

TREASURER'S REPORT

JUNE 1963

CONSTRUCTION ACCOUNT

BALANCE 5/31/63	\$	5.00
RECEIPTS:		
Franklin National Bank - transfer TDA		233,520.00
DISBURSEMENTS:		233,520.00
BALANCE 6/30/63	\$	5.00

TIME DEPOSIT ACCOUNT

BALANCE 5/31/63		\$1,031,988.12
WITHDRAWALS:		
Transfer to Construction Account	\$233,520.00	
Transfer to General Acct.	150,000.00	
	<u>\$383,520.00</u>	383,520.00
INTEREST: Posted 6/28/63		6,986.52
BALANCE 6/30/63	\$	655,454.64

BOND & INTEREST ACCOUNT

BALANCE 5/31/63		\$20,528.00
DISBURSEMENTS:		
80 coupons @ \$80. due June 5 thru June 20	\$ 6,400.	
5 collection items - all coupons	13,648.	
	<u>\$20,048.</u>	
TOTAL DISBURSEMENTS:		20,048.00
BALANCE 6/30/63	\$	480.00

Jean R. Walsh
Treasurer

FIRST REGULAR PUBLIC OPEN MEETING

JULY 2, 1963

The first regular public open meeting of the Board of Education of Union Free School District No. 1 of the Towns of Brookhaven and Smithtown, Suffolk County, New York was held at the school on Tuesday, July 2, 1963.

The meeting was called to order at 9:11 P.M. by the President, Mr. Feyk, with the following members present: Messrs. Feyk, O'Connor, Mason, Farnum, Haenlein, Mrs. Roberts and Mrs. Voorhest, Mr. Harto, Supervising Principal, also attended.

There were four guests present.

Visitors

The meeting opened with a moment of silent prayer.

It was moved by Mrs. Roberts and seconded by Mr. Mason that the Minutes of the last meeting be accepted as presented. The Board was polled, carried unanimously.

Minutes

The Clerk read the Treasurer's Report. It was moved by Mr. Haenlein and seconded by Mrs. Roberts that the Treasurer's Report be accepted as presented. The Board was polled, carried unanimously.

Treas. Rept

CLERK OF THE WORKS REPORT:

Mr. Nesbitt reported that the architect has marked all the areas where the plaster is to be removed to meet specifications and this is being done. There have been problems on the grading and curbs, but they are being resolved. Mr. Wiedersum was out today to visit the site. The progress schedule now sets November 1st as the date of completion and the date will probably be met at the rate the construction is progressing. It appears as if there will be no strikes as anticipated. The drainage basins on Maple Avenue will be lowered.

Clerk of Works Rept.

It was moved by Mr. Haenlein and seconded by Mr. Mason that the current bills of the general account be paid when funds are available. The Board was polled, carried unanimously.

Payment of Bills

It was moved by Mr. Mason and seconded by Mr. Haenlein that we transfer the amount of \$129,661.28 from the Time Deposit Account to the Construction Account. The Board was polled, carried unanimously.

Transfer of Funds

It was moved by Mr. Haenlein and seconded by Mr. Mason that the construction bills be paid when funds are available. The Board was polled, carried unanimously.

COMMITTEE REPORTS:

None, as the Committees have not as yet been appointed.

COMMUNICATIONS:

1. A letter was received from Cathy Haenlein thanking the Board for the award she received at Graduation. This was placed on file.

Cathy Haenlein

2. A memorandum from Dr. Phelan dated June 21, 1963 regarding a report to the Commissioner of Education of the State of New York on the Stewardship and Future Plans of Cooperative Boards was read and placed on file.

Dr. Phelan

MEMORANDUM

3. A letter from Ethel Wagner dated June 5, 1963 together with a photostatic copy of an advertisement that appeared in the Long Island Advance concerning a Housing Authority to be set up by the Town of Brookhaven. These were reproduced for the Board members.

Ethel Wagner

4. A memorandum from Carl J. Freudenreich, Director of Teacher Education and Certification of the State of New York, dated June 15th, was read concerning a list of persons who are not employable in the public schools of New York State.

Carl J. Freudenreich

PRINCIPAL'S REPORT:

1. The Administrator submitted his recommended school calendar for 1963-64 to all Board members. Our calendar does not conform with the school calendars of Setauket or Port Jefferson. Mr. Harto has made allowances in our school calendar to close school on four or five school days in order that we might move into the North Country Elementary School immediately upon its completion. It was moved by Mr. Haenlein and seconded by Mr. O'Connor that the school calendar as submitted be approved with the exception that the opening day of school be changed to Wednesday, September 4th. The Board was polled, carried unanimously.

Sch. Calendar

2. Our contract for our 7th graders at the Setauket Junior High School has been sent to the Setauket School and we have been informed that it now has been forwarded to Dr. Phelan for his signature.

Contract: - Setauket Jr. High School

3. A request for transportation to the St. James Episcopal Day School was received within the statutory time limit as set by the State Education Department and as extended by the Board of Education up to and including April 3, 1963. The letter is dated March 28, 1963. With the knowledge and approval of the Chairman, Mr. O'Connor, Mr. Harto has made provision for the delivery of this child to the school in the A.M. on our Sts. Philip and James school bus. There will be no additional charge for transporting this child in the morning to school. Mr. Harto investigated the possibility of a taxi bringing the child home at 12 Noon. Mr. Gianini, with whom we have several contracts, has agreed to bring this child home each school day for the sum of \$200. for the 1963-64 school year. The Administrator recommended to the Board that we accept this very low bid of \$200. and that the President of the Board be authorized to enter into a contract for this transportation for the child from the St. James Episcopal Day School. Mr. O'Connor so moved and it was seconded by Mr. Haenlein. The Board was polled, carried unanimously.

Transportation Request

4. A copy of the letter that Mr. F. Wiedersum sent to Mr. Ralph Howell in regard to the conditions at the North Country Elementary School has been reproduced for the information of the Board members.

Mr. Frederic Wiedersum

5. An announcement by Dr. Edwin R. Van Kleeck, Assistant Commissioner for Pupil Personnel Services and Adult Education has been forwarded to us by Dr. Phelan. It deals with the solar eclipse of July 20th. Mr. Harto felt that this is vital information for the public and he will send copies of this to the newspapers, so that the public may be aware of the dangers that are inherent in viewing the solar eclipse without proper protection.

Dr. Van Kleeck

6. Dr. Phelan has made application for certification of building aid which we did not receive on our present building, possibly through an oversight on someone's part in the State Education Department. We have received certification for building aid for our \$1,283,000 building. We made application for this aid immediately upon being informed that it was not granted, but Dr. Phelan felt that another application would hasten the granting of our appeal.

Dr. Phelan - Building Aid

7. Mr. Charles Fake visited our school buildings on June 14th and Mr. Bell conducted him on a fire safety inspection of the buildings. His recommendations were submitted to us and the Board may wish to discuss these at some future time either at a committee meeting or to have the Administrator work with the Insurance Committee Chairman.

Mr. Fake - Fire Safety

who, in turn, will make recommendations to the Board.

8. We received a water bill for approximately \$140. for the North Country Elementary School. The architect informed us that the general contractor is responsible for all utility bills until the project is completed. Therefore, the bill was sent to Mr. Wiedersum and, as his letter informs us, he forwarded it to E.W. Howell.

Water Bill

9. Dr. Crewson has written to all Chief School Administrators urging that they inform all new Board members of the Workshop which is to be conducted for new School Board Members in Albany on August 17th. The Administrator recommended that the Board authorize the attendance of the three new Board members at this Workshop and that their expenses be reimbursed in accordance with the Board policy. Mr. O'Connor so moved and it was seconded by Mrs. Roberts. The Board was polled, carried unanimously.

Dr. Crewson-
Board Member
Workshop

10. Another communication from Dr. Van Kleeck was forwarded to all Board members. This dealt with the school responsibility for immunization procedures.

Dr. Van Kleeck-
Immunization

11. The State Education Commissioner's Advisory Committee on Human Relations and Community Tensions has proposed a statement on Guiding Principles for Securing Racial Balance in Public Schools. This statement has been reproduced for all Board members.

Racial Balance

12. The Administrator reminded the Board that the Clerk should be empowered to place an advertisement for two times for bids on a one-year basis for milk and fuel. Mr. Haenlein so moved and it was seconded by Mr. Mason. The Board was polled, carried unanimously.

Milk & Fuel
Bid Advs.

13. The Administrator recommended to the Board that Mr. Nesbitt's salary as Clerk of the Works be increased in the amount of \$100. per month. Mr. Nesbitt's present salary as Clerk of the Works is comprised of salary as Head Custodian plus \$200. additional each month. The Administrator gave a resume of all the duties Mr. Nesbitt performs in both capacities. He again strongly recommended that, effective as of July 1, 1963, Mr. Nesbitt's additional stipend of \$200. be increased to \$300.; this salary to be in effect until the completion of his duties as Clerk of the Works. Mr. Haenlein so moved and it was seconded by Mr. Mason. The Board was polled, carried unanimously.

Salary of
Clerk of Work

14. The Administrator stated that Class Day Exercises opened with the reading of a passage from the Bible. The Supreme Court ruling did state that the reading of the Bible and the repeating of the Lord's Prayer are forbidden in Public Schools. Mr. Harto checked with Dr. Phelan and was informed that until we receive a directive from Dr. Allen, we continue the practice that we have been following in the past.

Class Day
Opening Exer.

15. The Administrator suggested that the Board re-submit their request to the Community Church for the use of the Church basement, and that a letter requesting this be written to the Church Trustees. Mr. Haenlein so moved and it was seconded by Mr. O'Connor. The Board was polled, carried unanimously,

Use of Church
Basement

16. The Administrator reminded the Board that the Clerk should be authorized to publish the Annual Financial Statement once during the month of July in the designated newspapers. Mr. Haenlein so moved and it was seconded by Mr. Mason. The Board was polled, carried unanimously.

Publication
of Annual
Finan. State.

17. The Administrator brought to the Board's attention the fact that bus transportation must be provided for our 7th grade students who will attend Setauket Junior High School in September. An additional bus will be needed to meet the transportation requirements for the 1963-64 school year. Mr. Harto stated he would like to meet with the Transportation Chairman to evaluate the present transportation being provided and the additional transportation required, and then present recommendations to the Board for the required transportation. The Chair appointed Mrs. Roberts Chairman of the Transportation Committee.

Setauket
Transportation

18. The Administrator reported that Mr. Nesbitt has engaged the services of a staff of four for the summer maintenance work. This program has started and the work is progressing satisfactorily.

Summer Main-
tenance Staff

19. Two second grade teachers - Miss Willsie and Mrs. Geiger - attended the Cuisenaire Workshop held at Brentwood June 24-28.

Cuisenaire

20. The Honor Roll and Perfect Attendance for our school, together with the awards presented at Graduation and Class Day, are included in the Board members' books.

Honor Roll,
Attendance,
Awards

21. Field Day was held on June 17th at the Boys School, and a letter thanking them for the use of their field will be written. - Kindergarten Field Day was held on June 19th.

Field Days

Mr. Harto commended the staff responsible for the success of the graduation program and class day exercises.

22. Mr. Harto stated he needed an official listing of occupation from each Board member after the meeting for the New York State School Boards Association.

Occupation
Listing

UNFINISHED BUSINESS:

The notification of appointment has been sent to the Board of Registration.

Bd. of Reg'n

NEW BUSINESS:

Mr. Haenlein suggested that a committee be appointed to investigate what action should be taken by the Board with regard to this present building after we have moved to the new building. Mr. Harto stated he will investigate all Board and District action concerning the disposition of this building and prepare a report for the Board to study.

Disposition
of present
School bldg.

Mr. Haenlein moved, and it was seconded by Mr. Mason, that a letter be written to Pelletreau & Pelletreau informing them of their appointment as our school district attorney; and that a letter be written to Kendrick C. Smith informing him of this new appointment. The Board was polled, all in favor with Mr. O'Connor and Mrs. Voorhest abstaining. Carried.

Appt. of Sch.
Dist. Atty.

It was moved by Mr. Mason and seconded by Mr. O'Connor that Mr. Harto be requested to make arrangements to erase the filed recorded Board meeting tapes for one year, using the oldest tapes in storage, and that these tapes then be used for subsequent Board meetings. The Board was polled, carried unanimously.

Board Mtg.
Tapes

It was moved by Mr. Haenlein and seconded by Mr. Mason that a letter of welcome be written to Mr. Donn Medd Gaebelein, new Headmaster of the Stony Brook Boys School; and a letter be sent to Dr. Frank E. Gaebelein in appreciation of his forty years of service to the community from the Board of Education. The Board was polled, carried unanimously.

Mr. Gaebelein
Dr. Gaebelein

It was moved by Mr. O'Connor and seconded by Mrs. Roberts that the meeting adjourn at 10:25 P.M. The Board was polled, all in favor with Mr. Haenlein abstaining.

*Beatrice Jayne
Kellie*

BILLS TO BE PAID IN AUGUST, 1963

CONSTRUCTION ACCOUNT

Island Air Conditioning Co.- 4th payment H & V	33,120.00
Robert Miller Hunt. Corp.- 7th payment Plumbing	9,450.00
Robert Miller Hunt. Corp.- 8th payment "	4,455.00
E. W. Howell Co.- 9th payment- general const.	73,260.00
<i>Island Air Conditioning Co- 5th payment. H & V</i>	<i>18,450.00</i>
<i>M. K. Lacey Co- 7th payment. electrical</i>	<i>24,930.00</i>

TOTAL 163,665.00

BILLS TO BE PAID IN AUGUST, 1963

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
2:1	Irene R. Bauer- Bd. of Registration	8.00
2:3	Port Jefferson Times- ann. fin. notice	11.07
	Three Village Herald- " " "	11.02
2:80	Board of Cooperative Ed. Services- adm. exp.	361.11
	TOTAL GENERAL CONTROL	391.20
3:5	The Island Co.- supplies	18.00
	Royal McBee Corp.- "	15.34
	Gestetner Corp. - "	60.90
	Spies' Ltd.- "	31.20
3:11	The Island Co.- supplies	9.00
	Phonovisual Products Inc.- supplies	35.10
	J. L. Hammett Co.- supplies	196.95
3:13	Eye Gate House, Inc.- filmstrips	30.00
	Secretaries Salaries	1,036.64
	Total INSTRUCTIONAL SERVICES	1,433.13
4:2	Duane C. Cole Co.- gas& oil	45.82
	Port Jefferson Times- fuel ad.	8.10
	The Three Village Herald- fuel ad	8.37
4:4	Long Island Lighting Co.	8.83
4:5	Huntington Laboratories Inc.- cust. supplies	84.00
	C. B. Dolge Co.- cust. supplies	26.40
	Beinbrink Paper Co.- " "	17.46
4:7	New York Telephone Co.- service	83.56
	Custodians Salaries	1,516.00
	TOTAL OPERATION OF PLANT	1,798.54
5:1	Central Islip G.LF. Service, Inc.- supplies	19.48
5:2	D. T. Bayles and Son, Inc.- supplies	25.95
	Bayles S. B. Lumber Cor- supplies	15.06
5:5	Henrickson and Hallock- repair to chair	9.25
5:6	W. H. Schaefer Business Machines- service agree.	59.00
	Wood's Machine Shop- repairs	72.00
	TOTAL MAINTENANCE OF PLANT	200.74
6:3	O. C. Lempfert- prem ins. -Fixed Charges	887.90
8:15	School Library Service- book- CAPITAL OUTLAY	3.75
9:	Port Jefferson Times- milk ad.	7.80
	The Three Village Herald- milk ad.	8.37
9:3	Croft Educational Services- lib	99.75
	TOTAL AUXILIARY AGENCIES	115.92

TOTAL BILLS TO BE PAID IN AUGUST, 1963-

\$4,831.18

TREASURER'S REPORT

JULY 1963

CONSTRUCTION ACCOUNT

BALANCE 6/30/63		\$ 5.00
RECEIPTS:		
Franklin National Bank-transfer Time Deposit Account	\$129,661.28	
TOTAL RECEIPTS:		129,661.28
DISBURSEMENTS:		<u>129,661.28</u>
BALANCE 7/31/63		\$ 5.00

TIME DEPOSIT ACCOUNT

BALANCE 6/30/63		\$655,454.64
WITHDRAWAL- transfer to Construction Account		<u>129,661.28</u>
BALANCE 7/31/63		\$525,793.36

BOND AND INTEREST ACCOUNT

BALANCE 6/30/63		\$ 480.00
RECEIPTS:		
Transfer from General account Interest due 8/1/63	\$1,122.00	
TOTAL RECEIPTS		1,122.00
DISBURSEMENTS:		
3 coupons @ \$ 80., due 7/1/63	240.00	
1 coupon @ \$ 80., due 7/1/63	<u>80.00</u>	
TOTAL DISBURSEMENTS		<u>320.00</u>
BALANCE 7/31/63		\$ 1,282.00

Evelyn M. Gailer,
Treasurer

TREASURER'S REPORT
JULY 1963

GENERAL ACCOUNT

BALANCE 6/30/63		\$7,935.07
RECEIPTS:		
NYS Dept. Taxation & Finance- lunch program	187.32	
NYS Dept. Taxation & Finance-NDEA Title III	<u>1,235.07</u>	
TOTAL RECEIPTS		<u>1,422.39</u>
		9,357.46
DISBURSEMENTS		<u>4,374.84</u>
BALANCE 7/31/63		\$4,982.62

Evelyn M. Gailer,
Treasurer

SECOND REGULAR PUBLIC OPEN MEETING

AUGUST 7, 1963

The second public open meeting of the Board of Education of Union Free School District No. 1 of the Towns of Brookhaven and Smithtown, Suffolk County, New York was held at the school on Wednesday, August 7, 1963.

The meeting was called to order at 8:40 P.M. by the President, Mr. Feyk, with the following members present: Messrs. Feyk, Mason, O'Connor, Farnum, Mrs. Voorhest and Mrs. Roberts. Mrs. Gailer, Treasurer and Mr. Harto, Supervising Principal, also attended.

There were five guests present.

Visitors

The meeting opened with a moment of silent prayer.

It was moved by Mr. Mason and seconded by Mrs. Roberts that the Minutes of the Special Public Meeting, Annual Organization Meeting and First Regular Public Open Meeting - all of July 2, 1963 - be approved as written. The Board was polled, carried unanimously.

Minutes
July 2, 1963

Mrs. Gailer read the Treasurer's Report for the General Account, Construction Account, Time Deposit Account and Bond and Interest Account. It was moved by Mrs. Roberts and seconded by Mr. Mason that the Treasurer's Report be accepted as read. The Board was polled, carried unanimously. The Treasurer left the meeting at this point.

Treas. Rept.

Mr. Nesbitt reported that work is progressing on the new building according to the progress schedule and that he feels the deadline of November 1st will be met.

Report of
Clerk of
the Works

It was moved by Mr. Mason and seconded by Mrs. Roberts that the bills listed under the General Account be paid. The Board was polled, carried unanimously.

Payment of
Bills

It was moved by Mr. Mason and seconded by Mrs. Roberts that we transfer from the Time Deposit Account to the Construction Account the sum of \$191,665.00. The Board was polled, carried unanimously.

Transfer
of Funds

It was moved by Mr. Farnum and seconded by Mr. Mason that the construction bills be paid. The Board was polled, carried unanimously.

Constr. Bills

COMMITTEE REPORTS:

Mr. Mason, Chairman of the Audit Committee, reported that the audit has been completed and the books were found in order. The Treasurer's books have been signed to indicate this. It was moved by Mr. O'Connor and seconded by Mrs. Roberts that the Board approve the action of the Audit Committee in completing the audit of the books and that the President of the Board be authorized to sign the Treasurer's Bond. The Board was polled, carried unanimously.

Audit

Mrs. Roberts was successful in securing the additional bus from Mr. Archambault. As we already have a contract with Mr. Archambault, it is not necessary to advertise for the additional bus. Mr. O'Connor moved and it was seconded by Mrs. Voorhest that the Board approve the Transportation Committee's and Administrator's action in informing the bus contractor that an additional bus would be needed for the 1963-64 school year at a cost of \$5,900. The Board was polled, carried unanimously.

Transport'n

COMMUNICATIONS:

1. A letter was received from David O'Connor thanking the Board for the award he received at Graduation.

David
O'Connor

2. A letter from Ethel Wagner regarding public housing was received.

Ethel Wagner

3. A reply from Dr. Frank E. Gaebelein was read and placed on file.

Dr. Gaebelein

4. A reply from Donn M. Gaebelein was read and placed on file.

Donn M.
Gaebelein

5. A notification from the Supreme Court - Appellate Division was read stating that the appeal was dismissed as moot, without costs.

Supreme Crt.

PRINCIPAL'S REPORT:

1. The Administrator recommended to the Board of Education that we request from Dr. Phelan that the monies to be raised by taxes for the school year 1963-1964 be increased by \$25,150. This request for increase is due to (1) increase of 35 high school students not provided for in the 1963-64 budget, and (2) the need for one additional bus at a cost of \$5,900. Mrs. Roberts so moved and it was seconded by Mr. Mason. The Board was polled, carried unanimously.

Tax Money
Increase

2. The Insurance Company sent us a check for \$1,690.15 which is in payment for the damages sustained at the North Country Elementary School during the wind storm of April 4, 1963. This represents \$50. deductible. E.W. Howell Co. have agreed to accept this check in full payment for damages. Therefore, the Administrator recommended to the Board that we forward this check to our attorney, Mr. Peter V. Snyder, and instruct him to write a letter to E.W. Howell stating that this check is payment in full for the April 4th damages. Mr. Mason so moved and it was seconded by Mr. O'Connor. The Board was polled, carried unanimously.

Insurance
Payment -
Wind Damage

3. In his letter of July 10th, Mr. Snyder cited various opinions of the Comptroller and sections of the Education Law supporting his statement that the Three Village Herald fulfills the requirements for our use as an official newspaper of the school district.

3 V Herald

4. Mr. Ralph D. Howell contacted the Administrator on July 19th to inquire as to how many classrooms we would like to use for the opening of school. The Administrator met with Mr. Howell on July 22nd and pointed out the area which would benefit us the most if we should wish to take occupancy of any portion of the building for the opening of school. The Administrator called Mr. Wiedersum and asked for their recommendation. The architect stated that if we were able to provide for all of our classes for the opening of school, they prefer taking occupancy of the building when the contractor is able to turn the entire building over. In view of the architect's recommendation and the fact that the Community Church has made available the Church basement for the needed classroom space, the Administrator recommended that we do not use any portion of the North Country Elementary School until the contractor is in the position to turn the entire building over to us, and that a letter be written to E.W. Howell thanking them for their interest and offer to make classrooms available to us. Mr. Harto was asked to write this letter.

Classrooms -
New School

5. The Official Board of the Community Church has approved our request for the use of the Church basement. We have received a contract which is the same as our original contract with them, with the exception that paragraphs which do not pertain now have been deleted. The facilities have been made available free of charge. A motion is in order to authorize the President to sign the contract. Mr. Farnum so moved and it was seconded by Mr. Mason. The Board was polled, carried unanimously.

Church

6. The Administrator also recommended that a letter be written to the Trustees of the Church thanking them for their efforts in our behalf, and a letter be written to the Official Board expressing our appreciation of their favorable reconsideration of our request. The Administrator will write these letters.

Letters to
Church
Officials

7. We have received a notification from the Town of Brookhaven Zoning Board of an appeal for a variance special permit. The hearing will be on August 15th at 8 P.M. in Town Hall, Patchogue. Inquiry will be made as to the specific location of the property for which the variance is requested and the Board members will be notified of this prior to August 15th.

Zoning Bd.

8. All correspondence in connection with the release of the \$28,000 to E.W. Howell has been reproduced for the Board's information.

Payment to
E.W. Howell

9. Investigation has been made as to the possibility of borrowing on tax anticipation monies and investing the proceeds in a time deposit account. Several communications concerning this have been reproduced for the Board members. These communications make it most clear that we will not be able to borrow on tax anticipation monies for the purpose of investing same. Therefore, the Administrator has contacted Mr. Snyder to draw up one resolution that would cover the district's needs for the entire school year. This resolution should be ready for action by the Board at the September meeting.

Borrowing
on Tax Ant.
Monies

10. The Administrator had duplicated for the Board members for their information, the changes and additions to Section 167, Article XX of the Regulations of the Commissioner of Education which deal with fire regulations.

Fire Regu-
lations

11. A letter received from Baldwin & Cornelius Co. has been reproduced for the Board members. The map which they are filing with us covers land south of Gould Road and west of Hallock Road. The development will encompass approximately 330 homes. The Administrator contacted Mr. Quinn of the Planning Board and inquired why we were asked to furnish the developer with a letter of availability of service for said development. He informed the Administrator that the requirement was merely to make the School Boards aware of developments in their districts, so they might intelligently prepare educational facilities for the school children. Mr. Harto asked Mr. Quinn if the Town Planning Board could or would assist us in securing land from the developer for school facilities. He stated that they would assist in any way

Baldwin &
Cornelius

Planning
Board

possible and that we should mention this in our letter to the Planning Board. - The Administrator recommended that the Board write a letter to the Planning Board stating that the development is situated entirely in the Stony Brook School District. The facilities presently available in the district would not be adequate to accommodate potential children from a development of this size and request that they assist us in securing land from the developer for school facilities. Mr. Harto also suggested that the Board contact Baldwin and Cornelius Co. and arrange a meeting with representatives of the developer and the School Board in an attempt to initiate the acquisition of land for school facilities. Mr. O'Connor so moved and it was seconded by Mr. Mason. The Board was polled, carried unanimously.

12. We received \$1,235.07 in Federal Aid under Title III NDEA allocations. We had received approval for \$2,640.65 expenditure and maximum reimbursement to us for this amount would be \$1,320.32. Therefore, we may still expect to receive \$85.25.

Title III,
NDEA

13. The Administrator has had Mr. Bell's report duplicated so that all Board members might be fully informed of the program they sponsored this summer. There were 209 children registered in the swimming program. Mr. Bell and his staff have made some definite suggestions for the improvement of future swimming programs which may be offered. The Stony Brook Rotary Club supported our program with a contribution of \$200. A letter of appreciation will be written to the Rotary Club on behalf of the Board and the students of the district.

Report on
Swimming
Program

14. The job meeting report of August 2nd has been inserted in all Board members folders.

Job Rept.

15. The Administrator stated he would like to request from all Board members that, in the light of past experiences with the general contractor and the difficulties that we anticipate in the next two months, we follow certain procedures in visiting the school site. In the best interests of the district and in full consideration of Mr. Nesbitt's responsibilities, it would be best that all Board members, either by contacting Mr. Harto or Mr. Nesbitt directly, make an appointment with Mr. Nesbitt to go through the new building. It is of utmost importance that Mr. Nesbitt be fully cognizant of any and all comments and discussions that might ensue between any representative of the General Contractor and the Board of Education. After discussion, it was moved by Mr. O'Connor and seconded by Mr. Mason that the President of

Procedure
For Visit-
ing Site

the Board draft a letter to all Board members regarding the visiting of the new school site by members of the Board. The Board was polled, carried unanimously.

16. The Administrator reminded the new school Board members of the Annual Workshop for newly elected Board members to be conducted by the State Education Department on August 17th in Albany.

Workshop for
New Board
Members

17. Mr. Harto has contacted Mr. Charles Barraud, Town of Brookhaven Highway Superintendent, to inform him that we might possibly take occupancy of the North Country Elementary School for the opening of school this September. He stressed the need for Suffolk Avenue being completed at that time. Mr. Barraud assured Mr. Harto that the Town would have Suffolk Avenue completed for us in September.

Suffolk Ave.

18. As the Board of Education authorized the Administrator to extend contracts to teachers for the first, second and fourth grades, contracts have been granted to Mrs. Marion Lyman, - First Grade on the second step of the salary schedule; Miss Jane Gail Gray, - Second Grade on the first step of the salary schedule; and Miss Justine Selva, - Fourth Grade on the first step of the salary schedule. These have been approved by the District Superintendent. A motion is in order to approve the contracts of these three teachers as outlined. Mrs. Roberts so moved and it was seconded by Mr. Farnum. The Board was polled, carried unanimously.

Teacher
Contracts

19. The Administrator has compiled a chronological listing of Board and District action regarding the disposition of the Christian Avenue Building for the Board to study.

Christian
Ave. Bldg.

UNFINISHED BUSINESS:

The Chair appointed the following committees:

Board
Committees

Building & Grounds	-	Mr. Mason
Education	-	Mrs. Voorhest
Publicity	-	Mrs. Roberts
Insurance	-	Mr. Farnum
Audit	-	Mr. Mason, Chairman Mrs. Voorhest Mr. Haenlein
Policy	-	Mr. Haenlein
Transportation	-	Mr. Haenlein
Legal	-	Mr. Farnum
Budget	-	Mr. O'Connor
Salary	-	Mr. O'Connor
Grievance Procedures	-	Mrs. Voorhest
Merger	-	Mrs. Roberts, Mr. Mason, Mr. O'Connor

NEW BUSINESS:

One milk bid was received from Randall Farms of .059 per half pint container. It was moved by Mrs. Roberts and seconded by Mr. Farnum that the Board accept the milk bid of .059 per half pint container submitted by Randall Farms, Inc. for the school year 1963-64. The Board was polled, all in favor with Mr. Mason abstaining. Carried.

Milk Bid

Fuel bids were received as follows:

Fuel Bids

		#2	#4
Davis Comfort Co.	-	.014	.016
Swezey Fuel Co.	-	.017	.011
Duane C. Cole Corp.	-	.005	

It was moved by Mr. Mason and seconded by Mr. O'Connor that the Board accept the low bid of Duane C. Cole Corp. of .005 for #2 fuel oil and Swezey Fuel Co. of .011 for #4 fuel oil for the school year 1963-64. The Board was polled, carried unanimously.

Mr. Harto stated that the letters informing the parents of class assignments and teachers, etc. would go out the last week of August. The North Country Annex will house four first grades and one second grade; the Community Church basement will have one fourth grade; the Community Church Education Building will house one second grade, three third grades, and two fourth grades; and the Main School will house the two kindergartens, one second grade, two fifth grades, and two sixth grades.

Letters to Parents

It was moved by Mr. O'Connor and seconded by Mrs. Voorhest that the meeting adjourn at 10:08 P.M. The Board was polled, carried unanimously.

Beatrice Jayne
Clark

THIRD REGULAR PUBLIC OPEN MEETING

SEPTEMBER 4, 1963

The third regular public open meeting of the Board of Education of Union Free School District No. 1 of the Towns of Brookhaven and Smithtown, Suffolk County, New York was held at the school on Wednesday, September 4, 1963.

The meeting was called to order at 8:34 P.M. by the President, Mr. Feyk, with the following members present: Messrs. Feyk, Farnum, Mason, Mrs. Roberts and Mrs. Voorhest. Mr. O'Connor arrived at 8:28 P.M. Mrs. Gailer, Treasurer, and Mr. Harto, Supervising Principal, also attended.

There were four guests present.

Visitors

The meeting opened with a moment of silent prayer.

It was moved by Mrs. Roberts and seconded by Mr. Farnum that the Minutes of the August 7th meeting be accepted as read. The Board was polled, carried unanimously.

Minutes

Mrs. Gailer read the Treasurer's Report for the General Account, Construction Account, Time Deposit Account and the Bond and Interest Account. It was moved by Mrs. Roberts and seconded by Mr. Mason that the Treasurer's Report be accepted as read. The Board was polled, carried unanimously.

Treas. Rept.

Mr. Nesbitt reported that he would not accept the final grading and seeding that was done, as it was not according to specifications. - The General Contractor wants the Board to set a date as to when the District wishes to take occupancy of the new school and also for the Board to set a date for the laying of the cornerstone. - It was suggested that if we take occupancy on October 25th, the Cornerstone Ceremony could be on November 3rd. However, if we could not get in until November 1st, the Cornerstone Ceremony could be scheduled for November 10th. - Soil tests are being made. - After discussion, it was moved by Mr. O'Connor and seconded by Mr. Farnum that the President of the Board be directed to write a letter to the architect stating that the Board will occupy the North Country Elementary School as soon as possible, but in no case later than November 1, 1963. The Board was polled, carried unanimously.

Report of
Clerk of Works

BILLS TO BE PAID IN SEPTEMBER, 1963

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
2:1	Ruth Rositzke- Board of Reg.	16.00
	Margaret Eklund- " "	10.00
2:3	Pelletreau and Pelletreau- prep. release	10.00
2:12	Board of Cooperative Ed. Services- adm. exp.	180.55
2:3	Robert B. Mason- reimb. expenses	48.61
	 TOTAL GENERAL CONTROL	 <hr/> 265.16
3:10	The Viking Press- books	3.75
	Holt, Rinehart and Winston- books	5.45
	Allyn & Bacon- books	87.69
	Holden Day Inc.- books	164.72
	The Macmillan Co.- books	178.58
	McGraw Hill Book Co.- books	166.04
	Harcourt Brace and World- books	261.35
	D. C. Heath and Co.	21.60
	Follett Publishing Co. books	124.72
	Doubleday and Co.- books	17.20
	Scott Foresman and Co.- books	693.19
	Childrens Press Inc.	18.80
	Readers Digest Services Inc.- books	55.80
3:11	Harcourt Brace and World- supplies	120.40
	Bureau of Publications- supplies	48.00
	Otto Schmidt and Son, Inc.- supplies	3.61
	Science Research Assoc. Inc.- "	90.24
	McCormick Mathers Pub. Co.- supplies	37.74
	Laidlaw Brothers- supplies	112.89
	Penns Valley Publishers, Inc.- supplies	135.15
	Cuisenaire Company of America	181.35
	Thorp Sporting Goods Inc.	32.00
	William J. Scholtz- supplies	23.71
	BOARD OF COOP. SERVICES-	3,828.30
	Teachers Salaries	14,591.66
	Clerical Salaries	1,037.00
	 TOTAL INSTRUCTIONAL SERVICES	 <hr/> 22,040.97
4:2	Stony Brook Community Church- gas	15.85
4:4	Stony Brook Community Church- electric	35.20
	Long Island Lighting Co.- service	208.61
4:5	Institutional Distributors Inc.- supplies	37.00
	Beinbrink Paper Co.	111.62
	Cortes Ward Co., Inc.- supplies	46.35
4:7	New York Telephone Co. - service	66.14
	Custodians Salaries	1,816.00
	 TOTAL OPERATION OF PLANT	 <hr/> 2,336.77

BILLS TO BE PAID IN SEPTEMBER ,1963 (PAGE @)

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
5:1	George Clay- tree removal	125.00
5:2	Island Coal and Lumber Corp- supplies	20.48
	D. T. Bayles and Son, Inc. supplies	98.63
	M. K. Lacey and Co.- supplies	23.32
5:3	M.L. Zinna- plumbing work	13.75
5:6	The Island Co. - service agreement	48.00
	Wood's Machine Shop	<u>3.05</u>
	TOTAL MAINTENANCE OF PLANT	332.23
6:3	O.C. Lempfert- insurance	226.75
	TOTAL FIXED CHARGES	<u>226.75</u>
8:12-13	American Seating Co. - furniture	3,964.55
8:15	Holt Rinehart and Winston Inc. book	6.25
	Follett Publishing Co.- book	3.32
8:14	Thorp Sporting Goods Inc.- supplies	157.55
8:15	Thomas Y. Crowell Co.- book	6.52
	Grosset and Dunlap, Inc. "	6.32
	Sterling Publishing Co., Inc.	6.13
	Golden Press Inc. - books	18.56
	TOTAL CAPITAL OUTLAY	<u>4,169.20</u>
	Bus Transportation- Sept.	4,118.00
	TOTAL AUXILIARY AGENCIES	<u>4,118.00</u>
	TOTAL BILLS TO BE PAID IN SEPTEMBER	
	\$33,489.08	

CONSTRUCTION ACCOUNT BILLS

M. K. Lacey- 8th payment -electrical	\$ 9,498.60
Robert Miller Hunt. Corp.- 9th payment plumbing and sanitary	3,230.10
TOTAL CONSTRUCTION BILLS	<u>\$ 12,728.70</u>

UNION FREE SCHOOL DISTRICT NO. 1
STONY BROOK NEW YORK

TREASURER'S REPORT
AUGUST 1963

GENERAL ACCOUNT

BALANCE 7/31/63	\$ 4,982.62
RECEIPTS	0
TOTAL DISBURSEMENTS	<u>5,194.15</u>
BALANCE 8/31/63	Minus \$ 211.53 *

*Note: Bank not overdrawn, due to retaining check in amt. of \$887.90 (drawn to order of O.C. Lempfert for premiums on Treasurer's Bond and first installment of Fire Policy).

BOND AND INTEREST ACCOUNT

BALANCE 7/31/63	\$ 1,282.00
RECEIPTS	0
DISBURSEMENTS:	
63 coupons @ \$17.00 due 8/1/63	\$1,071.00
2 " @ \$80.00 " 6/1/63	<u>160.00</u>
TOTAL DISBURSEMENTS	<u>1,231.00</u>
BALANCE 8/31/63	\$ 51.00

CONSTRUCTION ACCOUNT

BALANCE 7/31/63	\$ 5.00
RECEIPTS: Franklin National Bank, Transfer from Time Deposit Account	191,665.00
TOTAL DISBURSEMENTS	191,665.00
BALANCE 8/31/63	\$ 5.00

Treasurer's Rept., August 1963

2.

TIME DEPOSIT ACCOUNT

BALANCE 7/31/63	\$525,793.36
WITHDRAWAL:	
Transfer to Construction Account	<u>191,665.00</u>
BALANCE 8/31/63	\$334,128.36

Evelyn M. Gailer
Treasurer

It was moved by Mr. O'Connor and seconded by Mr. Farnum that all bills be paid when funds are available. The Board was polled, carried unanimously.

Payment of Bills

Mr. Harto read the resolution for borrowing tax anticipation monies as follows:

Resolution for Borrowing money

RESOLVED BY THE BOARD OF EDUCATION OF UNION FREE SCHOOL DISTRICT NO. 1 OF THE TOWNS OF BROOKHAVEN AND SMITHTOWN, IN THE COUNTY OF SUFFOLK, NEW YORK, as follows:

Section 1. The Anticipation Notes of the School District are hereby authorized to be issued in the principal amount of \$300,000, to be issued by the Board in instalments, from time to time, pursuant to the provisions of Section 24 of the Local Finance Law.

Section 2. The following matters are hereby determined and stated:

(1) Said notes shall be issued in anticipation of the collection and receipt of real estate taxes levied for school purposes for the fiscal year beginning July 1, 1963 and the proceeds of the notes shall be used for only the purposes for which such taxes are levied.

(2) No notes have been or shall be issued in anticipation of the collection of taxes prior to the issuance of the Notes authorized by this resolution.

(3) The amount of said taxes is \$405,630.

Section 3. The Notes hereby authorized shall contain a recital of validity prescribed by Section 52.00 of the said Local Finance Law and shall be general obligations of the School District and the faith and credit of the School District are hereby pledged to the punctual payment of the principal of and interest on said Notes and, unless said Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. The notes hereby authorized shall each be signed by the President of the Board of Education, shall have the corporate seal affixed thereto and shall be attested by the District Clerk. The President of the Board of Education is hereby authorized and directed to determine all matters in connection therewith not determined by this or subsequent resolution, and to sell said Notes at private sale at one time, or from time to time, at not less than par, without advertisement or public bidding, and to deliver the same to the purchaser upon receipt of the purchase price, plus accrued interest from the date of the Note to the date of delivery.

Section 5. The said Tax Anticipation Note shall be in substantially the following form: ...

RESOLUTION MOVED BY MR. MASON AND SECONDED BY MRS. ROBERTS. The Board was polled: Mr. Mason-yes; Mrs. Roberts-yes; Mr. Feyk-yes; Mr. O'Connor-yes; Mrs. Voorhest-yes; Mr. Farnum-yes. Carried unanimously.

It was moved by Mr. Mason and seconded by Mrs. Roberts that we transfer \$12,728.70 from the Time Deposit Account to the Construction Account. The Board was polled, carried unanimously.

Transfer of
Accounts

COMMITTEE REPORTS:

In the absence of Mr. Haenlein, Chairman of the Transportation Committee, Mr. Harto submitted all bus schedules for Board approval, as requested by Mr. Haenlein. It was moved by Mr. Mason and seconded by Mrs. Roberts that the bus schedules be accepted as presented. The Board was polled, carried unanimously.

Transport'n

In the absence of Mr. Haenlein, Mr. Harto was instructed by him to give the policy books to the new Board members, and also ask that any policy books which have not been brought up to date be left at the office to be corrected.

Policy

Mrs. Roberts, Chairman of the Merger Committee, reported that the Merger Committee Meeting of the Board as a whole will be held with Dr. Phelan at the Inn on September 11th at 6:30 P.M.

Merger

PRINCIPAL'S REPORT:

1. In anticipation of our need to borrow tax anticipation monies, the Administrator inquired of the Bank of Suffolk County as to the rate of interest we would be charged. He informed them of the rate we enjoyed from Franklin National and is happy to report that our Bank will lend us monies at the low interest rate of 1.9 per cent.

Rate of
Interest

2. During the 1962-63 school year, Mr. Nesbitt was reimbursed \$1. per school day for the use of his truck. The Administrator recommended that Mr. Nesbitt be reimbursed \$1. per working day for the use of his truck for the 1963-64 school year, retroactive to July 1st. Mr. Farnum so moved, and it was seconded by Mrs. Roberts. The Board was polled, carried unanimously.

Mr. Nesbitt

3. All Board members received a copy of the letter Mr. Harto wrote to Mr. Barraud, Town Highway Superintendent, requesting that Suffolk Avenue be

Mr. Barraud

ready for the opening of school in September. His reply was that the road would be started on August 26th and expected it to be ready as we requested. Work was started on the 26th and will be completed this week. Mr. Harto suggested that the Board direct the Administrator to send a copy of Mr. Barraud's letter to the architect as it referred to the grades of the walks, grade of the driveways and approaches at the school. Mr. Mason so moved and it was seconded by Mrs. Voorhest. The Board was polled, carried unanimously

4. The Board of Education requested the Administrator to arrange for a meeting with the developer of University Heights at Flowerfield (Mr. Botto's land). Mr. Harto learned that Mr. Walton, a developer from New Hyde Park, is the individual who will be developing University Heights. Two dates have been offered to him for a meeting - Wednesday, September 11th, or Thursday, September 12th.

Mr. Walton

5. The architect's office informs us that the General Contractor is having difficulty in securing four foot slate. The letter further states that the contractor, in order to expedite the completion of our school, proposes to substitute steel chalkboards in lieu of the slate chalkboards. Although steel chalkboards are more costly, the proposal is based on no extra cost to the district. The architects recommend that the Board accept this substitution. Mr. O' Connor so moved and it was seconded by Mr. Mason. The Board was polled, carried unanimously.

Chalkboards

6. The Board had directed Mr. Harto to contact Mr. Archambault and request that the color of the additional bus we would use for our transportation for this school year be national school chrome color (yellow) and, if possible, to make substitutions for all the green buses which are presently being used in our district. Mr. Archambault has informed the Administrator that the new bus will be a yellow bus and, if at all possible, he will make the substitution for the other green buses.

Bus Color

7. In Mr. Harto's letter to Mr. Peter V. Snyder, our school attorney, he instructed Mr. Snyder to proceed with the necessary papers for the execution by E.W. Howell in accepting the check from our insurance company as full payment for all damages incurred. We now have in our possession the document duly executed by E.W. Howell as full restitution for all damages.

Reimbursement
For Storm
Damage

8. The original request for a variance at Chalmers Place and Walnut Avenue was turned down and we have received another notification of a hearing on a new request for a special permit which will be held on September 5th at 8 P.M. at Town Hall.

Variance
Hearing

9. The Town Clerk has requested the use of the School Auditorium for Wednesday, September 18th, at which time the Town will conduct a hearing on the proposed change of zoning for Stony Brook from Zone B to B-1. As yet we have not received their completed application for the use of the school, but they will be reminded that this is necessary prior to permission being granted.

Hearing on
Stony Brook
Zone Change

10. The numerous articles received in regard to daily opening exercises in school are enclosed in the Board members' folders. The Administrator recommended to the Board that the opening exercises in the Stony Brook Union Free School District No. 1 consist of; (a) Salute to the Flag; (b) singing of America, The Star Spangled Banner, or some other patriotic song; or (c) the reading of some appropriate patriotic theme. Mrs. Roberts so moved, and it was seconded by Mr. Mason. The Board was polled, carried unanimously.

Opening Exer.

11. All Board members have been mailed the communications received from M.G. Osborne in regard to (a) the first day of school; and (b) all school bus drivers.

Mr. Osborne

12. There are three Stony Brook families who have been sending their children to the Setauket Junior High School and been paying tuition there. For two families this will be the third year, and for the third, the second. Inasmuch as the bus which transports our 7th graders to the Setauket Junior High School is used for public school transportation, and since there is room on this bus, Mr. Harto recommended that the Board permit these Junior High students to ride this bus to the Setauket Junior High School, with the proviso that their being included on the bus will not necessitate an additional bus for the school district and the parents be informed accordingly. After discussion, it was moved by Mr. O'Connor and seconded by Mr. Mason that the Board accept Mr. Harto's recommendation upon receipt of a letter from Dr. Phelan stating that this transportation may be provided by the Board and that the Board has the authority to terminate this transportation if it deems necessary, with the proviso that the acceptability of such communication from Dr. Phelan be rendered by the Chair. The Board was polled, carried unanimously.

Setauket
Transp't'n

167

13. The Administrator recommended to the Board that he be directed to forward copies of the "Report on North Shore School District Reorganization", which was submitted to Dr. Crewson on Tuesday, September 3rd, by the Stony Brook Board of Education, to Dr. Phelan with the request that he distribute these copies to the Commissioner of Education and his staff upon Dr. Phelan's next visit to the State Education Department, - two copies of this report to be retained by Dr. Phelan at the District Superintendent's office. The Board decided to show Dr. Phelan a copy of this report at the meeting with him on September 11th and get his opinion before distributing any copies of this report.

Rept. North Shore Sch. Dist. Reorg.

14. The Administrator recommended that the Board consider opening our new cafeteria as soon as we possibly can once we occupy the North Country Elementary School. He felt it advisable that the President of the Board appoint a committee to work with him as to the cost of operation so that a final decision can be made by the Board at the October or November meeting. The Chair appointed Mr. Haenlein and Mr. Mason to this committee.

Cafeteria

15. The Administrator requested permission from the Board to fully equip the following offices: (a) Clerk's; (b) Administrator's; and (c) Board Conference rooms, - monies for this to be taken from the Construction Account. After discussion, it was moved by Mr. Mason and seconded by Mrs. Roberts that Mr. Harto be empowered to purchase the necessary equipment for the Administrator's office and the Clerk's office at a figure not to exceed \$2500. The Board was polled, carried unanimously.

Equip New Offices

16. The Administrator reminded the Board that the New York State School Boards Convention will be held October 27-29. He recommended that the Board authorize the expenses for the attendance of Board members, the Clerk and the Administrator at this conference, reimbursement to be in accordance with Board policy. It was so moved by Mr. O'Connor and seconded by Mr. Mason. The Board was polled, unanimously carried. - Mr. Harto asked that the Board members who plan to attend notify him very soon as it is imperative that reservations be made as soon as possible.

NYSSB Conf.

17. Mr. Harto requested permission from the Board to attend the New York State Chief School Administrators Meeting to be held at Kiamesha Lake October 6-9, reimbursement for attendance to be in accordance with Board policy. Mr. O'Connor so moved, and it was seconded by Mr. Mason. The Board was polled, carried unanimously

NYS Chief Sch. Admin. Meeting

204
768

18. Mr. Harto recommended that the Board give approval for the Evening Recreation Program to begin on Friday night, September 20th, - the schedule to be the same as last year. The Board was polled, all in favor with Mr. O'Connor abstaining. Carried.

Evening Rec. Program

19. The Board of Education has made provision for the tuition and transportation of one of our children to a special class. Last year this child attended school in Commack because our supervisory district did not have facilities for this child. Since our supervisory district is able to accommodate this child for the 1963-64 school year, Mr. Harto accordingly made all the necessary arrangements. This past Tuesday, August 27th, the child's mother requested that the child be permitted to continue attending the Commack school. Therefore, Mr. Harto recommended to the Board that we enroll the child at the Commack School and that the President of the Board be empowered to sign a transportation contract with Charles Giannini for the sum of \$800. to transport the child. The cost of education and transportation is the amount which was allotted in the budget. Mr. Mason so moved and Mrs. Roberts seconded it. The Board was polled, carried unanimously.

Spec. Class, Commack Sch.

20. As the Board is aware, we need two additional full-time custodians. I received from the Civil Service Commission a list of men who had passed the custodian's test and, therefore, were eligible for this position. We sent notices to 32 men - 16 did not bother to reply, 11 declined, 2 had passed on since the list was made up, and the remaining 3 filled out applications. The Administrator hired two of these men and they came to work on Tuesday morning. After the first man had been here for about an hour, he asked permission of Mr. Nesbitt to go home to change his clothes. Half an hour later, he phoned to say that he had been in a serious accident and was on his way to the hospital. This morning he phoned to say to say that he could not work for six to eight weeks. - The second man worked a half day on Tuesday. He phoned Wednesday morning to say that he had to take his wife to the hospital and would call us in the afternoon. He did not call. - It is imperative that we hire two reliable custodians. The above two custodians were dismissed. Mr. Harto, therefore, recommended to the Board that the Administrator be given authority to hire two custodians at the salary necessary to obtain reliable, trustworthy men, and to leave the amount to the discretion of the Administrator. It was moved by Mr. Mason and seconded by Mrs. Roberts that Mr. Harto be empowered to do as

Custodians

Evening Rec. Program

Spec. Class, Commack Sch.

outlined and that those hired will not be assigned to any step on the salary schedule at this time. The Board was polled, carried unanimously.

21. We have received notes of acceptance from the following members of the Board of Registry, namely -

Bd. of Reg.

- Mrs. Irma Anderl
- Mrs. Irene Bauer
- Mrs. Juliana Davison
- Mrs. Winifred Haring
- Mrs. Marjorie Sunyar

No reply was received from Mr. Haskell, so the Clerk will contact the next person on the list.

22. The Board members have received copies of the letters the President of the Board wrote.

Pres. Feyk's
Corres.

UNFINISHED BUSINESS:

The Chair stated he did not write a memo to each Board member, as directed, regarding visiting the new school site as he felt the situation had been resolved. There was no objection to his action.

Site Visit
by Board

It was moved by Mrs. Roberts and seconded by Mr. Farnum that the meeting adjourn at 10:36 P.M. The Board was polled, carried unanimously.

FOURTH REGULAR PUBLIC OPEN MEETING

OCTOBER 2, 1963

The fourth regular public open meeting of the Board of Education of Union Free School District No. 1 of the Towns of Brookhaven and Smithtown, Suffolk County, New York was held at the school on Wednesday, October 2, 1963.

The meeting was called to order at 8:42 P.M. by the President, Mr. Feyk, with the following members present: Messrs. Feyk, Mason, Farnum, and Mrs. Roberts. Mr. Haenlein arrived at 8:47 P.M., and Mr. O'Connor arrived at 8:55 P.M. Mrs. Gailer, Treasurer and Mr. Harto, Supervising Principal also attended.

There were five guests present.

Visitors

The meeting opened with a moment of silent prayer.

It was moved by Mrs. Roberts and seconded by Mr. Mason that the Minutes of the September 14th meeting be approved as presented. The Board was polled, carried unanimously.

Minutes:
Sept. 14th

Mrs. Gailer read the Treasurer's Report for the General Account, Construction Account, Bond and Interest Account and Time Deposit Account. It was moved by Mr. Farnum and seconded by Mr. Mason that the Treasurer's Report be accepted as read. The Board was polled, carried unanimously.

Treas. Rept.

Mr. Nesbitt reported that it appeared as though the prime contractors would be out of the building by October 25th. They plan to test the boilers and the heat next week. A representative from Wiedersum's office will spend one day next week with Mr. Nesbitt to go over the corrective items.

Clerk of
Works Rept.

Mr. Haenlein arrived at this point in the meeting.

Mrs. Roberts moved and it was seconded by Mr. Mason that the bills be paid as listed. The Board was polled, carried unanimously.

Payment
of Bills

Mr. Mason moved and it was seconded by Mr. Farnum that we transfer from the Time Deposit Account to the Construction Account the sum of \$161,700.58, and that the construction bills be paid after the funds have been transferred. - Mr. O'Connor arrived at this point in the meeting. - The Board was polled, all in favor with Mr. O'Connor abstaining. Carried unanimously.

Transfer of
Funds

BILLS TO BE PAID IN OCTOBER, 1963

CONSTRUCTION ACCOUNT

Frederic P. Wiedersum Associates	2,299.89
E. W. Howell Co. 11th payment-Gen. Const.	45,000.00
Island Air Conditioning Co.- 6th payment H & V	16,740.00
Robert Miller Huntington Corp.- 10th " plumbing	1,442.59
E. W. Howell- 10th payment- Gen. Const.	79,920.00
M. K. Lacey and Co. - 9th payment Elect.	7,568.10
Island Air Conditioning Co.- 7th payment H & V	<u>8,730.00</u>
Total	\$ 161,700.58

BILLS TO BE PAID IN OCTOBER, 1963

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
2:	Robert W. Bell- Census Enumeration	600.00
2:3	The Three Village Herald- class. ad.	1.50
	Edward Thompson Co- pocket parts	12.00
2:11	Verna Foulkes- sub.	22.50
2:-8-9	Board of Cooperative Ed. Services- adm. exp.	180.55
	TOTAL GENERAL CONTROL	<u>816.55</u>
3:5	Gestetner Corporation- supplies	41.20
3:9	Cora Anne Thomas- sub. teaching	54.00
3:10	Houghton Mifflin Co.- books	81.21
	Scott Foresman and Co.	88.96
3:11	Scott Foresman and Co. supplies for inst.	10.20
	Holden-Day Inc. " " "	185.50
	Harcourt Brace and World, " " "	75.50
	L. W. Singer and Co.- " " "	160.94
	J. L. Hammett Co. - " " "	365.48
	Board of Cooperative Ed. Services	3,828.00
	Teachers Salaries	14,591.66
	Secretaries Salaries	1,037.00
	TOTAL INSTRUCTIONAL SERVICES	<u>20,519.65</u>
4:2	Duane C. Cole and Co.- fuel	159.58
4:3	Stony Brook Water District- service	32.05
4:4	Long Island Lighting Co.- "	86.87
4:5	I. Janvey and Sons- supplies	25.00
	Beinbrink Paper Co.- "	37.80
	The C. B. Dolge Co.- "	81.00
4:7	New York Telephone Co.- service	86.00
	Custodians Salaries	1,816.00
	TOTAL OPERATION OF PLANT	<u>2,324.30</u>
5:2	D. T. Bayles and Son, Inc. supplies	119.12
	Bayles S. B. Lumber Corp. "	3.72
5:3	M. L. Zinna- servicing oil burner	105.35
5:4	William J. Scholtz and Son- summer ser. equip	189.65
	TOTAL MAINTENANCE OF PLANT	<u>417.84</u>
6:2	Stony Brook Community Church- rent	12,000.00
	Suffolk Improvement Company - "	1,750.00
6:3	O. C. Lempfert- insurance	82.71
	TOTAL FIXED CHARGES	<u>13,832.71</u>
7:	Bond and Interest Account -int due 11/1	918.75
8:15	Follett Publishing Company- books	3.80
	The Viking Press- books	3.75
	Holt, Rinehart and Winston- books	6.25
	TOTAL CAPITAL OUTLAY	<u>13.80</u>
9:3	F. A. Owen Publishing Co.- sub.	384.85
9:6	Sunrise Surgical Co.- supplies	63.30
9:11	S. Goodwin- extra sports activities	30.00
	John Burns- " " "	51.00
9:	National Biscuit Co.- crackers	59.13
	Bus Transportation- Oct.-	4,118.00
	TOTAL AUXILIARY AGENCIES	<u>4,706.28</u>
	TOTAL BILLS TO BE PAID IN OCT.-\$43,549.88	

TREASURER'S REPORT

(Page 2)

BOND AND INTEREST ACCOUNT

BALANCE 8/31/63	\$ 51.00
RECEIPTS	0
DISBURSEMENTS	0
BALANCE 9/30/63	\$ 51.00

CONSTRUCTION ACCOUNT

BALANCE 8/31/63	\$ 5.00
RECEIPTS: Franklin National Bank- transfer from Time Deposit Account	12,728.70
DISBURSEMENTS	12,728.70
BALANCE 9/30/63	\$ 5.00

TIME DEPOSIT ACCOUNT

Balance 8/31/63	\$ 334,128.36
WITHDRAWAL: Transfer to Construction account	<u>12,728.70</u>
Balance 9/30/63	\$ 321,399.66

Evelyn M. Gailer
Treasurer

TREASURER'S REPORT

SEPTEMBER, 1963

GENERAL ACCOUNT

Balance 8/31/63

\$ - 211.53

RECEIPTS:

School Milk Collection \$ 372.23
Bank of Suffolk County-
proceeds Tax Antic. Note 36,000.00
O. G. Lempfert- ins. refund 80.99
NYS Dept. of Tax. & Fin.-
State Aid 41,947.39
National Biscuit Co.-refund 15.89

TOTAL RECEIPTS

78,416.50

DISBURSEMENTS

28,388.19

BALANCE 9/30/63

\$ 49,816.78

COMMITTEE REPORTS:

Mr. Mason reported on the meeting with the Community Church to discuss the arrangements that will be in effect when we move out of their building. The Church asked that a letter be forwarded to them stating the arrangements. Mr. Mason enumerated a few of the items,- the school district would no longer be responsible for fuel or utilities or maintenance, the district would retain the right to move back into the building any time during the lease period, and the use of the building by organizations other than the Church would have to be cleared through the Board of Education. Mr. Mason moved, and it was seconded by Mrs. Roberts, that the Board authorize him to sign the letter and send it to Mr. Mount at the Community Church. The Board was polled, carried unanimously.

Bldg. & Grounds

COMMUNICATIONS:

A letter was read from Kaspar Wirth requesting the Board to inform him as to what can be done regarding the school district boundary line in the tract of land known as LONG HILL SECTION 6 which he plans to develop. This matter was referred to Mr. Farnum of the Legal Committee for further investigation.

Kaspar Wirth

PRINCIPAL'S REPORT:

1. The Administrator recommended that the Board set definite dates for moving. He suggested November 6, 7, 8, 9, 10 and 11. He stated that we plan to move some of the equipment prior to the 6th. Mr. Haenlein so moved and it was seconded by Mr. O'Connor. The Board was polled, carried unanimously.

Moving Dates

2. The Administrator suggested Sunday, November 17th, as the date for the Dedication and Cornerstone Ceremony. Mr. Mason so moved and it was seconded by Mr. Farnum. The Board was polled, carried unanimously.

Dedication,
Cornerstone
Ceremony

3. The Administrator requested that the Board of Education hold its next regular meeting on November 13th in the North Country Elementary School instead of on November 6th as regularly scheduled. Mr. Haenlein so moved and it was seconded by Mr. Farnum. The Board was polled, carried unanimously.

November
Board Mtg.

4. The General Contractor informs us that the steel blackboards will be delivered by October 1st or the early part of that week.

Blackboards

5. The Administrator has been in touch with Mr. Barraud, Superintendent of Highways, regarding repair of washouts on Suffolk Avenue. Mr. Barraud has promised to attend to this.

Suffolk Ave.

6. Mr. Nesbitt and Mr. Harto have had several meetings with the architect and the architect has upheld them in their contentions. Many items have been resolved, thus reducing the number of items on the punch list.

Construction
Corrections

7. Dr. Phelan's letter to Mr. Feyk regarding the bus transportation question which arose at the last meeting was received, and Mr. Feyk, after personally speaking with Dr. Phelan, instructed Mr. Harto to write letters to the parents involved and ask them to sign these and return to the school prior to granting this transportation. This has been done.

Setauket Bus

8. Dr. Phelan has approved the Board of Education's request to increase the budget due to the contingency expenses that have arisen. The revised figures have been submitted to the Town of Brookhaven and the Town of Smithtown.

Budget
Increase

9. Mr. Harto had received numerous calls with regard to the bus stop at Christian Avenue and Houghton Blvd. He transferred the stop across the street off Christian Avenue, but he still felt we needed some assistance, so he contacted the Town Highway Department to see if we might have some warning signs posted. Mr. Barraud said he would assist in any way that he could but that Mr. Harto needed permission from the Suffolk County Police. Mr. Harto wrote to Captain Chiuchiolo, who is in charge of the Sixth Precinct, to enlist his help. The letter has been turned over to the Engineering Department to make a survey of the situation and, in the same survey, they will investigate the situation at the North Country Elementary School.

Christian &
Houghton
Bus Stop

10. Mr. Burns, our recreational director, has submitted a schedule of events for the Teen Center. The attendance at the September 20th dance was a huge success - over 75 of our teenagers attended.

Teen Center

11. The Administrator requested the architect's office to give him an estimate of the credits we might anticipate from the construction of our new school. The estimate received is approximately \$18,350. Five items have not been estimated as yet, but the Administrator feels they will give us a credit of about \$4,000. The Administrator requested the Board's approval to utilize the construction credits accordingly:

Construction
Credits

(a) The Administrator asked for Board authorization to instruct Mr. Nesbitt to hire carpenters to take care of shelving and the kindergarten cabinets at a cost not to exceed \$6,000. The general contractor's price for the shelving is \$5,650. and \$3,150. for the cabinets. We would be saving approximately \$2,600. by contracting for the work ourselves.

(b) Furniture to equip the nurse's room at a cost not to exceed \$1,000.

(c) Cafeteria and kitchen utensils at a cost not to exceed \$4,500.

(d) Venetian blinds at a cost not to exceed \$4,150.

(e) Stage curtains at a cost not to exceed \$3,000.
(Items d and e to be handled by the architect)

(f) 200 chairs and chair racks for the auditorium at a cost not to exceed \$1,400.

(g) 20 fire extinguishers at a cost not to exceed \$800.

The total estimate for the above items is \$20,850. After discussion, Mr. Farnum so moved and it was seconded by Mr. Haenlein. The Board was polled, carried unanimously.

Mr. Haenlein moved, and it was seconded by Mr. Mason, that we equip the conference room within the framework of Mr. Harto's proposal - namely, not to exceed \$1,200. The Board was polled: Mr. Haenlein-yes; Mr. Farnum-yes; Mr. Mason-yes; Mrs. Roberts-yes; Mr. Feyk-no; Mr. O'Connor-no. Motion carried.

12. The Administrator recommended to the Board that the Board assume any additional costs that might occur when Mr. Nesbitt requests the General Contractor's superintendent to take a test for water proofing in the shower rooms. The Contractor insists that water proofing has been installed, and we are just as confident that it hasn't been. Should the test prove that the General Contractor is right and we are not, we would have to assume the cost of the test. Mr. O'Connor moved and it was seconded by Mr. Haenlein that Mr. Nesbitt check to see if the showers have been waterproofed, with any cost to be borne by the district not to exceed \$100. with the proviso that the areas to be checked are to be selected by Mr. Nesbitt and not by the Contractor. The Board was polled, carried unanimously.

Water
Proofing Test

13. The Administrator invited the Board members to take a tour of the new building prior to the Dedication Ceremonies. Saturday, October 26th, at 10 A.M. was the date set for the Board members to tour the building with Mr. Nesbitt and Mr. Harto. Tour of New School by Board Members
14. The Administrator recommended for the Board's consideration that we keep the heat on in the Christian Avenue School after we move into our new school. We have investigated the possibility of draining all the water pipes and closing the building, but find that no one will give us assurance that we won't have any damaged water lines when the water is turned on again. The Administrator would like to continue using the Christian Avenue Auditorium for various activities such as the Teen Center. Heat in Christian Ave. School
15. On Tuesday, September 17th and Thursday, September 19th, we held open house for all parents so that they might meet the teachers and be informed of the curriculum to be taught during the course of the year. Over 75% of the parents took advantage of this opportunity to meet their children's teachers. Open House
16. We have received Mr. Haskell's acceptance to serve on the Board of Registration and thus it was not necessary to contact any one else. Mr. Haskell
17. The Administrator reported success in engaging two custodial workers at a salary of \$4,000. per year each - Robert Keane and Richard McErlean. Mr. Nesbitt is devoting considerable time training these two young men. Custodial Workers
18. The Administrator announced that he has made reservations for the two Board members and himself to attend the New York State School Boards Association Convention at Syracuse October 27 - 29 inclusive. NYSSBA Convention
19. The Administrator reported that he will be attending the Chief School Administrators Conference October 6 - 9 inclusive. Chief School Admin. Conf.
- UNFINISHED BUSINESS:
- Mr. Feyk reported on the meeting with Mr. Samuel Walton, developer of University Heights. There was discussion concerning his proposed development and whether or not he would donate any land to the district for a school. - Mr. Feyk also reported on a meeting with Mr. Prayer, representative for Mr. Levitt. There was no offer of Developments

free land as their present policy is to make land available to the school districts at the average price of the land which they themselves must pay. - Mr. Walton stated he had no plans at present to start to develop the land in 1964. Mr. Praver stated that their development will start in March, 1964, east of Nichols Road, in the Setauket school district. Both parties were agreeable to another meeting at a later date when their plans involving our district are more certain.

NEW BUSINESS:

Mr. Haenlein moved and Mrs. Roberts seconded the following resolution:

Zoning
Resolution

RESOLVED, WHEREAS the tax schedule of Stony Brook Union Free School District is dependent upon the monies derived from the individual property owners, and

WHEREAS the entire residential area of the school district is presently zoned "Residence B", and

WHEREAS the southern portion of the school district includes 2,000 acres of land, commencing south of the Long Island Railroad tracks on Long Hill Road, of which 45 acres have been developed, 150 acres are zoned "Industrial L" for the Gyrodyne Company, and it is reported that 262 acres are in the process of being condemned for use by the State University, leaving 1,550 acres for development, and

WHEREAS after allowing 20 per cent of the 1,550 acres for roads and improvements we have 1,240 acres for developments, and

WHEREAS "Residence B" zoning allows 2.9 homes per acre and "Residence B-1" zoning allows 1.9 homes per acre, making it evident that the rezoning of the residential areas in Stony Brook Union Free School District No. 1 from "B" to "B-1" would eliminate the building of 1,240 homes in the southern portion of the school district by reducing the number permitted from 3,596 under "B" to 2,356 under "B-1", and

WHEREAS by using a conservative estimate of two children per home, we find that we would have to provide education under "B" zoning for 7,192 children while "B-1" zoning would add the lesser burden of 4,712, a difference of 2,480 children,

THEREFORE, BE IT HEREBY RESOLVED that the Trustees of Stony Brook Union Free School District No. 1, in recognition of their responsibility to provide the

best possible education for the children of their district - both now and in the future - unanimously endorse the proposed zoning change from "Residence B" to "Residence B-1" on the basis of the sounder tax base which would be provided by this zoning change.

The Board was polled, carried unanimously.

It was moved by Mrs. Roberts and seconded by Mr. Farnum that Mr. Harto be empowered to send a copy of this resolution to the Supervisor of the Town of Brookhaven, with copies to the individual members of the Town Board and Dr. Phelan and that it be read by the Chairman of the Board of Education at the next meeting to be held in Stony Brook at a date yet to be announced. The Board was polled, carried unanimously.

It was moved by Mr. Farnum and seconded by Mr. Haenlein that we make this known to the voters of the district one week prior to the date of the meeting. Advise
Dist. Voters

It was moved by Mr. O'Connor and seconded by Mr. Mason that the meeting adjourn at 10:48 P.M. The Board was polled, carried unanimously.

Beatrice Jayne
Chair

SPECIAL PUBLIC OPEN MEETING

October 23, 1963

A special public open meeting of the Board of Education of Union Free School District No. 1 of the Towns of Brookhaven and Smithtown, Suffolk County, New York, was held at the school on Wednesday, October 23, 1963.

The meeting was called to order at 8:38 p.m. by the President, Mr. Feyk, with the following members present: Messrs. Feyk, Farnum, Mason and O'Connor. Mrs. Roberts arrived at 8:40 P.M. Mr. Harto, Principal, also attended.

The meeting opened with a moment of silent prayer.

The announced agenda was Mr. Feyk's letter of October 18th to Dr. Allen.

After discussion, it was moved by Mr. O'Connor and seconded by Mr. Farnum that the letter as presented be forwarded to Dr. Allen along with the brochure prepared, with carbon copies to Dr. Crewson, Dr. Schmidt, Dr. Griffin, Dr. Phelan, U.F.S.D. #2 and U.F.S. D. #3. The Board was polled, carried unanimously. The letter is as follows:

" UNION FREE SCHOOL DISTRICT NO. 1
Stony Brook, New York

October 24, 1963

Dr. James E. Allen, Jr.
Commissioner of Education
The State Education Department
Albany 1, New York

Dear Dr. Allen:

On 3 September 1963, all seven trustees of Union Free School District No. 1, Stony Brook, met with Dr. Walter Crewson for the purpose of discussing:

a) unanimous opposition by the Stony Brook Board of Education to possible reorganization plans by the State Education Department involving the merger of Districts #1 (Stony Brook), #2 (Setauket) and #3 (Port Jefferson Station, and

b) the basic values which the State Education Department would consider in attempting to provide an equitable subdivision of the nine district North Shore area.

Our concern with item (a), above, started when the consideration of the possible merger recommendation involving Districts 1, 2, and 3 was mentioned informally to the past President of the Stony Brook Board by Dr. Crewson. In order to emphasize our unanimous stand against this merger to Dr. Crewson, the Board prepared the enclosed "Report on the North Shore School District Reorganization" which was endorsed by all trustees and delivered to Dr. Crewson at our September 3rd meeting. This report states that the Stony Brook Board unanimously rejects a 1, 2, 3 merger as financially unsound and, if the original nine district plan is no longer under consideration, unanimously recommends in favor of Plan #3 of Dr. Phelan's North Shore School District Reorganization Study which combines Districts 1 & 2; 3, 6, and 7; 8, 9, 10 and Wading River.

With regard to item (b), Dr. Crewson informed us of many of the considerations the State Education Department would weigh in arriving at a reorganization within the nine North Shore Districts. Among those pertinent to this presentation are the following:

1) Dr. Crewson made the remark that the State Education Department would require an enrollment of 4,000 students in any combination of districts before the State would authorize a centralization vote. The Stony Brook Board of Education asked whether the attainment of a 4,000 student enrollment between districts 1 and 2 would be sufficient. Dr. Crewson emphatically replied that 4,000 students was a bare minimum and would not, in itself, be considered justification for a merger.

2) When Dr. Crewson asked this Board why we or any of the other boards in the North Shore area were not examining possible mergers, we informed Dr. Crewson that we were awaiting action by the State Education Department on Dr. Phelan's recommendation. Dr. Crewson informed us that Dr. Phelan had made no recommendation and that it was incumbent upon the individual boards in the area to meet and make their own recommendations regarding reorganization to the State Education Department.

3) In discussing the financial soundness of the possible merger combinations, Dr. Crewson stated that local boards pay entirely too much attention to tax rates. He stated that merger alternatives should be considered on education merits alone.

4) With regard to projections in enrollment, Dr. Crewson stated that the State Education Department could consider planning only for "children they could see". Such rumors as the predicted development of the State University at Stony Brook and the Levitt development of 1,600 homes underway in the Stony Brook-Setauket area would not be considered as factors for planning by the State Education Department

until the children these activities might bring to the communities actually appeared on the census.

Since Dr. Crewson left us with the impression that the State Education Department was awaiting recommendations from the local boards in regard to proposed reorganizations, it was with dismay that we read the announcement in the press of the State Education Department's change in the Master Plan calling for the reorganization of the nine district North Shore area into two districts: 1,2 and 3 and 6,7,8,9, 10 and Wading River.

This decision was apparently made:

1) disregarding Dr. Phelan's recommendation to the State Education Department of Plan 4A of his North Shore School District Reorganization Study;

2) disregarding the known unanimous opposition to this plan by at least two of the Boards of Districts #1, #2 and #3;

3) disregarding the fact that Districts 6,7,8,9, 10 and Wading River had a 1962-63 enrollment of 2,964 students, far short of Dr. Crewson's "bare minimum" of 4,000, and the fact that even the projections which Dr. Crewson feels are too high predict that not until 1966-67 will the 4,000 "bare minimum" be attained;

4) disregarding the fact that the true value of taxable real estate per pupil enrolled was in 1962-63 \$27,259 for Districts 1,2 & 3 versus \$57,511 for Districts 6,7,8,9,10 and Wading River and that local projections estimate this relationship to change to \$21,818 vs. \$45,228 five years hence.

We should greatly appreciate, Dr. Allen, your personal views on the four points raised above. May we reiterate our stand that the Stony Brook Board of Education is unanimously opposed to the merger of Districts 1, 2, 3, and that we are certain this reflects the feeling of an overwhelming majority of our local residents.

Respectfully,

Richard Feyk, President
Board of Education

RF:D

cc: Dr. Crewson
Dr. Schmidt
Dr. Griffin
Dr. Phelan
President, Board of Education UFSD #2
President, Board of Education UFSD #3 "

It was moved by Mr. O'Connor and seconded by Mr. Farnum that the meeting adjourn at 8:55 P.M. The Board was polled, carried unanimously.

Beatrice Jaguel
Chubb

FIFTH REGULAR PUBLIC OPEN MEETING

NOVEMBER 13, 1963

The fifth regular public open meeting of the Board of Education of Union Free School District No. 1 of the Towns of Brookhaven and Smithtown, Suffolk County, New York was held at the North Country Elementary School on Wednesday, November 13, 1963.

The meeting was called to order at 8:33 P.M. by the President, Mr. Feyk, with the following members present: Messrs. Feyk, Farnum, Mason, O'Connor, and Mrs. Roberts and Mrs. Voorhest. Mr. Harto, Principal and Mrs. Gailer, Treasurer also attended.

There were eight guests present.

Visitors

The meeting opened with a moment of silent prayer.

It was moved by Mrs. Roberts and seconded by Mr. Mason that the Minutes of the regular meeting of October 2nd and the Minutes of the special meeting of October 23rd be approved as presented. The Board was polled, carried unanimously with Mrs. Voorhest abstaining as she had not been present at those meetings.

Minutes

The Treasurer's Report for the General Account, Construction Account, Bond & Interest Account and Time Deposit Account was read by Mrs. Gailer. It was moved by Mrs. Farnum and seconded by Mrs. Roberts that the Treasurer's Report be accepted as presented. The Board was polled, carried unanimously.

Treas.Rept.

Mr. Nesbitt, Clerk of the Works, gave his report and answered questions put to him by the Board members.

Clerk of Works Rept.

It was moved by Mr. O'Connor and seconded by Mr. Mason that the Chairman of the Board be empowered to obtain Tax Anticipation Monies in the amount not to exceed \$85,000. in order to pay the November bills. The Board was polled, carried unanimously.

Payment of Bills

It was moved by Mr. Mason and seconded by Mr. Farnum that we transfer from the Time Deposit Account to the Construction Account the amount of \$51,200. The Board was polled, carried unanimously.

Transfer of Funds

CONSTRUCTION ACCOUNT

BILLS TO BE PAID IN NOVEMBER, 1963

Reth's- shelving and Paneling	\$ 2,030.00
E. W. Howell Co.- release of cash retainer	30,000.00
E. W. Howell Co.- 12th Payment-general cont.	19,170.00

TOTAL BILLS -CONSTRUCTION ACCOUNT	\$ 51,200.00
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CONSTRUCTION ACCOUNT

BILLS TO BE PAID IN NOVEMBER, 1963

Reth's- shelving and Paneling	\$ 2,030.00
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E. W. Howell Co.- 12th Payment-general cont.	19,170.00

TOTAL BILLS -CONSTRUCTION ACCOUNT	\$ 51,200.00
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TREASURER'S REPORT

OCTOBER, 1963

GENERAL ACCOUNT

Balance 9/30/63		49,816.78
RECEIPTS:		
School Milk Collection	\$419.77	
U.S.Treasury, P.L.874 final payment for 1962-63	5,413.00	
TOTAL RECEIPTS		5,832.77
DISBURSEMENTS		40,064. ³¹ 76
BALANCE 10/31/63		\$ 15,585.24

Evelyn M. Gailer
Treasurer

TREASURER'S REPORT

Page 2

OCTOBER, 1963

BOND AND INTEREST ACCOUNT

BALANCE 9/30/63 51.00

RECEIPTS:

Transfer from General account for int. due 11/1 918.75

BALANCE 10/31/63 \$ 969.75

CONSTRUCTION ACCOUNT

BALANCE 9/30/63 5.00

TOTAL RECEIPTS:

Franklin National Bank-transfer from
Time Deposit account 161,700.58

TOTAL DISBURSEMENTS 161,700.58

BALANCE 10/31/63 \$ 5.00

TIME DEPOSIT ACCOUNT

BALANCE 9/30/63 321,399.66

TOTAL RECEIPTS:

Interest posted to 10/10/63 2,812.25

WITHDRAWAL:

Transfer to Construction Account 161,700.58

BALANCE 10/31/63 \$ 162,511.33

Evelyn M. Gailer
Treasurer

BILLS TO BE PAID IN NOVEMBER, 1963

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
2:3	Newkirk Associates Inc.- sub.	22.50
	The Lawyers Coop. Pub. Co.- inserts	6.25
	N.Y.S. School Boards Association - books	14.25
	Port Jefferson Times- class. ad.	2.00
2:11	Verna Foulkes- substitute office work	6.00
	Board of Coop. Ed. Services- adm. exp.	180.55
	TOTAL GENERAL CONTROL:	<u>231.55</u>
3:5	McCabes' Central Store- office supplies	18.15
	The Island Company " "	26.98
	Spies' Ltd.- " "	24.25
3:	Board of Coop. Ed. Services-(3 months)	8,863.59
3:9	Cora Anne Thomas- sub. teaching	162.00
3:10	Scott Foresman and Co- texts	16.91
	American Book Co.- " "	15.84
	Ginn and Company- " "	9.39
	Macmillan Co.- " "	40.90
	Yale University Press- texts	191.10
3:11	Harcourt Brace and World- supplies for inst.	28.44
	Bureau of Publications- supplies for inst.	47.45
	F. A. Owen Publishing Co.- "	22.87
	Laidlaw Brothers- Supplies for Inst.	8.11
	Modern Productions Inc. " "	8.60
	P.O. Moore Inc. - " "	116.10
	Wm. J. Scholtz and Son- " "	14.85
	American Education Publications- "	12.00
	Lyons and Carnahan " "	21.45
3:13	Rand McNally and Co.- maps	68.05
	Teachers Salaries	14,591.66
	Secretaries Salaries	1,037.00
	TOTAL INSTRUCTIONAL SERVICES	<u>25,345.69</u>
4:2	Swezey Fuel Co.- fuel	826.50
	Stony Brook Community Church- fuel	22.53
4:4	Stony Brook Community Church- electric	53.80
	Long Island Lighting Co.- service	146.70
4:5	Huntington Laboratories -custodian supplies	46.13
	California Wiping Material Co.- " "	20.74
	Suffolk County Paper Co., Inc.- " "	495.96
	I. Janvey and Sons Inc.	165.00
4:7	New York Telephone Co.- service	88.06
4:11	Duane C. Cole Corp.- gas	13.81
	Custodians Salaries	4,000.00
	TOTAL OPERATION OF PLANT	<u>5,879.23</u>
5:1	Central Islip G. L. F.	45.94
5:2	D. T. Bayles and Son, Inc.	104.23
5:6	The Ennis Hearing Aid Institute	29.50
	TOTAL MAINTENANCE OF PLANT	<u>179.67</u>

BILLS TO BE PAID IN NOVEMBER, 1963 (Page 2)

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
6:3	O. C. Lempfert-insurance	76.50
	TOTAL FIXED CHARGES	<u>76.50</u>
7:3	Bond and Interest Account Prin.& Int.	58,528.00
	TOTAL DEBT SERVICE	<u>58,528.00</u>
8:15	Holt, Rinehard and Winston- books	6.25
	Follett Publishing Co.- books	6.55
	American Book Co.- books	8.12
	American Heritage	22.80
	TOTAL CAPITAL OUTLAY	<u>43.72</u>
9:3	American Heritage- sub.	11.85
9:6	Sunrise Surgical Supply Co., Inc.	18.00
9:11	Stephen Goodwin- extra sports	84.00
	John A. Burns- " "	123.00
9:12	John Archambault- extra trips	150.00
	Randall Farms Inc.- milk (2 months)	1,321.60
	National Biscuit Co.- crackers	48.70
	BUS TRANSPORTATION-NOVEMBER	<u>4,118.00</u>
	TOTAL AUXILIARY AGENCIES	5,875.15

TOTAL BILLS TO BE PAID IN NOVEMBER, 1963-\$96,159.51

It was moved by Mr. Mason and seconded by Mr. O'Connor that the Construction Account bills be paid when funds are available. The Board was polled, carried unanimously.

Construction Bills

It was moved by Mr. O'Connor and seconded by Mr. Mason that the regular bills be paid when funds are available. The Board was polled, carried unanimously.

Regular Bills

COMMITTEE REPORTS:

Mr. Farnum reported that he asked Mr. Harto to investigate the boundary line regarding Kaspar Wirth's property in Long Hill. Mr. Harto will report on this later in the meeting.

Legal

COMMUNICATIONS:

1. A letter dated October 24, 1963 from the Port Jefferson Board of Education was read. It stated that because crowded conditions are anticipated in their schools they are giving us notice, under the terms of its contract with us, that it cannot accept 10th grade pupils from our district after June 30, 1966; 10th and 11th grade pupils after June 30, 1967; and all senior high pupils after June 30th, 1968. Action on this communication was deferred until later in the meeting.

Pt. Jefferson Bd. of Ed.

2. A letter dated November 12, 1963 from Allan P. Bradley, Executive Assistant of the State Education Department in Albany was read which stated that Mr. Feyk's letter of October 24th directed to Commissioner Allen regarding re-organization had been referred to him for acknowledgment.

Allan P. Bradley

PRINCIPAL'S REPORT:

1. The Administrator recommended to the Board that a no-smoking policy be adhered to in our new building. Teachers have already been instructed that only one room is available to them for smoking, and that is in the teachers' room. It is most essential that we establish this policy at the opening of this school. It was moved by Mrs. Roberts and seconded by Mr. Mason that smoking be permitted only in the teachers' room and the conference room in the North Country Elementary School. The Board was polled, all in favor except Mr. O'Connor who voted no. Carried.

Smoking Policy

2. The Administrator has written to Miss Lawson of the State Education Department requesting any

Cafeteria

assistance they might be able to give in our preparations for the opening of our cafeteria. Miss Lamson replied and outlined the necessary forms that we must submit in order to obtain State and Federal assistance for our hot lunch program. All these forms have been completed and submitted to the State for their approval. We have also requested bids for all our cafeteria supplies and they are due on Friday, November 22nd. Mr. Harto is, at present, in the process of drawing up specifications for bids on bread, vegetables, canned goods, meats and ice cream. The parents will be informed of the approximate date the cafeteria will open.

3. Inquiries have been made as to possible employment in our cafeteria. Application blanks and medical forms are being prepared. These will be mailed to all persons who have made inquiries and from these applications the Administrator will make appointments to interview those who possess the necessary qualifications.

Employment in
Cafeteria

4. The Administrator recommended to the Board that we purchase an aerial photographic mosaic of our school district which could be mounted and placed in the Conference Room. Mr. O'Connor so moved and it was seconded by Mr. Mason. The Board was polled, carried unanimously.

Photographic
Mosaic

5. Copies of Dr. Phelan's letter of October 24th and Mr. Wallen's letter of October 25th were distributed to all Board members. Mr. Wallen, in the absence of Dr. Phelan, held a meeting with the school administrators of Districts #1, #2, and #3. At this meeting the date of November 26th, at 8 P.M., was set for a meeting of all three Boards and their Administrators with representatives from Dr. Phelan's office. Stony Brook will be the host Board.

3-District
Meeting

6. A communication received from Dr. Phelan concerning a report with regard to the evaluation of high school transcripts has been reproduced for Board members' information. This letter deals with a vital aspect in the grading of students who are enrolled in high schools that have track systems, top classes or honor classes. High schools must take into consideration how colleges evaluate the transcripts of prospective students. After discussion, it was moved by Mr. O'Connor and seconded by Mr. Farnum that the Chairman of the Board be directed to write a letter of very strong content indicating the degree

High School
Transcripts

of severity with which we look upon this problem, and request Dr. Phelan's efforts in this regard and our whole hearted cooperation in any program on which he may embark. The Board was polled, carried unanimously.

7. Last year, at the first marking period, in order to facilitate the parent conferences for the first and second grades, we dismissed classes for these grades at twelve o'clock on three days. The results were favorable both to the parents and teachers. Therefore, the Administrator recommended to the Board that the first and second grades be dismissed at 12 o'clock on November 18, 19 and 20. After discussion, it was moved by Mrs. Roberts and seconded by Mr. Mason that we have the conferences as outlined by the Administrator. The Board was polled, all in favor except Mr. O'Connor who voted no. Carried. - The Administrator stated that if arrangements other than early dismissal could be made, and if the Board had no objection, he would do so.

1st & 2nd
Grade Conf.

8. The Administrator recommended that the President of the Board be authorized to sign the letter of agreement in regard to contracting with the Board of Cooperative Services as outlined in Mr. Fechter's letter of October 24th. Mr. O'Connor so moved and it was seconded by Mrs. Roberts. The Board was polled, carried unanimously.

Bd. Coop.
Services

9. The semi-annual meeting of the Nassau-Suffolk School Boards Association will be held December 5, 1963 at the Plainview-Old Bethpage High School. A motion is in order authorizing the reimbursement of expenses for Board members and Administrator to attend this conference in accordance with the policy of the Board. Mrs. Roberts so moved and it was seconded by Mr. Mason. The Board was polled, carried unanimously.

N-SSBA

10. Mr. Prochilo, Principal of the Port Jefferson High School, requested that our high school buses utilize a different location when stopping to let children off at the senior high school. The Administrator felt that his request was for the welfare and safety of all concerned so he forwarded the letter to Mr. Archambault, instructing him to inform his drivers of Mr. Prochilo's request.

H.S. Bus

11. An acknowledgment was received from Dr. Phelan regarding the letter sent to Supervisor Dominy about zoning.

Zoning

12. Mr. Harto contacted Mr. Wirth and asked him to submit his request for a boundary change to the Setauket Board also. After discussion, it was moved by Mr. Mason and seconded by Mr. Farnum that Mr. Harto be instructed to request from the District Superintendent that the area shown as Long Hill Map Section 6 now within the Setauket boundary be transferred to Union Free School District No. 1. The Board was polled, carried unanimously.

Boundary
Change in
Long Hill

13. The Administrator was given authority to investigate the southern end of the district as to the districts involved in our boundary, and find out if they are amenable to straightening out the boundary line.

14. The Administrator recommended to the Board that we place our insurance as outlined in the information submitted to them. Mr. Farnum moved and it was seconded by Mrs. Roberts that we place our insurance with O. Carol Lempfert as outlined in this report. The Board was polled, carried unanimously. The Insurance Chairman will investigate the preparation of insurance specifications prior to the Annual Meeting. The Administrator informed the Board that all these past years, our insurance broker, Mr. Lempfert, has been splitting the fire insurance with L.C. Clarke Insurance Co. In light of the new P.I.P. policy and also the fact that Mr. Lempfert has done all the work in connection with any and all insurance connected with the school, Mr. Harto recommended that Mr. Lempfert be instructed to place all the insurance requirements as set forth for the Stony Brook School District. The Board felt that the above motion clarified the fact that the insurance was to be placed only with Mr. Lempfert.

Insurance

15. The Administrator has made inquiry as to the cost of snow removal for our present site. We have received one firm offer and two refusals. We have contacted three additional parties and are hopeful that we will have favorable response from them.

Snow Removal

16. E.W. Howell Co., the General Contractor, had requested that we release \$55,000. of their retainer. After checking to see how much we had already released, the Administrator found that they had received \$53,000, and this additional \$55,000. would have been far in excess of what they would be entitled to. Mr. Ralph Howell was contacted and informed of their error, and thus the reason for Mr. Howell's letter of November 11, 1963, requesting that we give them a letter releasing \$25,000. worth of bonds which has been

E.W. Howell
Retainer

deposited in the Bank of Suffolk County. Mr. Harto recommended to the Board that Mr. Howell's request be approved. Mr. Mason so moved and it was seconded by Mr. Farnum. The Board was polled, carried unanimously.

17. A photostat of the Federal Aid payments was made for each Board member. We received \$4,000. more than anticipated. Federal Aid

18. Mr. Bielenberg, in his letter of October 31st, has asked that we furnish them with a date of the time we would like to have the kitchen equipment demonstrated. Mr. Harto will inform Mr. Bielenberg that we will set a date as soon as our kitchen staff has been selected, and that we will give them at least two weeks notice, as requested. Demonstration of Kitchen Equipment

19. The Administrator recommended to the Board of Education that we approve the change as set forth in Mr. Wiedersum's letter of November 4, 1963. This change order would result in giving the district a credit of \$20,381.39 from the General Contractor. Mr. O'Connor so moved and it was seconded by Mr. Mason. The Board was polled, carried unanimously. Credit from Gen. Contr.

20. We were compelled to release one of our custodial workers as he did not fit into our system. At present, we have a man working on an hourly basis and, should he prove to be satisfactory, Mr. Harto would then like to offer him a salary of \$4,100. Custodian

21. At the last Board meeting the Administrator recommended to the Board that we keep the Christian Avenue Building open and utilize it for activities during the winter months. He repeated his recommendation again. The State University also has asked us if we might be able to let them use our gymnasium during the evenings. The Athletic Director looked over the all-purpose room at the Christian Avenue Building to see if it might be of some help to them. After looking it over, he felt that it would definitely help them in their program for girls. Thus, by keeping the Christian Avenue Building open we would also be able to assist the University in a small way until their gymnasium should be completed. The Administrator will discuss custodial arrangements with the State University. Christian Ave. Bldg.

22. The Administrator recommended that the Clerk of the Works salary be extended beyond December 31, 1963 to June 30, 1964 in view of the length of the punch list which must be completed. After discussion, it was moved by Mr. O'Connor and Clerk of The Works

seconded by Mr. Mason that Mr. Nesbitt be continued in his capacity and with remuneration of Clerk of the Works under existing arrangements until a review is made by the Board of Education of the March 1st punch list. The Board was polled, carried unanimously.

23. We hired a Hertz truck for one day, Wednesday, November 6th. It cost approximately \$37. - \$25. rental fee and 35¢ per mile. The Administrator recommended to the Board that the owners of the pick-ups that were utilized in effecting our move from the Christian Avenue School be reimbursed at the rate of 20¢ per mile. No rental fee is to be paid, but a straight reimbursement of 20¢ per mile. Mr. Mason so moved and it was seconded by Mr. Farnum. The Board was polled, carried unanimously.

Moving

24. The Administrator announced that the dedication program has been set for Sunday, November 17 at 2 P.M. and the programs are being printed. Dr. Halsey B. Knapp will be the dedicatory speaker and Dr. Phelan will make appropriate remarks for the occasion. The Stony Brook Teachers Association has graciously offered to serve refreshments for the occasion and to act as guides for those who may wish to tour the building.

Dedication
Program

25. One-way signs have been posted in our driveway directly in front of the school - traffic moves from north to south, and, thus far, it has proven to be most satisfactory. The Suffolk County Police has provided us with school crossing guards at the intersections of Hollow Road and Suffolk Avenue and at Cedar Street and Maple Avenue.

Traffic Signs

26. We have been notified by Mr. Barraud, Town Highway Superintendent, that Long Hill Road or Gould Road is now to be called Stony Brook Road. The portion of the road from Route 25 to Lake Ronkonkoma will be known as Hawkins Avenue.

Road Name
Change

27. We have received notice of our assessed valuation for the Town of Brookhaven - we have had an increase of \$352,455. This amount falls short of the figure used by the Board of Education in estimating the tax rate for 1963-64. The Board estimated \$410,000 increase.

Assessed
Valuation

28. Our elementary bus routes had to be rescheduled so as to transport all the children who would be entitled to transportation. While we operated three buildings we had many students who could walk to their respective buildings, but now are beyond the half-mile limit from

Bus Routes

our present building. All buses are transporting approximately 65 elementary children.

29. A letter regarding racial imbalance was re-produced for the Board's information.

Racial Imbalance

30. The Administrator asked the Board to consider providing the custodians with uniforms. He will secure the cost by the next meeting.

Custodian Uniforms

Mr. Feyk and Mr. Harto attended the New York State School Boards Association Conference at Syracuse. Mr. Feyk reported that there is strong feeling regarding the Diefendorf Law in which the State Department has the power to withhold State Aid for districts under a reorganization plan. Mr. Harto was asked to write a letter to Dr. Schmidt and Dr. Allen regarding the state aid due our district on the Christian Avenue building.

NYSSBA Conf.

State Aid

NEW BUSINESS:

It was recommended that the Board request a meeting with Setauket to try to find out their immediate plans for high school facilities. It was suggested that this meeting take place directly after the meeting with Dr. Phelan and others on November 26th.

Meeting with Setauket Bd.

With the Board's permission, Mr. Feyk asked Mrs. Roberts to arrange to publish our Board meeting dates in the local paper. A notice will also be placed in the Post Office. After discussion, it was suggested that a Bulletin be published to inform the public of educational developments and possible plans for the future. After the Bulletin is distributed, a public information meeting might be held.

Publication of Bd. Mtg. Dates

It was moved by Mr. O'Connor and seconded by Mrs. Roberts that the meeting adjourn at 10:55 P.M. The Board was polled, carried unanimously.

*Beatrice Jayne
Coble*

SIXTH REGULAR PUBLIC OPEN MEETING

DECEMBER 4, 1963

The meeting was called to order by the President, Mr. Feyk, at 9 P.M., with the following members present: Messrs. Feyk and Farnum, and Mrs. Roberts. Mrs. Gailer, Treasurer and Mr. Harto, Principal also attended. As there was not a quorum present, the members in attendance set Wednesday, December 11th, at 8:30 P.M., as the date for the adjourned meeting.

Bills To Be Paid in December, 1963
Received to 12/11/63

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
2: 2	Beatrice Jayne, Clerk's salary $\frac{1}{2}$	400.00
	Evelyn Gailer, Treasurer's salary $\frac{1}{2}$	300.00
	Total General Control	<u>700.00</u>
3:5	The Island Company- office supplies	10.78
3:10	Yale University Press- books	132.30
3:11	Bureau of Publications- supplies	7.50
	Total Instructional Services	<u>150.58</u>
5:2	D. T. Bayles and Son- supplies	119.87
5:3	M. L. Zinna- plumbing repair	27.40
5:5	Port Glass and Mirror Corp- desk tops	39.30
	Total Maintenance of Plant	<u>186.57</u>
8:11/13	Thorp Sporting Goods Corp.- equipt.	428.00
8:15	F. E. Compton and Co.- books	79.50
	Total Capital Outlay	<u>507.50</u>
9:	Randall Farms Inc.- milk	515.54
	National Biscuit Co.- crackers	12.08
9:6	F. Duane Squire- physician $\frac{1}{2}$	350.00
		<u>877.62</u>
	Total of Bills Received from 12/4- 12/11/63	\$ 2,422.27
	Total of Bills Received prior to 12/4/63	73,658.52
	TOTAL BILLS TO BE PAID Dec. 1963	<u>\$ 76,080.79</u>

CONSTRUCTION ACCOUNT BILLS:

American Seating Co.- furniture	266.90
D. Waldner Company, Inc. "	646.50
Bills Rec'd 12/4-12/11/63	<u>913.40</u>
Total Bills Rec'd Prior to 12/4/63-	<u>6,047.07</u>
TOTAL CONSTRUCTION BILLS TO BE PAID IN DECMEBER, 1963	\$ 6,960.47
<i>EW Howell</i>	9,138.61
<i>TOTAL</i>	<u>\$ 16,099.08</u>

BILLS TO BE PAID IN DECEMBER, 1963

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
2:3	Williamson Law Book Co.- supplies	20.51
	Postmaster	90.00
2:8-9	Board of Cooperative Ed. Services	180.55
2:11	The Three Village Herald, printing	115.00
		<u>406.06</u>
3:	Board of Cooperative Ed. Services	2,954.51
3:5	The Island Company, supplies	70.38
3:9	Kathryn Moravick- sub. teaching	40.50
	Susan Carl- " "	54.00
	Helen Boccone- " "	40.50
	Rose M. Schlemm- " "	40.50
	Irma Anderl- " "	40.50
	Irma Peters- " "	54.00
	Cora Anne Thomas- " "	81.00
3:10	National Education Association- books	12.80
	Scott, Foresman and Co.- "	30.20
	Yale University Press- "	21.00
3:11	Community Playthings-supplies for inst.	127.94
	Childcraft Equipment Co.- "	32.64
	School Playthings, Inc.- "	6.75
	Creative Playthings Inc.- "	43.09
	Gel-Sten Supply Co., Inc.- "	9.60
3:14	Union Free School District #2- tuition	7,700.00
	Union Free School District #6-tuition	37,284.50
	Teachers' salaries	14,591.66
	Secretaries' salaries	1,037.00
	TOTAL INSTRUCTIONAL SERVICES	<u>64,273.07</u>
4:2	Duane C. Cole and Co.- fuel	168.31
4:2	Stony Brook Community Church- fuel	45.30
4:4	Stony Brook Community Church- electric	53.60
	Long Island Lighting Co. - "	269.15
4:5	Huntington Laboratories	145.75
	Hillyard Sales Co.- supplies	368.50
	I. Janvey and Sons- "	23.04
4:7	Arthur W. Phillips- piano tuning	48.00
	Stony Brook Cleaners	1.50
	New York Telephone Co.- service	87.11
	Hertz Corporation- truck rental	36.20
4:11	Robert Keane	42.87
	Robert Bell	15.75
	Custodians' Salaries	1,900.00
	TOTAL OPERATION OF PLANT	<u>3,205.08</u>
5:2	Bayles S. B. Lumber Corp.	2.58
	The Paint House	11.64
5:3	M. L. Zinna	52.46
5:6	G. & S. Woodworking Co.	22.45
	TOTAL MAINTENANCE OF PLANT	<u>89.13</u>
6:3	O. C. Lempfert- insurance	1,000.61
	TOTAL FIXED CHARGES	<u>1,000.61</u>

BILLS TO BE PAID IN DECEMBER, 1963 (Page 2)

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
8:15	Materials for Learning Inc.- books	5.98
	Arthur C. Croft Publications- "	23.59
	Rand McNally and Co.- "	19.25
	TOTAL CAPITAL OUTLAY	<u>48.82</u>
9:3	Modern Productions Inc.-	8.60
	Long Island Forum	3.00
	National Geographic Society	2.00
9:11	Stephen Goodwin- extra sports program	54.00
	John A. Burns- " " "	96.00
	John Archambault- extra trips	300.00
9:	National Biscuit Co.- crackers	54.15
	Bus transportation- December	4,118.00
	TOTAL AUXILIARY AGENCIES	<u>4,635.75</u>
TOTAL BILLS TO BE PAID IN DECEMBER		\$73,658.52

CONSTRUCTION ACCOUNT

Sunrise Surgical Supply Co.- furniture	248.00
D. Waldner Company Inc.- "	745.34
D. Waldner Company Inc.- "	1,500.20
D. Waldner Company Inc.- files	358.53
M. K. Lacey and Co. -10th payment	<u>3,195.00</u>
TOTAL CONSTRUCTION BILLS	6,047.07

TREASURER'S REPORT

NOVEMBER 1963

GENERAL ACCOUNT

BALANCE 10/31/63 \$ 15,585.24

RECEIPTS:

School Milk Collection	410.11
Board of Cooperative Services, State Aid - 1st quarter	4,855.52
Bank of Suffolk County - Proceeds Tax Anticipation Note #2	<u>85,000.00</u>

TOTAL RECEIPTS 90,265.63

TOTAL DISBURSEMENTS 94,181.13

BALANCE 11/30/63 \$ 11,669.74

BOND & INTEREST ACCOUNT

BALANCE 10/31/63 \$ 969.75

TOTAL RECEIPTS:

Transfer from General Account for Principal & Interest due 12/1/63	58,528.00
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TOTAL DISBURSEMENTS:

Coupons due 11/1/63	918.75
BALANCE 11/30/63	\$ 58,579.00

CONSTRUCTION ACCOUNT

BALANCE 10/31/63 \$ 5.00

TOTAL RECEIPTS:

Franklin National Bank, Transfer from Time Deposit Account	51,200.00
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TOTAL DISBURSEMENTS 51,200.00

BALANCE 11/30/63 \$ 5.00

TIME DEPOSIT ACCOUNT

BALANCE 10/31/63 \$162,511.33

RECEIPTS 0

WITHDRAWAL:

Transfer to Construction Account	51,200.00
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BALANCE 11/30/63 \$111,311.33

SIXTH REGULAR PUBLIC OPEN MEETING

DECEMBER 11, 1963

The sixth regular public open meeting of the Board of Education of Union Free School District No. 1 of the Towns of Brookhaven and Smithtown, Suffolk County, New York was held at the North Country Elementary School on Wednesday, December 11, 1963.

The meeting was called to order at 8:39 P.M. by the President, Mr. Feyk, with the following members present: Messrs. Feyk, Haenlein, Mason, and Mrs. Roberts, Mrs. Gailer, Treasurer and Mr. Harto, Principal also attended.

There were no visitors present at the beginning ~~of the meeting.~~ Visitors of the meeting. One guest arrived during the meeting.

The meeting opened with a moment of silent prayer.

It was moved by Mr. Mason and seconded by Mr. Minutes Mason and seconded by Mr. Haenlein that the Minutes of the November 13th meeting be accepted as presented. The Board was polled, carried unanimously.

Mrs. Gailer read the Treasurer's Report for the Treas. Rept. General Account, the Bond and Interest Account, the Construction Account and the Time Deposit Account. It was moved by Mr. Haenlein and seconded by Mr. Mason that the Treasurer's Report be accepted as read. The Board was polled, carried unanimously.

Mr. Nesbitt reported that the electrical, plumbing Clerk of and heating and ventilating contractors have minor Works Rept. items to take care of, while the general contractor still has quite a large number of items on the punch list to complete.

It was moved by Mr. Haenlein and seconded by Mr. Payment of Mason that payment of all bills be made when Bills funds are available. The Board was polled, carried unanimously.

It was moved by Mr. Mason and seconded by Mr. Tax Ant. Note Haenlein that the President be empowered to obtain a Tax Anticipation Note not to exceed \$67,000. The Board was polled, carried unanimously.

It was moved by Mr. Mason and seconded by Mrs. Roberts that we transfer from the Time Deposit Account to the Construction Account the sum of \$16,099.08. The Board was polled, carried unanimously..

Transfer of Funds

COMMITTEE REPORTS:

Mr. Mason reported that he, Mr. Nesbitt and Mr. Harto inspected the Church Education Building with Mr. Mount after the school vacated it. It was left in a very satisfactory condition and Mr. Mason commended the staff for the job they had one. The North Country Annex was also inspected and found to be in very good condition.

Building & Grounds

Mr. Mason recommended that action be taken on engaging an architect to give us a rendering as to the possible additions that may be made to this building. - It was moved by Mr. Haenlein and seconded by Mr. Mason that Wiedersum Associates be appointed district architects for any and all additions to be made to the North Country Elementary School at any future date, with the understanding that this motion does not tie us in any way to this architectural firm for any other site or location. The Board was polled, carried unanimously.

It was moved by Mr. Mason and seconded by Mrs. Roberts that Mr. Harto be instructed to contact Mr. Wiedersum and request, at no charge to the Board, renderings from the architect of possible additions to the present building with due regard to architectural and educational requirements. The Board was polled, carried unanimously.

Mrs. Roberts reported on the meeting she attended at the Smithtown Central School on December 5th. The main topic of discussion was how to move the legislators to get more money for the school districts on Long Island.

Meetings of Sch. Boards

COMMUNICATIONS: None

PRINCIPAL'S REPORT:

1. The Administrator stated he forgot to mention at the November Board meeting that during our move from the Christian Avenue building to our new building, Mr. John Archambault placed one of his buses at our disposal for an entire day so that we might transport the children. Mr. William Heppa, in his usual cooperative manner, drove the bus the entire day and offered his services without any compensation. Letters of appreciation will be written to them.

Bus Service for Move

2. We have been receiving notifications from all sources regarding School Board meetings that are being held in connection with legislation for the 1964 legislative sessions. It is important that we all make every effort to attend as many of these meetings as possible so as to lend our support for more state aid to education during the 1964 legislative session.

Meetings re
Legislation
on State Aid

3. The Administrator requested permission from the Board of Education to attend a joint meeting of the New York State Council of City and Village School Superintendents and New York State Association of School District Administrators to be held in Albany on January 30th and 31st.

NYS Council
NYS Assoc.

He also requested permission to attend the American Association of School Administrators in Atlantic City from February 16 - 20 inclusive. Reimbursement for these expenses are to be in accordance with the Board policy. Mr. Haenlein so moved and it was seconded by Mr. Mason. The Board was polled, carried unanimously.

Amer. Assoc.
of Sch. Adm.

4. The Administrator extended an invitation to any Board member who may wish to attend the meeting in Atlantic City; reimbursement for expenses to be made in accordance with Board policy. Mr. Haenlein so moved and it was seconded by Mr. Mason. The Board was polled, carried unanimously.

Bd. Member
Attendance

5. A letter was written to Mr. Kaspar Wirth on November 22nd requesting that he furnish us with two additional copies of the map for Long Hill Section #6. These maps must be filed with Dr. Phelan when we submit our request for a boundary change to him. To date we have not received a reply from Mr. Wirth. The Administrator asked Mr. Wirth if he would underwrite the small charge of our attorney for drawing up the legal terminology defining the boundary change. Verbally, Mr. Wirth expressed the view that he would not be willing to do so.

Mr. Wirth

6. No answer has been received from Dr. Phelan regarding the aerial photographic mosaic of our school district.

Mosaic

7. Dr. Phelan's letter of December 9th has been reproduced for the Board members. This letter answers the questions in regard to the operation of the cafeteria. The Administrator recommended to the Board that we transfer \$3,000 from the General Account to a new account - Cafeteria - so that funds will be available to operate the cafeteria. Mr. Haenlein so moved and it was seconded by Mr. Mason. The Board was polled, carried unanimously.

Cafeteria

If there is no objection by the Board, The Administrator will set the initial price of 35¢ per lunch for the children. There was no objection.

Price of Lunch

7. We have received bids for our kitchen equipment from five suppliers and we have processed the bids and found that North Shore Equipment and Benson Associates were the lowest bidders. The bids were very favorable and the spread among the three lowest bidders was not too great.

Kitchen Equipment Bids

8. Bid forms and specifications have been completed for the following:

1. Meats
2. Groceries
3. Bread
4. Ice Cream
5. Canned Fruits and Vegetables
6. Fresh Fruits and Vegetables

These bid proposals will be mailed out tomorrow. The Administrator hopes to attend to all the necessary requirements in order to open the cafeteria as soon as possible after the start of the New Year.

9. We have completed application blanks for cafeteria workers and have sent the blanks to all individuals who have made inquiries concerning employment in our cafeteria. In connection with this the date for the demonstration of the kitchen equipment is to be set for the week of December 30th. The Administrator requested from the Board that he be permitted to hire personnel necessary to operate the cafeteria: Head Cook-Manager (salary range of \$2.00-\$2.50); Assistant Cook (salary range of \$1.50-\$1.75); and General Helper (salary range of \$1.25-\$1.50 per hour). Mr. Haenlein so moved and it was seconded by Mr. Mason. The Board was polled, carried unanimously.

Cafeteria Help

11. The Administrator recommended the hiring of Mrs. Mildred Klos as Head Cook at \$2.00 per hour and Mrs. Marion Lippe as Assistant Cook at \$1.50 per hour. Mr. Haenlein so moved and it was seconded by Mr. Mason. The Board was polled, carried unanimously.

Mrs. Klos
Mrs. Lippe

12. We have received bids on our paper and instructional supplies and the Administrator feels that a substantial sum was accrued to the district in the light of the favorable response we received to our requests for bids. J.L. Hammett Co. was the successful bidder on both the paper and instructional supplies.

Paper & Supply Bids

13. We have had several discussions as to what the Board's obligations might be with regard to the Christian Avenue building. The Administrator wrote to our attorney and also forwarded to him the necessary background information so that he might fully advise us as to the legal position the Board now holds in this matter. All Board members received Mr. Snyder's letter of November 26th. The Administrator recommended to the Board of Education that a resolution be passed stating: The Stony Brook Board of Education is not in favor of selling the Christian Avenue building either at auction or private sale and that a proposition be put to the district voters at the Annual Meeting in May requesting permission to retain the building for future use. Mr. Haenlein so moved and it was seconded by Mrs. Roberts. The Board was polled, carried unanimously.

Christian Ave.
Bldg.

14. The Administrator informed F.P. Wiedersum Associates that the Board of Education accepted their recommendation for the change order in the credit amount of \$20,381.39. On November 26th our architects sent the change order to E.W. Howell for execution by them and, as of this date, the copies of the executed change orders have not been received.

Change Order

15. The Setauket Board of Education did accept our invitation to meet with us. Due to the lateness of the hour on November 26th, the two Boards did not meet as planned. Mr. Harto suggested that another date be set to meet with the Setauket Board. Mr. Harto is to make arrangements to meet with them the early part of next week if possible.

Meeting with
Setauket Bd.

16. A meeting has been scheduled in Albany on January 15th with the Legislators and Dr. Allen. Two Board members and the Administrators of Districts #1, #2 and #3 will attend. It was moved by Mrs. Roberts and seconded by Mr. Haenlein that Mr. Feyk, Mr. Farnum and Mr. Harto represent our district in Albany and their expenses be reimbursed in accordance with Board policy. The Board was polled, carried unanimously.

Legislation
Mtg.-Albany

17. Mr. Harto was very pleased to receive the letter from Mr. Harry Meeker, Chairman of the Mathematics Department in the Setauket Junior High School. Mr. Meeker compliments the Stony Brook staff for the foundation our children have received in preparation for junior high, not only in mathematics but in all school subjects as reported by the chairmen of the other departments.

Mr. Meeker

18. The Suffolk County Police Department submitted their report after making a survey of the safety needs of our location - these reports were simultaneously sent to the Town of Brookhaven and action is being taken by the agencies directly responsible for carrying out the recommendations.

Suffolk Co.
Police Dept.

19. Mr. Harto called Councilman Fuchs on November 20th to find out the procedure to follow in requesting lights for Suffolk Avenue. Mr. Fuchs instructed Mr. Harto to write him a letter stating the lights we wanted and the locations of each. He stated he would do everything in his power to expedite our request. Today we received notice that the Lighting Company has been asked to make a survey of this request and proceed with the request.

Mr. Fuchs -
Street Lights

20. Mr. Harto's letter of November 21st to Mr. Clayton Mount is self-explanatory. Mr. Harto has turned over the keys of the North Country Annex to Mr. Minuse, so we are no longer responsible for utilities, heat or any damage that might occur.

Annexes

21. A letter, which was received from Dr. Crewson advising us of new directions for inservice programs, has been reproduced for all Board members. This will be studied and a recommendation made to the Board.

Dr. Crewson

22. The Administrator requested permission from the Board to furnish the Teachers Room at a cost not to exceed \$1,000. Mr. Haenlein so moved and it was seconded by Mrs. Roberts. The Board was polled, carried unanimously.

Teachers Rm.

23. At its last regular meeting, the Board of Education expressed its desire that the Administrator utilize any resource available so that the children might not have to be released for the afternoons on the three days of the teacher-parent conferences for the first and second grades. Mr. Harto reported that we did not dismiss school on November 19th, 20th and 21st, but instead used the services of seven substitute teachers. This solution worked very well and everyone was satisfied with the arrangements.

Teacher-Parent
Conferences

24. Mr. Harto explored the procedures used by other school districts in providing uniforms for maintenance staff and kitchen help. After investigation, the Administrator recommended to the Board that we purchase uniforms for kitchen help and provide uniforms with laundry service for the custodial help. Mr. Mason so moved

Uniforms

and it was seconded by Mrs. Roberts. The Board was polled, carried unanimously.

25. Mr. Harto informed Mr. Lempfert of the Board's desire in conjunction with our insurance needs for the 1963-64 school year.

Insurance

26. Mr. Harto contacted Mr. Von Machow, Director of Athletics at the State University and informed him that we would make available to them the use of the Christian Avenue gym if it was possible for them to defray the cost of custodial service. Mr. Von Machow was pleased to learn of this and felt certain that suitable arrangements could be worked out.

Use of Gym
by SB Univ.

27. Mr. Harto has been in contact with Mr. O'Connor regarding the salary schedules and they will be meeting in the very near future to evaluate our present schedule and to make any recommendations that may seem necessary at this time.

Salary
Schedules

28. The Administrator has been working on many of the budgetary items during the past several months and will be working with the Budget Committee Chairman on these matters.

Budget

29. The Administrator requested permission to purchase Christmas trees for each individual classroom. This has been the practice for many years. He also requested that we give each child a gift of some fruit which Santa Claus will present to the children. He stated he would like to investigate the possibility of purchasing live trees so that we might be able to plant them on our property. After considerable discussion, it was so moved by Mr. Haenlein and seconded by Mrs. Roberts. The Board was polled: Mr. Haenlein-abstained; Mr. Mason-abstained; Mrs. Roberts-yes; Mr. Feyk-yes. Motion defeated due to lack of majority. After further discussion, it was moved by Mr. Haenlein and seconded by Mrs. Roberts that we purchase the trees at a cost not to exceed \$100., and that the fruit be provided for the children. The Board was polled, carried unanimously.

Christmas
Trees and
Fruit

30. The Administrator requested permission from the Board to interview and offer contracts to teachers for the following grades and subjects: 2nd grade, 5th grade, 6th grade, music, art, and Nurse. Contracts are to be offered in compliance with the Board's by-laws. It is conceivable that we will need teachers for additional new grades. Mr. Haenlein so moved and it was seconded by Mr. Mason. The Board was polled, carried unanimously.

Teaching
Contracts

31. The Administrator asked the Board's permission to submit a request to the Cooperative Board for the following services in 1964-65:

Coop. Services

Librarian	- 3 days
Speech	- 3 days
Remedial Reading	- 3 $\frac{1}{2}$ days
Psychologist	- 1 day
Physical Education (Woman)	- 3 days

Our final request is to be submitted before March 1, 1964. Mr. Mason so moved and it was seconded by Mrs. Roberts. The Board was polled, carried unanimously.

32. Individual photographs were delivered today and will be sent home with the children on Thursday.

Photographs

33. We are endeavoring to hold a Book Fair but to date have not been able to locate a worthy and reliable firm that will supply us with the essential books. As soon as we can make the necessary arrangements, we will hold our Book Fair.

Book Fair

34. In due consideration of the 30-day mourning period for our late President of the United States, John F. Kennedy, we have cancelled all dance activities of the Teen Center. The Teen Center will hold its programs, but dancing will not be a part of the evening entertainment. As all Board members are aware, school was closed on Monday, November 25th, the day of President Kennedy's funeral. It was the recommendation of the District Superintendent to close for the day.

Teen Center

35. The Honor Roll and Perfect Attendance lists are enclosed in the Board members' books.

Honor Roll
Perfect Att.

36. A memorandum from Charles E. Brind regarding certain legal necessities regarding plans and specifications of school buildings was brought to the Board's attention.

Chas. E. Brind

37. Mr. Harto reported that we have been in contact with the Assessor of the Town of Smithtown regarding the small increase in assessment. The matter is being investigated.

Assessment

UNFINISHED BUSINESS:

Mr. Feyk reported on the Nassau-Suffolk School Boards Association meeting which he attended on December 5th.

N-SSBA

NEW BUSINESS:

It was moved by Mr. Mason and seconded by Mr. Haenlein that the President be empowered to appoint a committee of two at the next meeting to investigate possible elementary school sites and report their findings to the Board. The Board was polled, carried unanimously.

School Sites

It was moved by Mr. Mason and seconded by Mr. Haenlein that the meeting adjourn at 11:06 P.M. The Board was polled, carried unanimously.

*Beatrice Jayne
Clerk*

SEVENTH REGULAR PUBLIC OPEN MEETING

JANUARY 8, 1964

The seventh regular public open meeting of the Board of Education of Union Free School District No. 1 of the Towns of Brookhaven and Smithtown, Suffolk County, was held at the North Country Elementary School on Wednesday, January 8, 1964.

The meeting was called to order at 8:34 P.M. by the President, Mr. Feyk, with the following members present: Messrs. Feyk, Farnum, Haenlein, and Mrs. Roberts and Mrs. Voorhest. Mrs. Gailer, Treasurer and Mr. Harto, Principal also attended.

There were three guests present.

The meeting opened with a moment of silent prayer.

It was moved by Mrs. Roberts and seconded by Mr. Farnum that the Minutes of the last regular meeting - December 4th and 11th - be accepted as presented. The Board was polled, carried unanimously.

Minutes:
Dec. 4 & 11

Mrs. Gailer read the Treasurer's Report for the General Account, Bond and Interest Account, Construction Account and Time Deposit Account. It was moved by Mr. Farnum and seconded by Mrs. Voorhest that the Treasurer's Report be accepted as read. The Board was polled, carried unanimously.

Treas. Rept.

Mr. Nesbitt reported most of the plumbing and electrical work has been completed. There are still some small items in the heating to take care of. The General Contractor has about 80% of the punch list to complete yet. The architect is going to inspect the school and revise the punch list.

Clerk of
Works Rept.

It was moved by Mrs. Roberts and seconded by Mrs. Voorhest that the bills for the General Account be paid. The Board was polled, carried unanimously.

Payment of
Bills

It was moved by Mrs. Roberts and seconded by Mr. Haenlein that we transfer \$23,298.72 from the Time Deposit Account and apply to the Construction Account at which time the Treasurer be authorized to pay the bills of the Construction Account. The Board was polled, carried unanimously.

Transfer of
Accounts

COMMITTEE REPORTS: None.

TREASURER'S REPORT

JANUARY 1964

GENERAL ACCOUNT

BALANCE 12/31/63 \$ 4,531.84

RECEIPTS:

Town of Brookhaven, 1st Tax Paym't	\$14,200.00
Town of Brookhaven, 2nd Tax Paym't	42,600.00
Town of Brookhaven, 3rd Tax Paym't	28,400.00
O.C. Lempfert, Return Premium Due on Cancellation of Fire Policies	1,251.90
NYS Dept. of Taxation and Finance - State Aid	43,123.00
Town of Smithtown, 1st Tax Paym't	<u>10,000.00</u>

TOTAL RECEIPTS: 139,574.90
144,106.74

TOTAL DISBURSEMENTS: 41,045.78

BALANCE 1/31/64 \$ 103,060.96

CAFETERIA ACCOUNT

BALANCE 1/1/64 \$ 0

RECEIPTS:

Transfer from General Account	\$ 3,000.00
NYS Dept. Taxation and Finance, Lunch Program	260.34
School Milk Collection for Weeks of Jan. 10, 17, 24 and 31	344.24
School Lunch Collection for Week of Jan. 27-31	<u>467.97</u>

TOTAL RECEIPTS: 4,072.55

TOTAL DISBURSEMENTS: 0

BALANCE 1/31/64 \$ 4,072.55

BOND & INTEREST ACCOUNT

BALANCE 12/31/63 \$ 291.00

TOTAL RECEIPTS:

Transfer from General Account for Land
Acquisition Serial Bonds and Interest
Due 2/1/644,071.00
4,362.00

TOTAL DISBURSEMENTS:

Coupons due 12/1/63

240.00

BALANCE 1/31/64

\$ 4,122.00

- - - - -

CONSTRUCTION ACCOUNT

BALANCE 12/31/63 \$ 5.00

TOTAL RECEIPTS:

Franklin National Bank, Trans. from TDA

\$ 23,298.72
23,303.72

TOTAL DISBURSEMENTS:

23,303.72

BALANCE 1/31/64

\$ 0

- - - - -

TIME DEPOSIT ACCOUNT

BALANCE 12/31/63 \$ 95,212.25

TOTAL RECEIPTS:

Interest posted to 1/10/64

1,232.36
96,444.61

WITHDRAWAL:

Transfer to Construction Account

23,298.72

BALANCE 1/31/64

\$ 73,145.89

Evelyn M. Gailer
Treasurer

COMMUNICATIONS:

1. The Clerk stated that a letter of appreciation has been received by the Board from Mrs. Latham's Third Grade in which each child wrote a paragraph about their new school.

Mrs. Latham's
3rd Grade

2. A letter dated December 11th from Dr. Phelan to Mr. Feyk was read thanking him for his letter and stating that he will bring these thoughts to the attention of Dr. Lloyd Moreland.

Dr. Phelan

3. A letter dated December 26th from Dr. Phelan was read in which he stated he had forwarded an official letter of acceptance of Mr O'Connor's resignation, to become effective January 6, 1964. -- Mr. O'Connor's letter of resignation to Dr. Phelan, Dated December 23rd, was read, on which Dr. Phelan officially accepted his resignation. -- A copy of a letter Dr. Phelan sent to Mr. O'Connor informing him that his resignation is being accepted with sincere regret. -- It was moved by Mr. Farnum and seconded by Mrs. Voorhest that we accept Mr. O'Connor's resignation and that Mr. Feyk write a letter of regret to him. The Board was polled, carried unanimously.

Dr. Phelan
Mr. O'Connor

PRINCIPAL'S REPORT:

1. Dr. Phelan's letter of December 18th notifies us that there was not enough interest shown by the districts to make the securing of the aerial photographs a possibility. Should enough interest be shown at a later date, he will contact us.

Aerial Photos

2. A letter was written to Mr. Kaspar Wirth on December 19th again requesting that he submit two copies of the map of Long Hill Area #6. On Monday, January 6th, Mr. Harto contacted Mr. Stavrides, Mr. Wirth's attorney, and explained to him why the maps were needed. Mr. Stavrides promised that we would receive the maps. As soon as they are received, Mr. Harto will contact Dr. Phelan and proceed with drawing up the necessary resolutions for effecting a boundary change.

Long Hill
Area #6 Maps

3. Mr. Von Mechow wrote to Mr. Harto on December 19th expressing his appreciation to the Stony Brook Board for offering the use of the Christian Avenue gym. However, at the present time they will not need to use it, but will notify us should the gym be needed in the future.

Mr. Von Mechow

4. The Board of Education, at its last meeting, unanimously passed a motion to submit a proposition to the district voters this coming May to ask permission to retain the Christian Avenue building. Mr. Harto has written to Mr. Snyder

Christian
Ave. Bldg.

21

our school attorney, requesting him to draw up the necessary propositions. He has assured us that this request will be taken care of very shortly.

5. The letters Mr. Harto wrote to Mr. Heppa and Mr. Archambault have been reproduced for all Board members. Mr. Heppa
Mr. Archambault

6. After reviewing the contracts of our four prime contractors and checking all change orders that were issued, we uncovered several items that should net a credit to the district. Mr. Harto called Mr. Wiedersum on January 6th and discussed this matter with him. Yesterday, he followed up the conversation with a letter which has been reproduced for all Board members. - The three items that should be attended to are: 1) A \$500. credit from Island Air Conditioning (Honeywell was to give us the \$500. credit when we awarded the bids); 2) A \$750. credit from M.K. Lacey for temporary light allowance that was included in his bid (no temporary light was furnished and we should receive this credit); 3) Either a \$300. credit from Simplex or the installation of a direct line for our fire alarm system from the North Country Elementary School to the fire house.

Change Order
Credits

7. At its last meeting the Board of Education instructed Mr. Harto to notify the firm of Wiedersum Associates that they are the architects for any and all additions to the North Country Elementary School, and to request the firm to make renderings of possible additions to the school. Mr. Harto has written to Mr. Wiedersum and has met with him to discuss the various possibilities of an addition.

Wiedersum -
Architects
For additions

8. Change Order #1, dated November 22nd, relative to the General Contractor, E.W. Howell, has finally been executed and we have been credited with \$20,381.39. Mr. Harto has reviewed all our contracts with reference to the amounts paid, balance to pay, and all miscellaneous bills to be paid from our construction fund. He finds that we will still have over \$2,000. remaining in this fund. Therefore, he requested permission from the Board to utilize whatever balance we have left in the construction fund, after all present commitments have been met, to equip the girls and boys locker rooms and, if possible, purchase furniture for the library. -- After discussion, it was moved by Mr. Haenlein and seconded by Mr. Farnum that Mr. Harto be empowered to equip the boys and girls locker rooms and to purchase the necessary furniture for the Library at a cost not to exceed the amount committed in the construction fund. The Board was polled, carried unanimously.

Change Order
#1 Credit

9. A letter was received today from Wiedersum associates stating that the bids for the blinds and draperies have been received and that they recommend the contract be awarded in the total amount of \$6,325.00 to the Novelty Scenic Studios, Inc., 432 East 91st St., New York 28, N.Y. The time of completion for this project will be within 60 days from the date of signing of the contract. If the Board concurs, Wiedersum Associates will proceed with the preparation of the necessary contract documents when notified accordingly. Mr. Harto recommended that the Board accept the recommendation of the architect and, in addition, to accept Alternate #1 which deducts \$645 and omitting venetian blinds from the northeast section. This would make the Base Bid \$5,370.

Blinds and
Draperies
Bids

Alternate	#1	-645.
"	#2	+660.
"	#3	+295.
Total		\$5,680.

Mr. Haenlein so moved and it was seconded by Mrs. Roberts. The Board was polled, carried unanimously.

10. Mr. Harto wrote to Mr. Bayles Minuse on December 19th asking again if we might be released from our contract from February through April 15th for the Creative Plastics Building. Mr. Minuse, in his reply of December 23rd, informed us that our request will be granted and that no further payments will need to be made - thus we have been able to effect a savings to the district of a quarter year's rental in the amount of \$875.00.

Annex Con-
tract

11. Mr. Harto has written our architects requesting that they arrange a demonstration of the kitchen equipment for our kitchen personnel for Monday, January 20th, or Tuesday, January 21st. The present plans call for the cafeteria to begin operation on January 27th. Parents will be notified of this, and also will be given one week's menu.

Kitchen
Equipment
Demonstrat'n

12. Mr. Harto requested permission to execute the agreement with the New York Fire Insurance Rating Organization stating that we agree to make quarterly self-inspections and will file the reports. We must enter this agreement to avail ourselves of the Public and Institutional Property Plan. Mr. Haenlein so moved and it was seconded by Mr. Farnum. The Board was polled, carried unanimously.

N.Y. Fire
Ins. Rating
Organization

13. Mr. Robert Uzar's letter to the editor of the Three Village Herald has been reproduced for the Board.

Mr. Uzar's
Letter

14. Mr. Harto contacted Star Overall Dry Cleaning and Laundering and Uniforms for Industry to get definite quotes from them on furnishing our custodial staff with uniforms. He has engaged the services of Uniforms for Industry and they will be out this coming Tuesday to ascertain sizes and measurements of our custodial staff. The cost of this service is \$1.60 per man per week or \$6.40 per week for the entire staff.

Uniforms

15. Mr. Harto has written a follow-up letter to Mr. Fuchs, Brookhaven Councilman, asking his help in expediting our request for lights on Suffolk Avenue.

Lights on Suffolk Av.

16. A committee from the Board will be in Albany on Wednesday, January 15th. Mr. Harto felt that we should take advantage of this opportunity to meet with representatives of the finance division of the State Education Department concerning the lack of aid on our Christian Avenue Building. After consulting with Mr. Feyk and getting his approval, Mr. Harto contacted Dr. Phelan requesting that he arrange a meeting for us and to join us in the meeting when we are in Albany. Dr. Phelan assured Mr. Harto that this meeting will be arranged and that he will join us in supporting our request for the reinstatement of state aid for the Christian Avenue building.

Albany Mtg. re State Aid

17. Several pieces of information have been reproduced for the Board's information: A two-page tax information of all school districts in the second supervisory district, and a two-page comparative study of all districts in Nassau and all districts in Suffolk County, as compiled by the Nassau-Suffolk School Boards Association.

N-SSBA

18. At the last Board meeting, the Board of Education set the price of school lunch at 35¢ each for school children. Unfortunately, Mr. Harto had to submit our application for State and Federal assistance for our school lunch program before that date and had listed 30¢ as the cost per pupil lunch. Mr. Harto discussed this issue with Dr. Phelan and he strongly recommended that we use the 30¢ charge, especially since this is the price being charged by districts in our immediate vicinity. Mr. Harto recommended that we reconsider the price for school lunch and that we set 30¢ as the cost per pupil lunch. He stated that he shall endeavor to keep the cost of the cafeteria operation at a minimum. We shall cut down on the cost of a cashier by utilizing one of our secretaries as cashier. Mr. Farnum moved and it was seconded by Mrs. Voorhest that we charge 30¢ per student lunch. The Board was polled, carried unanimously.

Sch. Lunch Price per Pupil

19. The fuel costs for December for our new school came to \$885, which is considerably higher than we had appropriated in the budget. We also find that the electrical bill for our first month of occupancy far exceeds the amount appropriated. Mr. Harto shall be studying future bills to determine an average cost for our 1964-65 budget.

Fuel and
Electricity
Bills

20. We will have two teachers up for tenure this year - Mr. John Warren Hershey and Mr. James Carl. I shall be recommending these two teachers for tenure appointment and written evaluation on these teachers will be available in the school office for Board members' perusal by January 29th - one week prior to the regular Board meeting.

Tenure

21. Mr. Bell has given us a list of the new homes completed in the Smithtown section of our school district. This list has been furnished the assessor in Smithtown who is checking to see if they might have made an error in giving us our full entitlement. The Board will be notified as soon as we receive a reply from the assessor.

New Homes in
Smithtown

22. Mr. Harto was pleased to report that we have been successful in securing the services of a contractor to remove snow from our drive and parking area at a per hour cost of \$10. Mr. Harto has purchased salted sand from the Town of Brookhaven, and we have established three stock piles on our site. We are doing our own sanding which has enabled us to effect a considerable saving.

Snow Removal

23. Our paper and instructional supplies have been received and Mr. Doyle has been putting in some extra time setting up our various stock rooms. At present, he is setting up the magazines in the library stock room.

Supplies -
Mr. Doyle

24. The district was audited by the State Auditor on December 11th through 18th, and Mr. Harto was very pleased to report that all our records were found to be in top order. The Audit was for the school years 1961-62 and 1962-63. The auditor's comment to Mrs. Roberts, as he made his report to an officer of the Board, was that he found everything in order and only one minor discrepancy was brought to the Clerk's and Administrator's attention.

Audit

25. Mr. Harto read a letter from Dr. Phelan which he received late today. The letter stated that the Suffolk County Medical Society is planning a mass polio vaccination program for Suffolk County and requests the use of the school's gymnasium to carry out this program. Dr. Phelan asked that each Board give careful attention to this request.

Vaccination
Program

After discussion, it was moved by Mr. Haenlein and seconded by Mrs. Voorhest that we make the gym available to the Suffolk County Medical Society for the mass polio vaccination program on the dates requested. The Board was polled, carried unani- mously.

26. We have had a child's hearing tested and it appears that the child will be eligible to attend a special class. Mr. Harto, therefore, recommended that this child be enrolled in the special class in Commack subject to a written evaluation of the Third Supervisory District and the recommendation of our district's Speech Teacher and Psychologist. There will be no transportation cost and the cost of tuition would be \$1,950. per year. Mr. Haenlein so moved and it was seconded by Mrs. Voorhest. The Board was polled, carried unanimously.

Special Class in Commack

UNFINISHED BUSINESS:

Mr. Feyk appointed Mr. Haenlein and Mr. Mason as a committee to investigate possible elementary school sites as directed by the Board at its last regular meeting.

School Site Committee

NEW BUSINESS:

Due to Mr. O'Connor's resignation, Mr. Feyk ap- pointed Mr. Mason as Chairman of the Budget Com- mittee, and Mrs. Roberts as Chairman of the Salary Committee.

Budget & Salary Com. Chair.

Mr. Harto was asked to investigate the costs of providing instrumental music instruction and a language through the Board of Cooperative Edu- cational Services.

Instrumental Music & Language

It was moved by Mr. Haenlein and seconded by Mr. Farnum that the meeting adjourn at 10:03 P.M.

Beatrice Jayne
Chair

BILLS TO BE PAID IN FEBRUARY, 1964

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
2:3	Hempstead Flag Co., Inc. - flags	37.25
	Williamson Law Book Co.- supplies - checks	314.45
	Richard Feyk- reimbursement Albany trip	78.25
	Val Harto- reimbursement Albany trip	63.00
	Board of Cooperative Ed. Services- admin. exp.	180.55
	 TOTAL GENERAL CONTROL	 <hr/> 673.50
3:	Board of Cooperative Ed. Services- services	2,954.51
3:5	William J. Scholtz and Son- office supplies	39.60
	John-Stanley Office Equipt. Co.- supplies	6.48
	The Island Co.- office supplies	37.60
3:9	Rose Marie Schlemm- substitute teaching	108.00
	Vora Anne Thomas- " "	12.50
3:10	Otto Schmidt and Son, Inc.- texts	3.59
3:11	Houghton-Mifflin Co.- supplies for inst.	71.93
	Science Kit Inc.- supplies	153.77
	Prentice-Hall Inc. - "	96.45
	Follett Publishing Co.- supplies	10.01
	Scott Foresman and Co.- "	1.82
	American Education Center- "	20.00
3:13	Film Strip-of-the Month Clubs- filmstrips	66.00
	Teachers Salaries	14,591.66
	Secretaries Salaries	1,037.00
	 TOTAL INSTRUCTIONAL SERVICES	 <hr/> 10,210.92
4:2	Swezey Fuel Co. fuel	899.91
	Duane C. Cole and Co.- fuel	203.26
4:4	Long Island Lighting Co.- service	517.47
4:5	The C. B. Dolge Co.- janitors' supplies	174.00
	Central Islip G. L. F.- posts	54.00
	Beinbrink Paper Co.- supplies	46.92
	I. Janvey and Sons- "	102.02
	California Wiping Material Co.- supplies	22.14
4:7	Stony Brook Cleaners	4.20
	New York Telephone Co.- service	87.26
4:11	Stony Brook Construction Co.- snow plowing	220.00
	Town of Brookhaven Highway Dept. work &supplies	438.80
	Custodians Salaries	1,900.00
	 TOTAL OPERATION OF PLANT	 <hr/> 4,669.98
5:2	D. T. Bayles and Son- supplies	79.28
5:3	M. L. Zinna- plumbing work	85.47
5:6	L.I. Fire Equipt. Co.- recharging ext.	7.00
	Wood's Machine Shop- labor and materials	19.15
	Royal McBee Corp- Maintenance contract	55.00
	 TOTAL MAINTENANCE OF PLANT	 <hr/> 245.90

BILLS TO BE PAID IN FEBRUARY, 1964 (Page 2)

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
6:3	O. C. Lempfert- ins. premiums	270.58
	TOTAL FIXED CHARGES	<u>270.58</u>
8:12-13	Science Materials Center, Inc.	15.32
	William J. Scholtz and Son- projectors	918.11
	J. L. Hammett Co.-	212.57
	Science Kit Inc.	344.45
	Rand McNally and Co.- maps	46.10
	Creative Playthings- science projects	20.85
8:15	Affiliated Publishers books	8.38
	Doubleday and Co.- books	22.50
	TOTAL CAPITAL OUTLAY	<u>1,588.28</u>
9:3	School Lunch Journal	6.00
9:6	Smithtown Central School Dist. #1	234.09
9:11	Stephen Goodwin- extra sports hours	82.50
	John A. Burns	108.00
	Bus transportation	4,118.00
	TOTAL AUXILIARY AGENCIES	<u>4,548.59</u>
	TOTAL BILLS TO BE PAID IN FEBRUARY	\$21,907.75 \$22,207.75

CONSTRUCTION ACCOUNT

D. Waldner and Co.	761.05
North Shore Equipment Co.	26.15
Reth's	325.00
John Stanley Office Equipt. co.	385.00
D. Waldner and Co.	396.00
TOTAL BILLS FROM CONSTRUCTION ACCOUNT	<u>1,893.20</u>

CAFETERIA ACCOUNT

SALARIES	674.50
Pinter Bros. -food	38.09
The Borden Company	61.20
Beinbrink Paper Co.- supplies	108.39
Greenfield Bros- food	50.70
Herman's Bakery	33.13
J. Sauer Corp.	87.75
Randall Farms Inc.	655.91
National Biscuit Co.	24.35
S. Schaeffer Grocery Corp.	344.90
TOTAL BILLS FEB.	<u>2,078.92</u>

TREASURER'S REPORT

FEBRUARY 1964

GENERAL ACCOUNT

BALANCE 1/31/64		\$ 103,060.26
RECEIPTS:		
Town of Brookhaven, 4th Tax Payment	56,800.00	
N.Y.S. Dept. Taxation & Finance, December Lunch Program	251.07	
Cash Refund - 1 Plane Reservation	25.00	
Town of Smithtown, 2nd Tax Payment	10,000.00	
Town of Brookhaven, 5th Tax Payment	71,000.00	
Bd. Coop. Services, State Aid for 2nd quarter	<u>5,064.00</u>	
TOTAL RECEIPTS:		<u>143,140.07</u>
		246,200.33
TOTAL DISBURSEMENTS:		134,005.30
BALANCE 2/29/64		\$ 112,195.03

CAFETERIA ACCOUNT

BALANCE 1/31/64		\$ 4,072.55
RECEIPTS:		
Milk Collection	189.55	
Lunch Collection: Week Feb. 3- 7	421.84	
" " 10-14	343.57	
" " 17-21	365.99	
" " 24-28	<u>469.76</u>	
TOTAL RECEIPTS:		<u>1,790.71</u>
		5,863.26
TOTAL DISBURSEMENTS:		2,399.50
BALANCE 2/29/64		\$ 3,463.76

Treas. Rept., Feb. 1964

BOND & INTEREST ACCOUNT

BALANCE 1/31/64	\$ 4,122.00
RECEIPTS:	0
TOTAL DISBURSEMENTS:	
Bonds & Coupons due 2/1/64	4,071.00
BALANCE 2/29/64	\$ 51.00

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CONSTRUCTION ACCOUNT

BALANCE 1/31/64	\$ 0
TOTAL RECEIPTS:	
Franklin National Bank, Transfer from Time Deposit Account	1,893.20
TOTAL DISBURSEMENTS:	1,893.20
BALANCE 2/29/64	\$ 0

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TIME DEPOSIT ACCOUNT

BALANCE 1/31/64	\$73,145.89
RECEIPTS:	0
WITHDRAWAL:	
Transfer to Construction Account	1,893.20
BALANCE 2/29/64	\$71,252.69

Evelyn M. Gailer
Treasurer

FEBRUARY 5, 1964

The eighth regular public open meeting of the Board of Education of Union Free School District No. 1 of the Towns of Brookhaven and Smithtown, Suffolk County, New York was held at the North Country Elementary School on Wednesday, February 5, 1964.

The meeting was called to order at 8:37 P.M. by the President, Mr. Feyk, with the following members present: Messrs. Feyk, Mason, Farnum and Mrs. Voorhest. Mr. Harto, Supervising Principal and Mrs. Gailer, Treasurer also attended.

There was one guest present.

Visitors

The meeting opened with a moment of silent prayer.

Mrs. Roberts and Mr. Haenlein arrived at this point in the meeting.

It was moved by Mrs. Voorhest and seconded by Mr. Farnum that the Minutes of the January 8th regular meeting be accepted as presented. The Board was polled, all in favor. Carried unanimously.

Minutes

Mrs. Gailer read the January, 1964 Treasurer's Report for the General Account, Cafeteria Account, Bond and Interest Account, Construction Account and the Time Deposit Account. Mr. Farnum moved, and it was seconded by Mr. Mason that the Treasurer's Report be accepted as read. The Board was polled, carried unanimously.

Treas. Rept.

Mr. Nesbitt, as Clerk of the Works, reported that 80% of the punch list remains to be completed. Several items have been attended to, including the replacement of those ceiling tiles which were damaged by snow. Mr. Nesbitt stated that Wiedersum Associates have been most cooperative.

Clerk of the Works Rept.

In the absence of the Clerk, Mrs. Jayne, Mr. Harto reported on bills payable. Should any or all members of the Board wish to go over the bills, they were available to them. All the new cafeteria bills have been approved by Mrs. Klos for good received and services rendered. Mr. Haenlein moved that all bills in the General Account and the Cafeteria Account be paid, with the proviso that the bills in question be listed for the Board. Mr. Mason seconded the motion. The Board was polled, all in favor. Unanimously carried.

Payment of Bills

Mr. Haenlein moved, and it was seconded by Mr. Mason, that approximately \$119,000 be paid off on Tax Anticipation Notes Nos. 1 and 3. The Board was polled, all in favor. Unanimously carried.

Tax Ant. Notes

Mr. Mason moved that we transfer \$1,893.20 from the Time Deposit Account of the Security National Bank to the Construction Account and that all construction bills be paid when the funds are available. This motion was seconded by Mrs. Roberts, and following a polling of the Board - all in favor - the motion was unanimously carried.

Trans. Funds

COMMITTEE REPORTS:

Mrs. Roberts, as Chairman of the Salary Committee, presented three recommendations in connection with the salary schedules for the 1964-65 school year, as follows:

Salary

1. I hereby recommend to the Board of Education that the salary schedule for teaching personnel adopted on March 6, 1963 be effective for the 1964-65 school year, with one exception, namely, that we remove the limitation of salary increment which a teacher might receive in adjusting to the salary schedule, and that all personnel be paid the amount stated in the salary schedule. - Mrs. Roberts moved that the above recommendation be accepted. Mr. Mason seconded. The Board was polled, all in favor with Mr. Haenlein abstaining. Motion carried.

2. I recommend to the Board that the salary schedules for Head Custodian and Custodians be amended in accordance with the proposed schedule. So moved by Mrs. Roberts and seconded by Mr. Mason. The Board was polled, all in favor. Carried unanimously.

3. I hereby recommend to the Board that the salary schedules for Stenographer-Secretary and Clerk-Typist be amended in accordance with the proposed schedules. So moved by Mrs. Roberts and seconded by Mr. Mason. The Board was polled, all in favor. Carried unanimously.

Mrs. Roberts reported that she had had luncheon in the school cafeteria on Thursday, February 29th, and was most impressed by the behavior of the children and the ease with which they passed through with their trays. She would like to commend the kitchen staff on the operation of the cafeteria.

Cafeteria

Mr. Mason inquired regarding lunch coupons. Mr. Harto stated that this would not be feasible at this time. For the teachers to take on the business of selling lunch coupons would shorten instruction time. He stated, however, that he was open to any suggestions that the Board might wish to offer.

Lunch Coupons

Mrs. Roberts reported on the meeting of school district representatives and the Library Trustees. Each person attending the meeting was presented with a report of the Library finances and a graph showing usage of the Library. Due to the fact that they find they must expand their facilities, the Library Trustees are requesting an increase in donation from Stony Brook and Setauket - \$15,000. from Stony Brook, and \$30,000. from Setauket. The Trustees plan to hold an open meeting at which all people may secure any desired information, rather than have a representative of the Library attend the district annual meetings to state their case. After discussion, the Board agreed that no decision could be made at this time since the proposition regarding the donation to the Library must come before the voters at the annual meeting in May.

Clarke Mem.
Library

Mr. Feyk reported on the meeting in Albany which he and Mr. Harto attended on Monday and Tuesday, February 3rd and 4th. They, and representatives of the other Boards involved, presented facts and figures regarding enrollment, classrooms and instructors. With this data officials in Albany will draw up a report of their findings, considering both the two and three district mergers, and copies will be mailed to the Boards of Education within the next several weeks. - Mr. John Bucalo of the Stony Brook Civic Association attended this meeting for the purpose of stating that the Stony Brook Civic Association was opposed to a 9 or a 4 district consolidation. Following discussion, and at Mr. Feyk's suggestion, it was agreed that a letter should be sent to the Civic Association explaining that Mr. Feyk's and Mr. Harto's attendance at this meeting was by specific invitation, that it was not a meeting of Boards of Education. Each Board member is to receive a copy of this letter.

Merger Study
Meeting

COMMUNICATIONS:

1. A letter, addressed to Mr. Feyk, was received from Mrs. Fuller inquiring as to the possibility of using a part of the Stony Brook School for the Youth Center. After extended discussion, the Board authorized Mr. Harto to meet with Mrs. Fuller

Mrs. Fuller

or the Youth Center Committee to obtain further information and clarification of their actual needs, and to explain that the Board is powerless to sanction any use of our school until such time as definite word is received from Albany as to an impending merger.

2. Mr. Harto received a letter from Mrs. Anderl stating that she was representing a group of Three Village residents who were considering sending a representative abroad to promote international understanding. This project would require funds, and she inquired as to the use of the school for showing of movies as a method of raising money for this purpose. Mr. Harto mentioned that Dr. Phelan did not approve of the school being put to such use. The question of the legality of such use was brought up by Mr. Feyk and, after discussion, Mr. Harto was authorized by the Board to contact Dr. Phelan and ascertain the legal aspects of such a move.

Mrs. Anderl

It was moved by Mr. Mason, and seconded by Mrs. Voorhest, that letters be written to Mrs. Fuller and Mrs. Anderl acknowledging receipt of their communications and stating that no official action can be taken on their requests until additional information has been obtained. The Board was polled, all in favor. Unanimously carried.

PRINCIPAL'S REPORT:

1. In accordance with Board action on January 8th, Mr. Harto notified Frederic G. Wiedersum Associates in a letter dated January 10th that we accepted their recommendation with respect to awarding bids for venetian blinds and draperies to Novelty Scenic Studios Inc. including Alternate 1, at a total bid price of \$5,680. Mr. Harto further reported that representatives from the Novelty Scenic Studios Inc. were here on Friday, January 31st, to take measurements, and assured us we would be receiving the blinds in about five weeks.

Blinds and
Drapery Bid

2. The Administrator reported that the representative who was to demonstrate all our kitchen equipment on Monday, January 20th, did not show until Friday, January 24th. Several defects came to light and there are still corrections to be made, but the equipment is now in operating order.

Kitchen
Equipment

3. Mr. Harto stated that since the opening of our cafeteria on January 27th, it has been estimated that participation in the hot lunch program has reached 70%. However, it is anticipated that it will level off around 60%.

Hot Lunch
Program

4. Mr. Harto was happy to report that we have received wonderful cooperation from the State Education Department in connection with the opening of our cafeteria. They expedited the issuance of surplus commodities and assisted in every way possible. Miss Lamson has notified us that she plans to visit the cafeteria on Monday, March 9th.

State Educ.
Dept.

5. Mr. Harto received a letter dated January 15th from the Town Clerk, Mr. Arnzen, in reply to his letter to Mr. Fuchs, and Mr. Arnzen stated that our request for lights on Suffolk Avenue will be granted and that installation will be made in the very near future.

Suffolk Ave.
Lights

6. The Administrator reported that a letter of January 13th from Mr. Frederic G. Wiedersum notified us that change orders were being prepared for \$500. from Island Air Conditioning Co. to cover the omission of certain piping insulation, and \$750. from M.K. Lacey Co. for temporary light allowance which was not used. He also reported that we have received assurance from Mr. Wiedersum that installation of the direct line from our school to the fire house will be made. The date set by Mr. Schuler for completion of this work is already two weeks overdue. Therefore, we are withholding the electrical contractor's payment until the completion of this installation.

Change Orders

7. Mr. Harto has received a request from E.W. Howell to release \$23,000 of their bonds which they have deposited in security. The total amount of their deposits is \$106,000. Refunding the \$23,000 will leave us \$83,000 in bonds which will be less than the 10% of the contract price. Mr. Harto recommended that we release \$23,000 of bonds as stipulated in E.W. Howell's letter of January 9, 1964. Mrs. Roberts so moved, and it was seconded by Mrs. Voorhest. The Board was polled, all in favor. Unanimously carried.

E.W. Howell-
Bond Release

8. On January 17th Mr. Harto wrote to Mr. Peter V. Snyder and requested that he review the contract as submitted by Frederic P. Wiedersum Associates on January 15th. Mr. Snyder, by phone, mentioned several changes he would like to have incorporated in the contract. Mr. Harto recommended to the Board that the President of the Board of Education be authorized to sign the contract with Frederic P. Wiedersum subject to incorporation of Mr. Snyder's recommended changes. Mrs. Roberts moved, and it was seconded by Mr. Mason that Mr. Feyk be authorized to sign the above mentioned contract. The Board was polled, all in favor with Mr. Feyk abstaining. Carried.

Wiedersum
Contract

9. Mr. Harto informed the Board that a motion is Reimbursement in order to reimburse Mr. Feyk and himself for expenses incurred in their trip to Albany to attend the meetings concerning the three district merger. Mr. Farnum moved that Mr. Harto and Mr. Feyk be reimbursed for their expenses. Mr. Mason seconded the motion. The Board was polled, all in favor with Mr. Haenlein and Mr. Feyk abstaining. Motion carried.

10. Mr. Peter V. Snyder, in response to a request by Mr. Harto, has submitted a proposed Proposition proposition to be submitted to the district voters at our annual meeting in May, as follows:

PROPOSITION NO. 1

Shall the following Resolution be adopted, to wit:

BE IT RESOLVED that the proposition authorizing the sale of the elementary school building and site situate on Christian Avenue, Stony Brook, adopted at a Special District Meeting January 25, 1961 be and it hereby is rescinded.

It was the feeling of the Board that the wording as it now stands might be confusing to the district voters, and authorized Mr. Harto to question Mr. Snyder regarding this.

11. Mr. Harto reported that our insurance company's engineers inspected our boiler room and made specific recommendations for correction. He forwarded these recommendations to Mr. Frederic G. Wiedersum who has informed us that the recommendations have been forwarded to the heating and ventilating contractor and that the items enumerated will be attended to. Boiler Room Inspection

12. Mr. Harto has received notification that Wiedersum Associates has approved only one of the prime contractors' requests for certification of their work which would entitle them to payment up to 2% of the contract price, - that of the plumbing contractor. The 2% is retained by us for one year as good faith deposit of work performed. Contractors Requests for Certification

13. The Administrator stated that each Board member had in his Board book a copy of a letter from Mrs. Glen, and he recommended that the Board act favorably upon her request for a year's leave of absence. Mrs. Voorhest moved that the Board approve Mrs. Glen's request, and it was seconded by Mrs. Roberts. The Board was polled, all in favor. Unanimously carried. Mrs. Glen

14. Mr. Harto recommended to the Board the tenure appointment of Mr. James Carl and Mr. John Warren Hershey. Mr. Haenlein moved, and it was seconded by Mrs. Voorhest, that Mr. Carl and Mr. Hershey be placed on tenure commencing with the school year 1964-65. The Board was polled, all in favor. Carried unanimously.

Tenure Appt.

15. Mr. Harto stated that Dr. Phelan approves his recommendations for the reconfirmation of appointment for all teachers not on tenure. He, therefore, recommended that appointments be reconfirmed for Mrs. Esther Marshall, Stephen Goodwin, Miss Jane Gray, Miss Justine Selve and Mrs. Marion Lyman. The motion was made by Mr. Haenlein, and seconded by Mrs. Roberts, that the above-mentioned teachers be reappointed for the school year 1964-65. The Board was polled, all in favor. Carried unanimously.

Reconfirmation of Appts.

16. It was moved by Mrs. Roberts and seconded by Mr. Mason that contracts be extended to all personnel according to the salary schedules. The Board was polled, all in favor with Mr. Haenlein abstaining. Motion carried.

Contracts

17. The Administrator stated that we will be giving full cooperation to the oral Sabin program, and that our school will be used for the three primary dates, but probably not, however, for the make-up dates. Mrs. Redfield will assist in the program. Mrs. Roberts suggested that a notice be sent home to parents through our children on the Friday previous to the first Sunday.

Sabin Prog.

18. Mr. Harto stated that he had received a reply to his letter of January 29th to Dr. Francis Griffin from Dr. Benedict, in which we were refused State Aid on our Christian Avenue building because it is not being used for instruction at the present time. The Board authorized Mr. Harto to write stating that we did use the building during this fiscal year, as well as all of last year, and that we expect to occupy it next year.

State Aid

19. The Administrator has investigated the cost of instruction for instrumental music and a foreign language, and has learned that there would be no appreciable difference in the salaries of these teachers. Mr. Fechter estimated that it would cost approximately \$3,440. for an instrumental music teacher for two days, and \$3,520. for a foreign language teacher for two days. Further information will be available to the Board for later discussion at a budget meeting. Our final request for these services must be in by April.

Instr. Music Foreign Language

20. Mr. Harto recommended that our district support other districts in their plea for sufficient State Aid as requested in a letter from Union Free School District #16 giving their views on this matter. The suggestion was made that a letter be sent to all parents urging their active support. Mrs. Roberts recommended that letters be sent by Board members to the legislators in support of the building aid bill, and the Board detailed Mr. Harto to draw up letters in support of these bills: \$600. minimum Aid per pupil: Remove arbitrary power of the Commissioner to withhold State Aid. State Aid

21. We have been informed by the post office that our bulk mailing cost would be increased from \$13. to \$30. Mr. Harto mentioned that he had read in the Nassau-Suffolk Bulletin that the increase in bulk mailing should not be made until a review has taken place. The Administrator stated that he would take this matter up with Mr. Everling and see if our cost for mailing can be maintained at \$13. for the present. Bulk Mailing

22. A letter from the State Education Department to all Superintendents states that a uniform system of accounting will be required by all districts. Mr. Harto stated that he and Mrs. Jayne will probably need to attend a workshop for the purpose of instituting the double entry system. Accounting System

It has come to Mr. Harto's notice that, according to law, it will be necessary to engage the services of a Certified Public Accountant. Mr. Harto commented that this item will need to be included in our budget. C.P.A.

UNFINISHED BUSINESS:

Mrs. Roberts asked the pleasure of the Board regarding the publishing of a Bulletin in March and one in April. The April issue would be mainly restricted to the budget and would come out in the third week of April. Mrs. Voorhest stated that if there is enough information to warrant a Bulletin in March that we should distribute one, and Mr. Harto added that the inclusion of curriculum and school activities in that issue would be of interest to the general public as well as to the parents. The Board approved this suggestion. Board Bull.

NEW BUSINESS: None.

Mr. Harto displayed plans executed by Wiedersum Associates of possible additions to the present site.

Addition
Plans

Mrs. Roberts moved that the meeting adjourn at 10:55 P.M. Mrs. Voorhest seconded the motion. The Board was polled, all in favor. Unanimously carried.

*Evelyn L. Gailis,
Acting Clerk*

NINTH REGULAR PUBLIC OPEN MEETING

MARCH 4, 1964

The ninth regular public open meeting of the Board of Education of Union Free School District No. 1 of the Towns of Brookhaven and Smithtown, Suffolk County, New York was held at the North Country Elementary School on Wednesday, March 4, 1964.

The meeting was called to order at 8:33 P.M. by the President, Mr. Feyk, with the following members present: Messrs. Feyk, Farnum, Mason, Mrs. Roberts and Mrs. Voorhest. Mr. Harto, Principal and Mrs. Gailer, Treasurer also attended.

There were four guests present.

Visitors

The meeting opened with a moment of silent prayer.

Mrs. Roberts moved, and it was seconded by Mr. Mason that the Minutes be approved as presented. The Board was polled, carried unanimously.

Minutes

Mrs. Gailer read the February, 1964 Treasurer's Report for the General Account, Cafeteria Account, Bond and Interest Account, Construction Account and Time Deposit Account. It was moved by Mr. Farnum and seconded by Mrs. Voorhest that the Treasurer's Report be accepted as read. The Board was polled, carried unanimously.

Treas. Rept.

Mr. Nesbitt reported that there have been a few job meetings since his last report. The punch list has been revised. The General Contractor has ignored the outside punch list. Mr. Wiedersum will be out next week to inspect the site and reach a decision.

Clerk of Works Rept.

It was moved by Mrs. Roberts and seconded by Mr. Mason that the General Account bills be paid in the amount of \$79,201.98. The Board was polled, carried unanimously.

Payment of Bills

Mr. Mason moved and it was seconded by Mrs. Roberts that we transfer from the Time Deposit Account to the Construction Account the amount of \$7,388.32 and pay the Construction Account bills. The Board was polled, carried unanimously.

Transfer of Funds

Mrs. Roberts moved and it was seconded by Mrs. Voorhest that the Cafeteria expenses be paid. The Board was polled, carried unanimously.

Cafeteria Expenses

BILLS TO BE PAID IN MARCH, 1964

GENERAL ACCOUNT

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
@:3	Williamson Law Book Co.- office supplies	49.51
2:11	Mel Bryant- printing Bulletin	83.90
	William R. Foulkes- prep. Bulletin	133.50
2:8-9	Board of Cooperative Ed. Services- adm. exp.	180.55
2:11	Martin's Camera Center- photos	84.50
	TOTAL GENERAL CONTROL	<u>531.96</u>
3:	Board of Cooperative Ed. Services- services	2,954.51
3:5	McCabes' Central Store- office supplies	27.08
	The Island Co.- office supplies	49.96
	Gestetner Corporation- "	77.35
3:9	Cora Anne Thomas- substitute teaching	54.00
	Irma Peters- " "	54.00
	Caroline Smith- " "	27.04
3:10	L. W. Singer Co., Inc.- books	.80
3:11	J. L. Hammett Co.- supplies for instruction	53.39
3:13	Rand McNally Co.- globes	42.05
	Society for Visual Education- "	135.39
	Filmstrip House Inc. - filmstrips	40.04
3:14	U.F.S.District #6- Port Jefferson- tuition	37,052.50
	U.F.S.District #2-Setauket- tuition	7,601.50
	Teachers Salaries	14,591.66
	Secretaries Salaries	1,037.00
	TOTAL INSTRUCTIONAL SERVICES	<u>63,798.27</u>
4:2	Duane C. Cole Corp.- fuel	257.19
4:3	Long Island Lighting Co - service	636.06
4:5	Suffolk County Paper Company- supplies	45.20
	I. Janvey and Sons - supplies	51.06
4:7	New York Telephone Co.- service	102.57
4:7	Howard DeLong- refuse removal	12.25
	Custodians Salaries	1,900.00
	TOTAL OPERATION OF PLANT	<u>3,004.33</u>
5:2	D. T. Bayles and Son Inc. -supplies	29.77
	Bayles S. B. Lumber Corp.- "	5.70
	Barry's Hardware- supplies	2.00
5:3	Stony Brook Electric- repair	54.00
5:6	Carl's Welding	3.00
	International Business Machines Corp-maint. agree.	35.00
	TOTAL MAINTENANCE OF PLANT	<u>129.47</u>
6:3	O. C. Lempfert- prem-1st Install.P.I.P	927.00
	TOTAL FIXED CHARGES	<u>927.00</u>
8:15	Dover Publications Inc.-book	14.90
	TOTAL CAPITAL OUTLAY	<u>14.90</u>
9:3	The Economics Press- books	3.05
	Teachers National Information Service	2.00
	Speaking to all Youth- books	5.00
9:6	U.F.S. District #24 - health services	68.00
9:11	John Burns- extra sports hours	105.00

BILLS TO BE PAID IN MARCH, 1964 (Page 2)

GENERAL ACCOUNT

9:11	Stephen Goodwin- extra sports hours	75.00
9:12	John Archambault- extra bus transp Jan. & Feb.	420.00
	Bus transportation- March	<u>4,118.00</u>

TOTAL AUXILIARY AGENCIES 4,796.05

TOTAL BILLS TO BE PAID IN MARCH, 1964-

\$73,201.98
S Clarke hit - 6000
79,201.98

CONSTRUCTION ACCOUNT

Reth's- cabinets
M.K. Lacey

300.00
7088.32
~~7388.32~~

CAFETERIA ACCOUNT

Helen Patronio- sub. cashier	18.75
Gilson, Inc.- uniforms	92.04
J. Sauer Corp.- meat	39.71
Herman's Star Bakery -bread	49.26
Greenfield Bros.- produce	28.85
Fontanas- pizza	64.75
Randall Farms Inc.- milk	687.00
Beinbrink Paper Co.- supplies	55.67
Howard Stevens Inc.	6.50
S. Schaeffer Grocery Corp.	269.38
National Biscuit Co.- crackers	26.13

TOTAL BILLS TO BE PAID IN MARCH \$ 1,338.04

TREASURER'S REPORT

MARCH 1964

GENERAL ACCOUNT

BALANCE 2/29/64		\$ 112,195.03
RECEIPTS:		
C.B. Dolge, Xmas Refund	8.70	
Town of Brookhaven, 6th Tax Payment	<u>14,200.00</u>	
TOTAL RECEIPTS:		<u>14,208.70</u>
		126,403.73
TOTAL DISBURSEMENTS:		78,214.25
BALANCE 3/31/64		\$ 48,189.48

CAFETERIA ACCOUNT

BALANCE 2/29/64		\$ 3,463 .76
RECEIPTS:		
Milk Collection		186.00
Lunch Collection-Wk. 3/2-6	433.63	
" 3/9-13	445.80	
" 3/16-20	506.90	
" 3/23-25	313.62	
" 3/30 & 31	<u>194.27</u>	
Total Lunch Collection		1,894.22
NYS Dept. Tax. & Finance:		
Jan. Lunch Program Reimbursement	507.16	
Feb. " " "	<u>682.97</u>	
TOTAL RECEIPTS:		<u>3,270.35</u>
		6,734.11
TOTAL DISBURSEMENTS:		2,043.65
BALANCE 3/31/64		\$ 4,690.46

Treas. Rept., March 1964

2.

BOND & INTEREST ACCOUNT

BALANCE 2/29/64	\$	51.00
RECEIPTS:		0
DISBURSEMENTS:		0
BALANCE 3/31/64	\$	51.00

CONSTRUCTION ACCOUNT

BALANCE 2/29/64	\$	0
TOTAL RECEIPTS: Franklin National Bank, Transfer from Time Deposit Account		7,388.32
TOTAL DISBURSEMENTS:		7,388.32
BALANCE 3/31/64	\$	0

TIME DEPOSIT ACCOUNT

BALANCE 2/29/64	\$71,252.69
RECEIPTS:	0
WITHDRAWAL: Transfer to Construction Account	7,388.32
BALANCE 3/31/64	\$63,864.37

Evelyn M. Gailer
Treasurer

COMMITTEE REPORTS:

Mr. Mason reported that he had met with Mr. Harto and has started work on the preliminary budget for next year.

Budget

COMMUNICATIONS:

1. A letter from the Emma S. Clarke Memorial Library was read in which they enclosed their contract and requested that our check be sent to the Treasurer of the Library.

Clarke Mem.
Library

2. A letter from Mr. Fuhrmann, President of the Port Jefferson District was read reiterating the fact that they will not be able to accept our students after June 30, 1968.

Pt. Jefferson
Bd. of Educ.

PRINCIPAL'S REPORT:

1. The Board of Cooperative Services has informed us that the following services requested by us for the 1964-65 school year have been approved by the State Education Department:

Coop. Serv.

Physical Education	-	3 days
School Psychology	-	1 day
Remedial Reading	-	3 $\frac{1}{2}$ days
Speech Correction	-	3 days
Librarian	-	3 days

The Administrator recommended that the Board of Cooperative Educational Services be notified that these services will be needed for the 1964-65 school year. Mr. Mason so moved, and it was seconded by Mrs. Voorhest. The Board was polled, carried unanimously.

2. The Board asked the Administrator to investigate the cost entailed in providing instruction in instrumental music and a foreign language. The cost for two days of instruction in these subjects is: Instrumental Music - \$3,440; Foreign Language - \$3,520. It would be necessary for the Cooperative Board to be notified at this time if the Board is desirous of having these services next year. After discussion, it was decided not to request these two services this year.

Music and
Language

3. The Board asked the Administrator to answer the letters from Mrs. Fuller and Mrs. Anderl. A conference was arranged with Mrs. Fuller and their request was discussed in detail. She stated that the committee has been successful in obtaining the use of the North Suffolk Building and, therefore, no longer will have need for the use of our building. - Mrs. Anderl was called to arrange a conference but she informed us that at the present

Mrs. Fuller
Mrs. Anderl

time they will not be needing the use of the building. - The Administrator contacted Mr. Feyk and informed him of what action was taken and requested that letters not be written at this time. He concurred with the Administrator and the letters were not written.

4. Mr. Benedict's letter of February 25th which was in answer to Mr. Harto's letter of February 20th does not conclusively rule out the possibility of our receiving aid for debt service on our Christian Avenue school. If the Board has no objection, the Administrator will follow up our appeal for this aid with another letter in about three weeks. There was no objection.

State Aid

5. Mr. Rupert Parks, Assistant Superintendent, forwarded a letter to Mr. Harto which Dr. Phelan received from Mr. Osborne, Director, Division of School Business Management, State Education Department. Mr. Osborne's letter states that our present contract with Mr. Archambault for transporting children to the St. James-St. Phillips School in St. James is high. After contacting Mr. Archambault regarding this letter, Mr. Archambault feels that the bid price is in accordance with other bids that he has submitted, not only in our district but in all districts which he serves. This conference did yield some fruitful results which the Administrator will take up with the Transportation and Budget Chairmen.

Transp't'n

6. Anjob Development Corp. has filed a map of their development - Leatherstocking Woods - Section 2 - on February 13, 1964. This development, situated between Blinker Light Road and Kemswick Drive, will encompass 13 homes.

Anjob Dev.

7. As directed by the Board, the Administrator called Mr. Peter Snyder, our attorney, and informed him of our feeling regarding the propositions that he submitted. Mr. Harto suggested including "and the Board of Education is authorized to retain site and building". It is the feeling that now the voters would clearly understand what they are being asked to vote upon. The entire proposition would read:

Proposition

Shall the following Resolution be adopted, to wit:

BE IT RESOLVED that the proposition authorizing the sale of the elementary school building and site situated on Christian Avenue, Stony Brook, adopted at a Special Meeting January 25, 1961 be and it hereby is rescinded, and the Board of Education is authorized to retain site and building.

8. The Administrator has been receiving letters, phone calls and had personal conferences with representatives of the Suffolk Human Relations Commission in conjunction with the Patchogue Branch NAACP as to the teaching staff needs for the 1964-65 school year. They requested that they be furnished with a list of teacher needs by grade and subject so that they might furnish qualified applicants. - The Administrator gave them the same information that he has submitted to the college placement offices: that we do have vacancies for the 1964-65 school year and that we will consider any and all applicants, but in no way does he feel that he should have to explain to any outside pressure group why a certain applicant was not hired for a particular position. This requirement to explain one's hiring policy should not pertain to one particular group at the discrimination of other groups. The Administrator firmly stated that race, religion and color has no bearing on our hiring policy and that we shall continue to offer contracts to the most qualified persons. - Should Mr. Harto's statement be contrary to the Board's feelings, he asked that the Board inform him so that he might be guided by their wishes.

NAACP

9. Mr. Bielenberg of Frederic P. Wiedersum Associates on February 14th acknowledged E.W. Howell's letter of February 11th in which E.W. Howell contended that they had completed all of the punch list items in our school. Mr. Bielenberg made an inspection of the school and on February 24th issued a new punch list which is still rather lengthy. This list is included in the correspondence the Board members received. The Administrator was very pleased to report that our Clerk of the Works is receiving excellent cooperation from the architects to see that everything in our building is in accordance with specifications.

Inspection
by Mr.
Bielenberg

10. At the Regular Board Meeting of November 13th, Mr. Harto recommended that the Clerk of the Works' salary be extended beyond December 31, 1963 to June 30, 1964 in view of the punch list which needs to be completed. A motion was made that Mr. Nesbitt continue in his capacity as Clerk of the Works until a review is made by the Board of the March 1st punch list. In view of the recent punch list, the Administrator recommended that Mr. Nesbitt's salary as Clerk of the Works be continued through June 30, 1964. Mr. Farnum so moved and it was seconded by Mrs. Roberts. The Board was polled, carried unanimously.

Salary of
Clerk of
the Works

11. F.G. Wiedersum answered Mr. Harto's letter of January 20th with regard to the report submitted by the Royal Globe Insurance Co. in connection with their inspection of our boiler room. Mr. Wiedersum states that four items have already been corrected and the remaining one will be attended to shortly. Concerning Item 4, he stated that it was felt that for safety reasons the blow-off pipe should not be extended to the floor drain, since this might create a stumbling hazard. This was agreed to by all concerned including Mr. Nesbitt and Mr. Bielenberg. This has been forwarded to our insurance carrier to see if they will accept the feeling of the architect.

Boiler Room

12. A letter dated the 7th was issued to the Bank of Suffolk County authorizing them to release \$23,000. in bonds to E.W. Howell in accordance with Board action of February 5th.

E.W. Howell - Bonds

13. Mr. Harto stated he received notification from the Nassau Suffolk School Boards Association of an emergency meeting this Saturday, March 7th, at 10:30 A.M. at the Plainview-Old Bethpage Junior High School. The purpose of this meeting is to protest the February 25th NO STATE AID increase pronouncement of the Governor and to take action in support of the Brydges-Waters Bill raising the shared-cost-ceiling from \$500. to \$585. per pupil.

NSSBA - State Aid

14. Mr. Harto stated that we have been receiving requests for transportation to private schools from several parents. These requests represent both schools which are within the mandated 10-mile limit - St. Joseph's, Brentwood, and Seton Hall, Patchogue. All requests have been acknowledged, and those parents requesting transportation beyond the 10-mile limit informed of the process by which the request might be granted.

Transport'n Requests

15. The reminder that all requests for private and parochial transportation must be submitted prior to April 1st will be inserted in the next Board Bulletin and also in the Three Village Herald.

16. Inasmuch as 90% of the March Board Bulletin will deal with school curriculum, the Administrator requested that the Board approve the March Bulletin subject to the review of all material by the Bulletin Chairman and the Administrator. Mr. Mason so moved, and it was seconded by Mr. Farnum. The Board was polled, carried unanimously.

Board Bull.

17. Mr. Harto contacted Mr. Everling and informed him of the article in the Nassau-Suffolk School Boards publication which stated that Boards should not pay the increase in bulk mailing until a review had been made. Thus, we were permitted to mail our Board Bulletin at \$13. instead of \$32.

Bulk Mail

18. As requested by the Board, notices were sent home with the children urging parents to support the Brydges-Waters Bill. These notices were also placed in the post office so that all taxpayers might avail themselves of a copy. Letters addressed to our senator and assemblymen in support of this Bill were prepared for the signature of all Board members.

Brydges--
Waters Bill

19. The Administrator was pleased to report to the Board that the student participation in our hot lunch program has enabled the cafeteria to be solvent. The Administrator requested permission from the Board to hire another individual for the cafeteria, commencing Monday, March 9th, for approximately three hours per day, and to hire a second individual on April 1st for approximately three hours per day. The first person is to assist at noon in operating the dish-washing machine, and the second person is to be cashier. Mr. Mason so moved and it was seconded by Mr. Farnum. The Board was polled, carried unanimously.

Cafeteria
Help

20. The Administrator requested permission to increase the Cafeteria Cook-Manager's salary from \$2. per hour to \$2.50 per hour. He strongly recommended that the Board approve this request. After discussion, it was decided to defer this item for another month.

Salary of
Cook-Mgr.

21. All Board members were present at our Science Fair held on Thursday, February 20th. The Fair was a tremendous success, as over a thousand people turned out on an inclement evening. The teachers deserve a word of commendation as they so aptly demonstrated the scope of science instruction in our elementary school.

Science
Fair

We will be holding our gym nights - one evening for the first, second and third grades; and another evening for fourth, fifth and sixth grades - during the first week in April.

Gym Nights

22. We have received the written report of our audit by the State Department of Audit and Control. As Mr. Harto previously stated to the Board regarding the verbal report given by the State Auditor, our accounts and fiscal affairs were found to be in excellent order. We are

Audit Rept.

280
210

required by law, Section 35 of the General Municipal Law as amended by Chapter 441 of the laws of 1960, to publish a notice in our official school newspapers to the effect that the report has been received, filed in our office, and is available for public inspection. The Clerk of the Board should be instructed to publish this notice once in our official newspapers. Mr. Mason so moved and it was seconded by Mrs. Voorhest. The Board was polled, carried unanimously.

23. Mr. Harto has received a request for home teaching for one of our students, a senior at Port Jefferson High School. Mr. Harto contacted Mr. Prochilo who advised him that the student needs the tutoring if he is to keep up with his class and graduate this June. The Administrator informed all Board members that he wished to commence home teaching for this student despite the fact that he has not yet been absent for the specific number of days as set forth in our by-laws. I did receive a letter from his parent and also a letter from the family doctor stating that the student would be out of school for an extended period. As all Board members informally concurred with Mr. Harto's recommendation, he should like to request that the Board approve the Administrator's action in providing home teaching for this student. Mrs. Voorhest so moved, and it was seconded by Mr. Mason. The Board was polled, carried unanimously.

Home Teaching

24. The Administrator requested permission from the Board to reserve three voting machines for the May meeting, and to make arrangements for the haulage and for the custodian of said machines during the voting. Mrs. Voorhest so moved, and it was seconded by Mr. Farnum. The Board was polled, carried unanimously.

Voting
Machines

25. Regarding clarification of our boundary line, Mrs. Roberts moved, and it was seconded by Mr. Mason, that the Stony Brook Board of Education request Dr. William F. Phelan, District Superintendent of the Second Supervisory District, to clarify and alter the existing boundary line between Stony Brook U.F.S.D.#1 and Middle Country Central School District #11, - said boundary to be clarified and altered so that it shall read as follows:

Boundary
Line

"Commencing at the point formed by the intersection of the center line of Nesconset-Port Jefferson Station Road, as shown on the District Boundary Map with the westerly boundary line as it now exists

-8-

between Stony Brook U.F.S.D. #1 and Setauket U.F.S.D. #2, running thence south along the center line of Nesconset-Port Jefferson Station Road to the intersection of Moriches Road with Nesconset-Port Jefferson Station Road, as shown on said map, running thence west along the center line of Moriches Road until it joins presently existing boundary line as shown on said map." The Board was polled, carried unanimously.

As there was no objection on the part of the Board, Mr. Harto will meet with the Superintendent of Middle Country School District #11 prior to the submission of the request to Dr. Phelan.

26. The Administrator reported that the venetian Blinds and blinds and the stage curtains have been installed. Curtains

27. The Administrator was asked to draw up the necessary propositions for the Annual Meeting Ann. Mtg. Notice rather than contact Pelletreau & Pelletreau.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

It was moved by Mr. Mason and seconded by Mrs. Voorhest that the meeting adjourn at 10:05 P.M.

Beatrice Jayne
Club

TENTH REGULAR PUBLIC OPEN MEETING

APRIL 1, 1964

The tenth regular public open meeting of the Board of Education of Union Free School District No. 1 of the Towns of Brookhaven and Smithtown, Suffolk County, New York was held at the North Country Elementary School on Wednesday, April 1, 1964.

The meeting was called to order at 8:33 P.M. by the President, Mr. Feyk, with the following members present: Messrs. Feyk, Mason, Mrs. Roberts and Mrs. Voorhest. Mr. Harto, Principal, and Mrs. Gailer, Treasurer, also attended.

There were five guests present.

Visitors

The meeting opened with a moment of silent prayer.

It was moved by Mrs. Roberts and seconded by Mr. Mason that the Minutes of the last regular meeting be accepted as presented. The Board was polled, carried unanimously.

Minutes

Mrs. Gailer read the Treasurer's Report of the General Account, Cafeteria Account, Bond and Interest Account, Construction Account and the Time Deposit Account. It was moved by Mr. Mason and seconded by Mrs. Voorhest that the Treasurer's Report be accepted as read. The Board was polled, carried unanimously.

Treas. Rept.

Mr. Nesbitt reported that there is still a large amount of complaints for E.W. Howell to correct. Island Air Conditioning has a few things to be finished. Representatives of the hardware company will meet here next Wednesday.

Clerk of Works Rept.

It was moved by Mrs. Roberts and seconded by Mr. Mason that the bills for the General Account and Cafeteria Account be paid. The Board was polled, carried unanimously.

Payment of Bills

COMMITTEE REPORTS:

Mrs. Roberts reported that the next issue of the Bulletin will incorporate the budget as well as two or three other articles.

Bulletin

Mrs. Roberts also reported that she had received a letter from Mrs. Tuttle relative to transportation requests which she will turn over to Mr. Haenlein.

Transport'n

-2-

COMMUNICATIONS:

1. A letter from Dr. Allen regarding the reorganization of districts was read and placed on file. Dr. Allen
2. A memorandum from Dr. Phelan regarding the north shore reorganization was read and placed on file. Dr. Phelan
3. A notice of the meeting of the Brookhaven Town School Boards was read and placed on file. B'khaven Town Sch.Bds.

PRINCIPAL'S REPORT:

1. Miss Elizabeth Lamson visited our school cafeteria on Monday, March 9th, and spent the entire day with us. It was most gratifying to us to receive her commendation verbally as well as in her written report. Miss Lamson gave us a number of suggestions that we may use as our lunch program develops. Miss Lamson
2. The Administrator recommended that the salaries of our cafeteria staff be increased as of April 1, 1964, - the cook manager's salary to be increased by 50 cents per hour and the cook's helper and general helper salaries increased by ten cents. These raises can be met by the monies that we are collecting from our hot lunch program. The Administrator was pleased to report that the \$3,000. advanced by the Board from our General Account will be repaid and that our cafeteria is definitely self-sustaining at this time. Mr. Mason so moved and it was seconded by Mrs. Roberts. The Board was polled, carried unanimously. Cafeteria Salaries
3. As requested by the Board of Education, Mr. Harto met with Dr. Phelan and Mr. Hines on separate occasions and explained to them our reasons for requesting a redefining of the existing boundary line between B #1 and B #11. Both Dr. Phelan and Mr. Hines concurred that the proposed line would be clearly defined by existing landmarks. Mr. Harto wrote a letter to both Dr. Phelan and Mr. Hines on March 19th, and formally presented the Board of Education's resolution to them. Mr. Harto has not received a reply as of this date. Boundary Line - B#1 B#11
4. Mr. Harto again wrote to Mr. Benedict on March 25th and made an appeal to him to reconsider the granting of State Aid on the Christian Avenue School Building. His reply, received today, stated: "I think we should not recommend certification for apportionment of aid on indebtedness where the building is not fully used for the education of public school children." State Aid, Christian Ave. Bldg.

5. The Governor of the State of New York has issued a proclamation setting May 19th as Teacher Recognition Day. For the past several years the Board of Education has sponsored a dinner conference meeting with the staff as a part of Teacher Recognition Day. Mr. Mason so moved and it was seconded by Mrs. Voorhest that we sponsor a program similar in nature to that we have sponsored in previous years on Teacher Recognition Day. The Board was polled, carried unanimously, Mrs. Roberts was asked to Chair this committee.

Teacher
Recog. Day

6. Frederic P. Wiedersum Associates has submitted a revised punch list for our general contractor and it is most encouraging to see the list dwindle down to one page. We have now paid two of our major contractors their full contract award, less 2% retained for one year. E.W. Howell and Island Air Conditioning still have some work to complete and then they will be paid except for the 2% retainer.

Wiedersum -
Punch List

7. Our direct line to the Fire House has been installed and last week on Wednesday, with the cooperation of the Fire Department officers, we conducted a fire drill at which time the officers checked our alarm system at the Fire House, and also made a visit to the school to see an actual drill in progress. The school was vacated in approximately one minute.

Fire House
Alarm System

8. We have a request from a parent that his daughter be permitted to complete her school year here at Stony Brook. The plans for moving would be about a week in excess of the time set by the Board for a child to finish the school year tuition free. Mr. Mason so moved and it was seconded by Mrs. Voorhest. The Board was polled, carried unanimously.

Student
Moving from
District

9. Mr. Harto has been informed by the Port Jefferson High School that one of our students has requested to enter the electronic technology course which is given by the 2nd Supervisory District Board of Cooperative Services. This course is offered at Bellport and the tuition would be \$800. above the tuition which we would be paying Port Jefferson High School. There would be an additional cost of approximately \$200. for transportation from Port Jefferson to Bellport. The State Aid the following year would reimburse us approximately 50 per cent. Mrs. Voorhest so moved and Mr. Mason seconded. The Board was polled, carried unanimously.

Electronic
Technology
Course

10. The workshop being conducted by the State Education Department on the new uniform system of accounting for school districts will be held tomorrow and Friday at Sachem High School. The Administrator requested that the persons attending be reimbursed for their expenses upon presentation of their bills. Mrs. Roberts so moved and it was seconded by Mrs. Voorhest. The Board was polled, carried unanimously.

NYS Acc'ting Meetings

11. Notification from Everett Dyer, Executive Director of the N.Y.S. School Boards Association, has been received regarding the Spring Conferences. This year they will be held in Middle Island on May 14th; Lynbrook on May 19th; and West Babylon on May 20th. Those Board members wishing to attend, please notify the Administrator so that reservations may be made.

NYSSBA Conf.

12. The Administrator has been notified by Mr. Parks, Assistant Superintendent of the Second Supervisory District, that our Federal Aid entitlement under Public Law 874 for the 1963-64 school year will be \$19,656. This is \$8,344. less than the amount we estimated for our receipts.

Federal Aid Entitlement

13. We have received a letter from Mrs. Robert J. Isler, Director of Volunteers for Northern Brookhaven for the SOS program, thanking us for the cooperation they received from the members of our staff in organizing the clinic for Sabin Oral Sunday.

S O S

14. We have been receiving communications from the Democratic legislative leaders. These letters criticize the Republican-controlled legislative body for the lack of courage in standing up to the Governor and passing the Brydges-Waters bill. The latest letter has been reproduced for the Board members.

Brydges-Waters Bill

15. The Administrator requested that the Board of Education sponsor the swimming program for the summer. The President of the Rotary Club has been contacted and he is confident that the Rotary Club will financially assist our swimming program again this year. We are contemplating increasing the charge to parents this year from \$1. to \$1.50 in order that we might reduce the class sizes

Swimming Program

and possibly extend the time for instruction. In order to accomplish this, we would have to have at least two additional instructors. Mrs. Roberts so moved and it was seconded by Mr. Mason. The Board was polled, carried unanimously.

16. The Board of Cooperative Educational Services of the Second Supervisory District will hold its annual meeting on Wednesday, April 8th, at 8:30 P.M. at the Blue Point Elementary School.

Bd. Coop.
Ed. Services
Ann. Mtg.

17. The rules for the use of the voting machines and the manner of submitting questions or propositions in accordance with Section 2035 of the Education Law were sent to all Board members. The Administrator recommended to the Board that these rules be adopted and be in effect until such time as the Board may amend or rescind said rules. Mr. Mason so moved and it was seconded by Mrs. Roberts. The Board was polled, carried unanimously.

Voting
Machine Rules
& Propositions

18. As directed by the Board of Education, the Administrator has drawn up the legal notice for the Annual Meeting. This notice is to be published on four consecutive Fridays - April 10th, 17th, 24th and May 1st. Each Board member has a copy of this notice and, if it is acceptable, the Board should direct the District Clerk to have the notice published in our official newspapers, as follows:

Notice of
Annual Mtg.

NOTICE OF ANNUAL SCHOOL DISTRICT MEETING

NOTICE IS HEREBY GIVEN that the annual meeting of the inhabitants of Union Free School District No. 1, Towns of Brookhaven and Smithtown, County of Suffolk, New York qualified to vote at school meetings in said district, will be held in the auditorium of the North Country Elementary School, Stony Brook, New York, in said district, on May 5, 1964, at 8:00 o'clock p.m. (DST), for the purpose of discussing: (1) the school budget for the ensuing year; (2) proposition authorizing the Board of Education to retain the Christian Avenue school building and site; (3) proposition appropriating the sum of \$15,000 to defray the cost of maintaining and operating the Emma S. Clark Memorial Library at Setauket, thereby increasing the 1964-65 school budget by that amount; (4) proposition authorizing transportation of resident pupils in grades 7 through 12, inclusive, to private and parochial school facilities located outside of the district and within 20 miles of the district, measured from said school facility to the home, thereby increasing the 1964-65 budget by the cost thereof; (5) proposition authorizing that transportation shall be provided during the ensuing

fiscal year for resident pupils in grades 7 through 12 inclusive, to private and parochial school facilities located outside of the district and within 35 miles of the district, as measured from said school facility to the home, thereby increasing the 1964-65 school budget by the cost thereof.

PLEASE TAKE FURTHER NOTICE that at the conclusion of the meeting on May 5, 1964, the same will be adjourned to 4:00 o'clock p.m. (DST), Wednesday, May 6, 1964, at the auditorium, North Country Elementary School, for the purpose of voting on the following matters:

Proposition 1

RESOLVED, that the school budget for the fiscal year 1964-65, as submitted, is hereby approved.

Proposition 2

RESOLVED, that the proposition authorizing the sale of the elementary school building and site situate on Christian Avenue, Stony Brook, adopted at a Special Meeting January 25, 1961, be and it hereby is rescinded, and the Board of Education is authorized to retain site and building.

Proposition 3

RESOLVED, that the sum of \$15,000 is hereby appropriated to defray the cost of maintaining and operating the Emma S. Clark Memorial Library at Setauket, and the 1964-65 budget is hereby increased by that amount.

Proposition 4

RESOLVED, that transportation shall be provided during the ensuing fiscal year for resident pupils in grades 7 through 12 inclusive, to private and parochial school facilities located outside of the district and within 20 miles of the district, as measured from said school facility to the home, and the 1964-65 budget is hereby increased by the cost thereof.

Proposition 5

RESOLVED, that transportation shall be provided during the ensuing fiscal year for resident pupils in grades 7 through 12 inclusive, to private and parochial school facilities located outside of the district and within 35 miles of the district, as measured from said school facility to the home, and the 1964-65 budget is hereby increased by the cost thereof.

The hours of voting on May 6, 1964 shall be from 4 o'clock p.m. (DST) to 10 o'clock p.m. (DST).

PLEASE TAKE FURTHER NOTICE that three members are to be elected to the Board of Education at said meeting of May 6, 1964, as follows:

For member of the Board of Education for a five year term expiring June 30, 1969, to fill the position now being held by Richard Feyk, whose term of office expires on June 30, 1964.

For member of the Board of Education for a five year term expiring June 30, 1969, to fill the position now being held by Robert B. Mason, whose term of office expires June 30, 1964.

For member of the Board of Education to fill the unexpired term of A. Richard O'Connor, resigned, commencing May 6, 1964 and ending June 30, 1965.

PLEASE TAKE FURTHER NOTICE that all nominating petitions of candidates for the office of member of the Board of Education, shall be filed with the Clerk of the District not later than 3 p.m., April 21, 1964. Each vacancy is a separate, specific office and a separate petition is required to nominate a candidate for each separate office. Each petition shall be directed to the Clerk of the District, must be signed by at least twenty-five qualified voters of the District, must state the name and residence of the candidate, and must describe the specific vacancy for which the candidate is nominated, including at least the length of the term of office and the name of the last incumbent.

PLEASE TAKE FURTHER NOTICE that anyone interested in presenting a specific proposition to be voted upon at the Annual Meeting must present a petition signed by at least twenty-five legal voters of the school district and have this in the hands of the Board of Education in time for the Board to include it as a special proposition in the budget which must be made available to the people seven days before the Annual Meeting.

PLEASE TAKE FURTHER NOTICE that each person entitled to vote must register. Registration dates and hours are as follows: Wednesday, April 15, 1964, between the hours of 4 o'clock p.m. (EST) and 8 o'clock p.m. (EST), and Tuesday, April 28, 1964, between the hours of 4 o'clock p.m. (DST) and 10 o'clock p.m. (DST). Said registration shall be held in the Cafeteria of the North Country Elementary School, Stony Brook, N.Y.

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All persons who registered at the last annual meeting on May 7, 1963 and election held on May 8, 1963, will not be required to re-register for the purpose of voting at the annual meeting to be held on May 5, 1964 and the election to be held on May 6, 1964.

The Board of Registration will meet during the annual meeting on Tuesday, May 5, 1964 between the hours of 8 P.M. and 10 P.M. (DST), and between the hours of 4 P.M. and 10 P.M. (DST) on May 6, 1964, in the Cafeteria for the purpose of preparing a register for meetings or elections to be held more than thirty (30) days subsequent to this annual meeting and election.

PLEASE TAKE FURTHER NOTICE that the register will be open for inspection by any qualified voter of the school district between the hours of 9 o'clock a.m. to 12 Noon and 1 o'clock p.m. to 3 o'clock p.m. (DST) during the five days immediately preceding the annual meeting, except Sunday, and including the day of the meeting.

PLEASE TAKE FURTHER NOTICE that a copy of the proposed budget for the ensuing fiscal year 1964-65 may be obtained by any taxpayer at the office of the District Clerk at the North Country Elementary School, Stony Brook, New York, at any time during the period of seven (7) days immediately preceding the annual meeting, between the hours of 9 o'clock a.m. and 4 o'clock p.m. (DST), Monday through Friday, inclusive.

BY ORDER OF THE BOARD OF EDUCATION

Dated: April 1, 1964

Beatrice Jayne, District Clerk

Mrs. Roberts moved, and it was seconded by Mr. Mason, that the District Clerk be directed to publish the notice in our official newspapers. The Board was polled, carried unanimously.

19. We have received requests for transportation Transport'n to the following nine schools: Mercy High School, Riverhead - 2 students; Our Lady of Mercy Academy, Syosset - 1 student; Seton Hall High School, Patchogue - 4 students; St. Joseph's Academy, Brentwood - 7 students; Sts. Philip and James, St. James - 23 students; Infant Jesus School, Port Jefferson - 11 students; St. Anthony's High School, San Remo - 6 students; Harbor Country Day School, St. James - 3 students; St. James Episcopal Day School, St. James - 1 student.

The Administrator was notified by a parent that they requested transportation for their child to Harbor Country Day School and listed different times for dismissal for different months of the year: September-December, 4 P.M.; January-March, 2:45 P.M.; April-June, 4 P.M. The Administrator notified the parents that in accordance with State Department rulings, a Board of Education is required to supply transportation for one dismissal only. The parents answered that they would want the transportation for the 4 o'clock dismissal.

20. The Administrator requested permission from the Board of Education to publish transportation bids in accordance with the requests received from parents, - The Transportation Notice to appear on Friday, April 10th, and bids to be opened on Thursday, April 16th. Thus, we will have a firm figure for the cost of all transportation being requested. It was so moved by Mrs. Voorhest and seconded by Mr. Mason. The Board was polled, carried unanimously.

Trans. Notice

21. As there was no objection by the Board, the Sts. Philip and James bid will be omitted as the extra high school bus will be used to transport these students.

Omit Sts.
Philip & Jas.
Bid

22. A motion is in order to appoint the President of the Board as Chairman of the Annual Meeting. Mrs. Roberts moved, and it was seconded by Mr. Mason, that Mr. Feyk be designated Chairman of the Annual Meeting. The Board was polled, carried unanimously.

Chairman of
Annual Mtg.

23. The Board of Education is to appoint the Inspectors of Election for the Annual Meeting, or, if it so desires, it may grant the authority to the President of the Board. Mrs. Roberts moved, and it was seconded by Mr. Mason, that the President of the Board be empowered to appoint the Inspectors of Election. The Board was polled, carried unanimously.

Inspectors
of Election

24. The Administrator asked if the Board wished him to notify Pelletreau & Pelletreau to be in attendance at our Annual Meeting Tuesday, May 5th and the voting on May 6th. Mrs. Roberts so moved and it was seconded by Mr. Mason. The Board was polled, carried unanimously.

Pelletreau &
Pelletreau

25. We have reservations for the voting machines and were informed that the Board of Elections will take care of the trucking and will supply us with a custodian of the machines.

Voting
Machines

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26. We have received requests for home teaching for five of our high school students who have contracted infectious mononucleosis. Home teaching has already commenced for three of the students and arrangements are being made for the other two. It was moved by Mrs. Roberts and seconded by Mrs. Voorhest authorizing home teaching for the five students. The Board was polled, carried unanimously.

Home Teaching

27. The Administrator asked permission for the school nurse to distribute to the third graders a Crest Tooth Test kit. Mrs. Roberts so moved, and it was seconded by Mrs. Voorhest. The Board was polled, carried unanimously.

Crest Tooth Test

NEW BUSINESS:

Mr. Feyk reported that he had received a telephone call questioning why we could not use our public address system for community announcements. After investigation of this inquiry, Mr. Feyk read the draft of the letter he wished to send Mrs. Charlotte Rasmussen answering this question. After discussion, Mr. Mason moved, and it was seconded by Mrs. Roberts, that this letter be sent as written. The Board was polled, carried unanimously.

Announcements

It was moved by Mrs. Roberts and seconded by Mrs. Voorhest that the meeting adjourn at 10:43 P.M. The Board was polled, carried unanimously.

Beatrice Jayne

SPECIAL PUBLIC OPEN MEETING

APRIL 20, 1964

A special public open meeting of the Board of Education of Union Free School District No. 1 of the Towns of Brookhaven and Smithtown, Suffolk County, New York was held at the North Country Elementary School on Monday, April 20, 1964.

The meeting was called to order at 11:55 P.M. by the President, Mr. Feyk, with the following members present: Messrs. Feyk, Farnum, Haenlein, Mason, Mrs. Roberts and Mrs. Voorhest. Mr. Harto, Principal, also attended.

Mr. Haenlein moved, and it was seconded by Mr. Mason, that we make this meeting an open agenda meeting. The Board was polled, carried unanimously.

It was moved by Mr. Mason and seconded by Mr. Haenlein that the Board accept for presentation to the school district the budget as outlined in the brochures as presented. The Board was polled, carried unanimously.

Budget

The intent of the above motion is that both budgets as presented be accepted, namely, budget with additional students and budget alone. Proposition No. 1 will read as follows: RESOLVED, that the school budget for the fiscal year 1964-65, as submitted, is hereby approved. FURTHER RESOLVED THAT the Board of Education be authorized in the event that additional students should not be received from Union Free School District #2, Setauket, to decrease said budget by \$72,048.00 and anticipated receipts be decreased by \$134,829.00

GENERAL CONTROL

<u>CODE 2</u>	<u>ALONE</u> <u>1964-65</u>	<u>ADDITIONAL</u> <u>1964-65</u>
1. School Elections	\$ 1,000	\$ 1,000
2. Clerk's Salary	500	500
3. Treasurer's Salary	300	300
3. Legal Fees	1,000	1,000
4. Board of Education Supplies	2,000	2,000
5. Other Expenses Supt's Office	2,365	2,365
6. Census Enumeration	600	600
7. Other Expenses of Gen. Control	2,500	2,500
TOTAL GENERAL CONTROL	<u>\$10,265</u>	<u>\$ 10,265</u>

INSTRUCTIONAL SERVICES

<u>CODE 3</u>	<u>ALONE</u> <u>1964-65</u>	<u>ADDITIONAL</u> <u>1964-65</u>
4. Clerical	\$ 13,880	\$ 13,880
5. Office Supplies	900	1,100
9. Teachers' Salaries	217,442	267,442
9. Substitute Teaching	2,850	3,660
10. Textbooks	4,200	8,200
11. Supplies for Instruction	5,400	8,400
12. Coop. Service Teaching	29,684	29,684
13. Other Supplies for Instruction	500	800
14. Tuition	225,225	225,225
TOTAL INSTRUCTIONAL SERVICES	\$500,081	\$ 558,391

OPERATION OF PLANT

<u>CODE 4</u>		
1. Custodians' Salaries	\$ 20,800	\$ 26,800
2. Fuel	8,000	9,000
3. Water	500	600
4. Light and Power	6,000	7,000
5. Custodians' Supplies	3,000	4,500
7. Services other than Personal	1,700	1,700
11. Other Expenses of Operation	3,000	3,000
TOTAL OPERATION OF PLANT	\$ 43,000	\$ 52,600

MAINTENANCE OF PLANT

<u>CODE 5</u>		
1. Upkeep of Grounds	\$ 1,000	\$ 1,000
2. Repair of Building	1,000	2,000
3. Repair and Replacement of heating, lighting, plumbing; repair work, labor and materials	1,000	1,000
4. Apparatus	550	550
5. Furniture	200	200
6. Other Equipment	1,000	1,000
TOTAL MAINTENANCE OF PLANT	\$ 4,750	\$ 5,750

FIXED CHARGES

<u>CODE 6</u>		
1. State Teachers Retirement	\$ 37,049	\$ 37,049
2. Rent	0	0
3. Insurance (all forms)	5,500	6,500
5. Membership and activity dues to organizations	275	275
6. Custodians-Secretaries Retirement & Social Security	5,000	5,000
TOTAL FIXED CHARGES	\$ 47,824	\$ 48,824

DEBT SERVICE

<u>CODE 7</u>	<u>ALONE</u> 1964-65	<u>ADDITIONAL</u> 1964-65
1. Redemption of Bonds	\$ 59,000	\$ 59,000
2. Interest on Bonds	42,815	42,815
3. Interest on Capital Notes	1,000	1,000
TOTAL DEBT SERVICE	<u>\$102,815</u>	<u>\$ 102,815</u>

CAPITAL OUTLAY

<u>CODE 8</u>		
2. Improvement of Grounds	\$ 200	\$ 200
11-		
13. Apparatus: furniture & equip- ment, desks, chairs, etc.	7,735	17,473
14. Other Expenses of Capital Outlay	1,500	2,000
15. Library Books	2,000	4,000
TOTAL CAPITAL OUTLAY	<u>\$11,435</u>	<u>\$ 23,673</u>

AUXILIARY AGENCIES

<u>CODE 9</u>		
3. Library Expenses	\$ 1,000	\$ 1,000
4. Medical Inspection	700	1,000
6. Nurse Service	6,800	6,800
8. Transportation	48,060	48,060
11. Community Assemblies	1,700	2,500
12. Other Expenses of A.A.	1,200	2,000
TOTAL AUXILIARY AGENCIES	<u>\$ 59,460</u>	<u>\$ 61,360</u>

Mr. Harto read the transportation bids as follows: Transp't'n

- Jay-Dee Taxi, St. James, N.Y.:-
- ✓ Item #1 - Sts. Philip & James - \$400. per pupil
 - ✓ " #2 - St. Anthony's H.S. - \$2,000 per 8 pupil capacity vehicle per year
 - " #3 - St. Joseph's Academy - \$450. per pupil per year
 - ✓ " #4 - North Country Elementary School - \$1400 per 8 pupil capacity vehicle per year
Cost per pupil above 8 students \$700 per second vehicle up to 4 students and \$100 per student above 4.
 - ✓ " #5 - Harbor Country Day School - \$600 per 8 pupil capacity vehicle per year
 - " #6 - Seton Hall - \$675. per pupil per year
 - " #7 - Mercy High School - \$2700 per pupil per year
 - " #8 - Our Lady of Mercy Academy - \$3150 per pupil per year

We also received transportation bids from Hanson Transportation Co., Huntington, N.Y., as follows:

- Item #1 - Sts. Philip & James School - \$350.,
only if successful on Items #2 and #5.
- " #2 - St. Anthony's H.S. - \$2,930., only if
successful on Item #5.
- " #3 - St. Joseph's Academy - No bid.
- " #4 - North Country Elementary School - No bid.
- " #5 - Harbor Country Day School - \$2200., only
is successful on Item #2.
- " #6 - Seton Hall - No bid.
- " #7 - Mercy High School - \$500. - see note "Contractor
to exercise own discretion in transporting
students to Mercy High."
- " #8 - Our Lady of Mercy Academy - \$600., only if
successful on Items #2 and 5 per year.

The Administrator recommended to the Board that in light of the transportation bids received we award transportation contracts to Jay Dee Taxi for Item #1, Sts. Philip & James School - \$400. per pupil per year; Item #2, St. Anthony's H.S. - \$2,000. per 8 pupil capacity vehicle per year; Item #4, North Country Elementary School - \$1,400. per 8 pupil capacity vehicle per year - cost per pupil above 8 students \$700. per second vehicle up to 4 students and \$100. per student above 4; Item #5, Harbor Country Day School - \$600. per 8 pupil capacity vehicle per year. These are the transportation requests that have to be supplied within the 10-mile mandated requirement. - Mr. Haenlein moved that the bids as stated by Mr. Harto be awarded to Jay Dee Taxi. Mrs. Roberts seconded the motion. The Board was polled, carried unanimously.

The Administrator requested permission from the Board to return the certified checks from the contractors which were submitted with their bids. Mr. Haenlein so moved, and it was seconded by Mr. Farnum. The Board was polled, carried unanimously.

Contractors
Cert. Checks

A motion is in order to transfer \$15,918.75 from the General Account to the Bond and Interest Account in order to pay the bonds and interest due on the Christian Avenue Building on May 1st. Mr. Haenlein so moved and it was seconded by Mr. Mason. The Board was polled, carried unanimously.

Transfer of
Funds

The Board has been presented with a petition, duly executed by the required number of people, stating "We, the undersigned, in accordance with instructions contained in the Notice of Annual School District Meeting, direct that the Board of Education, UFSD No. 1, Stony Brook, New York,

Petition -
Instr. Music

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include the following proposition among those to be voted upon on Wednesday, May 6, 1964: Resolved, that an instrumental music program be instituted in the Stony Brook Elementary School during the school year 1964-65, and that the 1964-65 budget is hereby increased by the cost thereof, such cost not to exceed \$5,500." A motion is in order for the Board to place this proposition on the ballot for the Annual School District election in accordance with the state law. Mr. Haenlein moved that this be placed on the ballot. Mrs. Roberts seconded the motion. The Board was polled, carried unanimously.

The Administrator mentioned that on Friday, April 24th, we will have our Arbor Day celebration, and an invitation was given to all Board members to attend.

Arbor Day

There was a discussion of the tuition charges for Setauket pupils who may attend school in our district. Mr. Mason moved that a committee consisting of the President and at least one other member appointed by the President meet with the Administrators of the two districts in question and with representatives of the Setauket Board to agree with the procedure for transferring students in K - 6 from Setauket to Union Free School District #1 for the school year 1964-65. It was seconded by Mrs. Roberts. The Board was polled, carried unanimously.

Setauket
Tuition

Mr. Mason moved that we go on record with the Setauket Board that the tuition for Setauket students in the Stony Brook system will be \$50. less than the tuition charged by Setauket; however, in no case will the tuition be less than \$500. Mr. Haenlein seconded the motion. The Board was polled, carried unanimously.

Tuition
Cost

The President appointed Mr. Mason to the Committee to meet with the Setauket Board and, upon confirmation of the meeting date, he asked the District Clerk to notify all Board members of the time, date and place of such meeting so that they can attend if they wish.

Tuition Mtg
with Set.

Mr. Haenlein moved, and it was seconded by Mr. Farnum, that the meeting adjourn at 11:10 A.M. The Board was polled, carried unanimously.

*Beatrice Payne
District Clerk*

SIXTY-EIGHTH ANNUAL DISTRICT MEETING

MAY 5, 1964

The sixty-eighth annual district meeting of the voters of Union Free School District No. 1 of the Towns of Brookhaven and Smithtown, Suffolk County, New York was held at the North Country Elementary School on Tuesday, May 5, 1964.

The meeting was called to order at 8:00 P.M. (DST) by the President, Mr. Feyk, who welcomed everyone to the meeting. He then introduced Mr. Snyder, Attorney from Pelletreau and Pelletreau; Mrs. Monda Roberts; Mrs. Helen Voorhest; Mr. Robert Mason; Mr. Fred Haenlein; Mr. George Farnum; Mrs. Beatrice Jayne, Clerk; and Mrs. Evelyn Gailer, Treasurer.

Mr. Feyk announced that the Board of Education had previously designated him as Chairman of the Meeting. Assent of a majority of the voters present at the meeting is required. It was moved by Mr. Ramsey and seconded by Mr. Clifford that assent be given designating Mr. Feyk as Chairman of the meeting. By an aye and nay vote, the motion was carried unanimously.

Chairman

The Chair announced that Mrs. Beatrice Jayne, Clerk, will act as Clerk of the Annual Meeting and record the Minutes of the meeting pursuant to Section 2027 of the Education Law. Mrs. Evelyn Gailer was appointed Assistant Clerk in the absence of Mrs. Jayne.

Clerk and
Asst. Clerk

The Chairman announced that the meeting will be conducted in accordance with Roberts Rules of Order, except wherein it is inconsistent with the provisions of the Education Law.

The Chair announced the prior appointment of the following Inspectors of Election:

Inspectors
of Election

Mrs. Charles Darcy	Richard Wollam
Mrs. Donald Spetta	Mrs. Irma Peters
Mrs. Robert Nash	Mrs. Carol Philhower
Russell Kerr	Mrs. Margaret Mount
Kenneth Robinson	Mrs. Verna Foulkes
Mrs. Eleanor Flushing	

Mr. Peter Snyder, Attorney, administered the Oath of Office to Mr. Feyk, Chairman; Mrs. Jayne, Clerk; and Mrs. Gailer, Assistant Clerk.

Oath of
Office

The Clerk read the call of the meeting and the qualifications of voters, according to Section 2012 of the Education Law. The Clerk also read

Call of Mtg.,
Qualifica-
tions of
Voters,

Proposition #1 as amended and Proposition #6, Propositions Nos. 1 and 6
Both propositions had been presented to the district voters in the Board Bulletin ten days prior to the Annual Meeting. Proposition #6 appears on the ballot as a result of a petition duly executed by the district voters.

The Propositions as they appear on the ballot are as follows:

Proposition No. 1

RESOLVED, that the school budget for the fiscal year 1964-65, as submitted, is hereby approved.
FURTHER RESOLVED THAT the Board of Education be authorized, in the event that additional students should not be received from Union Free School District No. 2 Setauket, to decrease said budget by \$72,048.00 and anticipated receipts to be decreased by \$134,829.00.

Proposition No. 2

RESOLVED, that the proposition authorizing the sale of the elementary school building and site situate on Christian Avenue, Stony Brook, adopted at a Special Meeting January 25, 1961, be and it hereby is rescinded, and the Board of Education is authorized to retain site and building.

Proposition No. 3

RESOLVED, that the sum of \$15,000 is hereby appropriated to defray the cost of maintaining and operating the Emma S. Clark Memorial Library at Setauket, and the 1964-65 budget is hereby increased by that amount.

Proposition No. 4

RESOLVED, that transportation shall be provided during the ensuing fiscal year for resident pupils in grades 7 through 12 inclusive, to private and parochial school facilities located outside of the district and within 20 miles of the district, as measured from said school facility to the home, and the 1964-65 budget is hereby increased by the cost thereof.

Proposition No. 5

RESOLVED, that transportation shall be provided during the ensuing fiscal year for resident pupils in grades 7 through 12 inclusive, to private and parochial school facilities located outside of the district and within 35 miles of the district, as measured from said school facility to the home, and the 1964-65 budget is hereby increased by the cost thereof.

Proposition No. 6

RESOLVED, that an instrumental music program be instituted in the Stony Brook Elementary School during the school year 1964-65, and that the 1964-65 budget is hereby increased by the cost thereof, such cost not to exceed \$5500.

The Treasurer read her report as follows:

Treas. Rept.

TREASURER'S ANNUAL REPORT
May 1, 1963 - April 30, 1964

GENERAL ACCOUNT

BALANCE April 30, 1963: \$ 34,034.03

RECEIPTS: Bd. of Coop. Services, State Aid	14,899.15
Bd. of Coop. Serv., Retire. Ref.	3,416.47
NYS Dept. Tax. & Finance-State Aid	140,311.47
Town of Brookhaven - Tax Money	352,140.25
Town of Smithtown - Tax Money	20,000.00
Bank of Suffolk County - Proceeds Tax Ant. Notes	188,000.00
U.S. Treasury, Public Law 874-Federal Aid	20,155.00
Franklin National Bank - Transfer Time Deposit Acct.	150,000.00
NYS Dept. Tax. & Finance, Nat;l Defense Ed. Act - Title III	1,235.07
School Milk Collection	2,243.34
NYS Dept. Taxation & Finance - Lunch Program	1,647.21
Miscellaneous	<u>1,645.63</u>

TOTAL RECEIPTS: 895,693.59
929,727.62

TOTAL DISBURSEMENTS: 875,687.88

BALANCE April 30, 1964: \$ 54,039.74

The Chairman read a Message to the Patrons of the School District from James E. Allen, Jr., Commissioner of Education.

James E. Allen, Jr.

The Chairman gave a Report of the Board of Education to the District. His report stated that the North Country Elementary School was occupied in November instead of January as anticipated last year. Prior to our move, one classroom had to be provided in the basement of the Community Church, at no charge to the district. Upon vacating the North Country Annex, we were released from the terms of our lease and paid only one-half of a year's rent. He stated that the Board had met with Dr. Crewson to discuss possible mergers. The State Education Department recommended

Chairman's Report

a meeting of the three Boards (Stony Brook, Setauket and Port Jefferson Station) and also recommended that all three Boards endorse the State sponsored study. All three districts agreed to a three-district study if a two-district study was done at the same time. The Commissioner agreed to this. Our major concern is the education of secondary students two years hence.

The Chair introduced the candidates to the meeting, after which Mr. D'Orsogna and Mr. Sammis each gave a short address. The candidates in attendance were Mr. Richard Feyk, Mr. Robert B. Mason, who have each filed for a five-year term and are unopposed; Mr. Donald D'Orsogna and Mr. Sammis who have both filed for the unexpired term of A. Richard O'Connor.

Candidates

The Chair stated that Mr. Robert B. Mason, Chairman of the Budget Committee, will read the budget items in detail. Discussion and questions concerning the budget will take place after the budget has been read. Discussion of the budget as presented to the district voters, and which is recorded in the Special Board Minutes of April 20th, ensued. Mr. Sinclair Hatch of the Emma S. Clark Memorial Library was present in the audience to answer any question anyone might have regarding Proposition #3.

Budget

Mr. Ramsey, who presented the petition for Proposition #6 - Instrumental Music - was present and was given an opportunity to explain this proposition to the voters.

Instrumental Music

Upon completion of all discussion, it was moved by Dr. Sunyar and seconded by Mr. Antes that the meeting recess until 4 o'clock P.M. (DST) May 6, 1964 for the purpose of voting on the budget as presented, all additional propositions and candidates for members of the Board of Education. By an aye and nay vote, the motion was carried.

Recess

The Chairman declared the meeting recessed at 9:57 P.M. until 4 P.M. on May 6, 1964.

The Oath of Office was administered by Mr. Pelletreau to the eleven Inspectors of Election.

Oath of Office

After organizing, it was announced that Richard Wollam had been appointed Chief Inspector of Election. The Inspectors of Election examined the voting machines with Mrs. Jayne, District

Chief Inspec.
of Election

BILLS TO BE PAID IN APRIL, 1964

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
2:3	The Three Village Herald- pub. legal notice	4.18
2:8-9	Board of Cooperative Ed. Services-	180.55
2:11	Martin's Camera Center- photos	15.00
	William R. Foulkes- prep. Bulletin	129.75
	John A. Burns- reimb. photo equipt.	15.22
	Buys Bros. - printing Bulletin	121.00
	TOTAL GENERAL CONTROL	<u>465.70</u>
3:	Board of Cooperative Ed. Services	2,954.51
3:5	Eastman Kodak Stores, Inc.-supplies	38.00
	Goldsmith Brothers- supplies	15.40
	Eastman Kodak Stores- "	39.60
3:9	Cora Anne Thomas- sub. teaching	243.00
3:10	American Book Co.- texts	1.30
	Lyons and Carnahan- texts	16.89
	Affiliated Publishers- "	5.19
3:11	Bardeens Inc.- supplies	17.60
	J. L. Hammett Co.- supplies	195.44
	J.L. Hammett Co.- "	137.50
3:13	The Jam Handy Organization- supplies	63.06
	McGraw Hill Book Co- filmstrips	51.55
	Eye Gate House, Inc. "	220.00
	Filmstrip House "	32.44
	Teachers Salaries	14,591.66
	Secretaries Salaries	1,037.00
	TOTAL INSTRUCTIONAL SERVICE	<u>19,660.11</u>
4:3	Stony Brook Water District- service	68.00
4:4	Long Island Lighting Co.- "	1.99
	Long Island Lighting Co.- "	647.45
4:5	I. Janvey and Sons- supplies	15.80
	I. Janvey and Sons -"	94.63
4:7	N.Y. Telephone Co.-	107.22
4:11	Stony Brook Construction Co.- snow plowing	90.00
	Custodians Salaries	1,900.00
	TOTAL OPERATION OF PLANT	<u>2,925.09</u>
5:3	M. L. Zinna- plumbing repair	137.50
5:6	L.I. Fire Equipt Co.-	6.00
	Wood's Machine Shop- labor & Material	31.80
	TOTAL MAINTENANCE OF PLANT	<u>175.30</u>
6:	Commissioner of Taxation & Finance-share of costs	23.87
6:2	Stony Brook Community Church- rent due 2/15/64	12,000.00
	TOTAL FIXED CHARGES	<u>12,023.87</u>
8:12-13	Edmund Scientific Co.- equipt.	63.95
8:15	Stephen Goodwin- reimb. sub.	2.25
		<u>66.20</u>

BILLS TO BE PAID IN APRIL, 1964 (Page 2)

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
9:3	Herald Tribune- sub.	2.01
9:11	John Burns -extra sports hours	126.00
	Stephen Goodwin "	55.50
		<u>183.51</u>

TOTAL BILLS TO BE PAID FROM GENERAL ACCOUNT
IN APRIL, 1964 \$35,499.81

CAFETERIA ACCOUNT

Herman's Star Bakery- bread	87.85
Fontana's Bakery- pizzas	42.00
Greenfield Bros.- produce	40.50
Abbie Schaefer- aprons	21.00
S. Schaeffer Corp- canned goods	210.50
The Borden Co.- ice cream	43.80
J. Sauer Corp-meat	125.52
National Biscuit Co.- crackers	29.56
Pinter Bros- delivery	29.17
NorthShore Equipt. Co.- supplies	41.50
Beinbrink Paper Co.- supplies	26.15
Randall Farms Inc. milk	781.40
	<u>781.40</u>
TOTAL CAFETERIA BILLS	1,478.95

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Clerk. Each Inspector signed the form stating that the machine was in proper condition for use.

Machines

The Chairman declared the polls open at 4 P.M.

Polls Open

At 9:55 P.M., the Chairman asked that if there was anyone in the room who has not yet voted to please do so at this time. The Chairman declared the polls closed at 10 P.M.

Polls Closed

The Inspectors of Election with Mrs. Jayne canvassed the votes. Mr. Wollam, Chief Inspector of Election, reported the results to the Chairman. The Chairman thanked the Inspectors of Election for serving at the Annual Election. The Chairman announced the results as follows:

Results of Vote

479 persons passed through the voting machines.

FEYK	Richard Feyk	- 352
5-year term expiring 6/30/69	Void	- 127
		<u>479</u>

MASON	Robert B. Mason	- 360
5-year term expiring 6/30/69	Void	- 119
		<u>479</u>

O'CONNOR	Donald D'Orsogna	- 254
Unexpired term 5/6/64-6/30/65	F. Roger Sammis	- 143
	Void	- 82
		<u>479</u>

PROPOSITION #1 - BUDGET	YES	- 354
	NO	- 115
	VOID	- 10
		<u>479</u>

PROPOSITION #2 - RETAINING CHRISTIAN AVE. BLDG.	YES	- 408
	NO	- 60
	VOID	- 11
		<u>479</u>

PROPOSITION #3 - EMMA S. CLARK MEMORIAL LIB. - \$15,000	YES	- 286
	NO	- 179
	VOID	- 14
		<u>479</u>

PROPOSITION #4 - TRANSPORTATION 20 Mile	YES	- 179
	NO	- 290
	VOID	- 10
		<u>479</u>

PROPOSITION #5 - TRANSPORTATION	YES	-	110
35 Mile	NO	-	357
	VOID	-	12
			<u>479</u>

PROPOSITION #6 - INSTRUMENTAL	YES	-	294
MUSIC, not to exceed \$5500	NO	-	176
	VOID	-	9
			<u>479</u>

The Chairman declared Propositions #1, 2, 3, and 6 passed.

The Chairman declared Propositions #4 and 5 defeated.

The Chairman declared Mr. Feyk, Mr. Mason and Mr. D'Orsogna as elected to the Board of Education.

It was moved by Mr. Huber and seconded by Mrs. Davison that the meeting adjourn at 10:59 P.M.

Beatrice Jayne
Clark

BILLS TO BE PAID IN MAY, 1964

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
2:1	County of Suffolk- voting machines & cust.	115.00
	Port Jefferson Record- printing ballots	25.00
2:3	Sunrise Press- legal ad	7.03
2:11	Buys Bros. Printing Bulletin	239.50
	Helen Patronio - office substitute	24.00
2:8-9	Board of Cooperative Ed. Services- admin. exp.	180.55
	TOTAL GENERAL CONTROL	<u>591.08</u>
3:	Board of Coop. Ed. Services- services	2,954.51
3:5	McCabes Central Store Inc.- supplies	51.00
	The Island Co.- supplies	97.29
	International Business Machines- supplies	11.25
3:9	Rose Marie Schlemm- sub. teaching	27.00
	Cora Anne Thomas- " "	81.00
	William H. Brown- Home Teaching	18.00
	Daniel B. Sweeney- " "	18.00
3:10	Dover Publications Inc.- texts	.90
	Collier Macmillian Co.- texts	101.80
3:11	J. L. Hammett Co.- supplies	9.87
	The Program Aids Co.- supplies	30.65
3:13	U.F.S.D. #6- P.J. tuition	36,053.50
	U.F.S.D. #2-Setauket "	7,485.00
3:14	Cuisenaire Co. of America- supplies	5.50
	Teachers Salaries	14,591.66
	Secretaries Salaries	<u>1,037.00</u>
	TOTAL INSTRUCTIONAL SERVICES	62,573.93
4:2	Duane C. Cole Corp.- fuel	135.45
	Swezey Fuel Co.- fuel	1,336.91
4:4	Long Island Lighting Co.- service	530.38
4:5	Beinbrink Paper Co.- supplies	9.38
	The C. B. Dolge Co.- "	65.55
	I. Janvey and Sons Inc.- "	25.00
4:7	N.Y. Telephone Co.- service	84.93
	Howard DeLong- refuse removal	10.00
	Custodians Salaries	<u>1,900.00</u>
	TOTAL OPERATION OF PLANT	4,097.60
5:2	George Nesbitt- reimbursement	9.55
	D. T. Bayles and Son.- supplies	38.49
	Grover Aluminum Products Inc.-	85.00
5:3	Luxor Lighting Co.- supplies	78.67
5:6	W.H. Schaefer Business Machines Inc.	1.50
	TOTAL MAINTENANCE OF PLANT	<u>213.21</u>
6:3	O. C. Lempfert- insurance premiums	<u>522.02</u>
	TOTAL FIXED CHARGES	522.02

BILLS TO BE PAID IN MAY, 1964 (Page 2)

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
7:3	Bond and Interest a/c-	19,869.00
	TOTAL DEBT SERVICE	<u>19,869.00</u>
8:12-13	Wolverine Sports Supply- supplies	74.00
	D. Waldner Company Inc.-	35.00
8:15	Child Study Assoc. of America	7.30
	Harper and Row Publishers	20.44
	Field Enterprises Educational Corp- book	35.70
	Doubleday and Co.- books	575.72
	Harper and Row Publishers- book	<u>.78</u>
	TOTAL CAPITAL OUTLAY	748.94
9:3	Herald Tribune- sub.	1.91
9:6	Port Jefferson Public Schools- health service	77.00
9:11	John A. Burns- extra sports hours	87.00
	Stephen Goodwin- " " "	100.50
	John Archambault- extra trips	210.00
	Bus transportation- May	<u>4,558.00</u>
	TOTAL AUXILIARY AGENCIES	5,034.41
	TOTAL GENERAL ACCOUNT BILLS TO BE PAID IN MAY-	\$93,650.19

CAFETERIA BILLS FOR MAY

Greenfield Bros. produce	55.00
J. Sauer Corp- meat	154.76
Fontana's Bakery- pizza	85.75
Herman's Star Bakery Corp- braad	64.05
The Borden Co- ice cream	105.00
Howard Stevens Inc.- canned goods	26.85
S. Schaeffer Grocery Corp- " "	191.60
National Biscuit Co.- crackers	34.78
Beinbrink Paper Co.- supplies	<u>46.92</u>
TOTAL CAFETERIA BILLS	764.71

CONSTRUCTION ACCOUNT

Island Air Conditioning Inc- 9th payment	900.00
TOTAL CONSTRUCTION BILLS	<u>900.00</u>

TREASURER'S REPORT (Page 2)
APRIL 1964

BOND AND INTEREST ACCOUNT

BALANCE 3/31/64	\$ 51.00
TOTAL RECEIPTS: Transfer from General account for bonds and interest due 5/1/64	15,918.75
DISBURSEMENTS:	.00
BALANCE 4/30/64	\$ 15,969.75

CONSTRUCTION ACCOUNT

BALANCE 3/31/64	\$.00
RECEIPTS:	.00
DISBURSEMENTS:	.00
BALANCE 4/30/64	\$.00

TIME DEPOSIT ACCOUNT

BALANCE 3/31/64	\$ 63,864.37
TOTAL RECEIPTS: Interest posted to 4/23/64	712.49
WITHDRAWALS:	.00
BALANCE 4/30/64	\$ 64,576.86

Evelyn M. Gailer,
Treasurer

ELEVENTH REGULAR PUBLIC OPEN MEETING

MAY 6, 1964

The eleventh regular public open meeting of the Board of Education of Union Free School District No. 1 of the Towns of Brookhaven and Smithtown, Suffolk County, New York was held in the North Country Elementary School on Wednesday, May 6, 1964.

The meeting was called to order at 8:40 P.M. by the President, Mr. Feyk, with the following members present: Messrs. Feyk, Farnum, Haenlein, Mrs. Roberts and Mrs. Voorhest. Mr. Harto, Principal, also attended.

There were no guests present.

Visitors

The meeting opened with a moment of silent prayer.

It was moved by Mrs. Voorhest and seconded by Mr. Haenlein that the Minutes of the regular meeting of April 1st and the special meeting of April 20th be accepted as presented. The Board was polled, carried unanimously.

Minutes

In the absence of Mrs. Gailer, who was serving as Assistant Clerk at the Annual Election, the Clerk read the Treasurer's Report of the General Account, Cafeteria Account, Construction Account, Bond and Interest Account, and the Time Deposit Account. It was moved by Mr. Haenlein and seconded by Mrs. Voorhest that the Treasurer's Report be accepted as read. The Board was polled, carried unanimously.

Treas. Rept.

Mr. Nesbitt reported that a meeting was held today with Mr. Kravitz and Mr. Kowalski of E.W. Howell and Mr. Bielenberg of Wiedersum Associates. Mr. Bielenberg will make up a new punch list. The biggest item to be completed is the lawn. Mr. Nesbitt suggested that the Board tour the building and grounds after the new punch list is received.

Report of Clerk of the Works

It was moved by Mr. Haenlein and seconded by Mr. Farnum that the premium and accrued interest in the Time Deposit Account in the amount of \$5,787.75 be transferred to the Bond and Interest Account. The Board was polled, carried unanimously.

Trans. Funds - TDA to Bond & Int. Acct.

It was moved by Mr. Haenlein and seconded by Mr. Farnum that the General Account bills be paid when funds are available.

Payment of Gen. Acct. Bills

It was moved by Mr. Haenlein and seconded by Mrs. Roberts that the cafeteria bills as presented, with the addition of Randall Farms milk bill, be paid. The Board was polled, carried unanimously.

Payment of
Cafe. Bills

Mr. Haenlein moved and it was seconded by Mrs. Voorhest that we transfer \$900. from the Time Deposit Account to the Construction Account for payment of the Construction Account bill. The Board was polled, carried unanimously.

Trans. Funds-
TDA to Constr.
Account

COMMITTEE REPORTS: None

COMMUNICATIONS: None

PRINCIPAL'S REPORT:

1. Dr. Phelan, in his letter of April 28th, stated that he has been in contact with Mr. James Hines, Superintendent of the Middle Country Central School District. Mr. Hines is presenting the proposal to his Board to effect the change in boundary lines between our district and Middle Country Central School District. Dr. Phelan will keep us informed until the problem is resolved.

Boundary
Line

2. Dr. Gelinas telephoned asking the Administrator to suggest a date for representatives of our Board to meet with representatives of his Board. Dr. Gelinas stated that he and a member of his Board - possibly two members - can meet almost any night next week except Friday and the week-end. Mr. Harto tentatively suggested Monday or Wednesday night. Wednesday, May 13th, was the date which would be most convenient for our Board.

Meeting -
Set. -Stony
Brook Bds.

3. The Administrator recommended to the Board the appointment of seven teachers and a school-nurse as outlined in the correspondence which was sent to all Board members. Dr. Phelan, District Superintendent, has approved Mr. Harto's recommendations. Mr. Haenlein moved, and it was seconded by Mrs. Roberts, that Mr. Harto be given authority to hire the seven teachers and nurse-teacher with salaries as per schedules submitted to the Board. The Board was polled, carried unanimously.

Appt. of
Teachers &
Nurse

4. The Administrator requested permission to interview and offer contracts to six teachers for the 1964-65 school year to accommodate the students who will come here from Setauket. Mrs. Roberts so moved and it was seconded by Mr. Farnum. The Board was polled, carried unanimously.

Six Add'l
Teachers

5. Letters have been received from Congressman Otis G. Pike and Senator Kenneth B. Keating informing us of the Federal Aid we would receive

Federal Aid

for 1963-64 school year under Public Law 874. Our entitlement for 1963-64 is \$19,656., and our first payment has been received in the amount of \$14,742.

6. The Administrator met with Mr. Archambault on April 3rd to discuss with him our transportation needs for 1964-65. He has given us a letter as to the transportation he will provide for us should the need arise. All Board members have copies of these letters. Transportat'n

7. Mr. Harto mailed all Board members a copy of "Scope" - Suffolk County Organization for the Promotion of Education. Mr. Harto recommended to the Board that we subscribe as charter members to this organization. The cost for membership is \$50. per school and 15¢ per pupil up to a maximum of \$800. This will be deferred until the next meeting. "Scope"

8. Copies of letters received from Frederic P. Wiedersum Associates in connection with the punch lists for our various contractors have been duplicated for all Board members. Wiedersum - Punch Lists

9. The Administrator contacted the Long Island Lighting Company as he felt there might be a defect in the electric meters since the electricity costs have been so high. Tests were made and, in their letter of May 4th, they inform us that all is in order and we must be utilizing the electricity as reported. LILCO

10. The Board of Elections has submitted to us a listing of the charges for the use of voting machines: 3 machines @ \$25. each = \$75.; and Custodian for the machines - \$40; total cost to the Board, \$110. - Mr. Harto stated he was fortunate in securing the services of Suffolk Improvement Co. to pick up and return the machines to Yaphank. There will be a nominal charge for this service. Voting Machines

11. The Administrator reminded the Board of two meetings which will be held - NYS School Boards Spring Conference at Middle Island on May 14th, and the Nassau-Suffolk School Boards Annual Dinner at Massapequa on June 4th. If any Board member is planning to attend either of the above, please advise the Administrator so that reservations can be made. NYSSBA & Nass.-Suffolk SBA

12. Kindergarten registration will be held for the 1964-65 school year on May 13th during the hours of 9 A.M. to 12 Noon, 1 P.M. to 3 P.M., and 7 P.M. to 9 P.M. Kdgn. Reg.

13. The Declamation Contest will be held on Friday, May 15th, at 8 P.M.

Declamation
Contest

14. Mr. Harto recommended that the Administrator be given authority to allow smoking in the cafeteria for certain events. Mrs. Roberts so moved, and it was seconded by Mr. Farnum. The Board was polled, carried unanimously.

Smoking in
Cafeteria

UNFINISHED BUSINESS:

We have received a contract between the Board of Education and Frederic P. Wiedersum Associates concerning their appointment as architects for additions to this building. There was no objection by the Board to Mr. Feyk's signing this contract.

Contract with
Wiedersum

It was moved by Mr. Haenlein and seconded by Mr. Farnum that the meeting adjourn at 9:49 P.M. The Board was polled, carried unanimously.

*Beatrice Jayne
Clerk*

BILLS TO BE PAID IN JUNE, 1964

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
2:1	Irma Anderl- work on Board of Registry	25.00
	Irene Bauer- " " " " "	18.00
	Richard Haskell- " " " " "	12.00
	Marjorie Sunyar- " " " " "	22.00
	Winifred Haring- " " " " "	36.00
	Julie Davison - " " " " "	26.50
2:11	Three Villagae Herald- annual meeting notice	126.65
	Pelletreau and Pelletreau- attendance ann. meet.	60.00
	O. Hildenbrand- photos	65.75
	William R. Foulkes- preparation Bulletin	199.70
2:9	Board of Cooperative Ed. Services- adm. exp.	180.55
	Clerk's Salary	400.00
	Treasurer's Salary	300.00
	TOTAL GENERAL CONTROL	1,472.15
3:	Board of Cooperative Ed. Services	2,954.51
3:5	Thermo Fax Sales Incorporated- supplies	16.12
	Gestetner Corporation- supplies	4.05
	The Island Company- "	5.00
3:9	Cora Anne Thomas- substitute teaching	81.00
	Irma Peters- substitute teaching	54.00
	Joseph Swiderski- home teaching	18.00
3:11	Three Village Herald- printing reg. cards	15.00
	Bureau of Publication- supplies	60.00
	Harcourt Brace and World Inc.	33.14
	The Regents of the U. of California-supplies	5.50
3:14	The Nixon Co.- supplies	66.66
	Teachers Salaries	43,653.54
	Secretaries Salaries	1,036.64
	TOTAL INSTRUCTIONAL SERVICES	48,003.16
4:4	Long Island Lighting Co.- service	1.34
4:7	New York Telephone Co. - "	109.75
4:5	I. Janvey and Sons.- supplies	25.00
	Custodial salaries	1,900.00
	TOTAL OPERATION OF PLANT	2,036.09
5:2	D. T. Bayles and Son, Inc.- supplies	98.37
5:3	George Nesbitt- reimbursement	9.49
	Shirley Weiss- reimbursement	10.47
	Robert Miller Huntington Corp.repairs pump	72.17
	Luxor Lighting Products Inc.- supplies	91.72
5:6	Edwards Co.- renewal service contract	90.00
	William J. Scholtz- supplies	8.30
	TOTAL MAINTENANCE OF PLANT	380.52

BILLS TO BE PAID IN JUNE, 1964 (Page 2)

<u>CODE</u>	<u>TO WHOM PAID</u>	<u>AMOUNT</u>
6:	N.Y.E. Employees Retirement System-dist. share	2,210.00
	TOTAL FIXED CHARGES	<u>2,210.00</u>
8:12-13	Thorp Sporting Goods- equipment	295.35
8:15	Doubleday and Co.- books	11.36
	Field Enterprises- "	280.80
	Crown Publishers Inc.- book	3.15
	The World Publishing Co.- book	4.72
	Little Brown and Co. "	4.55
	The Viking Press- "	15.84
	Follett Publishing Co.- "	1.35
	Houghton, Mifflin Co. "	7.45
	McGraw Hill Book Co., Inc. "	9.16
	David McKay Co., Inc. "	3.31
	Little Brown and Co.- "	4.55
	The Llal Press "	2.10
	Random House School & Library Service	12.50
	William Morrow and Co., Inc.	2.91
	TOTAL CAPITAL OUTLAY	<u>659.10</u>
9:3	Herald Tribune- sub.	3.50
9:6	Board of Ed. Sayville- health services	11.60
	Dr. F. Duane Squire- 2nd half	350.00
9:11	John A. Burns- extra sports hours	124.50
	Stephen Goodwin- "	70.50
	Bus Transportation- June	4,558.00
	TOTAL CAPITAL OUTLAY	<u>5,118.10</u>
7:	TOTAL DEBT SERVICE	86,000.00

BILLS TO BE PAID FROM GENERAL ACCOUNT-June, 1964 \$145,879.12

TREASURER'S REPORT

MAY 1964

GENERAL ACCOUNT

BALANCE 4/30/64 \$ 54,039.74

RECEIPTS:

O.C.Lempfert, Refund Ins.Prem.	40.53
Town of Brookhaven, 7th tax pay.	14,200.00
" " " 8th " "	28,400.00
Town of Smithtown, 3rd " "	13,410.87
N.Y. Tel. Co., Refund Credit Bal.	12.32
Bd. Coop. Ed'l Serv., State Aid, 3rd quarter	4,238.48
Bd. Coop. Ed'l Serv., Retirement Refund	<u>4,057.83</u>

TOTAL RECEIPTS: 64,360.03
118,399.77

TOTAL DISBURSEMENTS: 87,443.96

BALANCE 5/31/64 \$ 30,955.81

CAFETERIA ACCOUNT

BALANCE 4/30/64 \$ 3,992.29

RECEIPTS:

Total School Milk Collection	250.36
School Lunch Coll. Wk. 5/1-8	543.10
" 5/11-15	492.15
" 5/18-22	457.53
" 5/25-29	<u>466.23</u>
Total School Lunch Collection	1,959.01
NYS Dept. Tax. & Finance, Lunch Prog.	<u>1,389.53</u>

TOTAL RECEIPTS: 3,598.90
7,591.19

TOTAL DISBURSEMENTS: 2,476.25

BALANCE 5/31/64 \$ 5,114.94

BOND & INTEREST ACCOUNT

BALANCE 4/30/64 \$15,969.75

RECEIPTS:

Transfer from TDA of Franklin Nat'l
Bank for Premiums & Accrued Int. 5,787.75
Transfer from General Account for
interest due 6/1/64 14,081.25

TOTAL RECEIPTS: 19,869.00
35,838.75

TOTAL DISBURSEMENTS: 15,918.75

BALANCE 5/31/64 \$19,920.00

- - - - -

CONSTRUCTION ACCOUNT

BALANCE 4/30/64 \$ 0

TOTAL RECEIPTS: Transfer from TDA of Franklin
National Bank 900.00

TOTAL DISBURSEMENTS: 900.00

BALANCE 5/31/64 \$ 0

- - - - -

TIME DEPOSIT ACCOUNT

BALANCE 4/30/64 \$64,576.86

RECEIPTS: 0

WITHDRAWALS:

Transfer to Construction Account 900.00
Transfer to Bond & Interest Acct.
for Premiums & Accrued Int. 5,787.75

TOTAL WITHDRAWALS: 6,687.75

BALANCE 5/31/64 \$57,889.11

Evelyn M. Gailer
Treasurer

TWELFTH REGULAR PUBLIC OPEN MEETING

JUNE 2, 1964

The twelfth regular public open meeting of the Board of Education of Union Free School District No. 1 of the Towns of Brookhaven and Smithtown, Suffolk County, New York was held at the North Country Elementary School on Tuesday, June 2, 1964.

The meeting was called to order at 8:35 P.M. by the President, Mr. Feyk, with the following members present: Messrs. Feyk, Farnum, Mason, D'Orsogna, Mrs. Voorhest and Mrs. Roberts. Mrs. Gailer, Treasurer, and Mr. Harto, Principal, also attended.

The meeting opened with a moment of silent prayer.

There was one guest present.

Visitors

Mr. Feyk welcomed Mr. D'Orsogna to the Board.

It was moved by Mrs. Roberts and seconded by Mr. Mason that the Minutes of the Annual Meeting of May 5th and the Regular Board Meeting of May 6th be approved as presented. The Board was polled, carried unanimously.

Minutes::
May 5th
May 6th

Mrs. Gailer read the Treasurer's Report for the General Account, Cafeteria Account, Bond and Interest Account, Construction Account and the Time Deposit Account. It was moved by Mr. Farnum and seconded by Mr. Mason that the Treasurer's Report be accepted as read. The Board was polled, carried unanimously.

Treas. Rept.

As Mr. Nesbitt was not present, Mr. Feyk reported that a new punch list has been prepared. A meeting was arranged for Saturday at 10 A.M. for the Board to go over this punch list with Mr. Nesbitt.

Clerk of Works Rept.

The Board entered Executive Session at 8:45 P.M.

Exec. Session

The Board resumed Regular Session at 9:15 P.M.

Reg. Session

It was moved by Mrs. Roberts and seconded by Mr. Mason that the General Account bills be paid when funds are available. The Board was polled, carried unanimously.

Payment of Bills

It was moved by Mr. Mason and seconded by Mrs. Voorhest that the Cafeteria bills be paid. The Board was polled, carried unanimously.

COMMITTEE REPORTS:

Mrs. Roberts reported on the meeting with the Stony Brook, Setauket and Port Jefferson Station Boards. A letter will be sent to the State Education Department informing them of the feeling of the three Boards in regard to the merger.

Merger

COMMUNICATIONS:

1. A letter dated May 6, 1964 was received from Mrs. Irma Anderl commending the Board for its honest and fair presentation of school business at the Annual Meeting on May 5th.

Mrs. Anderl

2. A letter dated May 22nd from Mr. Harto thanking the Board for the district conference held on May 19th was read and placed on file.

Mr. Harto

PRINCIPAL'S REPORT:

1. Several communications have been received regarding a workshop in connection with the new double entry bookkeeping which must be initiated this July 1st. Mrs. Jayne and Mr. Harto will attend the meeting at Dr. Phelan's office on Tuesday, June 9th, which will be conducted by representatives of the State Education Department.

Workshop:
Db1 Entry

2. The Brookhaven Town School Board Association will meet on June 5th. Dr. C. Thomas Alivo, Director of the Division of Industrial Education of the State Education Department, will be the speaker of the evening and will direct his remarks toward vocational and technical education.

B'khaven
Town School
Board Assn.

3. At the May regular meeting, Mr. Harto recommended to the Board that we subscribe as charter members to SCOPE, Suffolk County Organization for the Promotion of Education. He received a letter from Dr. Eugene Hoyt asking that we notify them as soon as possible of our intentions. As of this date, approximately two-thirds of the school district in Suffolk County have subscribed to SCOPE. There was discussion, but no action was taken at this time.

SCOPE

4. Notification has been received from Arthur Levitt, Comptroller, regarding the laws of 1964 which adds a new Article 18 to the General Municipal Law. This new law, effective September 1, 1964, makes sweeping changes in the law pertaining to conflicts of interest. Mr. Harto has sent for booklets dealing with this section of the law so that they may be distributed to all employees of the district.

Article 18,
Gen. Mun. Law

5. We have again received a letter from SOS headquarters thanking us for our part in making the SOS program a huge success. This Sunday, June 7th, will be the third and final SOS Sunday. SOS

6. Mr. Feyk, Mr. Mason and Mr. Harto met with Mrs. McColgin and Dr. Gelinas on May 13th to discuss the late bus for Stony Brook students attending Setauket Junior High School. Dr. Gelinas suggested Mr. Harto furnish him with the bus stops that their late bus might make when transporting our children. On May 18th a letter was delivered to Dr. Gelinas suggesting 7 possible stops. Dr. Gelinas called Mr. Harto and discussed these stops and stated they, Setauket, would transport the children accordingly. Setauket
Late Bus

7. Dr. Phelan has requested that a suitable date be set by the three Boards of Education for a meeting with him regarding the three-district merger - B-#1, B-#2, B-#3. These dates have been submitted to the Administrators of the other two districts for presentation to their Boards. If the above dates are not suitable for our Board, Mr. Harto would like to know so that a convenient date might be set for all three Boards. 3-District
Merger

8. The Administrator expressed his feeling that a building will have to be constructed to house our new power equipment. He had Mr. Nesbitt secure an estimate for walls and floor which comes to \$1,722. He realized that monies have not been provided for a building of this type. He is presenting this information to the Board to ascertain the most economical and feasible type of structure and for budgetary figures for the 1965-66 year. Power Equip.
Shed

9. As a result of the favorable vote on Proposition #6 by the district voters on May 5th, Mr. Harto has proceeded to put in our request to the Cooperative Board for an instrumental music teacher for two days a week. At this time, it is in order for the Board to approve this action of the Administrator in requesting the services of an instrumental music teacher for two days a week for the 1964-65 school year. Mr. Harto requested the services of Mr. Don Brinton who is presently assigned to us by the Board of Cooperative Services for vocal music instruction. Mr. Brinton is a dedicated artist and will be a great asset to our program. Mr. Mason so moved and it was seconded by Mrs. Voorhest. The Board was polled, carried unanimously. Instrumental
Music

10. The letter from Mr. Prayer of Levitt and Sons, dated May 11th, has been reproduced for all Board members. The attached sheets give us the Levitt

number and ages of children who will occupy the Levitt homes by the first of the year. This will give us approximately 200 children in K-6.

11. Kindergarten registration was held on Wednesday, May 13th, and, as of this date, we have 56 children registered for Kindergarten. There are still many eligible children who have not as yet registered.

Kindergarten
Registration

12. The 1964-65 budget allocated \$2,000. for a tractor with accessories for maintaining the grounds of our present site. After careful consideration and discussion of the matter with Mr. Nesbitt, we made the following purchases:

Tractor

- 1. Locke Mower-70" cut \$ 975.
 - 2. Dever Lock Tractor
Snow Blower
Snow Blade 905.
 - 3. Trade in Gravely 261.
 - 4. Lawn Boy Rotary 133.
- \$2274.

We have already received an 8-10% discount on all items listed, and also an additional 5% off, so the entire cost came to \$2160.

13. In order to effect at least a \$500. saving in the purchase of children's desks and chairs and other school furnitues, Mr. Harto placed the order prior to May 31st so that we could take advantage of the 1963-64 State contract price. The 1964-65 State contract prices are approximately \$1.25 more per child's desk, plus savings in other purchases.

Furniture

14. The Administrator recommended to the Board that we assign the Kindergarten classes to the Christian Avenue building for the 1964-65 school year, based on the following factors:

Kdgn at
Christian
Ave. Bldg.

- a. Kindergarten classes do not utilize special teachers.
- b. No child would have to be reassigned to the Christian Ave. building who has been enrolled in the North Country Elementary School.
- c. The Kindergarten children do not participate in the hot lunch program, and thus we would not need to purchase tables and benches for eating, as well as steam tables for transporting the prepared meal to the Christian Ave. building.
- d. The facilities afforded by the Christian Ave. building are most adequate for our Kindergarten program.

Mr. Farnum so moved and it was seconded by Mr. Mason. The Board was polled, carried unanimously.

15. The most recent punch list as submitted by our architect has dwindled down to a couple of pages and since its issuance most of the items have been completed. The Administrator recommended to the Board that the Clerk of the Works salary be terminated as of May 31, 1964. The details connected with the completion of the punch list and the follow-up of the one-year guarantee can readily be performed by the custodian in the normal performance of his duties during the working day. Mr. Farnum so moved and it was seconded by Mr. Mason. The Board was polled, carried unanimously.

Punch List
Salary of
Clerk of
Works

16. A motion is in order to repay the \$3000. to the General Account from the Cafeteria Account - also that we repay the \$260.34 from the Cafeteria Account to the General Account. This amount was deposited to the Cafeteria Account and should have been deposited to the General Account. Thus a total transfer of \$3,260.34 from the Cafeteria Account to the General Account is in order. Mr. Mason so moved and it was seconded by Mrs. Roberts. The Board was polled, carried unanimously.

Transfer of
Funds

17. Mr. Harto has been in contact with Dr. Phelan regarding the boundary line change between our district and Middle Country Central School District. Dr. Phelan felt that he would hold a meeting with the Administrators of the respective school districts and resolve this issue as soon as possible.

Boundary
Line

18. Mr. Harto reported that he has written to at least twenty colleges informing them of our teacher vacancies for the 1964-65 school year. He regrets to say that the response to the communications have been most disheartening. From the number of applicants interviewed, two may fit into our program. We are still seeking five additional teachers. Mr. Harto recommended to the Board that the Administrator be authorized to go to the colleges which may still be in session and interview candidates at the schools. Should colleges have had their graduation exercises, then the Administrator be authorized to go to the summer sessions and seek prospective teachers in attendance at summer schools. The Administrator is to be reimbursed in accordance with Board policy. Mr. Mason so moved and it was seconded by Mr. DiOrsogna. The Board was polled, carried unanimously.

Punch List
Salary of
Clerk of
Works

Teacher
Vacancies

19. Mr. Harto has received the suggested school calendar for the 1964-65 school year from Dr. Phelan's office and also from Port Jefferson.

Transfer of
Funds

School
Calendars

High School. He contacted Dr. Gelinas and asked if he had his school calendar drawn up for the 1964-65 school year. He did not, but he promised to forward it as soon as it is completed. Mr. Harto will attempt to follow Setauket's calendar since we will be having their elementary children and also our seventh and eighth graders will be in attendance at Setauket.

20. The Board of Education last year gave direction to the Administrator as to the awarding of graduation awards. If there is no objection to the procedure followed last year, I shall then be directed accordingly. There was no objection.

Graduation Awards

21. Mr. Mason and Mr. Harto have inspected the boiler at the Christian Avenue School building, and, in their considered judgment, felt that major repairs should be undertaken at this time. We have secured estimates to remove the steam piping and fittings on the top of the boiler, remove main steam header, and install all new nipples - lock nuts and gaskets - to replace piping; to remove all bad return-line in bottom of boiler and replace it with new pipe and fittings. The estimate for work as outlined comes to \$615. They recommend to the Board at this time that the work be undertaken this summer. Mrs. Roberts so moved and it was seconded by Mr. Mason. The Board was polled, carried unanimously.

Christian Ave. Bldg. Boiler

22. Mr. Mason met with Mr. Harto on May 23rd, at which time they inspected the Christian Avenue building in order to determine the extent of work which should be performed during the summer in preparation for our occupancy this fall. The major work will consist of (1) painting of the entire exterior of the building; (2) painting of the three classrooms in the main unit; (3) painting of the classrooms in two rear units should time permit; (4) several leaks repaired; (5) maintenance of grounds. All work performed will be within the budgetary allotments, and the Administrator is to be empowered to hire any and all additional help as needed. There was no objection to this.

Readying of Christian Ave. Bldg.

23. The Administrator recommended to the Board that we take over the cutting of the grass. A photostatic copy of a letter which Mr. Leo Kravitz of E.W. Howell sent to F.P. Wiedersum Associates has been reproduced for all Board members. In his letter, Mr. Kravitz states that they assume full responsibility for establishing a stand of grass and that, in no way, do we assume responsibility or obligation by doing any or all of the cutting and watering. The Administrator feels that if we leave it to the contractor to cut the grass, our site will not look

Care of Grass

presentable. There was no objection.

24. We have received instruction contract from Port Jefferson Union Free School District #6. This contract is for a two-year period. The administrator recommended to the Board that this contract be duly executed as presented, with a notation on the contract that the Board of Education is signing the contract for the school year 1965-66 subject to voter approval at the May, 1965 Annual Meeting. A motion is in order that the President of the Board enter into this contract with the above proviso. Mr. Farnum so moved and it was seconded by Mrs. Voorhest. The Board was polled, all in favor with Mr. Feyk abstaining. Carried unanimously.

Contract,
UFSD#6

25. A motion is in order for the Board of Education to designate Tuesday, July 7th, for a Special Board Meeting at 7:45 P.M. for transfer of funds, for the Annual Organization Meeting to be held at 8 P.M., and for the Board to hold its First Regular Board Meeting immediately following the Organization Meeting. Mr. Mason so moved and it was seconded by Mrs. Roberts. The Board was polled, carried unanimously.

Spec. Bd. Mtg.
Organ. Mtg.
1st Reg. Mtg.

26. A motion is in order authorizing the officers of the Board of Education to pay all bills that become due during the month of June, providing funds are available with which to pay said bills; all bills to be approved by the Administrator for goods received or services rendered. Mrs. Roberts so moved and it was seconded by Mr. Farnum. The Board was polled, carried unanimously.

Payment of
Bills

27. The Administrator reminded the Audit Committee that the annual audit must be performed before the Treasurer's Bond is issued in July for the fiscal year 1964-65.

Audit

28. Our graduation exercises will be held Thursday, June 18th, at 8 P.M. The Administrator extended an invitation to all Board members. Class Day Exercises will be held Friday morning, and all children in Grades 2 - 6 will attend.

Graduation,
Class Day

29. The annual field day and class picnics will be held on Monday, June 15th. Mr. Donn Gaebelein, Headmaster of the Boys School, has graciously offered us the use of the Boys School Athletic Field for the day. Our cafeteria staff will prepare the picnic lunch and all children will be asked to pay 40¢ and adults 50¢. We are planning to ask for parents to assist us in serving the children during the lunch hour.

Field Day

30. By law, the Board of Education is directed to appoint a new Board of Registry thirty days following the Annual Meeting. Thus, it is in order for a new Board of Registry to be appointed. Mrs. Roberts moved the appointment of the following to the Board of Registry for 1964-65: Mrs. Irma Anderl, Mrs. Winifred Haring, Mr. Richard Haskell, Mrs. Avis Nash, Mrs. Irma Peters, Mrs. Diane Spetta and Mrs. Mary Darcy. Mrs. Voorhest seconded the motion. The Board was polled, carried unanimously.

Board of
Registry

UNFINISHED BUSINESS:

Mrs. Roberts moved, and it was seconded by Mr. D'Orsogna that we become charter members of SCOPE. The Board was polled, all in favor with Mr. Mason abstaining. Carried unanimously.

SCOPE

NEW BUSINESS:

Mr. Feyk set Monday, June 29th, at 9 P.M., as a committee meeting of the Board as a whole to discuss the reorganization meeting. Mr. Mason stated that he has been transferred, effective on or about September 1st, and expects to continue as a Board member until then.

Committee
Mtg. of Bd.

Mrs. Roberts moved and it was seconded by Mr. Farnum that the meeting adjourn at 10:34 P.M. The Board was polled, carried unanimously.

*Beatrice Jayne
Auer*